DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☑ New  ☐ OTR  ☑ Sole Source  ☑ Bid Waiver  ☑ Emergency  Previous Contract/Project No. ________________________________

Contract  ☑ Re-Bid  ☐ Other  LIVING WAGE APPLIES: ☐ YES  ☑ NO

Requisition No./Project No.: RQID1200055  TERM OF CONTRACT: 6 MONTH(S) WITH ☐ YEAR(S) OTR

Requisition /Project Title: INFOR EAM Project Extension

Description: Emergency purchase to establish a short term contract for professional services to allow for the completion of required tasks in support of the INFOR EAM implementation within ISD. Continuity of services is required to complete the outstanding tasks required to transfer the project over to internal IT staff within ISD.

Issuing Department: ISD  Contact Person: Margaret Brown  Phone: 305 375-4914

Estimate Cost: $100,000 for 6 months  GENERAL  FEDERAL  OTHER  Funding Source: InternalSvcsCha

ANALYSIS

Commodity Codes: 918-29

Contract/Project History of previous purchases three (3) years
Check here ☑ if this is a new contract/purchase with no previous history.

<table>
<thead>
<tr>
<th>Contractor:</th>
<th>EXISTING</th>
<th>2ND YEAR</th>
<th>3RD YEAR</th>
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</table>

Small Business Enterprise: ____________________________

Contract Value: ____________________________________

Comments: :

Continued on another page (s): ☑ YES  ☑ NO

RECOMMENDATIONS

<table>
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<tr>
<th>SBE</th>
<th>Set-aside</th>
<th>Sub-contractor goal</th>
<th>Bid preference</th>
<th>Selection factor</th>
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Basis of Recommendation: ____________________________________________

Signed: ____________________________ Date sent to DBD: April 26, 2012

Date returned to DPM: ____________________________________________

[Signature]

[Signature]

[Signature]
MIAMI-DADE COUNTY
PURCHASE REQUISITION

REQUISITION ID: RQID1200055      PRINT DATE: 04/23/12      PAGE: 01

REQUISITION STATUS: NOPT      BUYER: ADAMES A MELISSA

SHIP TO:      BILL TO:
ISD ADMINISTRATION      ISD ADMINISTRATION
111 NW 1 ST STE 2410      111 NW 1 ST STE 2410
MIAMI, FL 33128      MIAMI, FL 33128

DATE REQUIRED: 05/31/12      RECOMMENDED VENDOR:
CONTACT: GLEN CLEGHORN      453956238 01 BAU OF FLORIDA INC
(305) 375-1520 EXT -      3511 SW 154 COURT
                          MIAMI, FL 33185
                          PHONE: (917) 797-8428 EXT -


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EXTENSION TO COMPLETE THE IMPLEMENTATION OF THE INFOR SYSTEM.

ACCOUNTING INFORMATION

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EXTENSION TO COMPLETE THE IMPLEMENTATION OF THE INFOR SYSTEM.
MIAMI-DADE COUNTY
PURCHASE REQUISITION

REQUISITION ID: RQID1200055      PRINT DATE: 04/23/12      PAGE: 02

REQUISITION STATUS: NOPT      BUYER: ADAMES A MELISSA

DATE REQUIRED: 05/31/12
CONTACT: GLEN CLEGHORN
(305) 375-1520 EXT -

RECOMMENDED VENDOR:
453956238 01 BAU OF FLORIDA INC
3511 SW 154 COURT
MIAMI , FL 33185
PHONE: (917)797-8428 EXT -

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STATE TAX TOTAL:
LOCAL TAX TOTAL:
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ESTIMATED TOTAL:  100,000.00

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MIAMI-DADE COUNTY
PURCHASE REQUISITION

REQUISITION ID: RQID1200055      PRINT DATE: 04/23/12      PAGE: 03

REQUISITION STATUS: NOPT      BUYER: ADAMES A MELISSA

DATE REQUIRED: 05/31/12      RECOMMENDED VENDOR:
CONTACT: GLEN CLEGHORN      453956238    01 BAU OF FLORIDA INC
(305) 375-1520      3511 SW 154 COURT
EXT -      MIAMI, FL 33185
PHONE: (917) 797-8428      EXT -

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SUMMARY ACCOUNTING INFORMATION

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100,000.00

******* LAST PAGE *******
NOTE TO DEPARTMENTS: COMPLETE ITEMS MARKED WITH (✓)

REQUISITION #: RQID1200055  P.O. #:___  BCC DATE: N/A

ACQUISITION DATE (Date Order Is Placed): 05/01/2012

TITLE: INFOR EAM Project Extension

DESCRIPTION: Continuity of services is required for the INFOR Enterprise Asset Management (EAM) solution implementation for the Facilities/Utilities and Design/Construction divisions within the Internal Services Department (ISD).

PURPOSE: Establish a short term contract for professional services to allow for the completion of required tasks in support of the INFOR EAM implementation within ISD. Continuity of services is required to complete the outstanding tasks required to transfer the project over to internal IT staff within ISD.

<table>
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<tr>
<th>Department(s):</th>
<th>Funding Source(s):</th>
<th>Allocation(s):</th>
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TERM OF CONTRACT:
- One [✓] Two [ ] Three [ ] Four [ ] Five [ ] Year(s)
- 6 Month(s)
- Contract Period From ______ to ______
- Upon Completion From ______ to ______
- Upon Delivery From ______ Days A.R.O. (after Receipt of Order)

Special Conditions:
- [✓] Insurance Type 1
- Performance/Payment Bond
- Certificate of Competency
- Living Wage Applies

SBE Measures:
- [✓] None
- [ ] Set Aside
- [ ] Bid Preference
- [ ] Goal
- SBE [✓] Micro Enterprise

Review Committee Date: N/A, Item #: ___

Number of Price Quotation(s): Requested: 1  Received: 1

Awarded To Low Bidder: [✓] YES  [ ] NO, If "NO", provide explanation in the Comments section

Vendor: BAU of Florida, Inc. 453956238 / 01  Vendor: ___

Contract Value: $100,000 for the 6 month term

Did Local Preference affect the outcome of the Award? [✓] YES  [ ] NO, if "YES", provide detailed explanation in the “Comments” section

Revised 7/15/07
SECTION #3
EMERGENCY PURCHASES

REQUISITION #RQID1200055
TITLE: INFOR EAM PROJECT EXTENSION

UAP Included:  YES  NO
- Will CITF Funds be used?  YES  NO
- Will Federal Funds be used?  YES  NO
- If UAP is not included, Attach written approval to waive UAP and provide an explanation in the “Comments” section

Justification and Comments: A short term contract is required to provide continuity of services for the INFOR Enterprise Asset Management (EAM) solution implementation for the Facilities/Utilities and Design/Construction Divisions within the Internal Services Department (ISD). The contract will provide ISD with the ability to purchase required professional services for completion of outstanding computer programming, trouble shooting, and development for the EAM System. The EAM System provides an asset management solution for work order/maintenance management, property management, inventory management, call center and construction project management integrated with construction estimating and financial systems.

Background/Need to Know: The consultant that will be working with the County under this agreement has been working on these ISD projects for over 2 years. The modules have been highly customized to meet the business needs of the divisions within ISD. This extension will enable ISD to complete various on-going project tasks in the mobile and desktop applications. The consultant has the unique skills necessary to complete the modules. Retaining the consultant will allow ISD to maximize the investment already made in customizing the EAM System and to fully implement the modules developed to enhance efficiencies in managing county facilities, utilities and construction projects. (Refer to the attachment for a detailed task list.)

Potential Issues: ____________

Signature(s):

Celia Hudson  4/23/12
Contact Person  Date

(305) 375-2898
Telephone

Neil  4/24/12
Department Director Approval  Date

ISD Procurement Management Services Use Only

Revised 4/20/12
SECTION #3
EMERGENCY PURCHASES

REQUISITION #RQID1200055
TITLE: INFOR EAM PROJECT EXTENSION

Signatures(s):

[Signature]
Procurement Contracting Officer

Date

Procurement Manager

Date

Division Director

Date

[Signature]
Assistant Director

$100K only

Date: 4/24/12

Vendor Assistance Section

Date

Attach: 1. Explanation of the emergency situation. 2. Written price quotation(s) including terms and conditions. 3. Vendor(s) Certificate of Insurance. 4. Copy of invoice(s).
Internal Services Department
Facilities/Utilities and Design/Construction
Infor Project – Extension for One .NET/Mobile Developer

The Infor Enterprise Asset Management System (EAMS) for Facilities/Utilities has been implemented in a production environment since 2008. The implementation schedule was as follows.

2009 – Preventive Maintenance Schedules, Inspections, Routes, and Reports.
2010 – Utilities integration, Infor upgrade from 8.1 to 8.3, and Director Initiative.
2011 – Utilities equipment hierarchy, Inventory, Call Center, and Elevator Monitoring.
2012 – Mobile implementation for SPCC, Gerstein, Courthouse Center, Medical Examiner, and Utilities.

The Facilities/Utilities project requires additional support in the following items.

- User Training for Mobile Work and Inventory applications.
- Additional support and training where applicable.
- IT staff training.

The Infor EAMS project for Design/Construction is in the process of implementing into a production environment and requires additional support in the following items.

- Estimate to Infor Integration.
- Mobile Weekly Project Status module.
- Vendor and Index Code integration.
- User Training for Desktop and Mobile applications.
- IT Staff Training.
- Enhance DCS Online to include Infor data.
- Additional support and training where applicable.

The proposed term of this support is 6 months, starting in May 2012 with the consultant services not to exceed 40 hours per week.
APRIL 20, 2012

MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
111 NW 1 STREET FLOOR 21
MIAMI, FL 33128

RE: PROPOSAL FOR INFOR EAM PROJECT EXTENSION

TO WHOM IT MAY CONCERN:

THIS IS A PROPOSAL IN RESPONSE TO THE REQUEST FOR EXTENSION OF THE INFOR EAM PROJECT FOR INTERNAL SERVICES, FUMD AND DCS DIVISIONS. BAU OF FLORIDA WILL PROVIDE THE SERVICES OF THE SOFTWARE ARCHITECT AND INTEGRATION SPECIALIST, RAMON GENE AT THE RATE OF $150/HOUR TO PROVIDE PROFESSIONAL SERVICES FOR MOBILE AND WINDOWS APPLICATION DEVELOPMENT, AS WELL AS SUPPORT TRAINING AS NEEDED.

SINCERELY,

[Signature]

ANTHONY MEI
VP