





BID NO.: 041813

OPENING: 2:00 P.M.

, 2013

**MIAMI-DADE COUNTY, FLORIDA**

**I N V I T A T I O N  
T O B I D**

**TITLE:**

**LAUNDRY SERVICES**

**FOR INFORMATION CONTACT:**

A. Rodriguez, 305-375-4744, abelin@miamidade.gov

**IMPORTANT NOTICE TO BIDDERS:**

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY  
INTERNAL SERVICES DEPARTMENT  
PROCUREMENT MANAGEMENT DIVISION**



**MIAMI-DADE COUNTY, FLORIDA**

**INVITATION TO BID**

**Bid Number:**

**Bid Title: Laundry Services**

**Procurement Officer: A. Rodriguez**

**Bids will be accepted until 2:00 p.m. on \_\_\_\_\_, 2013**

**Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.**

**Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.**

**All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.**

**NOTICE TO ALL BIDDERS:**

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.**

**MIAMI-DADE COUNTY  
INTERNAL SERVICES DEPARTMENT  
PROCUREMENT MANAGEMENT DIVISION**

**SECTION 1**  
**GENERAL TERMS AND CONDITIONS**

**LAUNDRY SERVICES**

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-2.pdf>

**SECTION 2**  
**SPECIAL CONDITIONS**

**LAUNDRY SERVICES**

**2.1 PURPOSE: TO ESTABLISH A CONTRACT FOR THE COUNTY:**

The purpose of this solicitation is to establish a contract for laundry services of County owned uniforms.

**2.2 TERM OF CONTRACT: SIX YEARS**

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The contract shall remain in effect for seventy two (72) months and upon completion of the expressed and/or implied warranty periods.

**2.3 METHOD OF AWARD: To Lowest Priced Bidder by Group**

Award of this contract will be made to the lowest priced responsive, responsible bidder on a group-by-group basis. To be considered for award for a given group, the bidder shall offer prices for all items within the group. The County will then select the bidder for award for each group by totaling the unit prices for all of the items within each group, or if so structured, by totaling the extended pricing for each item within each group. If a bidder fails to submit an offer for all items within the group, its offer for that specific group may be rejected.

**Group 1 minimum requirements**

To be considered a responsible bidder for group 1 the bidder should have:

- a. Own or lease a minimum of one van type (or larger) vehicle used for the pick-up and delivery of laundry.
- b. Permitted as a commercial laundry or dry cleaner.

**Group 2 minimum requirements**

To be considered a responsible bidder for group 2 the bidder should have:

- a. Minimum of two commercial washer(s) capable of washing a minimum of 150 pounds of laundry per wash.
- b. Minimum of one commercial dryer capable of drying a minimum of 150 pounds of laundry at a time.
- c. Commercial ironing/finishing equipment capable of processing a minimum of 60 sheets per hour.
- d. Own or lease a minimum of two walk in type trucks.

**2.4 PRICES**

The initial contract prices resulting from this solicitation shall prevail for a twelve (12) month period from the contract's initial effective date. The County may consider price adjustments which would take effect on the anniversary of the initial effective date. The pricing adjustment may be upward or downward but shall not be in excess of the Consumer Price Index, for all urban consumers, all items in the Miami – Ft. Lauderdale area, as published by the U.S. Department of Labor, Bureau of Labor Statistics, Washington, D.C. 20212.

**SECTION 2**  
**SPECIAL CONDITIONS**

**LAUNDRY SERVICES**

It is the awarded bidder's responsibility to request any pricing adjustment under this provision. For any adjustment to be effective it must be submitted ninety (90) days prior to the expiration of the then current anniversary date/year. Any adjustment received with less than ninety days in the then current contract may not be considered. If no adjustment request is received from the awarded bidder, the County will assume that the awarded bidder has agreed that the next year term will be without any upward price adjustment. The County reserves the right to negotiate lower pricing for the additional term(s) based on market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing for the additional term(s) based on the downward movement of the applicable index.

It shall be further understood that the County reserves the right to reject any price adjustments submitted by the bidder, and/or to terminate the contract with the bidder based on such price adjustments.

**2.5 CONTACT PERSON:**

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Abelin Rodriguez, at (305) 375-4744 email – abelin@miamidade.gov.

**2.6 PURCHASE OF OTHER SERVICES NOT LISTED IN THIS SOLICITATION BASED ON PRICE QUOTES**

While the County has listed all major services within the scope of this solicitation which are utilized by County departments in conjunction with its operations, there may be additional like services that must be used by the County during the term of this contract. Under these circumstances, a representative of the Internal Services Department's (ISD), Procurement Management Section (PMSD) will contact the successful bidder and obtain a price quote for the additional services. The County reserves the right to award these additional like services to the successful bidder(s) under this contract, or another commercial source, based on the lowest price quoted.

**2.7 MONITORING OF CONTRACT**

With the exception of the item in Group 2, Inmate Uniforms and Linens, the successful bidder will be required to establish a pick-up/delivery system at all locations to be serviced. The pick-up/delivery form at a minimum must show the number and type of garment turned in by each employee, any damage found, and the number and type of garment returned by the bidder each week. In addition, a system must be established where the County employee may note any minor repair needed to the garment.

**2.8 LOST OR DAMAGED LAUNDRY**

Items not returned within two weeks shall be deemed lost by the successful bidder. Lost or damaged items will be reimbursed by the contractor at one hundred and fifty percent (150%) of the replacement cost to the County. The County will provide a copy of the latest purchase order or contract award sheet reflecting the current cost of the item. The additional charge will partially reimburse the County for the cost of ordering the replacement article. **Any article not returned within two (2) weeks of being picked up**

**SECTION 2**  
**SPECIAL CONDITIONS**

**LAUNDRY SERVICES**

**will be considered lost.** At the County's discretion, replacement charges may be deducted from the contractor's invoice(s) or the County may invoice the contractor.

**2.9 LEGAL REQUIREMENT FOR POLLUTION CONTROL**

It is the intent of these specifications to comply with the Miami-Dade County Pollution Control Ordinance as stated in Chapter 24 of the Miami-Dade Code. This ordinance is made a part of these specifications by reference and may be obtained, if necessary, by the vendor through the Regulatory and Economic Resources Department, 701 NW 1 Ct. Miami, Florida 33128, Telephone (305) 372-6789.

**SECTION 3**  
**TECHNICAL SPECIFICATIONS**

**LAUNDRY SERVICES**

**3.1 SCOPE**

To provide Laundry Services for Miami-Dade County departments.

**3.2 GROUP 1 - COUNTYWIDE LAUNDRY SERVICE**

Bidder shall provide weekly laundry services for County owned articles. Laundry service is defined as the pick-up, inspection, sorting, counting, washing, drying, ironing (where required), folding or hanging, and delivery to the original pickup site of County owned articles. Bidders are advised that laundry may have been exposed to oil, grease, wastewater and bio-hazardous contamination.

**3.3 GROUP 1 - CLEANING/LAUNDERING INSTRUCTIONS**

Laundry shall be washed and dried in accordance with the best commercial standards and returned dry and odor free. All spots, stains and discoloration shall be removed.

Employee garments will be neatly pressed (by an ironer/steamer), creased and delivered on hangers, one (1) set per (shirt and pant) hanger pressing of uniforms will be in accordance with commercial standards.

**3.4 DAMAGED ITEMS**

Laundry found by the bidder to be damaged with tears and/or permanent stains which cannot be removed will be bundled and returned to the facility with appropriate notations made to the delivery ticket.

**3.5 GROUP 2 – INMATE UNIFORMS AND LINENS (CORRECTIONS AND REHABILITATION)**

Laundry services including pick-up and delivery of County owned inmate bed linens and uniforms. Services are to include; washing, drying, folding and packaging of laundry. Approximately 35,000 pounds of laundry will be washed per month. Upon receipt, the soiled laundry shall be examined for anything which may impede its proper processing (i.e. knotted sheets or blankets) and for articles which may be classified as bio-hazardous. Universal Precautions must be taken in the handling of these articles

Laundry may consist of; shirts, pants, shorts, pillow cases, flat bed sheets, towels and blankets. Shirts, pants and shorts are in various colors, including red, orange, blue, brown and white. Sheets, pillow cases and towels may be white or colored. Blankets may be included with the linens to be serviced. Soiled laundry will be provided in County owned rolling bins (truck with lift gate required). Prior to loading clean laundry into the rolling carts, they shall be sanitized to insure that cleaned laundry will be healthful when delivered. Sanitizing may be accomplished by the spraying of a bleach and water solution over all interior areas of the bin. Bins shall be dry when clean laundry is placed into the bins.

**SECTION 3**  
**TECHNICAL SPECIFICATIONS**

**LAUNDRY SERVICES**

**3.6 GROUP 2 - CLEANING/LAUNDERING INSTRUCTIONS**

Laundry shall be washed and dried in accordance with the best commercial standards and returned dry and odor free. All spots, stains and discoloration shall be removed.

Successful bidder will provide the user department with copies of Material Safety Data Sheets (MSDS) for chemicals used, and a recording of the formula used in the wash. This information will assist the County in treating any claims of reaction to the process by the end users.

**3.7 PICK UP/DELIVERY LOCATIONS**

PRE-TRIAL DETENTION CENTER (PTDC)	1321 NW 13 St.
TURNER GUILFORD KNIGHT CORRECTIONAL CENTER (TGKCC)	7000 NW 41 St.
METRO WEST DETENTION CENTER (MWDC)	13850 NW 41 St.

**3.8 DELIVERY TICKET TO ACCOMPANY ITEMS DURING DELIVERY:**

The successful bidder shall enclose a complete delivery ticket with any delivery. The delivery slip shall be attached to the rolling bin (s) which contain the laundry and shall be made available to the County's authorized representative during delivery. The delivery ticket shall include, at a minimum, the following information: date of pick up; a listing of items being delivered.

Pickup and delivery shall be performed twice a week at days and times mutually agreed upon with the County. A maximum of seventy two hour turnaround is required for each service. No service is required on holidays, but delivery/pickup catch-up service is required to insure each facility is serviced twice a week. It is critical that all laundry received from a particular facility be serviced and returned to that facility at the same time. The mixing of laundry from one facility to another or not returning all laundry received may be grounds for default of contract

**3.9 FOLD**

Uniforms will be folded and separated by pants, shirt and by color, separation by size is not required. Sheets and pillowcases are to be folded, bundled and wrapped in increments of ten sheets and twenty pillow cases per bundle. Towels and blankets shall be folded, bundled and wrapped in increments of ten towels and five blankets per bundle.

**3.12 SECURITY**

For security reasons inmate laundry must be segregated from items being laundered for other customers. This insures that an item inadvertently mixed into other customer's laundry (forks, spoons, knives, wires etc.) does not contaminate inmate laundry.

**SECTION 3**  
**TECHNICAL SPECIFICATIONS**

**LAUNDRY SERVICES**

The successful bidder may be required to follow a specific schedule that requires arrival times which do not conflict with detention facilities activities, such as court staging, court return, shift change etc. Additionally, the successful bidder may be required to notify MDCR and coordinate holiday pickup and delivery schedules in advance of any holiday on which the Contractor will not be operating.

**3.13 EMERGENCY**

Bidders for Group 2 shall provide a Continuity of Service Plan. This plan will explain the bidder's plans to insure uninterrupted service before and immediately after a natural disaster or emergency affects the area.

**SECTION 4**  
**BID SUBMITTAL FORM**

**Submit Bid To:**  
**CLERK OF THE BOARD**  
**Stephen P. Clark Center**  
**111 NW 1<sup>st</sup> Street**  
**17<sup>th</sup> Floor, Suite 202**  
**Miami, Florida 33128-1983**

**OPENING: 2:00 P.M.**

**, 2013**



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,  
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued  
by: **ar**

ISD/PM

Date Issued:

This Bid Submittal Consists of  
Pages 7 through 23

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**Title:**  
**LAUNDRY SERVICES**

<b>DO NOT WRITE IN THIS SPACE</b>	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: <b>954-05</b>	
Contracting Officer:	A. Rodriguez

FIRM NAME \_\_\_\_\_

**RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.**

**FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.**

**SECTION 4  
 BID SUBMITTAL FOR:  
 LAUNDRY SERVICES**

**FIRM NAME:** \_\_\_\_\_

Item Number	Estimated Usage	Description	Price per week	Unit of measure
<b>GROUP 1                  LAUNDERING COUNTY                  OWNED UNIFORMS</b>				
1		Work shirt, long or short sleeve	\$ _____	each
2		Work pants	\$ _____	each
3		Dress shirt, long or short sleeve	\$ _____	each
4		Dress pants	\$ _____	each
5		Shorts, male and female.	\$ _____	each
6		Polo shirts.	\$ _____	each
7		Cotton shirt.	\$ _____	each
8		Cotton pants.	\$ _____	each
9		Flame resistant shirts.	\$ _____	each
10		Flame resistant pants.	\$ _____	each
11		Coverall.	\$ _____	each
12		Shop towels	\$ _____	each
		<b>TOTAL GROUP 1</b>	<b>\$ _____</b>	

SECTION 4  
BID SUBMITTAL FOR:  
LAUNDRY SERVICES

FIRM NAME: \_\_\_\_\_

Item Number	Estimated Usage	Description	Price per week	Unit of measure
<b>GROUP 2 INMATE UNIFORMS AND LINENS (CORRECTIONS)</b>				
1		Laundrying of inmate uniforms and linens	\$ _____	Per Pound

SECTION 4  
BID SUBMITTAL FOR:  
LAUNDRY SERVICES

ACKNOWLEDGEMENT OF ADDENDA

---

---

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

---

---

**PART I:**

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated \_\_\_\_\_

Addendum #2, Dated \_\_\_\_\_

Addendum #3, Dated \_\_\_\_\_

Addendum #4, Dated \_\_\_\_\_

Addendum #5, Dated \_\_\_\_\_

Addendum #6, Dated \_\_\_\_\_

Addendum #7, Dated \_\_\_\_\_

Addendum #8, Dated \_\_\_\_\_

---

---

**PART II:**

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

---

---

FIRM NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

TITLE OF OFFICER: \_\_\_\_\_



MIAMI-DADE COUNTY
BID SUBMITTAL FORM
UNIFORM RENTAL AND LAUNDRY SERVICES

Bid Title: LAUNDRY SERVICES

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is



BID SUBMITTAL FORM
UNIFORM RENTAL AND LAUNDRY SERVICES

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes \_\_\_\_\_ No \_\_\_\_\_

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes \_\_\_\_\_ No \_\_\_\_\_

Firm Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_ FEIN No. \_/ - \_/ / / / / / /

Prompt Payment Terms: \_\_\_% \_\_\_ days net \_\_\_ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: \_\_\_\_\_ (Signature of authorized agent)

By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



# **APPENDIX**

## **AFFIDAVITS FORMAL BIDS**



Miami-Dade County  
 Internal Services Department  
 Procurement Management Division  
**Affirmation of Vendor Affidavits**

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : \_\_\_\_\_ Federal Employer Identification Number (FEIN): \_\_\_\_\_

Contract Title: \_\_\_\_\_

**Affidavits and Legislation/ Governing Body**

<p>1. <b>Miami-Dade County Ownership Disclosure</b>                  Sec. 2-8.1 of the County Code</p>	<p>6. <b>Miami-Dade County Vendor Obligation to County</b>                  Section 2-8.1 of the County Code</p>
<p>2. <b>Miami-Dade County Employment Disclosure</b>                  County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code</p>	<p>7. <b>Miami-Dade County Code of Business Ethics</b>                  Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code</p>
<p>3. <b>Miami-Dade County Employment Drug-free Workplace Certification</b>                  Section 2-8.1.2(b) of the County Code</p>	<p>8. <b>Miami-Dade County Family Leave</b>                  Article V of Chapter 11 of the County Code</p>
<p>4. <b>Miami-Dade County Disability Non-Discrimination</b>                  Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95</p>	<p>9. <b>Miami-Dade County Living Wage</b>                  Section 2-8.9 of the County Code</p>
<p>5. <b>Miami-Dade County Debarment Disclosure</b>                  Section 10.38 of the County Code</p>	<p>10. <b>Miami-Dade County Domestic Leave and Reporting</b>                  Article 8, Section 11A-60 11A-67 of the County Code</p>

Printed Name of Affiant \_\_\_\_\_ Printed Title of Affiant \_\_\_\_\_ Signature of Affiant \_\_\_\_\_

\_\_\_\_\_ Name of Firm \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Address of Firm \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Notary Public Information**

Notary Public – State of \_\_\_\_\_ County of \_\_\_\_\_

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of, \_\_\_\_\_ 20 \_\_\_\_\_

by \_\_\_\_\_ He or she is personally known to me  or has produced identification

Type of identification produced \_\_\_\_\_

Signature of Notary Public \_\_\_\_\_ Serial Number \_\_\_\_\_

Print or Stamp of Notary Public \_\_\_\_\_ Expiration Date \_\_\_\_\_ Notary Public Seal \_\_\_\_\_



**SUBCONTRACTOR/SUPPLIER LISTING**  
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Bidder/Proposer: \_\_\_\_\_ FEIN #: \_\_\_\_\_

Bid No.: \_\_\_\_\_ Title: \_\_\_\_\_

In accordance with Ordinance No. 97-04, a bidder/proposer who is awarded this bid/contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. This form, or a comparable listing meeting this requirement, MUST be completed, signed and submitted with the bid/proposal, even if the bidder/proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors. The number of males and females and the number by race/ethnicity for owners and employees must be provided in the chart below. In the event that the successful bidder demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the successful bidder shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

*The above requirements apply to bidders/proposers of County contracts for purchases of supplies, materials or services, including professional services, which involve expenditures of \$100,000 or more, and all bidders/proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more.*

Business Name and Address of First Tier Subcontractor/Subconsultant or Direct Supplier	Name of Principal Owner and % of Ownership	Scope of Work to be Performed by Subcontractor/Subconsultant or Supplies/Materials/Services to be Provided by Supplier	Principal Owner															
			Gender		Race/Ethnicity													
			M	F	White	Black	Hispanic	Asian/Pacific Islander/American/Native	Other									
			Employees(s)															

Mark here  if race, gender and ethnicity information will be provided at a later date. This data may be submitted on-line to the Small Business Development Division of the Regulatory and Economic Resource Department at <http://www.miamidade.gov/business/business-development-contracts.as>.

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate.

Bidder/Proposer's Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Print Title \_\_\_\_\_ Date \_\_\_\_\_



**CONTRACT AWARD SHEET**  
**DEPARTMENT OF PROCUREMENT MANAGEMENT**  
**BIDS AND CONTRACTS DIVISION**

**BPO # ABCW1100510**

**BID NO.: 8443-4/13-3**

**Previous Bid No.: 8443-4/13-2**

**TITLE: Laundry Services**

**COMMODITY CODE NO.: 954-20**

**OTR PERIODS: Four**

**LIVING WAGE APPLIES: ( ) YES (X) NO**

**CONTRACT PERIOD: 5/1/11 through 4/30/12**

**AWARD BASED ON MEASURES: ( ) YES (X) NO**

**SR.PROCUREMENT AGENT:**  
**T. Rodriguez (305) 375-4252**

- SBE Set Aside
- SBE Goal
- Local Preference

- Bid Preference:  SBE  Micro
- CSBE Level

**PART #1: VENDOR AWARDED**

**PRIMARY VENDOR**

<b>F.E.I.N.:</b>	870252999-01	Local Address
<b>VENDOR:</b>	AlSCO, Inc.	
<b>STREET:</b>	P.O. Box 2317	2631 NW 17 Lane
<b>CITY/STATE/ZIP:</b>	Salt Lake City, UT. 84110	Pompano Beach, FL. 33064
<b>F.O.B. TERMS:</b>	Dest	
<b>PAYMENT TERMS:</b>	Net 30	
<b>DELIVERY:</b>	As Scheduled	
<b>PHONE:</b>	(954) 979-2600	
<b>FAX:</b>	(954) 979-6988	
<b>CONTACT PERSON:</b>	Jorge Ramos	
<b>CELL PHONE</b>	(954) 594-0901	
<b>E MAIL</b>	gramos@alsco.com	

DEPARTMENT OF PROCUREMENT MANAGEMENT  
 BIDS AND CONTRACTS DIVISION

**SECONDARY VENDOR**

**F.E.I.N.:** 201359245  
**VENDOR:** Logical Linen & Laundry Solutions Inc  
**STREET:** 2111 SW 60 Way  
**CITY/STATE/ZIP:** Miramar, FL. 33023  
**F.O.B. TERMS:** Dest  
**PAYMENT TERMS:** Net 30  
**DELIVERY:** As Scheduled  
**PHONE:** (954) 443-2699  
**FAX:** (954) 443-3510  
**CONTACT PERSON:** Christina Aderinokun  
**E MAIL:** logicallinen@aol.com

**PART #2: ITEMS AWARDED**

	<u>Spirit</u>	<u>Logical</u>
1. Pick up, wash, dry, fold and delivery laundry per specs.	0.40/lb	0.45/lb

**PART #3: AWARD INFORMATION**

BCC  CMO AWARD DATE: 4/15/08

**AGENDA ITEM #:** N/A

**BIDS & CONTRACTS RELEASE DATE:** 4/21/11

**OTR YEAR:** Third of Four

**ADDITIONAL ITEMS ALLOWED:** By quote (para 2.29)

**SPECIAL CONDITIONS:** Insurance requested and provided by the primary vendor only.  
Insurance must be requested from and provide by the secondary vendor only if they are activated. Secondary vendor is not active on the Blanket Purchase Order (para 2.11)

**TOTAL CONTRACT VALUE:** \$720,000.00

**USER DEPARTMENT(S)**  
Corrections and Rehabilitation

**DOLLAR ALLOCATED**  
\$720,000.00



**CONTRACT AWARD SHEET**  
**INTERNAL SERVICES DEPARTMENT**  
**PROCUREMENT MANAGEMENT SECTION**

**BPO # ABCW1300226**  
**ABCW1300225 (Aviation only)**

**BID NO.:** 9211-4/15-3

**Previous Bid No.:** 9211-4/15-2

**TITLE:** Purchase of Uniforms or Laundry Services

**COMMODITY CODE NO.:** 200-72

**OTR PERIODS:** Four

**LIVING WAGE APPLIES:** ( ) YES (X) NO

**CONTRACT PERIOD:** 2/1/13 through 1/31/14

**AWARD BASED ON MEASURES:** (X) YES ( ) NO

**Contracting Officer:**  
**A. Rodriguez (305) 375-4744**

- (X.) SBE Set Aside – Group 1
- ( ) SBE Goal
- ( ) Local Preference
- ( ) Bid Preference: ( ) SBE ( ) Micro
- ( ) CSBE Level

**PART #1: VENDOR AWARDED**

**F.E.I.N.:** 161723892 – 01  
**VENDOR:** Paragon Uniform Group, Inc.  
**STREET:** 1612 Jefferson Ave. #501  
**CITY/STATE/ZIP:** Miami, FL. 33139  
**F.O.B. TERMS:** Dest  
**PAYMENT TERMS:** Net 30  
**DELIVERY:** 30 days ARO  
**PHONE:** (305) 695-0121  
**FAX:** (305) 695-0134  
**CONTACT PERSON:** Peter Gonzalez  
**E MAIL:** info@paragonuniform.com

DEPARTMENT OF PROCUREMENT MANAGEMENT  
 BIDS AND CONTRACTS DIVISION

**F.E.I.N.:** 953082883-02  
**VENDOR:** Aramark Uniform and Career Apparel  
**STREET:** 115 N. First St  
**CITY/STATE/ZIP:** Burbank, CA. 91502  
**F.O.B. TERMS:** Dest  
**PAYMENT TERMS:** Net 30  
**DELIVERY:** Per schedule  
**PHONE:** (305) 681-3521 (office)  
**ALTERNATE PH.** (951) 531-4114 (cell)  
**FAX:** (305) 688-2771  
**CONTACT PERSON:** Victor Becerra  
**E MAIL** Victor.becerra@uniform.aramark.com

Local Address

160 Ali Baba Ave.  
Opa Locka, FL. 33054

**PART #2: ITEMS AWARDED**

**UNIFORM PURCHASE**

1. Dress jacket, color: charcoal, sizes S - XL Red Kap #JT38CH	Paragon	\$24.30 ea
Size 2XL to 4XL		\$28.33 ea
2. Work shirt, short sleeve, 65/35 poly/cotton grey with blue stripes, sizes S - XL Red Kap #SP24EX	Paragon	\$16.37 ea
Size 2XL - 5XL		\$18.01 ea
3. Shirt, long sleeve, 100% cotton color light blue, sizes S - XL Red Kap #SC30LB	Paragon	\$18.93 ea
Size 2XL - 4XL		\$21.02 ea
4. Welder's shirt, long sleeve, flame retardant, light blue, sizes S - XL Red Kap (Bulwark) #SEW2LB	Paragon	\$34.14 ea
Sizes 2XL - 3XL		\$39.25 ea
Sizes 4XL - 5XL		\$43.08 ea

DEPARTMENT OF PROCUREMENT MANAGEMENT  
BIDS AND CONTRACTS DIVISION

5. Work pants, pleated, 65/35 poly/cotton Navy, sizes 28 – 42. Red Kap # PT32NV	Paragon	\$15.66 ea
Sizes 44 – 50		\$32.97 ea
6. Work pants, flat, 100% cotton, charcoal, Sizes 28 – 42. Red Kap, #PC10CH	Paragon	\$16.19 ea
Sizes 44 – 56		\$33.66 ea
7. Work pants, flat, 65/35 poly/cotton Charcoal, sizes 28 – 42. Red Kap #PT20CH	Paragon	\$12.87 ea
Sizes 44 – 56		\$25.33 ea
8. Welder's pants, flame retardant Charcoal, sizes 28 – 42. Red Kap (Bulwark) PEW2CH	Paragon	\$31.75 ea
Sizes 44 – 50		\$37.29 ea
Sizes 52 – 56		\$40.65 ea
9. Cap, brushed cotton, adjustable strap Six panel, color black. Otto Cap #18-686	Paragon	\$6.65 ea
10. Shop towel, red, 18"X18" Hemmed edges, 100% cotton Packed 1250 per box. Mfg. HT.	Paragon	\$0.15 ea
11. Polo shirt, 100% cotton, short sleeve With pocket, light blue ash gray, size S-XL Port Authority #K420P	Paragon	\$21.38 ea
Size 2XL		\$22.40 ea
Size 3XL		\$24.44 ea

DEPARTMENT OF PROCUREMENT MANAGEMENT  
BIDS AND CONTRACTS DIVISION

12.	Work shirt, long sleeve, 65/35 poly/cotton Color; Light Blue, size S-2XL. Red Kap SP14	Paragon	\$14.59 ea.
	Size 3XL – 5XL		\$16.59 ea.
13.	Executive pants, 100% poly, flat front. Size 30-42. Red Kap PS36	Paragon	\$24.25 ea.
	Size 44-50		\$27.50 ea.
14.	Polo shirt, short sleeve, 50/50 poly/cotton With pocket, ribbed collar. Size S-XL Red Kap S28	Paragon	\$20.38 ea
	Size 2XL-5XL		\$22.84 ea.
15.	Security guard shirt, short sleeve, 65/35 poly/cotton, poplin, color; White, med Blue Khaki and Navy. Size S-XL. Red Kap SP66.	Paragon	\$18.60 ea
	Size 2XL – 4XL		\$20.92 ea.
	Size 5XL – 7XL		\$35.84 ea
16.	Security guard shirt, long sleeve, 65/35 poly/cotton, poplin, color; White, med Blue Khaki and Navy. Size S-XL. Red Kap SP66.	Paragon	\$20.35 ea
	Size 2XL – 4XL		\$23.02 ea.
	Size 5XL – 7XL		\$38.84 ea
17.	Embroidery of GSA Fleet emblem		\$4.50 ea
18.	Sewing County provided patches		\$0.75 ea

DEPARTMENT OF PROCUREMENT MANAGEMENT  
BIDS AND CONTRACTS DIVISION

**UNIFORM LAUNDERING AND MENDING**

1. Launder employee shirt	\$0.34 ea.
2. Launder employee trousers	\$0.36 ea.
3. Launder polo shirt	\$0.37 ea.
4. Launder jackets	\$0.38 ea.
5. Launder shop towels	\$0.05 ea
6. Repair rips	\$0.24 ea.
7. Replace button	\$0.21 ea.
8. Repair/replace zipper	\$0.91 ea.
9. Long sleeve and/or short sleeve T-Shirts	\$0.53 ea.

**PART #3: AWARD INFORMATION**

BCC  DPM AWARD DATE: 1/27/10

AGENDA ITEM #: N/A

BIDS & CONTRACTS RELEASE DATE: 1/18/13

OTR YEAR: Third of Four

ADDITIONAL ITEMS ALLOWED: By quote

**SPECIAL CONDITIONS:**

1. Uniforms are to be purchased from Paragon Uniform Group, Inc. only, they do not maintain them. Contract price for jackets, shirts, polo shirts and caps includes the embroidery of the County logo (hook) and the department's name at locations determined by the ordering department. Any other embroidery must be quoted at time of order.
2. Uniform laundering and mending is performed by Aramark, they are not to be used to purchase uniform items.

**TOTAL CONTRACT VALUE: \$167,001.00**

**DEPARTMENT**

**ALLOCATION**

**DEPARTMENT**

**ALLOCATION**

Aviation \$1,000.00  
ISD02(fleet) \$123,000.00  
ISD09(design) \$10,000.00

Fire Rescue \$3,000.00  
ISD06(fumd) \$15,000.00  
Parks, Recreation and  
Open Spaces \$5,000.00

Public Works and Waste  
Management \$1.00