



Small Business Development Division Project Worksheet

Project/Contract Title: ENFOCUS SOFTWARE / LIC / MAINT & TECH SUP SVC **Received Date:** 03/21/2013
Project/Contract No: RQID1300088 **Funding Source:** ISD
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$60,000.00 **Resubmittal Date(s):**
Description of Project/Bid: The purpose of this solicitation is to establish a contract for the Internal Services Department's Print Shop for the purpose of Enfocus Software maintenance, licenses and technical support services for the Switch software application and to procure licenses for PitStop Pro and PitStop Server software applications.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Bid Preference	SBE	

Reasons for Recommendation
<p>BID PREFERENCE</p> <p>This project meets all the criteria set forth in the I.O.# 3-41.</p> <p>There are five (5) SBE firms certified in the required Commodity Code; however, none are certified by Enfocus as a Value Added Reseller (as required by the contract).</p> <p>Commodity Code: 92045-Software Maintenance/Support</p>

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
				Total

Living Wages: YES NO
Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____		Tier 2 Set Aside _____	
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	SBD Director		Date _____