DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New contract  OTR  CO  SS  BW  Emergency

Re-Bid  Other

LIVING WAGE APPLIES: ___YES ___NO

Requisition/Project No: ROID1300082
TERM OF CONTRACT: ___ YEAR WITH 4 OPTIONS TO RENEW OF 1 YR EACH

Requisition/Project Title: PRECAST CONCRETE METER BOXES, SECTION PLATES, AND VAULTS
Description: TERM CONTRACT FOR THE PURCHASE OF PRECAST CONCRETE METER BOXES, SECTION PLATES, AND VAULTS FOR THE WATER AND SEWER DEPT.
User Department: WATER AND SEWER
Issuing Department: ISD / PM
Contact Person: MAGGIE REYNALDOS; 305-375-4435; MTC@MIAMI-DADE.GOV
Estimated Cost: $140,000 PER YEAR
Funding Source: Proprietary Revenue

ANALYSIS

Commodity/Service No: 21045 (METER BOXES AND CONCRETE PULL BOXES)  SIC:

<table>
<thead>
<tr>
<th>Trade/Commodity/Service Opportunities</th>
</tr>
</thead>
<tbody>
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<td></td>
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<table>
<thead>
<tr>
<th>CONTRACT/PROJECT HISTORY OF PREVIOUS PURCHASES FOR PREVIOUS THREE (3) YEARS</th>
</tr>
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<tbody>
<tr>
<td>Check Here <em>X</em> if this is a New Contract/Purchase with no Previous History</td>
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<tr>
<th>EXISTING</th>
<th>2ND YEAR</th>
<th>3RD YEAR</th>
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<tbody>
<tr>
<td>Contractor:</td>
<td>See Attached Contract Award Sheet Attachment</td>
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<tr>
<td>Small Business Enterprise:</td>
<td></td>
<td></td>
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<tr>
<td>Contract Value:</td>
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<tr>
<td>Comments:</td>
<td></td>
<td></td>
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Continued on another page(s): ___Yes ___No

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<tr>
<th>RECOMMENDATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBE Set-Aside Sub-Contractor Goal Bid Preference Selection Factor</td>
</tr>
<tr>
<td>%</td>
</tr>
</tbody>
</table>

Basis of Recommendation:

Signed:________________________ Date to DBD: ______________

Date Returned to DPM: __________
INVITATION TO QUOTE (ITQ)
MIAMI-DADE COUNTY INTERNAL SERVICES DEPARTMENT / PROCUREMENT MANAGEMENT DIVISION
111 NW 1 STREET SUITE 1300, MIAMI, FL 33128

ITQ NO.: *; Precast Concrete Meter Boxes, Section Plates, and Vaults

SCOPE: Furnish and deliver concrete meter boxes, section plates and vaults manufactured in accordance with the applicable provisions of ASTM Standard C858-83(90) "Underground Precast Concrete Utility Structures", as modified herein, and per the specifications and drawings (Attachment A) in this solicitation.

I. INSTRUCTIONS FOR SUBMITTING QUOTE:

A. Read this entire document and the General Terms and Conditions, and handle all questions in accordance with the terms outlined in paragraph 1.2(D) of the General Terms and Conditions. Send questions to Maggie Reynaldos at mtc@miamidade.gov, or at 305-375-4435.

B. The deadline for this quote is 5:00 PM, *, 2013. Quotes received after the deadline may not be considered. All quotes received, time and date stamped by the County, prior to the deadline will be accepted as timely submitted.

C. Submit sealed quote (Bid / Quote Submittal Form, Affidavits, and required attachments) to: Miami-Dade County Internal Services Department / Procurement Management Division 111 NW 1ST Street, Suite 1300, Miami, FL 33128 Attention: Maggie R. Reynaldos

D. "ITQ No. *" should be clearly printed on the outside of the sealed envelope. Telephone, fax, or e-mail quotes will not be accepted.

II. TERMS AND CONDITIONS:

A. The General Terms and Conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are applicable to this solicitation. The General Terms and Conditions are posted online at http://www.miamidade.gov/procurement/library/general-terms-and-conditions-itb.pdf. Bidders that receive an award from Miami-Dade County through a competitive procurement process must anticipate the inclusion of these requirements in the resultant contract. These standard general terms and conditions are considered non-negotiable subject to the County’s final approval.

B. Paragraph 1.21 (Insurance Requirements) of the General Terms and Conditions does not apply to this solicitation.

C. If a contract results from this solicitation, it will commence on the first calendar day of the month following approval of the award by the Board of County Commissioners, or designee, unless otherwise stipulated in writing by the County, and it is contingent upon the bidders’ completion and submittal of all required documents. The contract shall expire on the last day of the last month of the twelve month period.

D. The County shall have (4) four options to renew the contract on a year-by-year basis. Prior to the beginning of each optional term, the County may consider price adjustments based on the Producers Price Index, as published by the U.S. Department of Labor, Bureau of Labor Statistics, for Series Id: WPU1334 "Precast Concrete Products". It is the bidder’s responsibility to request any price adjustment under this provision. Such request should be submitted at least 90 days prior to the expiration of the existing contract term if the price adjustment is to be effective on the first day of a renewed contract term. The County reserves the right to reject price adjustment requests, to negotiate prices, or to not exercise any otherwise available option to renew based on prices. Continuation of the contract is a County prerogative, and not a right of the bidder. This prerogative will be exercised only when such continuation is clearly in the best interest of the County. Should the bidder decline the County’s right to exercise a renewal option, the County may consider the bidder in default which may affect the bidder’s eligibility for future contracts.

E. Award will be made to the two (2) lowest priced responsive and responsible bidders on a per-item basis. The lowest priced responsive and responsible bidder per item shall be designated as the primary bidder for that item
and the second lowest priced responsive and responsible bidder per item shall be designated as the secondary bidder for that item. While the County will award to multiple bidders to assure availability, and for the County's convenience, the primary bidder for each item shall have the primary responsibility to deliver under the contract. This multiple award does not exempt awarded bidders from fulfilling their contractual obligations. A bidder that fails to perform in accordance with contract requirements may be terminated in accordance with paragraph 1.25 of the General Terms and Conditions, and/or charged re-procurement costs.

F. In the best interest of the County, the availability of material, geographic location and/or delivery time may be utilized as deciding factors for the basis of placing an order when it is determined by the County that a project is time sensitive to meet pre-established deadlines or it is an emergency situation.

G. Except for County authorized price adjustments, proposed prices shall remain fixed and firm during the term of any contract resulting from this solicitation.

H. Delivery to Miami-Dade Water and Sewer (M-DWASD) locations, or job sites throughout Miami-Dade County, is required within 30 calendar days of the receipt of an order.

I. In addition to all other warranties that may be supplied by the bidder, the bidder shall warrant its product and/or service against faulty labor and/or defective material for a minimum period of one (1) year after the date of acceptance of the labor, materials and/or equipment by the County. This warranty requirement shall remain in force for the full period identified above; regardless of whether the bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the bidder does not constitute a waiver of these warranty provisions.

J. All items to be purchased under this solicitation, and all delivery actions taken by the bidders, shall be in accordance with all applicable governmental and industry standards, including those issued by the American National Standards Institute (ANSI), the American Society for Testing Materials (ASTM), the Environmental Protection Agency (EPA), the Instrument Society of America (ISA), the International Standards Organization (ISO), the National Fire Protection Association (NFPA), the National Institute of Safety Hazards (NIOSH), the National Sanitation Foundation (NSF), and the Occupational Safety and Health Administration (OSHA).

K. The County may use any contract resulting from this solicitation to purchase items similar to those listed in this solicitation. The County may request quotes from the bidders in the contract and award the similar items to the responsive bidder with the lowest price, or purchase the items through a separate solicitation.

L. Although this solicitation is specific to M-DWASD’s identified needs for this commodity, any County department or agency may avail itself of a resulting contract and purchase any and all awarded items from the successful bidders at the contract prices.

M. Each item proposed in response to this solicitation shall be accompanied by “Evaluation Data”. “Evaluation Data” shall be defined as complete sets of factory information sheets (specifications, brochures, etc.), and catalog data (information showing construction details, drawings, and appurtenances). The Evaluation Data, as a whole, must provide sufficient information to allow the County to ascertain that the proposed products meet all specifications.

III. TECHNICAL SPECIFICATIONS:

A. Forms shall be made of a non-porous material with smooth surfaces and shall be accurate and strong enough to maintain the structure's dimensions within one half of the allowable tolerance given in Section 3.4 of ASTM C858-83(90).

B. Forms shall be cleaned before each use, and shall be free of paint or other protective coatings that might cling to the surface of the concrete. Releasing agents applied to the form to aid in breaking the bond shall not be injurious to the concrete.

C. Steel reinforcing shall be securely positioned in the form to maintain the concrete cover shown on the Standard Details.
D. The aggregates shall be sized, graded, proportioned and thoroughly mixed in a batch mixer with proportions of cement and water that will produce a homogeneous concrete having a compressive strength of 3500 PSI at 28 days of age for the boxes and plates and 3000 PSI for the vaults after the same curing period.

E. Batched concrete shall be made in standard concrete mixers only, not in mortar boxes, wheelbarrows or similar equipment.

F. Mixers shall be standard mechanical (power-driven) rotary type for concrete. Mixers normally used for mortar or plaster mixing shall not be used.

G. Concrete shall be placed either by gravity into the form at a rate such that the concrete is plastic at all times and flows readily into all parts of the form and around all reinforcement steel without segregation of materials, or by high-speed pneumatic rammer resulting in dense, evenly compacted concrete without disturbing the reinforcement. The surfaces from top to bottom shall show uniform compaction.

H. The top surface of molded items shall be flat and finished smooth while in the mold. Capping will not be permitted. Corners and edges shall be rounded.

I. Curing shall be by any method or combination of methods that will develop the required compressive strength within 28 days or less.

J. The quality of materials, manufacturing process, and the finished units shall be subject to inspection by the M-DWASD, and the supplier shall afford access to manufacturing facilities for this purpose, if so required.

K. Precast units shall be subject to rejection, either at the manufacturing plant or at delivery, shall any delivered product fail to conform to any specified requirement.

L. The following imperfections shall also cause for rejection:

1. Defects that indicate any imperfect concrete mixing and molding.

2. Surface defects such as honey-combed or open textured and damaged areas which would affect the structural adequacy.

3. Repaired areas or capping.

4. Improper radius at corners or improper tolerance.

M. All materials used in the production of the concrete meter boxes, section plates and vaults shall be new and of recent manufacture.

1. Fine aggregate for concrete mixes shall consist of sand or stone screenings, composed of hard durable grains, free of foreign matter such as loam, clay dirt, organic matter or other impurities. Fine aggregate shall conform to the following gradation requirements:

<table>
<thead>
<tr>
<th>Size</th>
<th>Sieve</th>
<th>Percent Passing</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/8&quot;</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>No. 4</td>
<td>90 to 100</td>
<td></td>
</tr>
<tr>
<td>No. 8</td>
<td>70 to 95</td>
<td></td>
</tr>
<tr>
<td>No. 16</td>
<td>50 to 85</td>
<td></td>
</tr>
<tr>
<td>No. 30</td>
<td>30 to 70</td>
<td></td>
</tr>
<tr>
<td>No. 50</td>
<td>10 to 45</td>
<td></td>
</tr>
<tr>
<td>No. 100</td>
<td>0 to 10</td>
<td></td>
</tr>
</tbody>
</table>

2. Coarse aggregate for concrete mixes shall consist of gravel, broken stone or local limerock. It shall be hard, durable and free of foreign matter such as loams, clay, dirt, organic matter or other impurities, and free of adherent coatings. Coarse aggregate shall conform to the following gradation requirements:
Meter Boxes and Sectional Plates:

<table>
<thead>
<tr>
<th>Size Sieve</th>
<th>Percent Passing</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4&quot;</td>
<td>100</td>
</tr>
<tr>
<td>1/2&quot;</td>
<td>90 to 100</td>
</tr>
<tr>
<td>3/8</td>
<td>40 to 70</td>
</tr>
<tr>
<td>No. 4</td>
<td>0 to 15</td>
</tr>
<tr>
<td>No. 8</td>
<td>0 to 05</td>
</tr>
</tbody>
</table>

Vault:

<table>
<thead>
<tr>
<th>Size Sieve</th>
<th>Percent Passing</th>
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<tbody>
<tr>
<td>1 3/4&quot;</td>
<td>100</td>
</tr>
<tr>
<td>1&quot;</td>
<td>95 to 100</td>
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<tr>
<td>1/2&quot;</td>
<td>25 to 60</td>
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<tr>
<td>No. 4</td>
<td>0 to 10</td>
</tr>
<tr>
<td>No. 8</td>
<td>0 to 6</td>
</tr>
</tbody>
</table>

3. Cement shall be a standard brand of Portland cement meeting the requirements of ASTM Standard C150-92, "Portland Cement", Type I.

4. All reinforcing steel shall be free of rust, grease, dirt or mortar, and shall be thoroughly cleaned of any such foreign matter or loose mill scale before being placed in position.

5. Wire reinforcement shall conform to ASTM Standard A82-90N, "Steel Welded Wire, Fabric, Plain, for Concrete Reinforcement".

6. Wire mesh reinforcement shall conform to ASTM Standard A185-90N, "Steel Welded Wire, Fabric, Plain, for Concrete Reinforcement".

7. Bar reinforcement shall conform to ASTM A615-90, "Deformed and Plain Billet-Steel Bars for Concrete Reinforcement". Grade 60, deformed, except that steel manufactured by the Bessemer process will not be accepted.

8. Water used in mixing concrete that is not in the form of surface moisture on the aggregate shall be from the M-DWASD's water supply or other approved source.

N. Prior to the manufacture of any of the products listed in this solicitation, or any similar items ordered pursuant to a contract resulting from this solicitation, M-DWASD may request a statement from the successful bidder giving the following information:

1. The source and type of cement.

2. The source and specific gravities of the aggregates.

3. The concrete mix proportions, and strength at 28 days.

4. Name of admixtures, if any.

5. Mill certificates for the reinforcement steel.

Attachment A
Drawings
NOTE: METERS WILL NOT BE INSTALLED IF THE METER BOX IS IN A DRIVING SURFACE.

HINGED CI READING LID

3/16" SS. HINGE PIN

1 3/4" R. Typ.

3/8" HOLE ALIGNED FOR HINGE PIN INSERTION CAST, PEDESTRIAN NON-SKID PATTERN TOP SURFACE INCLUDING LID

C.I. COVER WITH HINGED LID

1 7/16" R (TYP)

3/16" CHAMFER ALL AROUND

9 GA. WELDED WIRE FRAME.

CONCRETE BODY

SOME DIMENSIONS MAY VARY WITH DEPARTMENT APPROVAL.

LID WT. = MAX. 53 LBS MIN. 42 LBS.

MIAMI-DADE WATER & SEWER DEPARTMENT

STANDARD DETAIL
SINGLE METER BOX DETAILS

WS 2.10

Attachment A
Page 1
ELEVATION

7/16" HOLES FOR 5/16" Ø STEEL JOINT PINS

SIDE VIEW

5/16" Ø STEEL JOINT PIN

STEEL JOINT PIN DETAIL

SECTION B-B

SECTION A-A

(ON SHEET 1)

STANDARD DETAIL

MIAMI-DADE
WATER & SEWER DEPARTMENT

APPROVED
01/04/99

REvised

ASSEMBLED 2'X4' VAULT
(PRECAST SECTIONS)

MIAMI-DADE
COUNTY

WS 2.17

SHEET 2 OF 5

ITQ *
In Accordance with the Terms, Conditions, Technical Specifications, and Drawings in this Solicitation, Provide a Fixed and Firm Unit Price for the Items Offered by Your Firm.

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Estimated Quantity</th>
<th>Description</th>
<th>Manufacturer / Brand Offered</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1620 Ea.</td>
<td>Concrete Single Meter Boxes, Body Only, Per Drawing WS 2.10, Sheet 2 of 4 (dated 01/04/99, Brooks-Oldcastle #38, or Equal)</td>
<td></td>
<td>$__________</td>
</tr>
<tr>
<td>2</td>
<td>210 Ea.</td>
<td>2' X 4' Precast Vaults for Non-Traffic Areas, Per Drawing WS 2.17, Sheets 2 of 5 and 5 of 5 (both dated 01/04/99)</td>
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<td>$__________</td>
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<tr>
<td>3</td>
<td>940 Ea.</td>
<td>Concrete Dual Meter Boxes, Body Only, Per Drawing WS 2.12, Sheet 1 of 2, dated 01/04/99)</td>
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<td>$__________</td>
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<td>4</td>
<td>40 Ea.</td>
<td>4' X 4' Precast Vaults for Non-Traffic Areas, F.O.B. Manufacturer's Plant, Per Drawing WS 2.20, Sheet 2 of 2, dated 01/04/99)</td>
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<td>$__________</td>
</tr>
<tr>
<td>5</td>
<td>200 Ea.</td>
<td>Concrete Meter Box, 10.5&quot;X17.25&quot;X12&quot;, Brooks-Oldcastle #36, or Equal</td>
<td></td>
<td>$__________</td>
</tr>
<tr>
<td>6</td>
<td>160 Ea.</td>
<td>Concrete Meter Box, 12&quot;X20&quot;X12&quot;, Brooks-Oldcastle #37 or Equal</td>
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</tbody>
</table>

Attach Evaluation Data for Each Item Offered (Re: Paragraph II. M.)
IV. BID / QUOTE SUBMITTAL FORM (Continued)

FIRM NAME: ________________________________

ACKNOWLEDGEMENT OF ADDENDA

List the Dates of Issue for Each Addendum Received in Connection with this Solicitation:

Addendum #1, Dated ________________________

Addendum #2, Dated ________________________

Addendum #3, Dated ________________________

Addendum #4, Dated ________________________

Addendum #5, Dated ________________________

Addendum #6, Dated ________________________

Addendum #7, Dated ________________________

Addendum #8, Dated ________________________

☐ No Addendum was Received in Connection with this Solicitation
IV. BID / QUOTE SUBMITTAL FORM (Continued)

Firm Name: ____________________________________________

By signing this Bid / Quote Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee’s interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor. The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

☐ Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: ___________. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a “local business” is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County’s tax base.

☐ Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a “locally-headquartered business” is a Local Business whose “principal place of business” is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

☐ Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is ____________________________.

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.
IV. BID / QUOTE SUBMITTAL FORM (Continued)

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program
For the County’s information, the bidder is requested to indicate, at ‘A’ and ‘B’ below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder’s expression of general interest at ‘A’ and ‘B’ below is for the County’s information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?
   Yes ____________  No ____________

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?
   Yes ____________  No ____________

Firm Name: ____________________________________________________________

Street Address: _________________________________________________________

Mailing Address (if different): ____________________________________________

Telephone No.: _____________________________  Fax No.: ______________________

Email Address: ______________________________  FEIN No. __/__/__/__/__/__/__/__/___

Prompt Payment Terms: _____% _____ days net _____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____________________________________________________________ (Signature of authorized agent)

**“By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.”

Print Name: ____________________________________________________________  Title: _________________________________________________________________

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.
In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Identification Number (FEIN)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Affidavits and Legislation/ Governing Body**

<table>
<thead>
<tr>
<th>Affidavit</th>
<th>Section/Article of the Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Miami-Dade County Ownership Disclosure</td>
<td>Sec. 2-8.1 of the County Code</td>
</tr>
<tr>
<td>2. Miami-Dade County Employment Disclosure</td>
<td>County Ordinance No. 96-133, amending Section 2-8.1(c)(2) of the County Code</td>
</tr>
<tr>
<td>3. Miami-Dade County Employment Drug-free Workplace Certification</td>
<td>Section 2-8.1.2(b) of the County Code</td>
</tr>
<tr>
<td>4. Miami-Dade County Disability Non-Discrimination</td>
<td>Article 1, Section 2-8.1.5 and Resolution R182-00 amending R-385-95</td>
</tr>
<tr>
<td>5. Miami-Dade County Debarment Disclosure</td>
<td>Section 10.38 of the County Code</td>
</tr>
<tr>
<td>6. Miami-Dade County Vendor Obligation to County</td>
<td>Section 2-8.1 of the County Code</td>
</tr>
<tr>
<td>7. Miami-Dade County Code of Business Ethics</td>
<td>Article 1, Section 2-8.1(b) of the County Code through (b) and (c) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code</td>
</tr>
<tr>
<td>8. Miami-Dade County Family Leave</td>
<td>Article V of Chapter 11 of the County Code</td>
</tr>
<tr>
<td>9. Miami-Dade County Living Wage</td>
<td>Section 2-8.9 of the County Code</td>
</tr>
<tr>
<td>10. Miami-Dade County Domestic Leave and Reporting</td>
<td>Article 8, Section 11A-60 11A-67 of the County Code</td>
</tr>
</tbody>
</table>

Printed Name of Affiant: ________________________________
Printed Title of Affiant: ________________________________
Signature of Affiant: ________________________________
Name of Firm: ________________________________
Date: ________________________________
Address of Firm: ________________________________
State: ________________________________
Zip Code: ________________________________

**Notary Public Information**

Notary Public – State of ________________________________ County of ________________________________ Subscribed and sworn to (or affirmed) before me this ________________________________ day of, ___________ 20 ___________.

by ________________________________ He or she is personally known to me □ or has produced identification □

Type of identification produced: ________________________________

Signature of Notary Public: ________________________________
Serial Number: ________________________________
Print or Stamp of Notary Public: ________________________________ Expiration Date: ________________________________
Notary Public Seal: ________________________________
FAIR SUBCONTRACTING PRACTICES
(Ordinance 97-35)

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature ___________________________ Date ________________
In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all bidders/respondents on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of $100,000 or more, and all bidders/respondents on County or Public Health Trust construction contracts which involve expenditures of $100,000 or more. The bidder/respondent who is awarded this bid/contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The bidder/respondent should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the successful bidder demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the successful bidder shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

<table>
<thead>
<tr>
<th>Business Name and Address of First Tier Subcontractor/Subconsultant</th>
<th>Principal Owner</th>
<th>Scope of Work to be Performed by Subcontractor/Subconsultant</th>
<th>Principal Owner (Enter the number of male and female owners by race/ethnicity)</th>
<th>Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gender</td>
<td>Race/Ethnicity</td>
<td>Gender</td>
<td>Race/Ethnicity</td>
<td></td>
</tr>
<tr>
<td>M</td>
<td>F</td>
<td>White</td>
<td>Black</td>
<td>Hispanic</td>
</tr>
<tr>
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<td>F</td>
<td>White</td>
<td>Black</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Business Name and Address of First Tier Direct Supplier</th>
<th>Principal Owner</th>
<th>Supplies/Materials/Services to be Provided by Supplier</th>
<th>Principal Owner (Enter the number of male and female owners by race/ethnicity)</th>
<th>Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)</th>
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</tr>
</tbody>
</table>

☐ Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to Contracting/User department or on-line to the Small Business Development Division of the Regulatory and Economic Resources Department at http://new.miamidade.gov/business/business-development.asp.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Respondent ___________________________ Print Name ___________________________ Print Title ___________________________ Date ___________________________

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Please review for Measures recommendation. Let me know if you need additional information. Thank you.

Maggie Reynaldos, CPPB
Procurement Officer
Procurement Management Division
Miami-Dade County Internal Services Department
111 N.W. First Street, Suite 1300 Miami, FL 33128-1989
Telephone: 305-375-4435
E-mail: mtc@miamidade.gov
Visit our Website at www.miamidade.gov/procurement

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure. All E-mail sent and received is captured by our servers and kept as a public record.