DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New  ☑ OTR  ☐ Sole Source  ☐ Bid Waiver  ☐ Emergency  Previous Contract/Project No. 071B8200142-2

☐ Contract  ☐ Re-Bid  ☐ Other

Requisition No./Project No.: RQID1300177

LIVING WAGE APPLIES: ☑ YES  ☐ NO

TERM OF CONTRACT: ☑ 5 YEAR(S) WITH ☑ 5 YEAR OTR

Requisition /project title: PAGER LEASING & SERVICES

Description: The purpose of this solicitation is to obtain pager leasing & services for various Miami-Dade County Departments on an as needed when needed basis. The selected bidder is responsible for providing the pager equipment and associated pager services. Pagers are used throughout the County to communicate with staff that is deployed in the field, in areas where cellular coverage is poor, and in areas where cellular devices are prohibited.

Issuing Department: ISD-PMS  Contact Person: Josh Brown  Phone: 305-375-4725

Estimate Cost: $500,000.00  Funding Source: see attached

ANALYSIS

Commodity Codes: 72515  72545  725  72551  72555
72578  91577  98577  91505  91579

Contract/Project History of previous purchases three (3) years
Check here if this is a new contract/purchase with no previous history.

| Contractor: | USA Mobility Wireless |  |
| Small Business Enterprise: |  |
| Contract Value: | $103,137.50 | $ | $ |
| Comments: |  |

Continued on another page (s): ☑ YES  ☐ NO

RECOMMENDATIONS

<table>
<thead>
<tr>
<th>SBE</th>
<th>Set-aside</th>
<th>Sub-contractor goal</th>
<th>Bid preference</th>
<th>Selection factor</th>
</tr>
</thead>
</table>

Basis of recommendation:

Signed: Josh Brown  Date sent to SBD: 9/13/13

Date returned to DPM:  

Revised April
MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

TITLE:
Pager Leasing & Services

FOR INFORMATION CONTACT:
JOSH BROWN, 305-375-4725, JOSH BRO@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.

- FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE

MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION
MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: [redacted]

Bid Title: PAGER LEASING & SERVICES

Procurement Officer: JOSH BROWN

Bids will be accepted until 2:00 p.m. on [redacted], 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney’s Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.

- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.

MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION
All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County’s competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County’s final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

2.1 PURPOSE
The purpose of this solicitation is to obtain pager leasing & services for various Miami-Dade County Departments on an as needed when needed basis. The selected bidder is responsible for providing the pager equipment and associated pager services. Pagers are used throughout the County to communicate with staff that is deployed in the field, in areas where cellular coverage is poor, and in areas where cellular devices are prohibited.

2.2 TERM OF CONTRACT: FIVE YEARS
This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Services Division, and contingent upon the completion and submittal of all required bid documents. The contract shall remain in effect for Five (5) years.

2.3 OPTION TO RENEW FOR ONE FIVE (5) YEAR PERIOD:
The initial contract prices resultant from this solicitation shall prevail for a Five (5) year period from the contract’s initial effective date. Prior to, or upon completion, of that initial term, the County shall have the option to renew this contract for One Five (5) year period. Prior to completion of the exercised contract term, the County may consider an adjustment to price based on changes in the following pricing index: Table 8 Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W).

It is the vendor’s responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of any exercised option period, the vendor’s request for adjustment should be submitted 90 days prior to expiration of the then current contract term. The vendor adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the County will assume that the vendor has agreed that the optional term may be exercised without pricing adjustment. Any adjustment request received after the commencement of a new option period may not be considered.

The County reserves the right to negotiate lower pricing for the additional term(s) based on market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing for the additional term(s) based on the downward movement of the applicable index.

The County reserves the right to reject any price adjustments submitted by the vendor and/or to not exercise any otherwise available option period based on such price adjustments. Continuation of the contract beyond the initial period, and any option subsequently exercised, is a County prerogative, and not a right of the vendor. This prerogative will be exercised only when such continuation is clearly in the best interest of the County.

Should the vendor decline the County’s right to exercise the option period, the County may consider the vendor in default which decision may affect that vendor's eligibility for future contracts.

NOTE: IF MULTIPLE VENDORS ARE INVOLVED UNDER THE GIVEN CONTRACT, ANY OPTIONS TO RENEW WILL BE RESTRICTED TO THE SPECIFIC ITEMS OF WORK INITIALLY AWARDED TO ANY SPECIFIC VENDOR.
2.4 **METHOD OF AWARD: TO LOWEST PRICED VENDOR IN THE AGGREGATE**

Award of this contract will be made to the responsive, responsible vendor who submits an offer on all items listed in Section 4.1 of the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a vendor fails to submit an offer on all items (including optional services), its overall offer may be rejected. The County will award the total contract to a single vendor. Failure of any vendor to perform in accordance with the terms and conditions of the contract may result in the vendor being deemed in breach of contract. The County may terminate the contract for default and charge the vendor re-procurement costs, if applicable.

Notwithstanding the aforementioned Method of Award, the County, at its option, may avail itself of any or all of the provisions stated in the General Terms & Conditions, Section 1.5: Award of Bid Solicitation.

2.4.1 **MINIMUM QUALIFICATION REQUIREMENTS**

All bidders shall meet the minimum qualifications set forth below:

a. Vendors shall provide contact information to include name of contact, e-mail address, phone number & fax number for Primary (required) and Secondary (optional) staff within your company who will be responsible for providing response to leasing & service requests issued by Miami-Dade County. These services shall typically be required Monday through Friday within the business hours of 7:30 a.m. and 6:00 p.m. (local time).

b. Vendors must be able to demonstrate that they have experience in providing pager leasing and services to at least three (3) client references over the past year. These references shall be used to ascertain to the County’s satisfaction that the Vendor has sufficient experience and expertise in services.

c. Vendors must be able to provide state-wide pager coverage as stated within Section 3.2 of this solicitation. Vendors shall provide a state-wide coverage map, including transmitter sites, within Miami.

The County reserves the right to verify the information submitted by the vendor and to request additional information, as it deems necessary to ascertain the vendor’s conformance to the minimum qualification requirements.

2.5 **PRICES**

If the vendor is awarded a contract under this solicitation, the prices proposed by the vendor shall remain fixed and firm during the term of contract.

2.6 **CONTACT PERSON**

For any additional information or questions regarding the terms and conditions of this solicitation and resultant contract, please contact: Josh Brown, Procurement Contracting Officer via email at joshbro@miamidade.gov with a copy to the Clerk of the Board at clerkBCC@miamidade.gov.
SECTION 2
SPECIAL CONDITIONS

TITLE: PAGER LEASING & SERVICES

2.7 DELIVERY SHALL BE TEN (10) DAYS AFTER DATE OF ORDER
The vendor shall make deliveries within ten (10) calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the vendor(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Should the vendor(s) to whom the contract(s) is awarded fail to deliver in the number of days stated above, the County reserves the right to cancel the contract on a default basis after any back order period that has been specified in this contract has lapsed. If the contract is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent vendor with any re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

Certain County employees may be authorized in writing to pick-up materials under this contract. Vendors shall require presentation of this written authorization. The vendor shall maintain a copy of the authorization. If the vendor is in doubt about any aspect of material pick-up, vendor shall contact the appropriate user department to confirm the authorization.

2.8 BACK ORDERS MUST BE FILLED WITHIN TEN (10) CALENDAR DAYS
If the vendor cannot deliver an ordered item in accordance with the scheduled delivery date due to a current existing backorder of that item with the vendor's manufacturer or distributor, the vendor shall insure that such back orders are filled within ten (10) calendar days from the initial scheduled delivery date for the item. The vendor shall not invoice the County for back ordered items until such back orders are delivered and accepted by the County's authorized representative. It is understood and agreed that the County may, at its discretion, verbally cancel back orders after the grace period identified in this paragraph has lapsed, seek the items from another vendor, and charge the incumbent vendor under this contract for any directly associated re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

2.9 ACCEPTANCE OF PRODUCT BY THE COUNTY
The product(s) to be provided hereunder shall be delivered to the County, and maintained if applicable to the contract, in full compliance with the specifications and requirements set forth in this contract. If a vendor-provided product is determined to not meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the item will be returned, at vendor expense, to the vendor. At the County's own option, the vendor shall either provide a direct replacement for the item, or provide a full credit for the returned item. The vendor shall not assess any additional charge(s) for any conforming action taken by the County under this clause.
2.10 LEASING OPTIONS, PURCHASES AND SERVICES OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES:
While the County has listed all major items within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items that may be purchased or leased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary vendor to obtain a price quote for the similar items. The County reserves the right to award these similar items to the primary contract vendor, another contract vendor based on the lowest price quoted, or to acquire the items through a separate solicitation.

2.11 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS
It is hereby agreed and understood that any County department or agency may avail itself of this contract and purchase any and all items specified herein from the successful bidder(s) at the contract price(s) established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County department(s) or agency(ies).
SECTION 3
TECHNICAL SPECIFICATIONS

TITLE: PAGER LEASING & SERVICES

3.1 SCOPE OF WORK

The purpose of this solicitation is to obtain pager leasing and related services for various Miami-Dade County departments on an as needed when needed basis. The selected bidder is responsible for leasing pager equipment and associated pager services. Pagers are used throughout the County to communicate with staff that is deployed in the field, in areas where cellular coverage is poor, and in areas where cellular telephone devices are prohibited.

3.2 PAGING SERVICE REQUIREMENTS

The successful bidder shall provide all required paging services, equipment, hardware, and technical support according to the requirements described below:

- Paging Service Requirements
  - Paging services shall have local and statewide coverage.
  - Pages sent to pagers shall be received at the equipment within 3 minutes regardless of peak and non-peak times.
  - All pager numbers shall be a standard 10-digit telephone number with either a “305” or “786” Area Code.
  - The successful bidder shall provide unlimited pages per month for all pagers.
  - All pagers provided shall accept group call features at no additional cost to the County.
  - The successful Bidder shall maintain the same Telephone numbers for any pager that is replaced due to equipment failure, defect, or damage.
  - Pagers shall maintain a signal and full operational capacity within abnormal environments including but not limited to: rural areas, underground locations, and secure facilities.

- Hardware Pager Equipment Requirements
  - The successful bidder shall provide numeric, alphanumeric and 2-way pagers equipment as needed. The pager equipment, at a minimum shall have the following features:
    - Time and date display
    - Battery life display
    - Vibrating and silent alerts
    - Volume control
    - Backlight
  - Pagers shall be powered by standard alkaline type batteries. They shall be delivered complete with new batteries installed or new batteries included for installation.
3.3 PAGING SERVICES BILLING REQUIREMENTS

- The successful bidder shall provide monthly usage reports listing each pager, the monthly usage, the number of units billed and the rate quoted.
- Billing shall be provided monthly in arrears and shall be billed directly to each individual department.
- The County shall not pay connection fees, reconnection fees, disconnection fees, or re-stocking fees.
- Should the County request spare pagers, charges shall only apply when the spare pagers are activated.

3.4 OPTIONAL PAGING SERVICES

The successful bidder shall provide additional services that the County may choose to exercise on as needed basis and shall include the following:

- Numeric – Nationwide coverage
- Alphanumeric – Nationwide coverage
- 2-Way Paging – Statewide (Florida) coverage
- 2-Way Paging – Nationwide coverage
- Personal 800 Number
- Additional Phone Number
- Message Carbon Copy (MCC)
- MultiMessenger Group Leader
Submit Bid To:  
CLERK OF THE BOARD  
Stephen P. Clark Center  
111 NW 1st Street  
17th Floor, Suite 202  
Miami, Florida 33128-1983

OPENING: 2:00 P.M.  
Wednesday  
[Redacted], 2013

PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES, DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

<table>
<thead>
<tr>
<th>Issued by:</th>
<th>ISD/PM</th>
<th>Date Issued:</th>
<th>This Bid Submittal Consists of</th>
<th>Pages through</th>
</tr>
</thead>
<tbody>
<tr>
<td>Josh Brown</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:  
Pager Leasing & Service

A Bid Deposit in the amount of N/A the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of N/A the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE

ACCEPTED ______ Higher Than Low ______
Non-Responsive ______ Non-Responsible ______

Date B.C.C. ________ No Bid ______

Item Nos. Accepted ____________________________

Commodity Code: ____________________________

Procurement Contracting Officer: ____________________________

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.
4.1 **PRICING**

*Instructions to Bidders: Please use the below table provided to provide pricing for the leased paging equipment and services inclusive of all requirements outlined within Section 3.0.*

### A. LEASED PRICES

<table>
<thead>
<tr>
<th>Item #</th>
<th>Description</th>
<th>Usage</th>
<th>Estimated Quantity</th>
<th>Monthly Lease Price Per Pager</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Numeric Pager Lease and Associated Pager Service – Statewide (Florida)</td>
<td>Unlimited</td>
<td>500</td>
<td>$</td>
</tr>
<tr>
<td>2</td>
<td>Alpha-Numeric Pager Lease and Associated Pager Service – Statewide (Florida)</td>
<td>Unlimited</td>
<td>1200</td>
<td>$</td>
</tr>
</tbody>
</table>

### 4.2 OPTIONAL PAGER SERVICES

*During the term of the resultant contract the County may wish to contract for the following optional pager services as outlined in Section 3.0:*

#### A. OPTIONAL LEASED PRICES

<table>
<thead>
<tr>
<th>Description</th>
<th>Usage</th>
<th>Monthly Lease Price Per Pager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Numeric – Nationwide</td>
<td>Unlimited</td>
<td>$</td>
</tr>
<tr>
<td>Alpha-Numeric Pager – Nationwide</td>
<td>Unlimited</td>
<td>$</td>
</tr>
<tr>
<td>2-Way – Statewide (Florida)</td>
<td>Unlimited</td>
<td>$</td>
</tr>
<tr>
<td>2-way – Nationwide</td>
<td>Unlimited</td>
<td>$</td>
</tr>
<tr>
<td>Personal 800#</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Additional Phone #</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Message Carbon Copy (MCC)</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>MultiMessenger Group Leader</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>(Provide the monthly price per pager and the maximum number of followers)</td>
<td></td>
<td>(Up to — followers)</td>
</tr>
</tbody>
</table>
4.3 **SERVICE CONTACT INFORMATION**

Bidders are to provide the primary and secondary contact information for authorized personnel that will be required to respond to County requests during the term of the resultant contract award.

<table>
<thead>
<tr>
<th>PRIMARY CONTACT INFORMATION (REQUIRED):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Contact:</td>
</tr>
<tr>
<td>Office Address:</td>
</tr>
<tr>
<td>E-Mail Address:</td>
</tr>
<tr>
<td>Contact Telephone Number:</td>
</tr>
<tr>
<td>Contact Fax Number:</td>
</tr>
<tr>
<td>Cellular Phone Number (if applicable):</td>
</tr>
<tr>
<td>Company Main Phone Number:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SECONDARY CONTACT INFORMATION (OPTIONAL):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secondary Contact:</td>
</tr>
<tr>
<td>E-Mail Address:</td>
</tr>
<tr>
<td>Contact Telephone Number:</td>
</tr>
<tr>
<td>Contact Fax Number:</td>
</tr>
<tr>
<td>Cellular Phone Number (if applicable):</td>
</tr>
<tr>
<td>Company Main Phone Number:</td>
</tr>
</tbody>
</table>
4.4 REFERENCES:

<table>
<thead>
<tr>
<th>Reference Section</th>
<th>Summarized Requirements: Refer to the details in Section 2, paragraph 2.4.1, and sub-paragraph (b) requiring three (3) business references to which you have provided pager leasing and services.</th>
<th>Initial as completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 2, Paragraph 2.4.1.(b)</td>
<td>Client Reference Letter #1</td>
<td></td>
</tr>
<tr>
<td>Company Name:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Name:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Title:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Address:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Telephone Number:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact E-mail address:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Services your company has provided to this Reference:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Section 2, Paragraph 2.4.1.(b)</td>
<td>Client Reference Letter #2</td>
<td></td>
</tr>
<tr>
<td>Company Name:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Name:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Title:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Address:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Telephone Number:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact E-mail address:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Services your company has provided to this Reference:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 4.5 PAGER SERVICE COVERAGE MAP AND TRANSMITTER SITES

<table>
<thead>
<tr>
<th>Reference Section</th>
<th>Summarized Requirements: Refer to the details in section 2, paragraph 2.4.1, and sub-paragraph (c) requiring the state-wide pager service coverage map and identifying the location of transmitter sites.</th>
<th>Initial as completed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Section 2, Paragraph 2.4.1.(c)</strong></td>
<td>Pager Service Coverage Map</td>
<td></td>
</tr>
<tr>
<td>State-Wide Pager Service Coverage Map, including transmitter sites within Miami-Dade County, must be attached with the bid submittal.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MIAMI-DADE COUNTY

SECTION 4
BID SUBMITTAL FOR:
PAGER LEASING & SERVICES

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated 
Addendum #2, Dated 
Addendum #3, Dated 
Addendum #4, Dated 
Addendum #5, Dated 
Addendum #6, Dated 
Addendum #7, Dated 
Addendum #8, Dated 

PART II:

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: 

AUTHORIZED SIGNATURE: 
DATE: 

TITLE OF OFFICER: 
Bid Title: PAGER LEASING & SERVICES

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee’s interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

☐ Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: ____________. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a “local business” is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County’s tax base.

☐ Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a “locally-headquartered business” is a Local Business whose “principal place of business” is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

☐ Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is ________________.
LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 285.187 of the Florida Statutes.

☐ Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program
For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?
   Yes ___________ No ___________

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?
   Yes ___________ No ___________

Firm Name: ____________________________________________

Street Address: _______________________________________

Mailing Address (if different): ______________________________

Telephone No.: ___________________________ Fax No.: ___________________________

Email Address: ____________________________________________ FEIN No. ___________________________

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____________________________________________________________________________ (Signature of authorized agent)

"By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract."

Print Name: ___________________________________________________________________________ Title: ___________________________________________________________________________

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.
In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Federal Employer Identification Number (FEIN):  
Contract No.: ____________________  
Contract Title: ____________________

<table>
<thead>
<tr>
<th>Affidavits and Legislation/ Governing Body</th>
</tr>
</thead>
</table>
| 1. **Miami-Dade County Ownership Disclosure**  
Sec. 2-8.1 of the County Code  
| 6. **Miami-Dade County Vendor Obligation to County**  
Section 2-8.1 of the County Code  
| 2. **Miami-Dade County Employment Disclosure**  
County Ordinance No. 90-133, amending Section 2-8.1(d)(2) of the County Code  
| 7. **Miami-Dade County Code of Business Ethics**  
Article 1, Section 2-8.1(b) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code  
| 3. **Miami-Dade County Employment Drug-free Workplace Certification**  
Section 2-8.1(d) of the County Code  
| 8. **Miami-Dade County Family Leave**  
Article V of Chapter 11 of the County Code  
| 4. **Miami-Dade County Disability Non-Discrimination**  
Article 1, Section 2-8.1.5, Resolution R182-00 amending R-385-95  
| 9. **Miami-Dade County Living Wage**  
Section 2-8.9 of the County Code  
| 5. **Miami-Dade County Debarment Disclosure**  
Section 10.38 of the County Code  
| 10. **Miami-Dade County Domestic Leave and Reporting**  
Article 8, Section 11A-60 11A-67 of the County Code  |

Printed Name of Affiant: ____________________  
Printed Title of Affiant: ____________________  
Signature of Affiant: ____________________  
Name of Firm: ____________________  
Address of Firm: ____________________  
State: ____________________  
Zip Code: ____________________

Notary Public Information

Notary Public – State of ____________________ County of ____________________

Subscribed and sworn to (or affirmed) before me this ____________________ day of, ____________________ 20 ____________________

by ____________________  
He or she is personally known to me  
or has produced identification

Type of identification produced: ____________________

Signature of Notary Public: ____________________  
Serial Number: ____________________

Print or Stamp of Notary Public: ____________________  
Expiry Date: ____________________  
Notary Public Seal: ____________________

Page 1 of 3  
Revised 1/12/12
FAIR SUBCONTRACTING PRACTICES
(Ordinance 97-35)

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

________________________________________
Signature

________________________________________
Date

Page 2 of 3

Revised 2/11/11
SUBCONTRACTOR/SUPPLIER LISTING  
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34) 

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all bidders/respondents on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of $100,000 or more, and all bidders/respondents on County or Public Health Trust construction contracts which involve expenditures of $100,000 or more. The bidder/respondent who is awarded this bid/contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The bidder/respondent should enter the word “NONE” under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the successful bidder demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the successful bidder shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than 10 (10) days after it becomes available and, in any event, prior to final payment under the contract.

(If a separate form is required for additional space, please indicate.)

<table>
<thead>
<tr>
<th>Business Name and Address of First Tier Subcontractor/Subconsultant</th>
<th>Business Name and Address of First Tier Direct Supplier</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Principal Owner</strong></td>
<td><strong>Principal Owner</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Scope of Work to be Performed by Subcontractor/Subconsultant</strong></th>
<th><strong>Supplies/Materials/Services to be Provided by Supplier</strong></th>
</tr>
</thead>
</table>

- **Principal Owner**
  - Gender
  - Race/Ethnicity

- **Employee(s)**
  - Gender
  - Race/Ethnicity

<table>
<thead>
<tr>
<th>Gender</th>
<th>Race/Ethnicity</th>
</tr>
</thead>
<tbody>
<tr>
<td>M</td>
<td>F</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Gender</th>
<th>Race/Ethnicity</th>
</tr>
</thead>
<tbody>
<tr>
<td>M</td>
<td>F</td>
</tr>
</tbody>
</table>

Mark here if race, gender and ethnic information is not available and will be provided at a later date. This data may be submitted to Contracting/User department on-line to the Small Business Development Division of the Regulatory and Economic Resources Department at [http://new.miamidade.gov/business/business-development.asp](http://new.miamidade.gov/business/business-development.asp).

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Respondent  
Print Name  
Print Title  
Date  
SUB 100 Rev. 6/12
<table>
<thead>
<tr>
<th>Dept. Name</th>
<th>Allocation $</th>
<th>Funding</th>
<th>Date Confirmed</th>
<th>Contact Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aviation</td>
<td>$109,000.00</td>
<td>Revenue Fund</td>
<td>8/12/2013</td>
<td>Neivy Garcia</td>
<td><a href="mailto:ngarcia@miami-airport.com">ngarcia@miami-airport.com</a></td>
<td>305-876-8482</td>
</tr>
<tr>
<td>Corrections</td>
<td>$12,500.00</td>
<td>General Fund</td>
<td>8/13/2013</td>
<td>Ana Hassun</td>
<td><a href="mailto:avb@miamidade.gov">avb@miamidade.gov</a></td>
<td>786-263-5907</td>
</tr>
<tr>
<td>ITD</td>
<td>$50,000.00</td>
<td>Internal Services Fund</td>
<td>8/7/2013</td>
<td>Manny Fernandez</td>
<td><a href="mailto:mannyf@miamidade.gov">mannyf@miamidade.gov</a></td>
<td>(305) 596-8103</td>
</tr>
<tr>
<td>Fire</td>
<td>$8,000.00</td>
<td>General Fund</td>
<td>9/13/2013</td>
<td>Mari Betancourt</td>
<td><a href="mailto:mariangelabaetancourt@miamidade.gov">mariangelabaetancourt@miamidade.gov</a></td>
<td>786-331-4241</td>
</tr>
<tr>
<td>CIAO</td>
<td>$3,500.00</td>
<td>General Fund</td>
<td>7/31/2013</td>
<td>Deborah Dean</td>
<td><a href="mailto:dd017@miamidade.gov">dd017@miamidade.gov</a></td>
<td>(305) 375-1503</td>
</tr>
<tr>
<td>ISD(05)</td>
<td>$2,500.00</td>
<td>Operating Fund</td>
<td>8/27/2013</td>
<td>Dianne Steinberg</td>
<td><a href="mailto:steind@miamidade.gov">steind@miamidade.gov</a></td>
<td>(305) 375-1966</td>
</tr>
<tr>
<td>ISD(06)</td>
<td>$45,000.00</td>
<td>General Fund</td>
<td>8/27/2013</td>
<td>Dianne Steinberg</td>
<td><a href="mailto:steind@miamidade.gov">steind@miamidade.gov</a></td>
<td>(305) 375-1966</td>
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<tr>
<td>ODD</td>
<td>$32,000.00</td>
<td>General Fund</td>
<td>8/7/2013</td>
<td>Julia Munitz</td>
<td><a href="mailto:jmunitz@jud11.fjcourts.org">jmunitz@jud11.fjcourts.org</a></td>
<td>305-349-7374</td>
</tr>
<tr>
<td>PROS</td>
<td>$5,590.00</td>
<td>General Fund</td>
<td>7/31/2013</td>
<td>Bill Solomon</td>
<td><a href="mailto:pbs@miamidade.gov">pbs@miamidade.gov</a></td>
<td>305-755-7873</td>
</tr>
<tr>
<td>Public Defender</td>
<td>$66,830.00</td>
<td>General Fund</td>
<td>8/19/2013</td>
<td>Lesly Calderon</td>
<td><a href="mailto:lcalderon@odmiami.com">lcalderon@odmiami.com</a></td>
<td>305-545-1929</td>
</tr>
<tr>
<td>PWMM</td>
<td>$12,000.00</td>
<td>Proprietary, General, Storm Water Utility Fund</td>
<td>8/5/2013</td>
<td>Olga Espinosa-Anderson</td>
<td><a href="mailto:oes@miamidade.gov">oes@miamidade.gov</a></td>
<td>305-514-6730</td>
</tr>
<tr>
<td>State Attorney's Office</td>
<td>$10,650.00</td>
<td>General Fund</td>
<td>8/1/2013</td>
<td>Mary Stilwell</td>
<td><a href="mailto:marystilwell@miamisao.com">marystilwell@miamisao.com</a></td>
<td>305-547-0549</td>
</tr>
<tr>
<td>WASD</td>
<td>$142,200.00</td>
<td>WASD Proprietary Revenue</td>
<td>8/15/2013</td>
<td>Cheryl Thomas-Hughes</td>
<td><a href="mailto:cithua01@miamidade.gov">cithua01@miamidade.gov</a></td>
<td>786-552-8058</td>
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<tr>
<td></td>
<td>$499,770.00</td>
<td></td>
<td></td>
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</table>