Small Business Development Division

Project Worksheet

Project/Contract Title: GROUNDS MAINTENANCE
Project/Contract No: RQID1300143
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $250,000.00
Description of Project/Bid: To establish a contract for grounds maintenance and pest control services for library branches.

Received Date: 06/12/2013
Funding Source: LIBRARY DISTRICT FUNDS
Resubmittal Date(s):

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Bid Preference</th>
<th>Program</th>
<th>Goal Percent</th>
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<td>SBE</td>
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Reasons for Recommendation

BID PREFERENCE

This project meets all the criteria set forth in I.O. # 3-41.

The more than fifty (50) SBE firms certified in the required Commodity Codes were polled; one responded but did not meet the "Pest Control" and "Arborist Certification" requirements. Calls to SBE firms confirmed that there was "Insufficient Availability" of SBE firms meeting the requirements and holding the proper certification and license.


Small Business Contract Measure Recommendation

<table>
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<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
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Total

Living Wages: YES [ ] NO [X]
Responsible Wages: YES [ ] NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside
Set Aside Level 1
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP

SBID Director Date

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