



## Small Business Development Division Project Worksheet

**Project/Contract Title:** AIR CONDITIONING (A/C) DUCT CLEANING & SANITIZING SERVICES - PREQUALIFICATION  
**Received Date:** 04/02/2013  
**Project/Contract No:** RQID1300085  
**Funding Source:**  
**Department:** VARIOUS  
**VARIOUS**  
**Estimated Cost of Project/Bid:** \$460,200.00  
**Resubmittal Date(s):**  
**Description of Project/Bid:** To establish a contract for the Prequalification of vendors for future spot market project opportunities to provide A/C duct cleaning and sanitizing services for multiple County Departments.

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE	
Set Aside (Under 100k)	SBE	

Reasons for Recommendation
<p>This project meets all the criteria set forth in I.O. # 3-41.</p> <p>"...where there are three (3) or more certified SBE firms available in an established pre-qualification pool, the work order competition must be sheltered among those firms. In cases where there are less than three (3) certified SBE firms, Micro-SBE respondents will receive a ten percent (10%) preference applies to quotes for evaluation purposes. Bids and Quotes submitted by Micro Enterprise firms for Set-Aside contracts up to \$100,000 will receive a ten percent (10%) "Bid Preference".</p> <p>There are thirty (30) SBE firms certified in the required Commodity Codes.</p> <p>Commodity Code: 91036-Heating, Air Conditioning, And Ventilation Maintenance And Repair Services (Including Installation); 96405-Air Conditioning/Heating Service Personnel</p>

Small Business Contract Measure Recommendation				
<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
	SBE			
<b>Total</b>				

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*



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REVIEW RECOMMENDATION
Tier 1 Set Aside
Tier 2 Set Aside
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP
Signature: V. Clark
Date: 4/2/13