

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract's: 9285-1/12-1
 Contract
 X Re-Bid Other LIVING WAGE APPLIES: Yes

Requisition No./Project No.: RQID1300165 TERM OF CONTRACT: 5 Years

Requisition /Project Title: BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

Description: The purpose of this solicitation is to establish a contract for the purchase of preventive maintenance, parts and repair services for bridge cranes and hoists for various Miami-Dade County Departments in conjunction with the County's needs.

Issuing Departments and Funding Sources:

User Dept.	Five Year Term	Funding Source
Fire	\$ 15,000.00	Fire District
ID-Fleet	\$ 185,000.00	Internal Services
ID-FUMD		
Transit	\$ 375,000.00	MDT Operating
Water & Sewer	\$ 1,508,165.00	Proprietary Revenue
PWWM	\$ 44,900.00	Proprietary
TOTAL	\$ 2,128,065.00	

Contact Person: Ana M. Rioseco Phone: 305-375-4425 Estimate Cost: \$2,128,065.00

ANALYSIS

Commodity Codes: 545-06 Chain Hoists, 560-39 Cranes (Except Automotive) & 929-33 Backhoe Maintenance & Repair

	<u>EXISTING 9285-1/12-1</u>	<u>PREVIOUS 9285-1/12</u>	
Contractor:	Sunshine Hoist & Steel	Sunshine Hoist & Steel	
Small Business Enterprise:	Bid Preference	Bid Preference	
Contract Value:	\$ 711,633.00	\$ 413,633.00	

Comments:

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor

Basis of recommendation:

Signed: Ana M. Rioseco

Date sent to DBD: 07/19/2013

Date returned to DPM:

RECEIVED
 DEPT. BUSINESS DEV.
 SBE
 2:03 PM
 2013 JUL 22



BID NO.: 9285-0/**

**OPENING: 2:00 P.M.
WEDNESDAY
2013**

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

DRAFT 07/22/2013

FOR INFORMATION CONTACT:

Ana M. Rioseco, CPPB

PH: 305-375-4425, E-Mail: ariosec@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 9285-0/**

Bid Title: BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

Procurement Officer: Ana M. Rioseco

Bids will be accepted until 2:00 p.m. on [REDACTED], 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.

THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.

MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION

SECTION 1
GENERAL TERMS AND CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/general-terms-and-conditions-itb.pdf>

SECTION 3
TECHNICAL SPECIFICATIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of preventive maintenance, parts and repair services for bridge cranes and hoists for various Miami-Dade County Departments in conjunction with the County's needs.

The preventive maintenance, parts and repair services for bridge cranes and hoists are categorized into two groups:

Group 1: Internal Services Department (ISD) - Fleet Management
 ISD- Facilities & Utilities Management Division (FUMD)
 Miami-Dade Fire Department
 Miami-Dade Transit
 Public Works Waste Management

Group 2: Water & Sewer Department

2.2 TERM OF CONTRACT: FIVE YEARS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the purchase order issued by the Internal Services Department, Procurement Management Services Division (ISD/PMS); and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the five (5) year period.

2.3 OPTION TO RENEW – INTENTIONALLY OMITTED

2.4 METHOD OF AWARD: TO PRIMARY AND SECONDARY LOWEST PRICED BIDDERS IN THE AGGREGATE BY GROUP

Award of this contract will be made up to the two (2) lowest priced responsive, responsible bidders on a group-by-group basis. To be considered for award by group, the bidder shall offer prices for all items within a given group and shall meet the minimum requirements specified in Paragraph 2.4.1 below. While the method of award prescribes the method for determining the lowest responsive, responsible Bidder per Group, the County will award each group to the designated lowest Bidder as the primary Bidder and will award each group to the designated second lowest Bidder as the secondary Bidder respectively. If the County exercises this right, the primary Bidder shall have the primary responsibility to initially perform the service identified in this contract. If the primary Bidder cannot perform, the County shall have the option to seek the identified services from the secondary Bidder.

Award to multiple Bidders are made for the convenience of the County and does not exempt the primary Bidder from fulfilling its contractual obligations. Failure of any Bidder to perform in accordance with the terms and conditions of the contract may result in the Bidder being deemed in breach of contract. The County may terminate the contract for default and charge the Bidder re-procurement costs, if applicable.

SECTION 2
SPECIAL CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

2.4.1 Minimum Requirements for Groups 1 and 2:

- A. The Bidder shall be regularly engaged in the business of providing preventive maintenance, parts & repairs for bridge cranes & hoist. Two (2) references shall be listed in the Bidder's submittal. The references listed must be customers that are currently receiving or have received from the Bidder in the past three (3) years the services described in this solicitation. The references must include the customer's company name, and the name, title, address, e-mail, and telephone number of the contact person who can verify that the Bidder has successfully provided the services that the Bidder is offering under this solicitation.

These references shall ascertain to the County's satisfaction that the Bidder has sufficient experience and expertise in the industry.

- B. The Bidder shall maintain an office staffed by company representative(s) authorized to discuss matters pertaining to the contracted services, who can provide information, and who are cognizant of the industry and industry standards. The bidder's office address shall be included in the bidder's submittal.
- C. The Bidder shall be equipped with modern office equipment, especially a dedicated phone, facsimile (FAX) machine or an e-mail address. Either resource must be available twenty-four (24) hours a day to provide immediate support. The bidder's phone number, fax number and/or e-mail address shall be included in the bidder's submittal.

2.5 PRICES

Prices shall remain firm and fixed for a one-year period from the effective date of the Contract. Prior to the end of the initial one-year period and for each subsequent one year period thereafter, the County will review price adjustments based on the percentage change in the value of Consumer Price Index (CPI) Consumer Price Index All Items, Urban Wage Earners and Clerical Workers in the Greater Miami, Fort Lauderdale Area.

It is the awarded Bidder's responsibility to request the pricing adjustment under this provision. For any adjustment to commence on the first day of next twelve (12) month period, the request for adjustment should be submitted thirty (30) days prior to expiration of the then current twelve (12) month period. If no adjustment request is received, the County will assume that the awarded Bidder has agreed to the current prices.

The adjustment will be applied by calculating the percentage change (increase or decrease) between the index values effective on the first day of the twelve (12) month period and the most recent index available on the date of adjustment. Day of adjustment will be the last business day of the twelve (12) month period.

The County reserves the right to reject any price adjustments submitted by the awarded bidder if they are not in accordance with the above.

SECTION 2
SPECIAL CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

2.6 METHOD OF PAYMENT: PERIODIC PAYMENTS FOR SERVICE RENDERED

The County shall provide periodic payments for services rendered by the awarded Bidder(s). In order for the County to provide payment, the awarded Bidder(s) shall submit a fully documented invoice that provides the basic information set forth below. The invoice shall be submitted to the County department within thirty (30) calendar days after the service has been rendered.

It shall be understood that such invoices shall not be submitted for payment until such time as the service has been completed and a County representative has reviewed and approved the service.

All invoices shall contain the following basic information as stipulated in Section 1.34.

2.7 CONTACT PERSON

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Ana M. Rioseco, at (305) 375-4425 - email - ariosec@miamidade.gov .

2.8 EXAMINATION OF CRANES:

Prior to submitting its offer it is advisable that the bidder visit the cranes and become familiar with any conditions which may in any manner affect the work to be done or affect the equipment, materials and labor required. The bidder is also advised to examine all conditions and requirements that may in any manner affect the work to be performed under this contract. No additional allowances will be made because of lack of knowledge of these conditions. For visitation appointment, contact the person identified in Paragraph 2.7 above.

2.9 INDEMNIFICATION AND INSURANCE

Note: Insurance is required from the primary awarded Bidder for all groups. Secondary awarded Bidder will be required to comply with insurance requirements at the time when it performs services under this contract.

Insurance coverage shall meet the requirements as stipulated in Section 1.21.

2.10 ACCIDENT PREVENTION AND BARRICADES

Precautions shall be exercised at all times for the protection of persons and property. All awarded Bidders performing services under this contract shall conform to all relevant OSHA, State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be borne solely by the responsible awarded Bidder. Barricades shall be provided by the awarded Bidder when work is performed in areas traversed by persons, or when deemed necessary by the County Site Manager.

SECTION 2
SPECIAL CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

2.11 ADDITIONAL AND/OR DELETION OF BRIDGE CRANES AND HOISTS

- 2.11.1 It is hereby agreed and understood that bridge cranes and/or hoists may be added or deleted within a group at the discretion of the County. If a price for a new bridge crane and/or hoist is required for addition to existing group, the awarded primary Bidder of the group shall be invited to submit price quotes. If these quotes are determined to be fair and reasonable, then the preventive maintenance, parts and repair services for these additional cranes and hoists will be awarded to the primary Bidder.
- 2.11.2 While the County has listed all major services within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar services that may be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary awarded Bidder to obtain a price quote for the similar items. If there are multiple awarded Bidders on the contract, the County representative may also obtain price quotes from these bidders. The County reserves the right to obtain price quotes for the additional bridge cranes and/or hoists from another source at the County's discretion.
- 2.11.3 Although this Solicitation is specific to County Departments, it is hereby agreed and understood that any other County department or agency may avail itself of this contract. In such cases, a County representative will contact the primary and secondary awarded Bidders to obtain a price quote. The County reserves the right to obtain price quotes for the additional department from another source at the County's discretion.

2.12 BUSINESS HOURS OF OPERATIONS

The awarded Bidder shall schedule all work required in advance to ensure a Site Manager or designated representative is present upon arrival and departure from County facilities. All work shall be done within the business hours as stipulated below:

2.12.1 Internal Services Department (ISD)- Fleet Management

Shop 3 Main: Monday through Friday, 6:00AM until 11:00PM

Shop 3C: Monday through Friday, 7:00AM until 5:30PM

2.12.2 ISD - Facilities & Utilities Management Division (FUMD)

Monday through Friday, 7:00AM until 3:30PM

2.12.3 Miami-Dade Fire

Fire Shop South: Monday through Friday, 6:00AM until 11:00PM
Saturday, 7:00AM until 3:30PM

Fire Shop North: Monday through Friday, 7:00AM until 5:30PM

SECTION 2
SPECIAL CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

2.12.3 Miami Dade Transit

Monday through Friday, 6:00AM until 5:00PM

2.12.5 Public Works Waste Management

Monday through Friday, 6:00AM until 4:00PM

2.13.5 Miami-Dade Water and Sewer

Monday through Friday, 8:00AM until 4:30PM

2.14 EMERGENCY SERVICES

An emergency is an unexpected situation or sudden occurrence involving the bridge crane and/or hoist of a serious nature that demands immediate action and response by the primary awarded Bidder.

The awarded Bidder shall provide 24 hours, 7 days a week emergency service to the County under the contract. Emergency service response time (defined as the time from notification by the County to arrival on-site) shall be within 3 hours after notification by the County.

The County reserves the right to use the secondary Bidder should the primary fail to respond and perform the emergency service in accordance with the terms and conditions of the contract. Failure of any Bidder to perform in accordance with the terms and conditions of the contract may result in the awarded Bidder being deemed in breach of contract. The County may terminate the contract for default and charge the Bidder re-procurement costs, if applicable.

2.15 HOURLY RATES

2.15.1: Hourly Rate for Emergency Services (Paragraph 2.14)

The hourly rate quoted shall be deemed to provide full compensation to the awarded Bidder for labor, equipment use (provided by awarded Bidder), travel time, and any other element of cost or price.

2.15.2: Hourly Rate for Repairs (Paragraph 3.3)

The hourly rate quoted shall be deemed to provide full compensation to the awarded Bidder for labor, equipment use (provided by awarded Bidder), travel time, and any other element of cost or price.

SECTION 2
SPECIAL CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

2.16 LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE AWARDED BIDDER

The awarded Bidder shall furnish all labor, supervision material and equipment necessary to perform preventive maintenance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. County owned equipment such as but not limited to boom lifts, caged lifts and or forklifts will not be provided for awarded Bidders use.

2.17 COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased and services to be provided under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), the American National Standards Institute (ANSI), the National Fire Protection Association (NFPA), the Crane Manufacturers Association of America, Inc. (CMAA) and National Electric Code (NEC) when applicable.

2.18 DEFICIENCIES IN WORK TO BE CORRECTED BY THE BIDDER

The awarded Bidder shall promptly correct all apparent and latent deficiencies and/or defects in work, and/or any work that fails to conform to the contract documents regardless of project completion status. All corrections shall be made within ten (10) calendar days after such rejected defects, deficiencies, and/or non-conformances are verbally reported to the awarded Bidder by the County's project administrator, who may confirm all such verbal reports in writing. The awarded Bidder shall bear all costs of correcting such rejected work. If the awarded Bidder fails to correct the work within the period specified, the County may, at its discretion, notify the awarded Bidder, in writing, that the awarded Bidder is subject to contractual default provisions if the corrections are not completed to the satisfaction of the County within three calendar days of receipt of the notice. If the awarded Bidder fails to correct the work within the period specified in the notice, the County shall place the awarded Bidder in default, obtain the services of another bidder to correct the deficiencies, and charge the awarded bidder for these costs; either through a deduction from the final payment owed to the awarded Bidder or through invoicing. If the awarded Bidder fails to honor this invoice or credit memo, the County may terminate the contract for default.

2.19 LIVING WAGE

Services provided are covered by the Miami-Dade County's Living Wage Ordinance.

Please refer to Appendix A

SECTION 3
TECHNICAL SPECIFICATIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

3.1 SCOPE OF WORK

The purpose of this solicitation is to establish a contract for the purchase of preventative maintenance, parts, and repair services for all of the cranes and hoist equipment listed in this solicitation. Bridge cranes and hoist types include, but are not limited to over-head and gantry cranes, semi-gantry, cantilever gantry, wall cranes, storage bridge cranes, and others having the same fundamental characteristics. The preventative maintenance, parts and repair services shall conform to the OSHA Standard for Overhead Cranes, OSHA 29 CRF 1910.179.

The required work is divided into two groups as follows. These technical specifications apply to all groups, unless otherwise noted.

Group 1: Internal Services Department (ISD) - Fleet Management
 ISD- Facilities & Utilities Management Division (FUMD)
 Miami-Dade Fire Department
 Miami-Dade Transit
 Public Works Waste Management

Group 2: Water & Sewer Department

3.2 PREVENTATIVE MAINTENANCE (PM)

3.2.1 The preventive maintenance shall be inclusive of adjustments, inspection, and testing. The awarded Bidder shall:

1. Perform preventive maintenance in accordance with the original equipment manufacturer's recommendations; secure the safety of the users of the equipment, and of employees in the surrounding areas.
2. Furnish materials necessary to perform preventive maintenance, adjustments, inspections, and testing.
3. Document and advise the County's Site Manager and/or designated representative in writing when immediate repair is needed to protect staff and prevent further damage to the bridge crane and hoist. The repair service process described in Paragraph 3.3 shall be followed.

3.2.2 EXPECTED TIME FOR PREVENTATIVE MAINTENANCE OF BRIDGE CRANES:

The awarded bidder shall perform preventive maintenance on each of the bridge crane/hoist generally within the same business day that the equipment was scheduled for service. If a crane takes 4 hours to perform PM, it is expected to operate the same day, unless a repair is needed that is brought to the County's Site Manager's attention, and approved.

3.2.3 PREVENTIVE MAINTENANCE CHECK SCHEDULE:

The preventative maintenance schedule shall be submitted to each site manager for approval. The awarded Bidder shall follow the approved preventative maintenance schedule.

SECTION 2
SPECIAL CONDITIONS**BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)****3.2.4 INSPECTION REQUIREMENTS, MAINTENANCE, MAINTENANCE CHECKLIST, TESTINGS AND REPORTING****3.2.4.1 INSPECTION REQUIREMENTS:**

The following items shall be inspected for defects at each bi-annual preventive maintenance service. An inspection sticker will be affixed and visibly seen on the bridge crane and/or hoist. The inspection sticker will reflect the date the bridge crane and/or hoist was inspected in a clear and legible manner. All deficiencies such as those listed below shall be carefully examined and a determination shall be made as to whether they constitute a safety hazard:

1. All functional operating mechanisms formal adjustments interfering with proper operation.
2. Deterioration or leakage in lines, tanks, mal adjustment valves, drain pumps, and other parts of air or hydraulic systems.
3. Hooks with deformation or cracks. Replace as indicated.
4. Hoist chains, including end connections, for excessive wear, twist, distorted links interfering with proper function, or stretch beyond manufacturer's recommendations.
5. All functional operating mechanisms for excessive wear of components.
6. Rope reeving for noncompliance with manufacturer's recommendations.
7. Deformed, cracked, or corroded parts, including runway, bracing and other steel components.
8. Loose bolts or rivets, or welds.
9. Cracked or worn sheaves and drums.
10. Worn, cracked or distorted parts such as pins, bearings, shafts, gears, rollers, locking and clamping devices.
11. Excessive wear on brake system parts, linings, pawls, ratchets, and runway stops.
12. Load, wind, and other indicators over their full range, for any significant inaccuracies.
13. Gasoline, diesel, electric, or other power plants for improper performance or noncompliance with applicable safety requirements.
14. Excessive wear of chain drive sprockets and excessive chain stretch.
15. Electrical apparatus, for signs of pitting or any deterioration of controller contractors, limit switches and pushbutton stations.

SECTION 2
SPECIAL CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

3.2.4.2 ROPE INSPECTION

Running Ropes: A thorough inspection of all ropes shall be made and a full written, dated and signed report of rope condition shall be submitted within fifteen (15) days following the inspection performed. Any deterioration, resulting in appreciable loss of original strength, such as described below, shall be carefully noted and determination made as to whether further use of the rope would constitute a safety hazard:

1. Reduction of rope diameter below nominal diameter due to loss of core support internal or external corrosion, or wear of outside wires.
2. A number of broken outside wires and the degree of distribution or concentration of such broken wires.
3. Worn outside wires.
4. Corroded or broken wires at end connections.
5. Corroded, cracked, bent, worn, or improperly applied end connections.
6. Severe kinking, crushing, cutting, or un-stranding.

3.2.4.3 MAINTENANCE PROCEDURES

The maintenance procedures shall be based on the crane manufacturer's recommendation and in accordance with the following:

1. The crane to be repaired or serviced shall be run to a location where it will cause the least interference with other cranes and operation in the area.
2. All controllers shall be at the off position.
3. The main or emergency switch shall be open and locked in the open position. Follow lockout/tag out procedures.
4. Warning or "out of order" signs shall be placed on the crane and on the floor beneath or on the hook where visible from the floor.
5. Where other cranes are in operation on the same runway, rail stops or other suitable means shall be provided to prevent interference with the idle crane.
6. Where temporary protective rail stops are not available, or practical, signalman should be placed at a visual vantage point for observing the approach of an active crane and warning its operator when reaching the limit of safe distance from the idle crane.

SECTION 2
SPECIAL CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

3.2.4.4 Maintenance Service shall include the following:

- A. BRIDGE (if existing)
- Check and add oil to the gear case
 - Lubricate line shaft bearings
 - Check wheel wear
 - Lubricate wheel gears and bearings
 - Check bridge power conductors
 - Check and adjust control operations
- B. CAB (if existing)
- Check function of master switches, and other operating devices
 - Check condition of fire extinguisher
 - Check and tighten all bolts
- C. HOIST
- Adjust holding brakes
 - Check and add oil to gear cases
 - Lubricate upper sheaves
 - Inspect rope drum or chain gear
 - Lubricate wire rope or load chain
 - Lubricate bottom block assembly
 - Inspect hook and latch
 - Check and adjust control operation
 - Test and adjust limit switches
- D. TROLLEY
- Adjust brakes
 - Check and add oil to gear cases
 - Check condition of wheel wear
 - Lubricate wheel gears and bearings
 - Check and adjust trolley collectors
 - Check and adjust control operation
 - Check and tighten all bolts
- E. MISCELLANEOUS
- Check and adjust runway power conductors.
 - Inspect pushbutton station functions and condition.
 - Provide general housekeeping type of cleaning.
 - Perform non-destructive test of hooks using dye-penetrant on an annual basis.
 - Drain, clean and fill all gear cases on an annual basis
 - Install new collector shoes when necessary

SECTION 2
SPECIAL CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

3.2.4.5 CHECKLIST FOR PREVENTIVE MAINTENANCE AND INSPECTION:

The awarded Bidder shall provide preventive maintenance and inspection checklist in accordance with the bridge crane/hoist manufacturer's recommendation. The checklist shall be inclusive but not limited to the following: hook, air system, chains, brakes, wirings, drum and sheaves, limit switches, controls, power bar, housing, supporting structure, lifting cable, and lubrication.

3.2.4.6 TESTING

A. OPERATIONAL TEST

All cranes/hoists shall be tested to insure compliance with manufacturer's recommendation to include the following functions listed below:

1. Hoisting and lowering
2. Trolley travel
3. Bridge travel
4. Limit switches, locking and safety devices

B. TRIP TEST SETTING

The trip setting of hoist limit switches shall be determined by tests with an empty hook traveling in increasing speeds up to the maximum speed. The actuating mechanism of the limit switch shall be located so that it will trip the switch, under all conditions, in sufficient time to prevent contact of the hook or hook block with any part of the trolley.

C. HOIST LIMIT SWITCH

The upper limit switch of each hoist shall be tried out under no load. Extreme care shall be exercised: the block shall be "inched" into the limit or run in at slow speed. If the switch does not operate properly, adjust or replace. The hoist limit switch which controls the upper limit of travel of the load block shall never be used as an operating control.

3.2.4.7 INSPECTION REPORTS:

The bi-annual inspection required under these specifications shall be performed on all bridge cranes and hoist set forth in this solicitation, in compliance with regulations and standards of Crane Manufacturers Association of America, Inc. (CMAA), the Occupational Safety and Health Administration (OSHA) and other applicable state or local governmental regulations, codes and requirements. Within fifteen (15) days following work performed, a written report diagnosing all deficiencies shall be submitted to the County's Site Manager of each location covering but not limited to:

- a. Condition of equipment before services/repairs
- b. Maintenance performed at time of visit
- c. Recommended repairs

SECTION 2
SPECIAL CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

3.3 PARTS AND REPAIRS

- a) Any unsafe conditions discovered during preventive maintenance shall be corrected before operation of the bridge crane/hoist is resumed. Repairs shall be completed to ensure correct functioning of components. If the cumulative cost of part(s) needed to complete repair is under \$500, the awarded Bidder shall complete repair during or immediately after preventive maintenance. However, an approval to proceed shall be obtained from the Site Manager.
- b) If the cumulative cost of part(s) needed to complete repair is over \$500, a list of recommended repairs, cost estimate, and expected date/time of completion shall be submitted for approval by the County. Upon receipt of approval of the proposal by the County, repairs shall be completed within the timeframe agreed by both parties. Variations from the expected work completion shall require approval from the County's Site Manager.
- c) Repair or replacement of parts shall be completed promptly for safe operation.
- d) Only parts designed for the purpose they are being used, and warranted as new, may be used in the repair of the bridge crane/hoist. The awarded Bidder shall guarantee all replacement parts for a period of ninety (90) days, and replace such parts failing during this period at no additional cost to the County.
- e) Makeshift repairs or temporary set-ups (jury-rigging) will not be allowed. The awarded Bidder shall be responsible and held accountable to adjust and repair all bridge cranes and/or hoist in accordance with the bridge crane/hoist manufacturer's recommendations.
- f) Original equipment manufacturer (OEM) parts used for replacements shall be priced in accordance with the OEM's catalog prices less a percentage offered by the awarded Bidder.

3.4 LUBRICANTS

The lubricants used shall comply with the specifications for lubricants recommended by the equipment manufacturer for the particular device to be lubricated. Oils and grease shall be of approved manufacture. Rope lubricants shall conform to manufacturer's recommendation. Lubricants shall be stored in proper containers.

3.5 RECORDS MANAGEMENT

The County will accept the awarded Bidder's reports electronically provided the awarded Bidder provides the County the necessary access to download, read, save and print the data.

3.5.1 SERVICE RECEIPTS

The awarded bidder shall submit to the County's Site Manager, a copy of the awarded Bidder mechanic's service receipt indicating nature of all repairs and adjustments performed in addition to the preventive maintenance work.

SECTION 2
SPECIAL CONDITIONS

BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

This log shall consist of the date, time, nature of call, the correction of the problem and the amount of time required correcting the problem. These services receipts shall be signed by the County's Site Manager or designated representative at the time the work is performed.

3.5.2 PARTS RECORDS LOG

The awarded bidder shall maintain an accurate parts record for each bridge crane & hoist. Parts records shall indicate the date and parts purchased according to the respective model and/or serial number. The County's Site Manager and/or their designated representative shall have access to the parts records when requested.

3.5.3 CHECK CHART

The awarded Bidder shall maintain and have available for inspection at all times, a check chart, indicating the service routine that has been performed on the most recent visit. Copies of check charts will be submitted to the County's Site Manager or designation representative on the anniversary of each contract year and at the time of conclusion of the contract. A copy may be required upon request of the County's Site Manager.

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
WEDNESDAY
2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **Ana Rioseco** ISD/PM Date Issued: This Bid Submittal Consists of Pages through **Plus Affidavits**

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:
BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

A Bid Deposit in the amount of **N/A** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 545-06, 560-39 & 929-33	
Procurement Contracting Officer: Ana M. Rioseco	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

**SECTION 4
 BID SUBMITTAL FOR:
BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

This checklist must be completed by all Bidders.

Refer to the details in Section 2, Paragraph 2.4.

Refer to the details in Paragraph 2.4 to insure that your firm's responses and attachments comply with the solicitation's requirements.	
Reference: Section 2 Paragraph 2.4.1.A	List references from customers to whom your firm has provided bridge cranes & hoist preventive maintenance, parts & repair in the past three (3) years.
(1) Company Name: _____ Contact Person's Name: _____ Contact Person's Title: _____ Customer's Address: _____ Customer's Telephone #: _____ Customer's E-mail Address: _____	
(2) Company Name: _____ Contact Person's Name: _____ Contact Person's Title: _____ Customer's Address: _____ Customer's Telephone #: _____ Customer's e-mail address: _____	

**SECTION 4
 BID SUBMITTAL FOR:
BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

This checklist must be completed by all Bidders.

Refer to the details in Section 2, Paragraph 2.4.

<u>Reference:</u>	<u>Summarized Requirement:</u>	<u>Initial As Completed:</u>
Paragraph 2.4.1.B	Provide complete office address: _____ _____ _____	_____
Paragraph 2.4.1.C	Enter your firm's dedicated phone and facsimile (FAX) machine number, including area code: Phone No. _____ Fax No. _____ Enter your firm's e-mail address: E-mail: _____	_____

**SECTION 4
 BID SUBMITTAL FOR:
BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER
1	Central Support Facility (CSF) - Facilities & Utilities Management Division (FUMD)	Milton Hernandez
	200 NW 1 st Street Miami, FL	305-375-1818

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
1	Bridge Crane Eaton H3/Job 15 Ton Span: 40 ft. Speed: 11 ft. per mm Model # DEW 15X16 BM 11 S4 Serial # BC235109B (located: refrigeration level)	2	\$ -
2	Canopy Crane Eaton H4/Yale 15 Ton Span: 8ft. Speed: 12 ft. per mm. Model # EEW15-93BM1254 Serial # BC235110B (located: refrigeration level)	2	\$ -
3	Jib Crane Gorbal 1 Ton Boom: 12 ft. Radius: 12ft. Model #FS300-14-10 Serial # 00147898 (located: roof)	2	\$ -
4	Kranco 40/5 Tons Model #: Not Available Serial # 9593 (located: CSF Ground Floor Crane)	2	\$ -
5	Manual Crane Manufacturer Name: Not Available Tonnage: Not Available Model #: Not Available Serial Number L0485TF (Located: CSF Ground Floor Manual Crane)	2	\$ -

GROUP	LOCATION	CONTACT NAME & NUMBER
1	Internal Services Department - Fleet Management	
	8801 NW 58 Street, Miami, FL (Shop 3 Main)	Jesus Rodriguez 305-591-9515
	8801 NW 58 Street, Miami, FL (Shop 3C)	Juan Erbella 305-477-1101

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
6	Bridge Crane Whiting Tranbeam Speed: 48 ft. per mm. Span: 141.5 Ft. Model: Not Available Serial #80733 N (Located: Shop 3 Main)	2	\$ -
7	Bridge Crane Whiting Tranbeam 4 Ton. Span: 27.5 ft. Speed: 48 ft. per mm. Model: Not Available Serial #80733 S (Located: Shop 3 Main)	2	\$ -
8	R & M Materials Handling Inc., 3 Ton Over Head Cable Hoist Model #: DC-3-21 Serial #: 7782 (Located: Shop 3 C)	2	\$ -
9	R & M Materials Handling Inc., 3 Ton Over Head Cable Hoist Model #: DC-3-21 Serial #: 7783 (Located: Shop 3 C)	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER
1	MIAMI-DADE FIRE DEPARTMENT	Chris Koop
	6100 SW 87th Avenue, Miami, FL (Fire Shop South)	786-336-3052
	8141 NW 80th Street, Miami, FL (Fire Shop North)	

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description for Fire Shop South	Frequency of Service (Per Year)	Price Per Visit
10	Coffing Main Bridge Crane/Electric Hoist - 3 Ton Model # C6T17NZ6D Serial # Not Available (Located: Building 2 Fire Shop)	2	\$ -
11	Yale Eaton Manual Bridge Crane - 3 Ton Manual Hoist on Main Bridge Crane Model # LKTH-597680 Serial # Not Available (Located: Building 2 Fire Shop)	2	\$ -
12	Budgit Manual Bridge Crane, 3 Tons - Model # M505857 Hoist #1 Serial # Not Available (Located: Building 3 Tire Shop)	2	\$ -
13	Budgit Manual Bridge Crane, 3 Tons - Model # M505857 Hoist #2 Serial # Not Available (Located: Building 3 Tire Shop)	2	\$ -

Item Number	Description for Fire Shop North	Frequency of Service (Per Year)	Price Per Visit
14	R & M Electric Bridge Crane, 5 Ton - Model # Not Available Serial # HJW20462	2	\$ -
15	Lift Tech Budgit Electric Crane Hoist, 5 Tons Model # 11688825 Serial # 274426	2	\$ -

GROUP	LOCATION	CONTACT NAME & NUMBER
1	Miami-Dade Transit Central Bus Maintenance Facility - Major Overhaul	Mario Rodriguez
	3295 NW 31 St, Miami, FL	305-637-3742

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
16	Yale, 1 Ton - Model # BEW1-21LG14D2 Serial # BC234461B	2	\$ -
17	Yale, 1 Ton - Model # BEW1-21LG14D2 Serial # BC230146D	2	\$ -
18	Yale Jib Crane, 1 Ton - Model # KEW1-19ST15S2 Serial # KW453439C-B	2	\$ -
19	Yale Jib Crane, 1 Ton - Model # KEW1-19ST15S2 Serial # KW453439C	2	\$ -
20	Yale Jib Crane, 1 Ton - Model # KEW1-19ST15S2 Serial # KW453439C-A	2	\$ -
21	Yale, 2 Ton - Model # BEW2-21LG22D2 Serial # BC234455B	2	\$ -
22	Yale, 2 Ton - Model # BEW2-21LG22D2 Serial # BC234456B	2	\$ -
23	Yale, 2 Ton - Model # BEW2-21LG22D2 Serial # BB234454B	2	\$ -
24	Yale, 2 Ton - Model # BEW2-21LG22D2 Serial # BW307753A	2	\$ -
25	Yale, 2 Ton - Model # BEW2-21ST22D2 Serial # BC235170B	2	\$ -
26	Yale, 2 Ton - Model # BEW2-21ST22D2 Serial # BC235172B	2	\$ -
27	Yale, 2 Ton - Model # BEW2-21LG22D2 Serial # BC234457B	2	\$ -
28	Harrington, 1/2 Ton - Model # ER1A-78SY3053 Serial # 00113086	2	\$ -
29	Yale, 1 Ton - Model # BEW1-21ST14D2 Serial # BC235174B	2	\$ -
30	Yale, 1 Ton - Model # BEW1-21LG14D2 Serial # BD234464B	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER	
1	Miami-Dade Transit Coral Way Division Facility	Mario Rodriguez	
	2775 SW 74th Avenue, Miami, FL	305-637-3742	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
31	Harrington, 1 1/2 Ton - Model # 48ST8305 Serial # 00011290 (Location: Tire Rack)	2	\$ -
32	Coffing, 2 Ton - Model # EC4008-3 Serial # EC1A395AJD (Location: Brake Lathe)	2	\$ -
GROUP	LOCATION	CONTACT NAME & NUMBER	
1	Miami-Dade Transit Central Maintenance Building	Mario Rodriguez	
	3431 NW 31st Street, Miami, FL 33142	305-637-3742	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
33	Yale, 1 Ton - Model # BEW1-21LG14D2 Serial # BC234462B (Located: Tire Shop)	2	\$ -
34	Yale, 1 Ton - Model # BEW1-21LG14D2 Serial # BC234463B (Located: Brake Shop)	2	\$ -
35	Yale, 1 Ton - Model # BEW1-21LG14D2 Serial # BC233867B (Located: Steam Bay Area)	2	\$ -
GROUP	LOCATION	CONTACT NAME & NUMBER	
1	Miami-Dade Transit Northeast Division	Mario Rodriguez	
	360 NE 185th Street, Miami, FL	305-637-3742	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
36	Harrington, 2 Ton - Model # ER1A55SY7495 Serial # 00033631 (Location: Brake Lathe)	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER
1	Miami-Dade Transit William Lehman Facility 8601 NW 72nd Avenue, Miami, FL	Renessa Richardson 305-884-7531

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
37	Ton Yale Bridge Crane, 10 Ton - 300' x 50' Model # EEW10-33TR25/8D2 Serial # BB232689B (Located: Main Train Lift)	2	\$ -
38	Stahl, 10 Ton - Model # AS4022-19 Serial # US548208 (Located: Maintenance Of Way North)	2	\$ -
39	Stahl, 10 Ton - Model # AS4022-19 Serial # US548207 (Located: Maintenance Of Way North)	2	\$ -
40	Yale Bridge Crane, 1 Ton - 20' x 50' Model # KEW1-18ST15/5D2 Serial # KW453399C7/82 (Located: Battery Room)	2	\$ -
41	Coffing, 2 Ton - Model # EC4024-4 Serial # EC3C133AV (Located: Motor Repair Area)	2	\$ -
42	Yale Bridge Crane, 10 Ton - Model # EEW10-33RT25/8D2 Serial # BB233827B (Located: Rail Repair Shop)	2	\$ -
43	Coffing, 2 Ton - Model # EC1024-4 Serial # EC3B118KT (Located: Pressure Cleaning Area)	2	\$ -
44	Coffing, 2 Ton - Model # EC4024-4 Serial # EC3C134AV (Located: Motor Repair Area)	2	\$ -
45	YALE, 7 1/2 TON - Model # DEW7 5X28CB33/11D2 Serial # W310943A (Located: Wheel Shop Area)	2	\$ -
46	YALE, 7 1/2 TON - Model # DEW71/2-28CB30/10D2 Serial # BB232688B (Located: Wheel Shop Area)	2	\$ -
47	YALE, 7 1/2 TON - Model # DEW7 5X28CB33/11D2 Serial # 17221132 (Located: Wheel Shop Area)	2	\$ -
48	HARRINGTON, 2 Ton - Model # Not Available Serial # Not Available (Located: East Maintenance Shop Area)	2	\$ -
49	MMM, 5 Ton - Model # 900562 Serial # 35-83607 (Located: Old Warehouse Area)	2	\$ -
50	COFFING, 2 Ton - Model # EC4024A Serial # EC3B118KT (Located: Electrical Room - Veh Maint. Area)	2	\$ -

GROUP	LOCATION	CONTACT NAME & NUMBER
1	Public Works & Waste Management-Road & Bridge Division 9301 NW 58 Street, Miami, FL	Frank Davis 305-592-3113

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
51	Shawbox Hoist, 3 Ton - Model # 80L0303S1822 Serial # 06A17817 (Location: Welder's Shop)	2	\$ -

Purchase of Parts

Item Number	Description	Estimated Spend On Parts Annually	Proposed % Discount
52	Percentage (%) Discount Off of OEM Parts NOTE: If a Bidder does not offer a numeric value for this line item, the County will take this as the Bidder offering a 0% discount.	\$ 118,200.00	

REPAIRS

Item Number	Description	Estimated Hours	Hourly Rate
53	Labor Hours (2.15.2)	813	\$ -

EMERGENCY SERVICE

Item Number	Description	Hourly Rate
1	Emergency Labor Hour Rate (2.15.1) NOTE: Hourly Rate for emergency services will not be used for determining the lowest bidder.	\$

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department - Central Distric Waste Water Treatment Plant - Virginia Key 3989 Rickenbacker Causeway, Key Biscayne, FL	Manny Hernandez: 786-552-4227	Robert Silver: 786-552-4299
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
1	Coffing, 2 Ton - Model # EC4018-4 Serial # EC3F187TVD (Located: Chlorine Plant #2 CYL RM East)	2	\$ -
2	Coffing, 2 Ton - Model # EC4018-4Serial # EC3F128TVD (Located: Chlorine Plant #2 CYL RM West)	2	\$ -
3	Coffing Hand Chain, 2 Ton - Model # Not Available Serial # OB2111DBV (Located: Chlorine Plant #2 Pump Room)	2	\$ -
4	C & M Hand Chain, 1 Ton - Model and Serial # Not Available (Located: Chlorine Plant #2 Upper)	2	\$ -
5	Coffing, 2 Ton - Model # EC4008-1 Serial # EC3F328FVD (Located: Chlorine Plant #1 CYL Room North)	2	\$ -
6	Coffing, 2 Ton - Model # EC4016-4Serial # EC3F103OVD (Located: Chlorine Plant #1 CYL Room South)	2	\$ -
7	Demag, 5 Ton - Model # EKP210G4114/1F10 Serial # B42134 (Located: Maintenance Building)	2	\$ -
8	Dayton, 1 Ton - Model # 32925A Serial # JLC799UR (Located: Plant 1 Polymer Bldg #1)	2	\$ -
9	Dayton, 1 Ton - Model # 32925A Serial # JLC348WR (Located: Plant 1 Polymer Bldg #2)	2	\$ -
10	Dayton, 1 Ton - Model # 32925A Serial # JLC346WR (Located: Plant 1 Polymer Bldg #3)	2	\$ -
11	Shawbox, 10 Ton - Model # WC3M Serial # C31900X2 (Located: Dewatering Bldg Upper)	2	\$ -
12	Clayton, 10 Ton Model # M92541 Serial # 13781 (Located: Plant #2 Oxygen #2)	2	\$ -
13	Shawbox, 15 Ton - Model # 3D1503851322012 Serial # K688018 (Located: Plant #1 Oxygen Plant #1)	2	\$ -
14	Philadelphia, 3 Ton - Model # 12T0144M Serial # 925616 (Located: Plant #1 Cogen Bldg)	2	\$ -
15	Philadelphia, 15 Ton - Model # 12T3574M Serial # 925642 (Located: Plant #1 Cogen Bldg)	2	\$ -
16	Yale, 20 - Ton Model # EEW20X26TR134D4 Serial # BC235191B (Located: Plant #1 Effluent Bldg)	2	\$ -
17	Harrington, 5 Ton - Model # NER2050L Serial # 00063192 (Located: UNOX)	2	\$ -
18	Harrington, 5 Ton - Model # NER2050LSerial # 00086600 (Located: UNOX)	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER
2	Water & Sewer Department - 4th Street Pump Station 390 NW N River Drive, Miami, FL 33128	Robert Silver 786-552-4299

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
19	Kone, 9 Ton - Model # XL400 Serial # Not available (Located: Pump Room #1)	2	\$ -
20	Kone, 2 Ton - Model # SN20420M16T2 Serial # E0605688 (Located: Pump Room #2)	2	\$ -
21	Chester Hand Chain, 1 Ton - Model # 389 Serial # Not available (Located: Scrubber Blower #1)	2	\$ -
22	Chester Hand Chain, 1 Ton - Model and Serial # Not available (Located: Scrubber Blower #2)	2	\$ -
23	Chester Hand Chain, 2 Ton - Model # 389 Serial # 298676 (Located: Bar Screen #3)	2	\$ -
24	Chester Hand Chain, 2 Ton - Model # 389 Serial # 298676A (Located: Bar Screen #4)	2	\$ -

GROUP	LOCATION	CONTACT NAME & NUMBER
2	Water & Sewer Department - 9th Street Pump Station 925 NE Biscayne Blvd, Miami, FL	Robert Silver 786-552-4299

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
25	Yale, 6 Ton - Model # DEW7.5X47RT11D2 Serial # 1817673A (Located: Pump Room #1)	2	\$ -
26	Hadel, 5.5 Ton - Model # 29/94EE Serial # 29228101 (Located: Pump Room #2)	2	\$ -
27	Chester, 8 Ton - Model # ELP15308 Serial # ELP8838 (Located: Generator Room)	2	\$ -
28	Kone, 1 Ton - Model # Not available Serial # 07077818 (Located: Bar Screen #3)	2	\$ -
29	Coffing Hand Chain, 2 Ton - Model and Serial # Not Available (Located: Bar Screen #4)	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER
2	Water & Sewer Department - Hialeah Water Plant 700 W 2 Avenue, Hialeah, FL 33010	Rosendo Mora 786-552-4704

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
30	Coffing, 5 Tons - Model # WRMT 10016-3 Serial # WR5A-102RED	2	\$ -
31	Coffing Single Bridge, 3 Tons - Model # ECH Serial # EC3E154ZFD	2	\$ -
32	Acco Wright Manual, 4 Tons - Model # HCH Serial # 6607G	2	\$ -
33	Bugit Manual Bridge, 4 Tons - Model # 8306 Serial # 50985401-A	2	\$ -
34	Bugit Manual Bridge, 4 Tons - Model # 8306 Serial # 50985401-B	2	\$ -
35	Yale Single Bridge, 10 Tons - Model # DEW10-35CB10/3D4 Serial # W311831A	2	\$ -
36	Material Handling, 10 Tons - Model # Not Available Serial # W311831A	2	\$ -
37	Crane #1 Portable Hoist 2 Ton - CPM Serial # MY-B (Located: Lime Plant)	2	\$ -
38	Crane #2 Portable Hoist 2 Ton - CPM Serial # KJ (Located: Lime Plant)	2	\$ -
39	Budgit Portable Hoist, 1/2 Ton - Serial # 145978 (Located: Hialeah Old Welding Shop)	2	\$ -
40	C & M Portable Hoist, 1/2 Ton - Serial # L-400LB (Located: Hialeah Old Welding Shop)	2	\$ -

GROUP	LOCATION	CONTACT NAME & NUMBER
2	Water & Sewer Department - Hialeah Maintenance Building Shop 800 W 3 Avenue, Hialeah, FL 33010	Rosendo Mora 786-552-4704

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
41	Acco Wright, 5 Tons - Model # 3340270 Serial # 533073836	2	\$ -
42	C & M Chain Hoist, 1 Ton - Serial # 55-18-5K	2	\$ -
43	Dayton Chain Hoist, 1/2 Ton - Serial # 1VW52	2	\$ -
44	Dayton Come-A-Long Portable Hoist, 3/4 Ton - Serial # 58168	2	\$ -
45	Dayton Come-A-Long Portable Hoist, 3/4 Ton - Serial # Not Available	2	\$ -
46	CM ECH Portable Hoist, 1/2 Ton - Serial # 53580107 (Located: Loft)	2	\$ -
47	CM ECH Portable Hoist, 1 Ton - Serial # LW0493CC (Located: Loft)	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department - Preston Water Plant 1100 W 2 Avenue, Hialeah, FL 33010	Humberto Linares 786-552-4704	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
48	ACI, 15 Tons - Model # WRBM-3016S264 Serial # 88401506	2	\$ -
49	Shaw Box, 10 Tons - Model # 73D10026D1-427012 Serial # L480923	2	\$ -
50	Kone Cranes, 15 Tons - Model # 732193/5 Serial # 5150467	2	\$ -
51	Yale Single Bridge, 10 Tons - Model# DEW10-46CB10/3D4 Serial # W311680A	2	\$ -
52	Wright, 3 Tons - Model # X1W03 Serial # 5312302360	2	\$ -
53	Longstan Portable Hoist, 1/2 Ton - Serial # JLA649-RM	2	\$ -
54	Dayton Portable Hoist, 2 Ton - Serial # GJLA181XN (Located: Preston Polymer Bldg Crane A)	2	\$ -
55	Dayton Portable Hoist, 2 Ton - Serial # GJLA188XN (Located: Preston Polymer Bldg Crane B)	2	\$ -
56	Coffing Portable Hoist, 2 Ton - Serial # 3103H05 (Located: Preston Raw Water Booster RM)	2	\$ -
GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department - Northwest Wellfield 5901 NW 137 Avenue, Miami, FL	Rosendo Mora 786-552-4704	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
57	Single Girder, 8 Tons - Model # L12T78544N Serial # 9256529	2	\$ -
GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department - 30th Ave Pump Station 2211 NW 30 Avenue, Miami, FL	Rosendo Mora 786-552-4704	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
58	Coffing Single Bridge, 4 Tons - Model # EC8012.2 Serial # EC3E184ZED	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER
2	Water & Sewer Department - 67 St. Pump Station 930 NW 67 Street Miami, FL	Rosendo Mora 786-552-4704

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
59	Chester Single Bridge, 6 Tons - Model # ELM1535.6 Serial # ELM262 (Located North)	2	\$ -
60	Chester Single Bridge, 6 Tons - Model # ELM1535.6 Serial # ELM263 (Located South)	2	\$ -
61	Philadelphia Single Bridge, 8 Tons - Model # 12T2765411 Serial # 9256346	2	\$ -

GROUP	LOCATION	CONTACT NAME & NUMBER
2	Water & Sewer Department - Alexander Orr Jr. Water Treatment Plant 6800 SW 87 Avenue, Miami, FL	Mark Harris 786-552-4080

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
62	C & M, 6 Ton - Model# 5-22-SF Serial # L-0004PT (Located: Contact Basin)	2	\$ -
63	C & M, 6 Ton Model # 5-22-SF Serial # XL0003PG (Located: Contact Basin)	2	\$ -
64	Yale, 20 Ton - Model # Not Available Serial # BB232757B (Located: East Pump Room)	2	\$ -
65	Harrington, 5 Ton - Model # Not Available Serial # 105057 (Located: East Pump Room South)	2	\$ -
66	Kone, 5 Ton - Model # XN10 Serial # E0403171 (Located: East Pump Room)	2	\$ -
67	P & H, 10 Ton - Model # Not Available Serial # T-4815 (Located: East Pump Room)	2	\$ -
68	Harrington, 5 Ton - Model # ER2A9C4S2931 Serial # 44929 (Located: East Pump Room)	2	\$ -
69	Yale, 20 Ton - Model # Not Available Serial # W305238A (Located: West Pump Room)	2	\$ -
70	Coffing, 3 Ton - Model # Not Available Serial # WRSA-104-0KD (Located: #3 Sludge Pump Room)	2	\$ -
71	Budgit, 2 Ton - Model # Not Available Serial # 22851 (Located: Mechanical Maintenance Shop)	2	\$ -
72	Kone Crane, 5 Ton - Model # Not Available Serial # R12512 (Located: Lower Maintenance Shop)	2	\$ -
73	Wrightway, 1 Ton - Model # Not Available Serial # 201131714 (Located: Maintenance Shop)	2	\$ -
74	Wrightway, 2 Ton - Model # Not Available Serial #: 20-15-57452 (Located: Maintenance Shop)	2	\$ -
75	Coffing, 1/2 Ton - Model # Not Available Serial # 104RX (Located: Maintenance Shop)	2	\$ -
76	Saturn, 3 Ton - Model # Not Available Serial # S208-91 (Located: Chemical BLDG 5th Floor)	2	\$ -
77	Coffing, 5 Ton - Model # Not Available Serial # EC3D11ECD (Located: Slaker Room CB2)	2	\$ -
78	P&H, 2 Ton - Model # Not Available Serial # 2210 (Located: Wood Shop)	2	\$ -
79	WRIGHTWAY, 10 Ton Model # Not Available Serial # S24-095665 (Located: STOREROOM)	2	\$ -
80	COFFING, 3 Ton - Model # Not Available Serial # EC3-U-127DCD (Located: Blower Building)	2	\$ -
81	WRIGHTWAY, 2 Ton - Model # Not Available Serial # 20-15-57452 (Located: L.P. Centrate Pump Floor)	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department - Alexander Orr Jr. Water Treatment Plant	Mark Harris	
(Cont'd)	6800 SW 97 Avenue, Miami, FL	786-552-4080	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service	Price Per Visit
82	YALE, 7.5 Ton - Model # Not Available Serial # AZ229286 (Located: L.P. Centrifuge Floor)	2	\$ -
83	HARRINGTON, 1 Ton - Model # ER2A00S43365 Serial # 70098 (Located: CB1 Chloring Room)	2	\$ -
84	SATURN, 3 Ton - Model # Not Available Serial # 2457 (Located: CB1 Exhauster Floor)	2	\$ -
85	BUDGIT, 1/4 Ton - Model # Not Available Serial # L-2193TW (Located: Stairwell CB1)	2	\$ -
86	C & M, 1 Ton - Model# L-10 Serial # 9409 (Located: Welding Bay)	2	\$ -
87	Gantry Structure #1, 6 Ton - (Located: Contact Basin)	2	\$ -
88	Gantry Structure #2, 6 Ton - (Located: Contact Basin)	2	\$ -
89	Gantry Structure #3, 6 Ton - (Located: Contact Basin)	2	\$ -
90	Gantry Structure #4, 6 Ton - (Located: Contact Basin)	2	\$ -
91	Gantry Structure #5, 6 Ton - (Located: Contact Basin)	2	\$ -
92	Gantry Structure #6, 6 Ton - (Located: Contact Basin)	2	\$ -
GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department - SW WELLFIELD General Building	Mark Harris	
	8700 SW 127 AVE, Miami, FL	786-552-4080	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
93	R & M, 10 Ton - Model # Not Available Serial #: 1789973701	2	\$ -
GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department - Snapper Creek Wellfield	Mark Harris	
	SW 102 Avenue & 76 Street, Miami, FL	786-552-4080	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
94	Budgit, 1 Ton - Model # Not Available Serial #: C-90	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department	Aroldo Hernandez: 786-268-5918	
	NORTH District Pump Stations (PS) UNMANNED Locations	Jesus Sanchez: 786-268-5951	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
95	Clayton 5 Ton - Model # N/A Serial # 14270 (Located: 12700 NW 10 AVE PS 300)	2	\$ -
96	Philadelphia Hoist, 3 Ton Model # 404G Serial # 83447 (Located: 201 W 74 PL PS 307)	2	\$ -
97	Coffing, 5 Ton - Model # JLC Serial # F081234197 (Located: 19400 NE 10 10 AVE PS 318)	2	\$ -
98	Yale Eaton, 5 Ton - Model # DEW538ST20D2 Serial # BA229733 (Located: 15000 NW 37 AVE PS 345)	2	\$ -
99	Yale Eaton, 5 Ton - Model # N/A Serial # AZ28077 (Located: 13750 NE 5 AVE PS 346)	2	\$ -
100	Demag, 5 Ton - Model # N/A Serial # 78329 (Located: 1881 NE 150 ST PS 347)	2	\$ -
101	Yale, 4 Ton - Model # LK11159678 Serial # N/A (Located: 6700 E 8 AVE PS 348)	2	\$ -
102	Philadelphia Hoist, 4 Ton - Model # N/A Serial # 503367 (Located: 13940 NW 60 AVE PS 414)	2	\$ -
103	Yale Eaton, 5 Ton - Model # CPWWS38ST2002E84 Serial # Z226495 (Located: 3750 NW 181 ST PS 415)	2	\$ -
104	Duff Norton, 3 Ton - Model and Serial # N/A (Located: 7301 NW 186 ST PS 416)	2	\$ -
105	Philadelphia Hoist, 3 Ton - Model # N/A Serial # 803915 (Located: 7870 NW 178 ST PS 417)	2	\$ -
106	Material Handling & Duff Norton, 4 Ton - Model # EC3C142KU Serial # EL80083 (Located: 3330 W 76 ST PS 418)	2	\$ -
107	Coffing, 4 Ton - Model and Serial # N/A (Located: 20215 NW 2 AVE PS 421)	2	\$ -
108	Wright, 3 Ton - Model and Serial # N/A (Located: 3028 NW 208 TERR PS 422)	2	\$ -
109	Ace Crane, 4 Ton - Model # N/A Serial # 8117130 (Located: 2459 NE 204 ST PS 423)	2	\$ -
110	Coffing, 3 Ton - Model and Serial # N/A (Located: 21101 NE 28 AVE PS 424)	2	\$ -
111	Coffing, 3 Ton - Model # N/A Serial # EC3G14030J (Located: 19201 NE 28 AVE PS 425)	2	\$ -
112	Acco, 2 Ton - Model # N/A Serial # 8300511 (Located: 4001 NE 183 ST PS 426)	2	\$ -
113	Philadelphia Hoist, 10 Ton - Model # L12T74644M Serial # 9256634 (Located: 15100 NW 37 AVE PS 1310)	2	\$ -
GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department	Ron Foreman: 786-268-5052	
	SOUTH District Pump Stations (PS) - UNMANNED Locations	Hector Romero: 786-268-5054	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
114	Yale, 5 Ton - Model # DEW538ST20D2 Serial # AZ228354 (Located: 10390 Puerto Rico Dr PS 516)	2	\$ -
115	Yale, 3 Ton - Model # CEW319GT202D Serial # BB230727B (Located: 18445 Old Cutler Rd PS 517)	2	\$ -
116	Yale, 3 Ton Model # CEW319GT202D Serial # BB234371B (Located: 20900 SW 117 AVE PS 522)	2	\$ -
117	Yale, 5 Ton - Model # DEW5 43T207D2 Serial # BA230555B (Located: 541 SE 8 ST PS 691)	2	\$ -
118	Yale, 5 Ton - Model # EW5305T19D4 Serial # BC234124B (Located: PS 692 30211 SW 147 AVE)	2	\$ -
119	Detroit 4 Ton - Model # N/A Serial # 143038 (Located: PS 1072 11302 SW 185 TERR)	2	\$ -
120	Detroit 3 Ton - Model # M3M1914H Serial # 142805 (Located: 35401 SW 179 AVE PS 1073)	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department	Sigfredo Sanchez: 786-268-5524	
	CENTRAL WEST District Pump Stations - UNMANNED Locations	David Ketchum: 786-268-5526	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
121	J Herbert Corp, 10 Ton - Model # N/A Serial # 2807 (Located: 8989 SW 117 AVE PS 536)	2	\$ -
122	Yale, 5 Ton - Model # BEW5X25STL1904 Serial # 602370368 (Located: 8700 SW 95 AVE PS 559)	2	\$ -
123	Davis, 5 Ton - Model # N/A Serial # TRSG51720 (Located: PS 671 8280 SW 97 AVE)	2	\$ -
GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department	Rafael Garcia: 786-552-4840	
	CENTRAL EAST District Pump Stations - UNMANNED Locations	Jorge Montiel: 786-552-4639	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
124	Wright, 3 Tons - Model # 3330770 Serial # 533053061 (Located: 36th St. Maintenance YARD 3625 NW 10 AVE)	2	\$ -
125	Coffing, 1 Ton - Model # CA10 Serial # 101SL (Located: PS 52 595 NE 66 ST)	2	\$ -
126	Yale, 1 Ton - Model # 41129 Serial # N/A (Located: 1681 NW 15 ST RD PS 54)	2	\$ -
127	Yale, 1 Ton - Model and Serial # N/A (Located: 700 SW 23 AVE PS 58)	2	\$ -
128	Kone Cranes, 5 Tons - Model # CXT4410050P3 Serial # Q0201101 5 (Located: 1 NW Boulevard (Near Flagler Street and 72 Ave) PS 187)	2	\$ -
129	Coffing Portable Hoist, 1 Ton - Model # JLC2016 Serial # JM58085X (Located: 1 NW Boulevard (Near Flagler Street and 72 Ave) PS 187)	2	\$ -
GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department - SDWWTP	Mark McNamara	
	8950 SW 232 Street, Miami, FL	786-268-5684	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
130	Philadelphia 400 SERIES, 8 TON, Model # Not available Serial # 10244 (Located: S0801-1 GRIT #1)	2	\$ -
131	Yale, 5 Ton - Model # CWE523ST19D4 Serial # BC233864B (Located: S0005-1 Maintenance Bldg)	2	\$ -
132	Yale, 8 Ton - Model #7 Serial # B3321801 (Located: S0802-1 GRIT#2)	2	\$ -
133	Yale, 8 Ton - Model # CEW8X32RT14/4D4 Serial # W317495AS0617-1 (Located: O2 #2 Auction Bldg)	2	\$ -
134	Yale, 1/2 Ton - Model # Serial # KL1/220TH155L (Located: S0740-3 CL2-Pump Room Chlorine Bldg)	2	\$ -
135	Yale, 10 Ton - Model # CEW1026ST15D4ES4 Serial # AZ227452 (Located: S0750-1 Pump Room Effluent Pump Station #1)	2	\$ -
136	R & M, 10 Tons - Model # Not Available Serial # R1A-AZ227452-BP (Located: S0816-1 O2-#1 Auction Bldg # 2)	2	\$ -
137	R & M, 2 Ton - Model # 1225 Serial # 156040VC1 (Located: S0735-1 CO-Generation Bldg)	2	\$ -
138	R & M, 4 Ton - Model # D3445 Serial # 158041UC1UC (Located: S0735-2 CO-Generation Engine Room)	2	\$ -
139	Coffing, 3 Ton - Model # EC1008-4 Serial # BC3B1762FD (Located: S0652-1 #2 Return Sludge - Upper Level)	2	\$ -
140	Coffing, 3 Ton - Model # EC1008-4 Serial # BC3-1172FD (Located: S0652-2 #2 Return Sludge - Lower Level)	2	\$ -
141	Coffing, 1 Ton - Model # JLCMT 2016 Serial # JM5058WK (Located: S0710-1 Dewatering Bldg)	2	\$ -

**SECTION 4
 BID SUBMITTAL FOR:
 BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)**

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER	
2 (Cont'd)	Water & Sewer Department - SDWWTP	Mark McNamara 786-268-5884	
	South District Waste Water Treatment Plant		
	8950 SW 232 Street, Miami, FL		
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service	Price Per Visit
142	Coffing, 2 Ton - Model # WRMT 4014 4 22 Serial #WR3G2586PY (Located: S0740-1 CL2 Ooutside/Cylinder Chlorine Bldg)	2	\$ -
143	Wright/Arro, 2 Ton - Model # 18632 Serial # E34825 (Located: S0740-2 Chlorine Bldg - Storage)	2	\$ -
144	R & M, 5 Ton - Model # SX40410050P35FCLOF Serial # S/N-J29919 (Located: S0284-1 North Filter Bldg Pump Room)	2	\$ -
145	R & M, 12 1/2 Ton - Model # SX50810150P65HFD0F Serial # J32295-1 (Located: S0284-2 North Filter Bldg Blower Room)	2	\$ -
146	R&M, 5 Ton - Model # SX40410050P35FCLOF Serial # J29925 (Located: S0286-1 South Filter Bldg Pump Room)	2	\$ -
147	R & M, 12 1/2 Ton - Model # SX50810150P65HFD0F Serial # J32295-2 (Located: S0286-2 North Filter Bldg Blower Room)	2	\$ -
148	Harrington, 3 Ton - Model # ER2A01SY3154 Serial # 45890 (Located: S0651-1 #1 Return Sludge - Upper Level)	2	\$ -
149	ACI, 3 Ton - Model # ECHH-06017 Serial # 950605-03 (Located: S0653-1 #3 Return Sludge - Upper Level)	2	\$ -
150	ACI, 3 Ton - Model # ECHH-06017 Serial # 97080852 (Located: S0653-2 #3 Return Sludge - Lower Level)	2	\$ -
151	R&M, 10 Ton - Model # SX50420100P55GD0F Serial # J31862 S0760-1 (Located: Transfer Pump Station)	2	\$ -
152	Yale, 2 Ton - Model # GA2/A02-040S20-2 Serial # 035615RA (Located: S0781-1 Fog Septic Dump)	2	\$ -
153	Dayton, 2 Ton - Model #34B86 Serial # Not Available (Located: S0671-1 Clair Fire Polymer Bldg)	2	\$ -
154	Dayton, 2 Ton - Model # 34B86 Serial # JM115VX (Located: S0671-2 Clair Fire Polymer Bldg)	2	\$ -
155	Coffing, 2 Ton - Model # EC-4008 Serial # EC1E1427WY (Located: S0672-1 Filter Polymer)	2	\$ -
156	Coffing, 2 Ton - Model # EC-4008 Serial # EC1C1428WY (Located: S0672-2 Filter Polymer)	2	\$ -
157	R&M, 10 Ton - Model # SX50420100P55GD0F Serial # HKY74843 (Located: S0752-1 #2 Effluent Pump Room)	2	\$ -
158	Detroit Hoist, 15 Ton - Model # D30T31-15M80S Serial # 155979 (Located: S1765-1 #2 Switchgear Bldg North)	2	\$ -
159	Detroit Hoist, 15 Ton - Model # D30T31-15M80S Serial 155980 (Located: S1765-1 #2 Switchgear Bldg South)	2	\$ -
160	CM, 1 Ton - Model #L Serial # L0699UE (Located: S0675-1 #1 Digester)	2	\$ -
161	CM, 1 Ton - Model #L Serial # L2032UE (Located: S0680-1 #2 Digester)	2	\$ -
162	Yale, 1 Ton - Model/Serial # Not available (Located: S0685-1 #3 Digester)	2	\$ -
163	Harrington Portable Hoist, 1 Ton - Model # SH010L Serial # 012897 (Located: S0005-2 Maintenance Bldg)	2	\$ -
164	Harrington Portable Hoist, 1 Ton - Model # SH010L Serial # 012775 (Located: S0005-3 Maintenance Bldg)	2	\$ -
165	Yale Portable Hoist, 1 Ton - Model # KELC0116 Serial # KEL5511Y (Located: S0005-4 Maintenance Bldg)	2	\$ -

SECTION 4
BID SUBMITTAL FOR:
BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER	
2	Water & Sewer Department North District Waste Water Treatment Plant - Interama 2575 NE 156 ST. North Miami, FL	Monty Barrett 786-268-5995	
PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS			
Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
166	Philadelphia, 6 Tons - Model # 12T2785411AM Serial # 9256545	2	\$ -
167	Yale, 5 Tons - Model # XC5G241B15 Serial # AW217346	2	\$ -
168	Yale, 3 Tons - Model # PC3F30S10 Serial # AW217344	2	\$ -
169	Dresser, 25 Tons - Model # N/A Serial # 57-39077	2	\$ -
170	Yale, 3 Tons - Model # BEW3X338RT248S2 Serial # W312488W	2	\$ -
171	Yale, 3 Tons - Model # PC3F30S20 Serial # AW217341	2	\$ -
172	Yale, 5 Tons - Model # XC5G24515 Serial # AW217346	2	\$ -
173	Kone, 1½ Tons - Model # XN1613 Serial # E0000892	2	\$ -
174	Kone, 1½ Tons - Model # XN1613 Serial # E0000851	2	\$ -
175	Yale, 5 Tons - Model # XC5G24S15 Serial # AW217352	2	\$ -
176	Harrington, 2 Tons - Model # ER0205 Serial # ERIA-599-231406	2	\$ -
177	Philadelphia Tram, 4 Tons - Model # CEW523ST19/7D4 Serial # BE238808B	2	\$ -
178	Electro Lift, 3 Tons - Model # 6000 Serial # 52828	2	\$ -
179	Yale, 5 Tons - Model # XC5G24S15 Serial # AW217350	2	\$ -
180	Yale, 1 Ton - Model # KEW1-19ST15S1 Serial # KW451867B8	2	\$ -
181	Yale, 5 Tons - Model # XC524515 Serial # AW217348	2	\$ -
182	Yale, 1 Tons - Model # KEW119ST15S2 Serial # KW451867B	2	\$ -
183	Yale, 5 Tons - Model # BEW5X26RT15S4 Serial # W313348-A	2	\$ -
184	Yale, 1 Tons - Model # KEW1-35RT15S2 Serial # W313349	2	\$ -
185	Yale, 5 Tons Model # XC5G24LB15 Serial # AW217343	2	\$ -
186	Coffing, 5 Tons - Model # WRMT100163 Serial # WR5A104NKD	2	\$ -
187	Kone, 5 Tons - Model # XL300 Serial # 59337	2	\$ -
188	Shawbox, 20 Tons - Model # N/A Serial # 5540168	2	\$ -

SECTION 4
BID SUBMITTAL FOR:
BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

FIRM NAME: _____

GROUP	LOCATION	CONTACT NAME & NUMBER
2	Water & Sewer Department - 36 ST Maintenance Facility 3625 NW 10 Ave. Miami FL	William Cheney 786-229-0767

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
189	Acco Wright, 3 Ton - Model # 14651 Serial # 796335C-6	2	\$ -

GROUP	LOCATION	CONTACT NAME & NUMBER
2	Water & Sewer Department - Distribution Maintenance Facility 1001 NW 11 ST. Miami FL	William Cheney 786-229-0767

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
190	Coffing, 1/4 Ton - Model # EC-05-16-7 Serial # EC1-C-255-UOD	2	\$ -
191	Budgit, 2 Ton Manual - Model # 3316 Serial # Not Available	2	\$ -

GROUP	LOCATION	CONTACT NAME & NUMBER
2	Water & Sewer Department - Westwood Lakes 4801 SW 117 AVE, Miami FL	William Cheney 786-229-0767

PREVENTATIVE MAINTENANCE, INSPECTIONS, AND TESTINGS

Item Number	Description	Frequency of Service (Per Year)	Price Per Visit
192	Demag, 5 Ton - Model # EKP212H11L4-1FID Serial # 70759	2	\$ -
193	CM, 2 Ton - Model # R-2 Ton Serial # L-9448X	2	\$ -
194	JET, 1/2 Ton - Model # 1/2RS-1-15 Serial # H194439006	2	\$ -
195	Hoist Manual 2 Ton - Model and Serial # Not Available	2	\$ -

PURCHASE OF PARTS

Item Number	Description	Estimated Spend On Parts Annually	Proposed % Discount
196	Percentage (%) Discount Off of OEM Parts NOTE: If a Bidder does not offer a numeric value for this line item, the County will take this as the Bidder offering a 0% discount.	\$ 488,500.00	

REPAIRS

Item Number	Description	Estimated Hours	Hourly Rate
197	Labor Hours (Paragraph 2.15.2)	3320	\$ -

EMERGENCY SERVICE

Item Number	Description	Hourly Rate
1	Emergency Labor Hour Rate (2.15.1) NOTE: Hourly Rate for emergency services will not be used for determining the lowest bidder.	\$

SECTION 4
BID SUBMITTAL FOR:
BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



Bid Title: BRIDGE CRANES & HOIST (PREVENTIVE MAINTENANCE, PARTS & REPAIR)

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

[] Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. _/_-_/_/_/_/_/

Prompt Payment Terms: ___% ___ days net ___ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)
By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS



Miami-Dade County
 Internal Services Department
 Procurement Management Division
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ Federal Employer Identification Number (FEIN): _____
 Contract Title: _____

Affidavits and Legislation/ Governing Body

1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code	6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code
2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8-1 (c)(2) of the County Code	7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code
3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) of the County Code	8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code
4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R162-00 amending R-385-95	9. Miami-Dade County Living Wage Section 2-8.9 of the County Code
5. Miami-Dade County Debarment Disclosure Section 10.39 of the County Code	10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code

Printed Name of Affiant _____ Printed Title of Affiant _____ Signature of Affiant _____
 Name of Firm _____ Date _____
 Address of Firm _____ State _____ Zip Code _____

Notary Public Information

Notary Public - State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____

by _____ He or she is personally known to me or has produced identification

Type of identification produced _____

Signature of Notary Public _____ Serial Number _____
 Print or Stamp of Notary Public _____ Expiration Date _____ Notary Public Seal _____

SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Firm Name of Prime Contractor/Respondent _____
Project/Contract Number _____

FEIN # _____

Business Name and Address of First Tier Subcontractor/ Subcontractor	Principal Owner	Scope of Work to be Furnished by Subcontractor/ Subcontractor	Principal Owner		Gender		Race/Ethnicity	
			Number	Percentage	Number	Percentage	Number	Percentage
Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplier/Manufacturer Services to be Furnished by Supplier	Number	Percentage	Number	Percentage	Number	Percentage
			Number	Percentage	Number	Percentage	Number	Percentage

I hereby certify that the information furnished on this form is true and correct. I am the owner or authorized representative of the organization named herein and I am not a minor. I understand that this information is being provided to the Miami-Dade County Department of Public Works for the purpose of awarding contracts. I understand that this information is being provided to the Miami-Dade County Department of Public Works for the purpose of awarding contracts. I understand that this information is being provided to the Miami-Dade County Department of Public Works for the purpose of awarding contracts.

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate.

Signature of Bidder/Respondent _____ Print Name _____ Print Title _____ Date _____



APPENDIX A

MIAMI-DADE COUNTY LIVING WAGES SUPPLEMENTAL GENERAL CONDITION

Bidders providing a covered service are advised that the provisions of Section 2-8.9 of the Code of Miami-Dade County (Code) as amended by Ordinance [Governing Legislation], will apply to any contract(s) awarded pursuant to this bid or issuance of a GASP/Permit, lease, or other Service Contract agreement by Miami-Dade County Aviation Department. By submitting a bid or executing a contract pursuant to these specifications, a bidder is hereby agreeing to comply with the provisions of Section 2-8.9, and to acknowledge awareness of the penalties for non-compliance. A copy of this Code Section may be obtained online at www.miamidade.gov.

This Supplemental General Condition is organized with the following sections:

1. Definitions
2. Minimum Wages and Posting of Information.
3. Liability for Unpaid Wages; Sanctions; Withholding
4. Payrolls, Records and Reporting
5. Subcontracts
6. Complaints and Hearings; Contract Termination and Debarment

1. DEFINITIONS

- A. Administrative hearing officer means a person designated by the County Manager to hold administrative hearings on complaints of practices prohibited by this Administrative Order.
- B. Applicable department means the County department(s) using the service contract.
- C. Complaint means any written charge/allegation presented to the Compliance Officer alleging a practice prohibited by the Code, implementing Administrative Order. No. 3-20 and these Supplemental General Conditions.
- D. Compliance officer means the Director of the Department of Small Business Development (SBD) or his/her designee to review compliance with the Governing Legislation or Living Wage Ordinance and the Administrative Order.
- E. Contract means an agreement for services covered by the Living Wage Code involving the County or Public Health Trust, or approved by the County, the Procurement Director or his/her designee, or the Public Health Trust or a Permit or Lease agreement with Miami-Dade County Aviation Department.
- F. Contracting officer means the County and Public Health Trust staff or any other County personnel responsible for issuing County service contracts.
- G. County means the government of Miami-Dade County or the Public Health Trust.

- H. Covered employee means anyone employed by any service contractor, as further defined in the Code , either full or part time, as an employee with or without benefits that is providing covered services pursuant to the service contractor's contract with the County.
- I. Covered employer means any and all service contractors and subcontractors of service contractors providing covered services.

J. Covered services are any one of the following:

- (1) County Service Contracts - Contracts awarded by the County that involve a total contract value of over \$100,000 per year for the following services:
- (i) food preparation and/or distribution;
 - (ii) security services;
 - (iii) routine maintenance services such as custodial, cleaning, refuse removal, repair, refinishing and recycling;
 - (iv) clerical or other non-supervisory office work, whether temporary or permanent;
 - (v) transportation and parking services including airport and seaport services;
 - (vi) printing and reproduction services; and,
 - (vii) landscaping, lawn and/or agricultural services.
- (2) Services provided at Miami-Dade County Aviation facilities: Any service that is provided by a Service Contractor at a Miami-Dade County Aviation Department Facility is a covered service without reference to any contract value.
- (i) **Ramp Service: Guiding aircraft in and out of Airport; aircraft loading and unloading positions, designated by the Aviation Department; placing in position and operating passenger, baggage and cargo loading and unloading devices, as required for the safe and efficient loading and unloading of passengers, baggage and cargo to and from aircraft; performing such loading and unloading; providing aircraft utility services, such as air start and cabin air; fueling; catering; towing aircraft; cleaning of aircraft; delivering cargo, baggage and mail to and from aircraft to and from locations at any Miami-Dade County Aviation Department facility; and providing such other ramp services approved in writing by the Aviation Department;**
 - (ii) Porter Assistance Services: Handling and transportation through the use of porters, or other means, of baggage and other articles of the passengers of contracting air carriers or aircraft operators, upon request of the passenger, in public access areas of the Airport Terminal Complex. The Living Wage shall not apply to employees performing tip-related porter assistance services, including curbside check-in;
 - (iii) Passenger Services: Preparing such clearance documents for the baggage and cargo of aircraft passengers, as may be required by all governmental agencies; furnishing linguists for the assistance of foreign-speaking passengers; passenger information assistance; arranging in-flight meals for departing aircraft with persons or companies authorized by the Department to provide such meals; and providing assistance to handicapped passengers;
 - (iv) Dispatching and Communications Services: Providing ground to aircraft radio communication service; issuing flight clearances; sending and receiving standard arrival, departure and flight plan messages with appropriate distribution of received messages; providing standby radio flight watch for aircraft in flight; and calculation of fuel loads and take-off and landing weights for aircraft;
 - (v) Meteorological Navigation Services: Providing information based on the analysis and interpretation of weather charts; planning aircraft flights in accordance with the latest accepted techniques; providing appropriate prognostic weather charts; and generally providing information appropriate for enroute aerial navigation;
 - (vi) Ticket Counter and Operations Space Service: The operation of ticket counter and airlines' operations space; ticket checking, sales and processing; weighing of baggage; operation of an information, general traffic operations and communications office for air carriers and aircraft operators with whom the Service Contractor has contracted to supply such services;
 - (vii) Janitorial Services;
 - (viii) Delayed Baggage Services;

- (ix) Security Services unless provided by federal government or pursuant to a federal government contract; and,
 - (x) Any other type of service that a GASP permittee is authorized to perform at any Miami-Dade County Aviation Department Facility will be considered a covered service, regardless of whether the service is performed by a GASP permittee or other service contractor.
 - (xi) In warehouse cargo handlers.
- K. Debar means to exclude a service contractor, its individual officers, its principal shareholders, its qualifying agent or its affiliated businesses from County contracting and subcontracting for a specific period of time pursuant to section 10-38 of the Code of Miami-Dade County.
- L. Living wage means the minimum hourly pay rate with or without a health benefits in effect for the fiscal year I which the work is performed.
- M. Living Wage Commission means a fifteen person advisory board established by the County Commission for the purpose of reviewing the effectiveness of the Living Wage, reviewing certifications submitted by covered employers to the County to include, reviewing complaints filed by employees and making recommendations to the Applicable Department, County Mayor and the County Commission regarding same.
- N. Project manager means the person assigned under a contract, usually a department director of the using agency or his/her designee, who has primary responsibility to manage the contract and enforce contract requirements.
- O. Service contractor is any individual, business entity, corporation (whether for profit or not-for-profit), partnership, limited liability company, joint venture, or similar business that is conducting business in Miami-Dade County or any immediately adjoining county and meets the following criteria:
- (1) the service contractor is paid in whole or in part from one (1) or more of the County's general fund, capital projects funds, special revenue funds, or any other funds either directly or indirectly, whether by competitive bid process, informal bids, requests for proposals, some form of solicitation, negotiation, or agreement, or any other decision to enter into a contract;
 - (2) the service contractor and any subcontractor is engaged in the business to provide covered services either directly or indirectly for the benefit of the County; or,
 - (3) the service contractor is a General Aeronautical Service (GASP) Permittee or otherwise provides any of the covered services defined herein at any Miami-Dade County Aviation Department facility including at Miami International Airport pursuant to a permit, lease agreement or otherwise.

2. MINIMUM WAGES, HEALTH BENEFIT PLANS AND POSTING OF INFORMATION

- A. The Living Wage rate and Notice can be obtained from the Department of Small Business Development at 305-375-3111 or on the web at www.miamidade.gov/sba/living_wage_poster.asp.
- All covered employees providing covered services shall be paid not less than the living wage rate in effect for the fiscal year in which the work is performed. When the covered employer seeks to comply with the Code by choosing to pay the wage rate applicable when also providing a qualifying Health Benefit Plan, such health benefit plan shall consist of a per hour contribution towards the provision of a Health Benefit Plan for employees and, if applicable, their dependents in accordance with the current rate for the given year. Proof of the provision of such a health benefit plan must be submitted to the compliance officer to qualify for the wage rate for employees with a health benefit plan.
- B. The minimum amount of payment by a Service Contractor for the provision of a Health Benefit Plan on a per-hour basis will be calculated based on a maximum of a 40-hour work week. Overtime hours will not require additional payments towards the provision of a health benefit plan. If the service contractor pays less than the required amount for provision a health benefit plan, then the service contractor may comply with the Living Wage

requirements by paying the covered employee the difference between the premium it pays for the health benefit plan of the Covered Employee and the minimum amount required by this section for a qualifying health benefit plan. The service contractor may require that all employees enroll in a health benefit plan offered by the service contractor, provided that the employee is not required to pay a premium contribution for employee-only coverage. Health Benefit Plan for purposes of complying with the living wage shall qualify if it includes the benefits contained in a standard health benefit plan meeting the requirements set forth in §627.6699(12)(a) Florida Statutes.

To the extent a Covered Employer seeks to pay the lower Living Wage rate for employers providing a qualifying Health Benefit Plan during the initial eligibility period applicable to new employees, the Living Wage requirement may be complied with as follows during the eligibility period:

1. A Covered Employer may only qualify to pay the Living Wage rate applicable to employees with a Health Benefit Plan for a term not to exceed the first ninety (90) days of the new initial employee's eligibility period, said term commencing on the employee's date of hire, if the Covered Employer has taken the necessary steps to effectuate coverage for such employee.
 2. If the Covered Employee is not provided with a qualifying Health Benefit Plan within ninety (90) days of initial hire, then the Covered Employer, commencing on the ninety-first (91) day of the new employee's initial eligibility period, must commence to pay the applicable Living Wage rate for Covered Employees without a Health Benefit Plan and must retroactively pay the Covered Employee the difference between the two Living Wage rates for the term of the eligibility period.
- C. The Living Wage rate is annually indexed based on the Consumer Price Index (CPI) calculated by the U.S. Department of Commerce as applied to the County of Miami-Dade. .
- D. Covered employees shall be paid by company or cashier's check, not less than bi-weekly, and without subsequent deduction or rebate on any account (except as such payroll deductions as are directed or permitted by law or by a collective bargaining agreement). The covered employer shall pay wage rates in accordance with federal and all other applicable laws such as overtime and similar wage laws.
- E. Covered employers must post a copy of the Living Wage rate notice issued by the County in a visible place on the site where such contract work is being performed and shall be supplied to the employee within a reasonable time after a request to do so. Covered employers are also required to print the following statements on the front of the covered employee's first paycheck and every six months thereafter: "You are required by Miami-Dade County law to be paid at least [insert applicable rate under this Chapter] dollars an hour. If you are not paid this hourly rate, contact your supervisor or a lawyer." All notices will be printed in English, Spanish and Creole.
- F. Covered employers must refrain from terminating, reducing the compensation, or otherwise discriminating against an employee performing work on the contract even though a complaint of practices has been made by the employee or other investigative or enforcement action is being taken regarding such service contractor.

3. LIABILITY FOR UNPAID WAGES; SANCTIONS; WITHHOLDING

- A. Liability for Unpaid Wages: Covered employers found to be in violation of the Living Wage requirements shall be required to pay wage restitution to the affected employee(s) within thirty (30) days of the finding of non-compliance. Request for appeals of violations must be filed in writing with the compliance officer within thirty (30) days of receipt of the violation.
- B. Sanctions: In addition to payment of wage restitution to affected employee(s), the Compliance Officer may also sanction the service contractor for violations in at least one (1) of the following additional ways:
1. Penalties payable to the County in an amount equal to 10% of the amount of the underpayment of wages and/or benefits for the first instance of underpayment; 20% for the second instance; and for the third and successive instances 30% of the amount of underpayment. A fourth violation shall constitute a default of the contract where the underpayment occurred and may be cause for suspension or termination in accordance with the contract's terms and debarment in accordance with the debarment procedures of the County.

Monies received from payment of penalties imposed hereunder shall be deposited in a separate account and shall be utilized to defray costs of administering the Living Wage provisions.

2. The sum of up to five hundred dollars (\$500.00) for each week for each covered employee found to have not been paid in accordance with this Chapter;
 3. Suspend payment or terminate payment under the contract or terminate the contract with the service contractor;
 4. If a service contractor fails to cure a Notice of Violation or pay any sanctions that are assessed by the County, such service contractor and all officers, principals, directors, shareholders owning or controlling ten (10) percent or more of the stock, partners, qualifiers, divisions or other organizational elements of the non-complying service contractor may be declared by the County to be ineligible for bidding on or otherwise participating in Living Wage contracts and permits until all required payments have been paid in full and regardless of whether such payment has been made may also be declared ineligible for bidding or otherwise participating in Living Wage contracts for a period of up to three (3) years. In addition all covered employers shall be ineligible for Living Wage contracts and permits under this section where any officers, principals, directors, shareholders owning or controlling ten (10) percent or more of the stock, partners, qualifiers, divisions or other organizational elements of the covered employer were officers, principals, directors, shareholders owning or controlling ten (10) percent or more of the stock, partners, qualifiers, divisions or other organizational elements of a covered employer who has been declared ineligible under this Chapter;
 5. In addition to any other sanctions provided for herein, for violations other than underpayment of wages and/or benefits, damages payable to the County in the amount of five hundred dollars (\$500.00) per week for each week in which the violation remains outstanding.
 6. A service contractor who fails to timely and adequately respond in the manner and within the timeframe set forth in a written request from the County to a notice of noncompliance, or fails to attend a Compliance Meeting, or who does not timely request an administrative hearing from an adverse compliance determination made by the County after a Compliance Meeting shall be deemed not to have complied with the requirements of this section as stated in the notice or determination of noncompliance and, in the case of underpayment of the Living Wage required, an amount sufficient to pay any underpayment shall be withheld from contract proceeds to include any deposits, and/or bonds and remitted to the employee and the Service Contractor may be fined the applicable penalty for such underpayment as defined herein.
 7. All such sanctions recommended or imposed shall be a matter of public record.
 8. All unpaid sanctions imposed pursuant to the authority of this Chapter shall bear interest at the same rate as the State of Florida statutory rate for judgments provided by Florida Statutes §55.03.
 9. A service contractor found to have retaliated or discriminated against a covered employee shall be ordered to pay restitution and reinstate the discharged employee with back pay to the date of the violation and may be imposed a sanction as specified in this section.
- C. Withholding: The County may withhold from the covered employer accrued payments as may be considered necessary to pay employees of the covered employer or any subcontractor for the performance of the contract work, the difference between the hourly living wage rate plus, if applicable, health benefits required to be paid by the covered employer to the employees on the contract and the amounts received by such employee and an amount equal to the employers contribution for applicable payroll taxes. Where violations have been found and upheld, the covered employer or their agents shall not be entitled to refunds of the amounts withheld in the event the covered employer has failed to properly reimburse employees, and these funds may be remitted to the employees by the County with amounts for federal withholding and other taxes remitted to the appropriate agencies as required by federal law.

4. PAYROLL; RECORDS; REPORTING

- A. Covered employers are required to keep, produce upon request, and allow access to, for a period of three (3) years from the expiration, suspension or termination date of the contract subject to this Administrative Order, accurate written records signed under oath as true and correct showing:
 - a. the name, address, social security number, job title, and classification of each covered employee performing covered services on a contract;
 - b. the number of hours worked each day by each covered employee;

- c. For each covered employee, the gross wages earned and deductions made; annual wages paid; a copy of the social security returns and evidence of payment thereof; a record of health benefit payments, including contributions to approved plans; and,
 - d. any other data or information the Living Wage Commission or the County should require.
- B. The covered employer shall submit to the applicable department, every six (6) months, a complete payroll showing the employer's payroll records for each covered employee working on the contract for covered services for one payroll period.
- C. The covered employer shall file with the applicable department, every six months, reports of employment activities to be made publicly available, including: race and gender of employees hired and terminated; zip codes of employees hired and terminated; and wage rates of employees hired and terminated.
- E. The covered employer shall make the records required to be kept hereunder available for inspection, copying or transcription by an authorized representative of the County, and shall permit such representative to interview employees during working hours on the job. Failure to submit the required reports upon request or to make records available may be grounds for sanctions as outlined in Section III. The service contractor is responsible for the submission of the information required hereunder and for the maintenance of records and provision of access to same by all subcontractors.

5. SUBCONTRACTS

The service contractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 6 of this provision and also a clause requiring the subcontractors to include these clauses in any subcontracts. The service contractor shall be responsible for compliance by any subcontractor with the clauses set forth in paragraphs 1 through 6 of this provision. The prime service contractor will be responsible for compliance by all subcontractors. In the event of non-payment or underpayment of the required wages, the prime service contractor shall be liable to the underpaid employees of the subcontractor for the amount of each underpayment.

6. PROCEDURES FOR APPEAL THROUGH ADMINISTRATIVE HEARING OFFICER PROCESS; CONTRACT TERMINATION AND DEBARMENT

- A. Appeals of findings of violation and imposition of penalties by the compliance officer shall be heard by an administrative hearing officer. Upon the receipt of a written appeal, the compliance officer shall notify the County Manager in writing and the County Manager shall appoint an administrative hearing officer and set a time for an administrative hearing. Failure to appeal within the specified time shall be considered a waiver of the appeal process provided for in Section 3.A and an admission of the complaint/violation.
- B. Notification of hearing date shall be served by the compliance officer upon the covered employer against whom the complaint is made within ten (10) working days of the appointment of the administrative hearing officer. Such notice shall be by certified mail, return receipt requested. Such notice shall include:
- 1) A copy of the written complaint, including reasons and causes for the proposed administrative hearing outlining alleged prohibited practices upon which it is based;
 - 2) The penalties assessed;
 - 3) That an administrative hearing shall be conducted before an administrative hearing officer on a date and time not to exceed thirty (30) business days after service of the notice. The notice shall also advise the covered employer that they may be represented by an attorney, may present documentary evidence and verbal testimony, and may cross-examine or rebut evidence and testimony presented against them; and,
 - 4) A description of the effect of the issuance of the notice of the proposed administrative hearing and the potential effect(s) of this administrative hearing.
- C. The compliance officer or his/her designee shall, with the assistance of the project manager, present evidence and arguments to the administrative hearing officer.

- D. No later than seven (7) days prior to the scheduled hearing date, the covered employer must furnish the compliance officer a list of the defenses the covered employer intends to present at the administrative hearing. If the covered employer fails to submit such list, in writing, at least seven (7) days prior to the administrative hearing, or fails to seek an extension of time within which to do so, the covered employer shall be deemed to have waived the opportunity to be heard at the administrative hearing. The administrative hearing officer shall have the right to grant or deny an extension of time, and the decision may only be reviewed upon an abuse of discretion.
- E. Hearsay evidence shall be admissible at the administrative hearing, but shall not form the sole basis for finding a violation of Section 2-8.9. The administrative hearing shall be transcribed, taped or otherwise recorded by a court reporter, at the election of the administrative hearing officer and at the expense of the County. Copies of the hearing tape or transcript shall be furnished at the expense and request of the requesting party. The cost of such transcription may be assessed, by the hearing officer, against a service contractor that has been found to violate Section 2-8.9.
- F. Upon completion of the administrative hearing, the Administrative Hearing Officer shall submit written findings and recommendations together with a transcript and exhibits of the administrative hearing, to the County Manager or his/her designee within thirty (30) days of the receipt of the transcript.
- G. If the County Manager or his/her designee determines a covered employer failed to comply with the provisions of the Code the non-complying covered employer and the principal owners and/or qualifying agent thereof may, in addition to any sanctions imposed pursuant to the Code and included in Section III of the Supplemental General Conditions, be prohibited from bidding on or otherwise participating in County contracts for a specified period of time pursuant to Section 10-38 of the Code of Miami-Dade County.

A breach of the clauses contained in this Supplemental General Condition shall be deemed a breach of this contract/ Permit or Lease Agreement and may be grounds for termination of the contract, Permit or Lease Agreement and grounds for debarment, and any other remedies available to the County.