DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New  ☑ OTR  ☐ Sole Source  ☐ Bid Waiver  ☐ Emergency  Previous Contract/Project No. 1826-4/12-4

☐ Contract  ☑ Re-Bid  ☐ Other

Requisition No./Project No.: RQID1300071

LIVING WAGE APPLIES: ☑ YES  ☐ NO

TERM OF CONTRACT: 5 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Traffic Signal Poles, mast Heads & Street Lights Poles

Description:

This Request to Qualify (RTQ) will establish a pool of vendors capable of providing traffic poles, mast heads & street lights poles. Entry into the Pre-Qualification Pool is not a contract between Miami-Dade County and any Vendor, but an acknowledgement that included Vendors meet the qualifications as outlined throughout this RTQ. Pre-qualified Vendors will be invited to participate in future competitions. The pool shall be open for Submitters to qualify at any time after the initial RTQ opening date.

Issuing Department: ISD

Contact Person: Mary Hamnett

Phone: 305-375-5471

Estimate Cost: $4,425,000.00

Funding Source:

GENERAL  ☐ FEDERAL  ☐ OTHER

☐ General

ANALYSIS

Commodity Codes: 550-85  285-76  550-80  968-80  550-81

Contract/Project History of previous purchases three (3) years

Check here if this is a new contract/purchase with no previous history.

existing  2ND YEAR  3RD YEAR

Contractor: ilko Engineering Services Inc  ille Traffic, Total Traffic In  ilko Engineering and South

Small Business Enterprise: 

Contract Value: $1,759,930.00  $1,759,930.00  $1,759,930.00

Comments: 

Continued on another page (s):  ☑ YES  ☐ NO

RECOMMENDATIONS

<table>
<thead>
<tr>
<th>SBE</th>
<th>Set-aside</th>
<th>Sub-contractor goal</th>
<th>Bid preference</th>
<th>Selection factor</th>
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</table>

Basis of recommendation:

Date sent to SBD: 2/20/13

Date returned to DPM: 

Signature: Mary Hamnett

DEPARTMENT: ISD

RECEIVED: PM 3-19-13
MIAMI-DADE COUNTY, FLORIDA

REQUEST TO QUALIFY

TITLE:
Traffic Signal Poles, Mast Heads & Street Lights Poles

FOR INFORMATION CONTACT:
Mary Hammett, 305-375-5471, mhammet@miamidade.gov

IMPORTANT NOTICE TO SUBMITTERS:

- READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.
REQUEST TO QUALIFY

Bid Number:

Title: Traffic Signal Poles, Mast Heads & Street Lights Poles- RTQ

Procurement Contracting Associate: Mary Hammett

Submittals will be accepted until 2:00 p.m. on , 2013

Submittals will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Submitters name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Submittal, plus attachments if applicable.

All Submittals received we be time and date stamped by the Clerk of the Board prior to the Submittal deadline shall be accepted as timely submitted. The circumstances surrounding all Submittals received and time stamped by the Clerk of the Board after the Submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL SUBMITTERS:

- THE SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY SUBMITTER RESPONDING TO THIS REQUEST TO QUALIFY.
SECTION 1
GENERAL TERMS AND CONDITIONS

Traffic Signal Poles, Mast Heads & Street Lights Poles, RTQ

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this request to qualify and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

SECTION 2
SPECIAL CONDITIONS

Traffic Signal Poles, Mast Heads & Street Lights Poles, RTQ

2.1 PURPOSE

This Request to Qualify (RTQ) will establish a pool of vendors capable of providing traffic poles, mast heads & street lights poles. Entry into the Pre-Qualification Pool is not a contract between Miami-Dade County and any Vendor, but an acknowledgement that included Vendors meet the qualifications as outlined throughout this RTQ. Pre-qualified Vendors will be invited to participate in future competitions. The pool shall be open for Submitters to qualify at any time after the initial RTQ opening date.

2.2 SMALL BUSINESS CONTRACT MEASURES FOR REQUEST TO QUALIFY (Bid Preference)

A Small Business Enterprise (SBE) bid preference applies to this request to qualify.

For awards valued up to and including $100,000, a 10% (ten percent) bid preference shall apply for certified Micro Business Enterprise (Micro) Submitters. For awards valued over $100,000 and up to $1,000,000, a 10% (ten percent) bid preference shall apply for certified Micro and SBE Submitters. For awards valued over $1,000,000, a 5% (five percent) bid preference shall apply for certified Micro and SBE bidders.

Micro Business Enterprises and Small Business Enterprises must be certified by Small Business Development under Business Affairs, a division of the Department of Regulatory and Economic Resources (RER) for the type of goods and/or services the enterprise provides in accordance with the applicable commodity code(s) for this request to qualify. A Micro Business Enterprise is a certified SBE firm whose three year average gross revenues does not exceed $2 million, or is a manufacturer with fifty (50) employees or less, or is a wholesaler with fifteen (15) employees or less. For certification information, contact RER at 305-375-CERT (2378) or at http://www.miamidade.gov/business/business-certification-programs.asp. The enterprises must be certified by bid submission deadline, at contract award, and for the duration of the contract to remain eligible for the preference.

2.3 CONFERENCES

A. Request for Quotations (RFQ)
   Pre-bid conferences may apply to subsequent RFQ if so defined.

2.4 TERM

The pre-qualification pool will begin on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The request to qualify shall expire on the last day of the last month of the 5 year period.
SECTION 2
SPECIAL CONDITIONS

Traffic Signal Poles, Mast Heads & Street Lights Poles, RTQ

2.5 QUALIFICATION CRITERIA

Submitters who meet the following minimum qualifications will be placed on a list for participation in future competitions.

Submitters shall provide proof that comfortable with the current manual and specifications published by the Florida Department of Transportation (FDOT), and Miami Dade Public Works Waste Management Traffic Signal Signs Division (TSS), and all requirements in the request for quotation.

Group 1 Traffic Signal Poles, Mast Arms

1. Submitters shall provide a list of no less than three references who can confirm that the Submitter has successfully provided traffic poles, and mast arms for other entities. The following information shall be provided: name, telephone number and/or e-mail address, and type/model of items sold.

2. Submitters must appear on or must be an Authorized Dealer for a manufacturer appearing on the Florida Department Of Transportation (FDOT) Approved Product List - Section# 649 (Galvanized Steel Strain Poles, Mast Arms and Monotube Assemblies) and the Miami Dade County Traffic Signal and Signs Qualified Product List. The County will only accept products that have been approved by the FDOT and Miami Dade County.

The FDOT APL is available at on the FDOT website; http://www.dot.state.fl.us/SpecificationsOffice/ProductEvaluation/QPL/QPL_index.shtml.

The Miami Dade County Traffic Signal and Signs Qualified Product List is available on the MiamiDade.gov website; http://www.miamidade.gov/qpl/

a. If submitter is an authorized Dealer it shall submit a current letter from the manufacturer, on the manufacturer’s letterhead, designating the submitter as a manufacturer agent, dealer, representative, distributor and/or reseller.

Group 2 Street Light Poles

1. Submitters shall provide a list of no less than three references who can confirm that the Submitter has successfully provided Street Lights Poles. The following information shall be provided: name, telephone number and/or e-mail address and type/model of items sold.

2. Submitters must appear on or must be an Authorized Dealer for a manufacturer appearing on the FDOT Approved Products List - Section# 715 (Highway Lighting Systems – Aluminum Light Pole). The County will only accept those approved products that appear on the FDOT’s Approved Product List.

The FDOT APL is available at on the FDOT website; http://www.dot.state.fl.us/SpecificationsOffice/ProductEvaluation/QPL/QPL_index.shtml.

a. If submitter is an authorized Dealer it shall submit a current letter from the manufacturer, on the manufacturer’s letterhead, designating the submitter as a manufacturer agent, dealer, representative, distributor and/or reseller.
Submitters shall submit all of the specified information, documents and attachments listed above with their submittal form as proof of compliance to the requirement of this RTQ. However, the County may, at its sole discretion and in its best interest, allow Submitters to complete, supplement or supply the required documents.

It shall be the sole prerogative of the County as to the number of Submitters who will be included under this RTQ. During the term of this RTQ, the County reserves the right to add or delete Submitters as it deems necessary and in its best interests.

2.6 **EMERGENCY SERVICE Declared State of Emergency**

In the event an Emergency is declared by the County, the following emergency conditions shall prevail.

a) The County reserves the right to purchase Traffic Signal Poles, Mast Heads & Street Lights Poles based on vendor’s availability and delivery time from the list of pre-qualified Submitters.

b) All Traffic Signal Poles, Mast Heads & Street Lights Poles orders placed by Miami-Dade County shall have first priority for fulfillment by all pre-qualified Submitters.

2.7 **SITE VISITS**

Site visits may apply if so defined in the RFQ.

2.8 **LIQUIDATED DAMAGES**

Liquidated damages may apply if so defined in the RFQ.

2.9 **WARRANTY REQUIREMENTS**

Warranty requirements will be defined in the subsequent RFQ.

2.10 **CONTACT PERSON**

For any additional information regarding the terms and conditions of this RTQ contact Mary Hammell at 305-375-5471 or mhammet@miamidade.gov.

2.11 **DELIVERY REQUIREMENTS**

Delivery time and days will be defined in each RFQ.

2.12 **INDEMNIFICATION AND INSURANCE**

Additional or revised insurance requirements may be necessary. Any change or addition in insurance requirements will be detailed in the RFQ.

2.13 **ADDITIONAL ITEMS**

Although this Request to Qualify identifies specific items on the website to be purchased, it
Traffic Signal Poles, Mast Heads & Street Lights Poles, RTQ
is hereby agreed and understood that the County may add s option add new sites to the contract. Should the County determine that additional sites need to be added to a group, a quote shall be obtained from the primary Bidder awarded that group. If the County determines that the price submitted by the primary Bidder is not competitive, price quotes will be obtained from all the Bidders awarded the contract. If an additional group needs to be added to the contract, price quotes will be obtained from all the awarded Bidders.
3.1 **SCOPE**

This solicitation is intended to establish two Groups of Prequalified Vendors. Vendors awarded a contract through this pool shall:

A. Comply with the Miami-Dade County Pollution Control Ordinance as stated in Chapter 24 of the Miami-Dade Code. This ordinance is made a part of this solicitation by reference and may be obtained, through the Permitting, Environment and Regulatory Affairs, 33 SW 2nd Avenue, Miami, Florida 33130, Telephone (305) 372-6789.

B. Furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications of the RFQ, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval by the County. Barricades shall be provided by the Vendor when work is performed in areas traversed by persons, or when deemed necessary by the County.

C. Conform to all relevant OSHA, State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be borne solely by the responsible Vendor.
Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

M I A M I - D A D E C O U N T Y

SECTION 4
RTQ SUBMITTAL FORM

OPENING: 2:00 P.M.

, 2013

PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be
less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: MH
ISD/PM Date Issued: This Submittal Consists of
PAGES 6 THROUGH 11

Sealed Submittals subject to the Terms and Conditions of this Request to Qualify and the accompanying
Submittal. Such other contract provisions, specifications, drawings or other data as are attached or
incorporated by reference in the Submittal, will be received at the office of the Clerk of the Board at the
address shown above until the above stated time and date, and at that time, publicly opened for furnishing the
supplies or services described in the accompanying RTQ Submittal Requirement.

Traffic Signal Poles, Mast Heads & Street Lights Poles

A Bid Deposit in the amount of NA the total amount of the bid shall accompany all Submittals.

A Performance Bond in the amount of NA the total amount of the bid will be required upon execution of the
contract by the successful Submitter and Miami-Dade County.

DO NOT WRITE IN THIS SPACE

ACCEPTED _______ HIGHER THAN LOW _______
NON-RESPONSIVE _______ NON-RESPONSIBLE _______
DATE B.C.C. ___________ NO BID _____
ITEM NOS. ACCEPTED ____________________________

FIRM NAME ________________________________

COMMODITY CODE: 550-85, 550-80, 285-76, 570-
58, 968-80, 550-88, 550-81, and
550-89

Procurement Contracting Officer: Mary Hammett

RETURN ONE ORIGINAL AND TWO COPIES OF SUBMITTAL PAGES AND AFFIDAVITS.
Submitters shall provide the following for informational purpose:

<table>
<thead>
<tr>
<th>Company name</th>
<th>Contact person</th>
</tr>
</thead>
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<tr>
<td>Office location</td>
<td>Office #</td>
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<tr>
<td>e-mail address</td>
<td>Fax #</td>
</tr>
<tr>
<td>Supervisor</td>
<td>Emergency contact #</td>
</tr>
<tr>
<td>Name</td>
<td></td>
</tr>
</tbody>
</table>

### Section 2.5
Qualification Criteria for Group 1 Traffic Signal Poles, Mast Arms

Submitters must appear on or must be an Authorized Dealer for a manufacturer appearing on the Florida Department Of Transportation (FDOT) Approved Product List- Section# 649 (Galvanized Steel Strain Poles, Mast Arms and Monotube Assemblies) and the Miami Dade County Traffic Signal and Signs Qualified Product List. The County will only accept products that have been approved by the FDOT and Miami Dade County.

Please check the below boxes to confirm that the submitter appears on the below websites as an Authorized Dealer.

☐ The FDOT APL is available at on the FDOT website; http://www.dot.state.fl.us/SpecificationsOffice/ProductEvaluation/QPL/QPLIndex.shtml.

☐ The Miami Dade County Traffic Signal and Signs Qualified Product List is available on the MiamiDade.gov website; http://www.miamidade.gov/qpl/

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<th>Client Reference No. 1</th>
<th>Name: _________________________ Telephone No.: _________________________</th>
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<td>Email Address: ____________________________</td>
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<td>Dates of Service: From __________________ to __________________</td>
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<td>Location(s) Serviced: ________________________________</td>
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Section 2.5
Qualification Criteria for Group 2 Street Light Poles

Submitters must appear on or must be an Authorized Dealer for a manufacturer appearing on the FDOT Approved Products List - Section# 715 (Highway Lighting Systems – Aluminum Light Pole). The County will only accept those approved products that appear on the FDOT’s Approved Product List.

Please check the below box to confirm that the submitter appears on the below website as an authorized dealer.

☐

The FDOT APL is available at on the FDOT website;
http://www.dot.state.fl.us/SpecificationsOffice/ProductEvaluation/QPL/QPLIndex.shtml

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MIAMI-DADE COUNTY

SECTION 4
RTQ SUBMITTAL FOR:

Traffic Signal Poles, Mast Heads & Street Lights Poles, RTQ

FIRM NAME: ________________________________
INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated __________________________
Addendum #2, Dated __________________________
Addendum #3, Dated __________________________
Addendum #4, Dated __________________________
Addendum #5, Dated __________________________
Addendum #6, Dated __________________________
Addendum #7, Dated __________________________
Addendum #8, Dated __________________________

PART II:

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: ________________________________________

AUTHORIZED SIGNATURE: ___________________________ DATE: ____________

TITLE OF OFFICER: _________________________________

- 10 -
Bid Title: Traffic Signal Poles, Mast Heads & Street Lights Poles

By signing this Submittal Form the Submitter certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submission of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee’s interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the request to qualify.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Submitter must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Submitter. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Submitter is not a responsible contractor.

The Submitter confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Submitter will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 84-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

☐ Place a check mark here only if Submitter has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: __________. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a “local business” is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County’s tax base.

☐ Place a check mark here only if affirming Submitter meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a “locally-headquartered business” is a Local Business whose “principal place of business” is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

☐ Place a check mark here only if affirming Submitter meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is ________________________________.
LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ Place a check mark here only if affirming Submitter is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program
For the County's information, the Submitter is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Submitter participation in the Joint Purchase portion of the UAP is voluntary, and the Submitter's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the Submitter.

A. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _______ No _______

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _______ No _______

Firm Name: ________________________________________________

Street Address: ______________________________________________

Mailing Address (if different): __________________________________

Telephone No.: ______________________________ Fax No.: ____________

Email Address: ___________________________________________ FEIN No. __/_/-/_/_/_/_/_/

Prompt Payment Terms: ___% ___ days net ___ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: ___________________________________________ (Signature of authorized agent)

**By signing this document the Submitter agrees to all Terms and Conditions of this Solicitation and the resulting Contract."

Print Name: ___________________________________________ Title: ___________________________

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.
APPENDIX

AFFIDAVITS

FORMAL SUBMITTALS
In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

**Federal Employer**

Contract No.: ____________________________

Identification Number (FEIN): ____________________________

Contract Title: ____________________________

**Affidavits and Legislation/ Governing Body**

| No. | Affidavit/ Legislation/ Governing Body | Section/ Article/ Ordinance
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Miami-Dade County Ownership Disclosure</td>
<td>Sec. 2-8.1 of the County Code</td>
</tr>
<tr>
<td>2.</td>
<td>Miami-Dade County Employment Disclosure</td>
<td>County Ordinance No. 90-133, amending Section 2-8.1(d)(2) of the County Code</td>
</tr>
<tr>
<td>3.</td>
<td>Miami-Dade County Employment Drug-free Workplace Certification</td>
<td>Section 2-8.1.2(b) of the County Code</td>
</tr>
<tr>
<td>4.</td>
<td>Miami-Dade County Disability Non-Discrimination</td>
<td>Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95</td>
</tr>
<tr>
<td>5.</td>
<td>Miami-Dade County Debarment Disclosure</td>
<td>Section 10.38 of the County Code</td>
</tr>
<tr>
<td>6.</td>
<td>Miami-Dade County Vendor Obligation to County</td>
<td>Section 2-8.1 of the County Code</td>
</tr>
<tr>
<td>7.</td>
<td>Miami-Dade County Code of Business Ethics</td>
<td>Article 1, Section 2-8.1(e) and 2-11(b)(1) of the County Code through (9) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code</td>
</tr>
<tr>
<td>8.</td>
<td>Miami-Dade County Family Leave</td>
<td>Article V of Chapter 11 of the County Code</td>
</tr>
<tr>
<td>9.</td>
<td>Miami-Dade County Living Wage</td>
<td>Section 2-8.9 of the County Code</td>
</tr>
<tr>
<td>10.</td>
<td>Miami-Dade County Domestic Leave and Reporting</td>
<td>Article 8, Section 11A-60 11A-67 of the County Code</td>
</tr>
</tbody>
</table>

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**Notary Public Information**

Notary Public – State of________________________ County of________________________

Subscribed and sworn to (or affirmed) before me this ____________ day of, ____________ 20________________.

by ___________________________________________ He or she is personally known to me □ or has produced identification □

Type of identification produced ____________________________________________

Signature of Notary Public ____________________________________________

Print or Stamp of Notary Public ____________________________

Expiration Date ____________________________

Serial Number ____________________________

Notary Public Seal ____________________________

Page 1 of 3

Revised 1/12/12
FAIR SUBCONTRACTING PRACTICES
(Ordinance 97-35)

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

_________________________  __________________________
Signature                  Date
In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all bidders/respondents on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of $100,000 or more, and all bidders/respondents on County or Public Health Trust construction contracts which involve expenditures of $100,000 or more. The bidder/respondent who is awarded this bid/contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The bidder/respondent should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the successful bidder demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the successful bidder shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract. (Please duplicate this form if additional space is needed.)

<table>
<thead>
<tr>
<th>Business Name and Address of First Tier Subcontractor/Subconsultant</th>
<th>Principal Owner</th>
<th>Scope of Work to be Performed by Subcontractor/Subconsultant</th>
<th>Principal Owner (Enter the number of male and female owners by race/ethnicity)</th>
<th>Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Gender</td>
<td>Race/Ethnicity</td>
</tr>
<tr>
<td></td>
<td></td>
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<td>M</td>
<td>F</td>
</tr>
<tr>
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<td>M</td>
<td>F</td>
</tr>
</tbody>
</table>

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to Contracting/User department or online to the Small Business Development Division of the Regulatory and Economic Resources Department at http://new.miamidade.gov/business/business-development.asp.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Respondent
Print Name
Print Title
Date SUB 100 Rev. 6/12
Vivian:

Please find attached the Input document and Request to Qualify (RTQ) for RQID1300071 Traffic Signal Poles, Mast Heads & Street Lights Poles for DBD measures.

Thank You,

Mary Hammett
Procurement Contracting Associate
INTERNAL SERVICES DEPARTMENT
Miami-Dade County
Phone: 305-375-5471
Fax: 305-375-4407
E-mail: mhammet@miamidade.gov
Visit our website: www.miamidade.gov/dpm

Delivering Excellence Every Day

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

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