Small Business Development Division
Project Worksheet

Project/Contract Title: INFOR EAM PROJECT EXTENSION
Project/Contract No: RQID1200055
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $100,000.00
Funding Source: INTERNAL SERVICE CHARGES

Description of Project/Bid: Emergency purchase to establish a short term contract for professional services to allow for the completion of required tasks in support of the INFO EAM implementation within ISD. Continuity of services is required to complete the outstanding tasks required to transfer the project over to internal IT staff within ISD.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

NO MEASURE - BID WAIVER (EMERGENCY)

Commodity Code: 91829-Computer Software Consulting

Analysis for Recommendation of a Goal

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
</table>

Total

Living Wages: YES ☐ NO [X]
Responsible Wages: YES ☐ NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside __________________________ Tier 2 Set Aside __________________________
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure ☑ Deferred Selection Factor
CWP __________________________

SBD Director
Date

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