

Pager Leasing & Service

RQID1300177- Verification of Availability

Find attached the “**Scopes of Work**” and “**Special Requirements**” for an upcoming **Invitation to Bid (ITB)**. Please review to determine if you would be able to **satisfy the requirements** (as applicable), and **interested in responding**; if so, please check the appropriate areas below and respond to this email confirming the same. Please pay “**CLOSE**” attention to the various sections and the “**SPECIAL/MINIMUM**” requirements for each, and confirm your **ability** and **availability** to satisfy “**ALL**” sections/scopes.

See **all sections and subsections** – Paying very close attention to all the requirements/special requirements for each. (While you are **not** quoting at this time, be mindful, your response strongly influences SBD’s determination as it relates to a potential **SBE Measure**). So please be diligent in your review of the information and respond accordingly, based on your ability to meet **ALL** the applicable requirements.

Are you able to satisfy the requirements of the attached documents (ITB)?

- **Paging Service Requirements** YES _ NO _
- **Hardware Pager Equipment Requirements** YES _ NO _

Are you able to satisfy all the “scopes of work” of the attached documents (ITB)?
YES _ NO _

Do you have prior experience consistent with the requirements of this ITB?
YES _ NO _ (Must Provide “**THREE (3)**” References – see attached)

Are you able to satisfy the “Paging Services Billing Requirements” of the attached documents (ITB), Section 3.3?

Are you able to satisfy the “Optional Paging Services” requirements” of the attached documents (ITB), Section 3.4?

Name of Firm: _____ **SBE Exp. Date:** _____

Owner’s Name: _____ **Signature:** _____

Phone #: _____

Please respond by **12:00pm, Wednesday September 18, 2013**. Any questions, feel free to contact me at the number below.

(Respond to the “**Verification**” whether you are interested or not (choosing “**Yes**” or “**No**”), as this helps SBD in the determination of measures.

Regards,

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SECTION 3
TECHNICAL SPECIFICATIONS

TITLE: PAGER LEASING & SERVICES

3.1 SCOPE OF WORK

The purpose of this solicitation is to obtain pager leasing and related services for various Miami-Dade County departments on an as needed when needed basis. The selected bidder is responsible for leasing pager equipment and associated pager services. Pagers are used throughout the County to communicate with staff that is deployed in the field, in areas where cellular coverage is poor, and in areas where cellular telephone devices are prohibited.

3.2 PAGING SERVICE REQUIREMENTS

The successful bidder shall provide all required paging services, equipment, hardware, and technical support according to the requirements described below:

- **Paging Service Requirements**
 - Paging services shall have local and statewide coverage.
 - Pages sent to pagers shall be received at the equipment within 3 minutes regardless of peak and non-peak times.
 - All pager numbers shall be a standard 10-digit telephone number with either a "305" or "786" Area Code.
 - The successful bidder shall provide unlimited pages per month for all pagers.
 - All pagers provided shall accept group call features at no additional cost to the County.
 - The successful Bidder shall maintain the same Telephone numbers for any pager that is replaced due to equipment failure, defect, or damage.
 - Pagers shall maintain a signal and full operational capacity within abnormal environments including but not limited to: rural areas, underground locations, and secure facilities.
- **Hardware Pager Equipment Requirements**
 - The successful bidder shall provide numeric, alphanumeric and 2-way pagers equipment as needed. The pager equipment, at a minimum shall have the following features:
 - Time and date display
 - Battery life display
 - Vibrating and silent alerts
 - Volume control
 - Backlight
 - Pagers shall be powered by standard alkaline type batteries. They shall be delivered complete with new batteries installed or new batteries included for installation.

SECTION 3
TECHNICAL SPECIFICATIONS

TITLE: PAGER LEASING & SERVICES

- Equipment shall be provided by the successful bidder for the complete term of the contract including all exercised option to renew periods. Replacement equipment shall be provided at no cost to the County.
- Technical Support Requirements
 - The successful bidder shall provide 24x7 support to the County for purposes of reprogramming or replacement upon failure of any pager.
 - Any repairs for defective or malfunctioning pagers shall be the responsibility of the successful Bidder will be provided at no additional cost to the County. The successful Bidder shall replace defective or malfunctioning pagers within 48 hours of notification.

3.3 PAGING SERVICES BILLING REQUIREMENTS

- The successful bidder shall provide monthly usage reports listing each pager, the monthly usage, the number of units billed and the rate quoted.
- Billing shall be provided monthly in arrears and shall be billed directly to each individual department.
- The County shall not pay connection fees, reconnection fees, disconnection fees, or re-stocking fees.
- Should the County request spare pagers, charges shall only apply when the spare pagers are activated.

3.4 OPTIONAL PAGING SERVICES

The successful bidder shall provide additional services that the County may choose to exercise on as needed basis and shall include the following:

- Numeric – Nationwide coverage
- Alphanumeric – Nationwide coverage
- 2-Way Paging – Statewide (Florida) coverage
- 2-Way Paging – Nationwide coverage
- Personal 800 Number
- Additional Phone Number
- Message Carbon Copy (MCC)
- MultiMessenger Group Leader

**SECTION 4
 BID SUBMITTAL FOR:
 PAGER LEASING & SERVICES**

FIRM NAME: _____

4.4 REFERENCES:

Reference Section	Summarized Requirements: <i>Refer to the details in Section 2, paragraph 2.4.1, and sub-paragraph (b) requiring three (3) business references to which you have provided pager leasing and services.</i>	Initial as completed
Section 2, Paragraph 2.4.1.(b)	Client Reference Letter #1	
	Company Name:	
	Contact Name:	
	Contact Title:	
	Contact Address:	
	Contact Telephone Number:	
	Contact E-mail address:	
	Services your company has provided to this Reference: _____ _____	
Section 2, Paragraph 2.4.1.(b)	Client Reference Letter #2	
	Company Name:	
	Contact Name:	
	Contact Title:	
	Contact Address:	
	Contact Telephone Number:	
	Contact E-mail address:	
	Services your company has provided to this Reference: _____ _____	

**SECTION 4
 BID SUBMITTAL FOR:
 PAGER LEASING & SERVICES**

FIRM NAME: _____

Reference Section	Summarized Requirements: <i>Refer to the details in section 2, paragraph 2.4.1, and sub-paragraph (b) requiring three (3) business references to which you have provided pager leasing and services.</i>	Initial as completed
Section 2, Paragraph 2.4.1.(b)	Client Reference Letter #3	
	Company Name:	
	Contact Name:	
	Contact Title:	
	Contact Address:	
	Contact Telephone Address:	
	Contact E-Mail Address:	
	Services your company has provided to this Reference: _____ _____	

4.5 PAGER SERVICE COVERAGE MAP AND TRANSMITTER SITES

Reference Section	Summarized Requirements: <i>Refer to the details in section 2, paragraph 2.4.1, and sub-paragraph (c) requiring the state-wide pager service coverage map and identifying the location of transmitter sites.</i>	Initial as completed
Section 2, Paragraph 2.4.1.(c)	Pager Service Coverage Map	
	State-Wide Pager Service Coverage Map, including transmitter sites within Miami-Dade County, must be attached with the bid submittal.	