DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New  ☑ OTR  ☐ Sole Source  ☐ Bid Waiver  ☐ Emergency  ☐ Previous Contract/Project No. 5962-3/13

☐ Contract  ☐ Re-Bid  ☐ Other  ☐ LIVING WAGE APPLIES: ☐ YES ☐ NO

Requisition No./Project No.: ROID1300162  TERM OF CONTRACT [5] YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: PURCHASE AND REPAIR OF CABLES AND CIRCUIT TESTERS

Description:

The purpose of this solicitation is to establish a contract for purchase and repair of cables, cable heads and circuit testers for Miami-Dade County Aviation Department (MDAD).

Issuing Department: MDAD  Contact Person: Neivy Garcia  Phone: 305-876-8482

Estimate Cost: $375,000.00  GENERAL  FEDERAL  OTHER

Funding Source:

ANALYSIS

Commodity Codes: 280-80

Contract/Project History of previous purchases three (3) years
Check here ☐ if this is a new contract/purchase with no previous history.

<table>
<thead>
<tr>
<th>EXISTING</th>
<th>2ND YEAR</th>
<th>3RD YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractor: One Stop General Contractor Inc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small Business Enterprise:</td>
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<tr>
<td>Contract Value: $80,000.00</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

Comments:

Continued on another page(s): ☑ YES  ☐ NO

RECOMMENDATIONS

<table>
<thead>
<tr>
<th>SBE</th>
<th>Set-aside</th>
<th>Sub-contractor goal</th>
<th>Bid preference</th>
<th>Selection factor</th>
</tr>
</thead>
</table>

Basis of recommendation:

Date sent to SBD: 7/18/2013

Date returned to DPM:
MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

TITLE:
Purchase And Repair Of Cables, Cable Heads And Circuit Testers For Aircraft 400 Hz Ground Power System

FOR INFORMATION CONTACT:
LOURDES BETANCOURT, 305-375-4121, L1121@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.

- FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE

MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION
INVITATION TO BID

Bid Number: 5962-X-XX

Bid Title: PURCHASE AND REPAIR OF CABLES, CABLE HEADS AND CIRCUIT TESTERS FOR AIRCRAFT 400 HZ GROUND POWER SYSTEM

Procurement Officer: LOURDES BETANCOURT, CPPB

Bids will be accepted until 2:00 p.m. on , 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney’s Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.

- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.
 SECTION 1
GENERAL TERMS AND CONDITIONS

Purchase And Repair Of Cables, Cable Heads And Circuit Testers For Aircraft 400 Hz Ground Power System

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

SECTION 2
SPECIAL CONDITIONS

Purchase And Repair Of Cables, Cable Heads And Circuit Testers For Aircraft 400 Hz Ground Power System

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for purchase and repair of cables, cable heads and circuit testers for Miami-Dade County Aviation Department (MDAD).

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the purchase order distributed by the County's Internal Services Department, Procurement Management Services Division and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the five (5) year contract term.

2.3 METHOD OF AWARD TO A SINGLE LOWEST PRICED VENDOR IN THE AGGREGATE:

Award of this contract will be made to the responsive, responsible Bidder who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a Bidder fails to submit an offer on all items, its overall offer may be rejected. The County will award the total contract to a single Bidder.

2.4 PRICES:

Prices shall remain firm and fixed for a one-year period from the effective date of the Contract. Prior to the end of the initial one-year period and for each subsequent year thereafter, the County will review price adjustments for items 1 through 5 only based on the Producer Price Index:


It is the awarded Bidders' responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of next one-year period, the request for adjustment should be submitted thirty (30) days prior to expiration of the then current one-year period. This adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received, the County will assume that the awarded Bidder has agreed to the current prices.

The adjustment will be applied by calculating the percentage change (increase or decrease) between the index values effective on the first day of the twelve (12) month period and the most recent index available on the day of adjustment. Day of adjustment will be the last business day of the twelve (12) month period.

The County reserves the right to reject any price adjustments submitted by the awarded bidder if they are not in accordance with the above.
2.5 **DELIVERY SHALL BE (10) DAYS AFTER DATE OF ORDER:**

The awarded bidder(s) shall make deliveries within ten (10) calendar days after the date of the order. All deliveries shall be made to:

Miami-Dade Aviation Department
Maintenance Division
Warehouse Building 3040
Miami, Florida 33122

2.6 **BACK ORDERS REQUIRE WRITTEN AUTHORIZATION:**

The County shall not allow any late deliveries attributed to product back order situations under this contract. Accordingly, the awarded bidder is required to deliver all items to the County within the time specified in this solicitation and resultant contract; and no grace period on account of back order situations shall be honored, unless written authorization is issued by the user department, and a new delivery date is mutually established. In the event that the awarded bidder fails to deliver the products within the time specified, the County reserves the right to cancel the order, seek the items from another vendor, and charge the awarded bidder for any re-procurement costs. If the awarded bidder fails to honor these re-procurement costs, the County may terminate the contract for default.

2.7 **CONTACT PERSON:**

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Lourdes Betancourt, at (305) 375-4121 email: L1121@miamidade.gov.

2.8 **ACCEPTANCE OF PRODUCT BY THE COUNTY:**

The product(s) to be provided hereunder shall be delivered to the County, and maintained if applicable to the contract, in full compliance with the specifications and requirements set forth in this contract. If the awarded Bidder’s product is determined to not meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the item will be returned, at awarded Bidder’s expense, to the awarded bidder. At the County’s own option, the awarded Bidder shall either provide a direct replacement for the item, or provide a full credit for the returned item. The awarded Bidder shall not assess any additional charge(s) for any conforming action taken by the County under this clause.

2.9 **AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS**

It is hereby agreed and understood that any County department or agency may avail itself of this contract.

2.10 **ADDITIONAL ITEMS NOT LISTED ON THIS BID SOLICITATION BASED ON PRICE QUOTES:**

While the County has listed all major items within this solicitation which are utilized by MDAD in conjunction with their operations, there may be similar items used by the County during the term of this contract. Under these circumstances, a County representative will
SECTION 2
SPECIAL CONDITIONS

Purchase And Repair Of Cables, Cable Heads And Circuit Testers For Aircraft 400 Hz Ground Power System

contact the awarded Bidder to obtain a price quote for the similar items. The County reserves the right to award these similar items to the awarded Bidder.

2.11 COUNTY USER ACCESS PROGRAM (UAP)

The UAP provision included in Section 1, paragraph 1.35 does not apply to this solicitation.
SECTION 3
TECHNICAL SPECIFICATIONS

TITLE: Purchase And Repair Of Cables, Cable Heads And Circuit Testers For Aircraft 400 Hz Ground Power System

3.1 SCOPE OF WORK:

This contract is for purchase and repair of cables, cable heads and circuit testers for MDAD’s Aircraft 400 Hz Ground Power System.

3.2 DESCRIPTION OF CABLES, CABLE HEADS, AND CIRCUIT TESTERS:

A. Multi-Conductor Banded Aircraft Assembly with female aircraft plugs on each end:

Cable assemblies shall be in accordance with MIL-C-7974D Specification. The 400 Hz Cable Assemblies shall consist of A, B, C Phase & N (Neutral) supply wires. Each lead shall consist of a single conductor MIL-C-5756C cable. Phase A, B, C, & N shall be approximately 2/0 AWG. Control leads E & F shall also be per MIL-C-575C #12 AWG (2) conductors. Provide jumper wire between pins E & F in the plug. The plug shall be Anderson Power Products or approved equal, field attachable, MS25486-3/ (R67G36B). Each cable assembly shall be approximately 65 feet and 85 foot in lengths and banded together with stainless steel bands.

<table>
<thead>
<tr>
<th>Lug Terminals for A, B, C</th>
<th>Phase shall be MS20659-120</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lug Terminals for N</td>
<td>Phase shall be MS20659-136</td>
</tr>
<tr>
<td>Lug Terminals E &amp; F</td>
<td>Phase shall be MS20659-106</td>
</tr>
</tbody>
</table>

Lug terminals shall be attached to one end of the cable and plug attached to the other end. A ball stop is to be attached to the cable approximately 2 ½ feet behind plug. Some cables entire length should be protected with orange scuff cover.

The County may purchase 65’, 85’ or 100’ cable assemblies.

B. Single Jacketed Aircraft Cable Assembly with female aircraft plugs on each end:

Cable assemblies shall be in accordance with MIL-C-7974D Specification. The 400 Hz Cable assemblies shall consist of A, B, C Phase & N (Neutral) supply wires. Phase A, B, C shall be approximately 1/0 AWG. Phase N (Neutral) shall consist of 3#6 AWG jumper wire between pins E & F in the plug. All wire shall be manufactured Anderson Power Products or approved equal, field attachable, R67G76B. Each cable assembly shall be approximately 65 feet and 85 foot in length as required.

<table>
<thead>
<tr>
<th>Lug Terminals for A, B, C</th>
<th>Phase shall be MS20659-18B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lug Terminals for N</td>
<td>Phase shall be MS20659-143</td>
</tr>
<tr>
<td>Lug Terminals for E &amp; F</td>
<td>Phase shall be MS20659-106</td>
</tr>
</tbody>
</table>

Lug terminals shall be attached to one end of the cable and plug attached to the other end. Plugs should be yellow fluorescent in color.

The County may purchase 65’, or 85’ cable assemblies.
C. Cable Protective Cover

D. R67G36EY Plug, Female AC 400 Hz

E. R65G3E Plug, Female DC 28.5 VDC

F. 400 Hz circuit testers.

3.4 REPAIR SERVICE:

The awarded Bidder shall provide repair services for cables and circuit testers. The cables and testers that require repair services will be shipped to the awarded Bidder’s facility at the County’s cost. Upon receipt of such items from the County, the awarded Bidder shall provide a written report of the problem with correction recommendation(s), and a detailed cost estimate within 14 calendar days of receipt of items. This written cost estimate shall be based on the hourly rate (Paragraph 3.5 below) of the awarded Bidder and shall include breakdown of material costs, delivery of repaired items to the County, and the number of days needed to repair the items for the County. Once the County reviews and approves the written estimate provided by the awarded Bidder, the repair services may commence.

3.5 HOURLY RATE FOR REPAIR SERVICES:

The hourly rate shall be deemed to provide full compensation to the awarded Bidder for labor, equipment used to repair (provided by awarded Bidder), travel time, and any other element of cost or price to repair cables and circuit testers.
Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

BID NO.: 5962-X-XX
OPENING: 2:00 P.M., 2013

MIAMI-DADE COUNTY

SECTION 4
BID SUBMITTAL FORM

PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES, DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: ISD/PM Date Issued: This Bid Submittal Consists of Pages 6 through 10
Lourdes Betancourt

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:
Purchase And Repair Of Cables, Cable Heads And Circuit Testers For Aircraft 400 Hz Ground Power System

A Bid Deposit in the amount of N/A the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of N/A the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE

ACCEPTED _______ HIGHER THAN LOW _______
NON-RESPONSIVE _______ NON-RESPONSIBLE _______
DATE B.C.C. _______ NO BID _______ FIRM NAME ______________________
ITEM NOS. ACCEPTED _______________________
COMMODITY CODE: 280-80

Procurement Contracting Officer: Lourdes Betancourt

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSITIVE.
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Cables, Cable Heads, and Circuit Testers Description</th>
<th>Estimated Annual Quantity</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Multi-Conductor Banded Aircraft Assembly 65 Feet (Section 3, Paragraph 3.2A)</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Multi-Conductor Banded Aircraft Cable Assembly 85 Feet (Section 3, Paragraph 3.2A)</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Multi-Conductor Banded Aircraft Cable Assembly 100 Feet (Section 3, Paragraph 3.2A)</td>
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</tr>
<tr>
<td>4.</td>
<td>Single Jacketed Aircraft Cable Assembly 65 Feet (Section 3, Paragraph 3.2B)</td>
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<td></td>
</tr>
<tr>
<td>5.</td>
<td>Single Jacketed Aircraft Cable Assembly 85 Feet (Section 3, Paragraph 3.2B)</td>
<td>5</td>
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<tr>
<td>6.</td>
<td>Cable Protective Cover</td>
<td>2</td>
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<tr>
<td>7.</td>
<td>R67G36EY Plug, Female AC 400 Hz</td>
<td>72</td>
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<tr>
<td>8.</td>
<td>R65G3E Plug, Female DC 28.5 VDC</td>
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<td>9.</td>
<td>400 Hz circuit testers</td>
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<table>
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<tr>
<th>Repair Service</th>
<th>Estimated Hours Per Year</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>10. Hourly rate for repair of cables, cable heads, and circuit testers. See Section 3, Paragraphs 3.4 and 3.5</td>
<td>180</td>
<td>$_______</td>
</tr>
</tbody>
</table>
SECTION 4
BID SUBMITTAL FOR:

Purchase And Repair Of Cables, Cable Heads And Circuit Testers For Aircraft
400 Hz Ground Power System

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated ____________________________
Addendum #2, Dated ____________________________
Addendum #3, Dated ____________________________
Addendum #4, Dated ____________________________
Addendum #5, Dated ____________________________
Addendum #6, Dated ____________________________
Addendum #7, Dated ____________________________
Addendum #8, Dated ____________________________

PART II:

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: __________________________________________

AUTHORIZED SIGNATURE: ____________________________ DATE: ________

TITLE OF OFFICER: __________________________________
Bid Title: Purchase And Repair Of Cables, Cable Heads And Circuit Testers For Aircraft 400 Hz Ground Power System

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest in the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

☐ Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _________. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

☐ Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

☐ Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is __________________________.
LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program
For the County’s information, the bidder is requested to indicate, at ‘A’ and ‘B’ below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder’s expression of general interest at ‘A’ and ‘B’ below is for the County’s information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

   Yes __________ No __________

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

   Yes __________ No __________

Firm Name:__________________________________________________________________________________________

Street Address:_____________________________________________________________________________________

Mailing Address (if different):_______________________________________________________________________

Telephone No.:_________________ Fax No.:_________________

Email Address:________________________________________ FEIN No. __________

Prompt Payment Terms:_____% _____ days net _____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature:________________________________________ (Signature of authorized agent)

"By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract."

Print Name:________________________________________ Title:________________________________________

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUNDED BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.
APPENDIX

AFFIDAVITS
FORMAL BIDS
In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Federal Employer Identification Number (FEIN):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract Title:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Affidavits and Legislation/ Governing Body

<table>
<thead>
<tr>
<th>No.</th>
<th>Affidavit Description</th>
<th>Section of County Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code</td>
<td>6. Miami-Dade County Vendor Obligation to County</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Section 2-8.1 of the County Code</td>
</tr>
<tr>
<td>2</td>
<td>Miami-Dade County Employment Disclosure County Ordinance No. 90-133 amending Section 2-8.1(d)(2) of the County Code</td>
<td>7. Miami-Dade County Code of Business Ethics</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Article 1, Section 2-8.1(6) and 2-11(b)(1)(6) of the County Code</td>
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<tr>
<td></td>
<td></td>
<td>and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code</td>
</tr>
<tr>
<td>3</td>
<td>Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) f the County Code</td>
<td>8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code</td>
</tr>
<tr>
<td>4</td>
<td>Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95</td>
<td>9. Miami-Dade County Living Wage Section 2-8.9 of the County Code</td>
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<tr>
<td>5</td>
<td>Miami-Dade County Debarment Disclosure Section 10.38 of the County Code</td>
<td>10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code</td>
</tr>
</tbody>
</table>

---

**Printed Name of Affiant**

**Printed Title of Affiant**

**Signature of Affiant**

**Name of Firm**

**Address of Firm**

**State**

**Zip Code**

---

**Notary Public Information**

Notary Public - State of                      County of                     

Subscribed and sworn to (or affirmed) before me this __________________ day of, __________________ 20 _________.

by __________________________________________________ He or she is personally known to me □ or has produced identification □

Type of identification produced ________________________________________________________________________________________________

Signature of Notary Public __________________________ Serial Number __________________________

Print or Stamp of Notary Public __________________________ Expiration Date __________________________

Notary Public Seal __________________________
FAIR SUBCONTRACTING PRACTICES
(Ordinance 97-35)

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a
detailed statement of its policies and procedures (use separate sheet if necessary) for awarding
subcontractors in accordance with Section 1, Paragraph 1.15

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

_________________________  _______________________
Signature                        Date
In accordance with Sections 2-8.1, 2-8.2, 2-8.3, and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all bidders/respondents on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of $100,000 or more, and all bidders/respondents on County or Public Health Trust construction contracts which involve expenditures of $100,000 or more. The bidder/respondent who is awarded this bid contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The bidder/respondent should enter the word “NONE” under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender, and ethnicity of the owners and employees of all first tier subcontractors/suppliers. In the event that the successful bidder demonstrates to the County prior to award that the race, gender, and ethnicity information is not reasonably available at that time, the successful bidder shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract. (Please duplicate this form if additional space is needed.)

<table>
<thead>
<tr>
<th>Business Name and Address of First Tier Subcontractor/Subconsultant</th>
<th>Principal Owner</th>
<th>Scope of Work to be Performed by Subcontractor/Subconsultant</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Principal Owner</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Supplies/Materials/Services to be Provided by Supplier</td>
<td></td>
</tr>
</tbody>
</table>

| Principal Owner (Enter the number of male and female owners by race/ethnicity) |
|-----------------------------|-----------------------------|
| Gender | Race/Ethnicity | Gender | Race/Ethnicity |
| M   | F   | White | Black | Hispanic | Asian/Pacific Islander | Native American | Other | M   | F   | White | Black | Hispanic | Asian/Pacific Islander | Native American | Other |

| Employee(s) (Enter the number of male and female employees by race/ethnicity) |
|-----------------------------|-----------------------------|
| Gender | Race/Ethnicity | Gender | Race/Ethnicity |
| M   | F   | White | Black | Hispanic | Asian/Pacific Islander | Native American | Other | M   | F   | White | Black | Hispanic | Asian/Pacific Islander | Native American | Other |

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to Contracting/User department or on-line to the Small Business Development Division of the Regulatory and Economic Resources Department at http://new.miamidade.gov/business/business-development.asp.

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate.

Signature of Bidder/Respondent ___________________________ Print Name ___________________________ Print Title ___________________________ Date ___________________________ SUB 100 Rev. 6/12
Hi Vivian,

Attached are ITB draft and input document for replacement of referenced contract.

Regards,

Lourdes Betancourt, CPPB

"Delivering Excellence Every Day"

Procurement Contracting Officer I
Internal Services Department - Procurement Management
Miami-Dade County
Phone: (305) 375-4121/Fax: (305) 375-5688
E-mail: ll121@miamidade.gov
Visit our website: http://www.miamidade.gov/dpm/