

Specialized Automotive Parts and Service Light/Heavy Trucks

RQID1300209 - Verification of Availability

Find attached the “**Scopes of Work**” and “**Special Requirements**” for an upcoming **Invitation to Bid (ITB)**. Please review to determine if you would be able to **satisfy the requirements** (as applicable), and **interested in responding**; if so, please check the appropriate areas below and respond to this email confirming the same. Please pay “**CLOSE**” attention to the various sections and the “**SPECIAL & MINIMUM Requirements**”, being specified, and confirm your **ability** and **availability** to satisfy “**ALL**” sections/scopes.

See **Sections 2.6; 3.1 through 3.3**; paying very close attention to all Sections listed, and the “**minimum**” requirements of each. (While you are **not** proposing at this time, be mindful your response strongly influences SBD’s determination as it relates to a potential **SBE Measure**). So please be diligent in your review of the information and respond accordingly, based on your ability to meet **ALL** the applicable requirements.

Do you have prior experience consistent with the requirements of this ITB?
YES _ NO _

Are you able to meet the “Delivery” requirements of this ITB (Section 2.6)?
YES_ NO_

Are you able to satisfy the “Scope of Work” as listed Section 3.1?
YES_ NO_

Are you to satisfy the “Parts and Materials” requirements as stipulated in Section 3.2? YES _ NO _

Are you able to satisfy the “Pick-up and Delivery” requirements of this ITB (Section 3.3)?
YES_ NO_

Please choose GROUP/s of interest (and that you are able to satisfy) – see attached Group and Pricing Inform (Do not complete – FYI):

- ___ Group 1 (Cars and Trucks up to 1 ½ ton)
- ___ Group 2 (Trucks over 1 ½ Ton)
- ___ Group 3 (Buses)

___ I am “NOT” interested in this solicitation.

Name of Firm: _____ **SBE Exp. Date:** _____

Owner’s Name: _____ **Signature:** _____

Contact #: _____

Please respond by **2:00pm, Thursday October 3, 2013** – (Providing References)

Any questions, feel free to contact me at the number below.

(Respond to the “**Verification**” whether you are interested or not (choosing “**Yes**” or “**No**” as applicable); this helps SBD in the determination of measures).

Vivian O. Walters, Jr.

Contract Development Specialist II

Regulatory and Economic Resources Department

Small Business Development Division

111 NW 1st Street #19 Floor, Miami, Fl 33128

walterv@miamidade.gov - ☎ Office (305) 375-3138 | 📠 Fax (305) 375-3160

SECTION 2
SPECIAL CONDITIONS

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of specialized automotive parts and services for light and heavy duty vehicles. The solicitation is organized into the following three (3) groups:

Group 1 (Cars and Trucks up to 1½ Ton): A vehicle up to 1½ Ton is one that has manufacturer's assigned Gross Vehicle Weight Rating (GVWR) up to 16,000 lbs. as designated in the identification plate on the vehicle.

Group 2 (Trucks Over 1½ Ton): A vehicle over 1½ Ton is one that has manufacturer's assigned Gross Vehicle Weight Rating (GVWR) greater than 16,000 lbs. as designated in the identification plate on the vehicle.

Group 3 (Buses)

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the purchase order distributed by the County's Internal Services Department, Procurement Management Services Division and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the five (5) year contract term.

2.3 METHOD OF AWARD: To Multiple Bidders By Group

Award of this contract will be made to the three (3) lowest priced responsive, responsible Bidders in the aggregate by each group. The aggregate price for a group will be calculated by adding the extended prices for each line item within that group. To be considered for award for a group, the Bidder shall submit an offer on all items listed within a given group. If a Bidder fails to submit an offer for all items within a group, its offer for that specific group may be deemed non-responsive.

The extended pricing for Front Suspension and Steering Cap Repair Services will be calculated as follows: $\text{Extended Price} = \text{Estimated Labor Hours} \times \text{Hourly Labor Rate}$

The extended pricing for purchase of parts will be calculated as follows:

$\text{Extended Price} = \text{Estimated Spend} - (\text{Estimated Spend for Parts} \times \text{Percentage Discount offered}) =$

The extended pricing for alignment service will be calculated as follows:

$\text{Extended Price} = \text{Unit Price} \times \text{Estimated Number of Alignment Services for Five Years}$

The extended pricing for tire balancing service will be calculated as follows:

$\text{Extended Price} = \text{Unit Price} \times \text{Estimated Number of Tires to be Balanced for Five Years}$

While the method of award prescribes the method for determining the lowest responsive, responsible Bidder, the County will award each group to the designated lowest Bidder as the primary Bidder and to the designated second lowest Bidder as the secondary Bidder and the third lowest Bidder as the tertiary awarded Bidder respectively. If the County exercises this

SECTION 2
SPECIAL CONDITIONS

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

2.5 CONTACT PERSON:

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Lourdes Betancourt, at (305) 375-4121 email: L1121@miamidade.gov.

2.6 DELIVERY SHALL BE (24) HOURS AFTER COMPLETION OF THE WORK:

The awarded Bidder(s) shall return the vehicles within twenty-four (24) hours after the completion of the work.

Certain County employees may be authorized to pick-up the vehicles under this contract. Awarded Bidder(s) shall require presentation of this written authorization. The awarded Bidder(s) shall maintain a copy of the authorization. If the awarded Bidder(s) is in doubt about any aspect of the vehicle pick-up, the awarded Bidder(s) shall contact the appropriate department to confirm the authorization.

SECTION 3
TECHNICAL SPECIFICATIONS

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

3.1 SCOPE OF WORK

The contract is for purchase of specialized automotive parts and services for light and heavy duty vehicles. The specialized services include: frame (chassis) straightening, precision frame work, welding work, front-end suspension repairs, bus coach air suspension work, steering cap repairs, tire balancing, complete front-end alignment and four (4) wheel alignment, replacement and/or reconstruction of drive-line components, returning the vehicle to its original manufacturing operating specifications.

3.2 PARTS AND MATERIALS

All parts and materials used shall be new Original Equipment Manufacturer (OEM) and of the best quality and finest workmanship consistent with or exceeding standards in the industry. Rebuilt parts or components may only be used when requested by the Shop Supervisor.

3.3 PICK-UP AND DELIVERY

Prices quoted shall include pick up of vehicles which can be driven and delivery back to the facility assigning the work. Delivery of vehicles which are not road-worthy will be done by the County to the awarded Bidder's facility. Delivery back to the County shall be accomplished within 24 hours of completion of work. Awarded Bidders shall familiarize themselves with Miami-Dade County Facilities and a sample listing of Miami-Dade County locations is below but these are not to be considered complete, final or total.

NOTE: Bus Coach Work required by Miami-Dade Transit may require turnaround on a one day per unit schedule, except as may be agreed by the Shop Supervisor assigning the work.

SECTION 4

BID SUBMITTAL FOR: Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

<u>GROUP 1 - CARS AND TRUCKS UP TO 1½ TON</u>			
A. <u>Front Suspension and Steering Cap Repair Services, including frame straightening and rebuilding components.</u>			
Estimated Labor Hours for Five Years		Hourly Labor Rate	
14,375		\$ _____	
B. <u>Percentage Discount off the O.E.M. / Manufacturer Suggested Retail Price (MSRP) List for Parts:</u>			
Estimated Spend for Parts for Five Years		Percentage Discount Off MSRP List Price	
\$250,000		_____ %	
C. <u>Alignment Service</u>			
	Estimated Number of Alignment Services for Five Years	Description of Alignment Service	Unit Price
1	1,250 each	Alignment Of Front Axle Only	\$ _____
2	250 each	Alignment Of Front and Single Rear Axle	\$ _____
D. <u>Tire Balancing</u>			
	Estimated Number of Tires to be Balanced for Five Years	Description	Unit Price
	1,500 each	Balancing Per Tire	\$ _____

SECTION 4

BID SUBMITTAL FOR: Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

<u>GROUP 2 - TRUCKS OVER 1½ TON</u>			
A. <u>Front Suspension and Steering Cap Repair Services, including frame straightening and rebuilding components.</u>			
Estimated Labor Hours for Five Years		Hourly Labor Rate	
6,000		\$ _____	
B. <u>Percentage Discount off the O.E.M. / Manufacturer Suggested Retail Price (MSRP) List for Parts:</u>			
Estimated Spend for Parts for Five Years		Percentage Discount Off MSRP List Price	
\$160,000		_____ %	
C. <u>Alignment Service</u>			
	Estimated Number of Alignment Services for Five Years	Description of Alignment Service	Unit Price
1	500 each	Alignment Of Front Axle Only	\$ _____
2	250 each	Alignment Of Front and Single Rear Axle	\$ _____
3	250 each	Alignment Of Front and Tandem Rear Axle	\$ _____
D. <u>Tire Balancing</u>			
Estimated Number of Tires to be Balanced for Five Years		Description	Unit Price
750 each		Balancing Per Tire	\$ _____

SECTION 4

BID SUBMITTAL FOR: Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

<u>GROUP 3 - BUSES</u>			
A. <u>Front Suspension and Steering Cap Repair Services, including frame straightening and rebuilding components.</u>			
Estimated Labor Hours for Five Years		Hourly Labor Rate	
670		\$ _____	
B. <u>Percentage Discount off the O.E.M. / Manufacturer Suggested Retail Price (MSRP) List for Parts:</u>			
Estimated Spend for Parts for Five Years		Percentage Discount Off MSRP List Price	
\$30,000		_____ %	
C. <u>Alignment Service</u>			
	Estimated Number of Alignment Services for Five Years	Description of Alignment Service	Unit Price
1	100 each	Alignment Of Front Axle Only	\$ _____
2	50 each	Alignment Of Front and Single Rear Axle	\$ _____
D. <u>Tire Balancing</u>			
	Estimated Number of Tires to be Balanced for Five Years	Description	Unit Price
	250 each	Balancing Per Tire	\$ _____

SECTION 3

TECHNICAL SPECIFICATIONS

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

3.5 LOCATION LISTING:
3.5.1 SHOP LISTING: ISD's FLEET MANAGEMENT DIVISION

<i>Light Equipment Operations</i>					
Shop	Address	Phone #	Fax #	Shop #	
Shop 1 Main	703 NW 25 th St, Miami, Fl 33127	305 638-6071	305 638-5790	010	
Downtown Motor Pool	201 NW 1 st St, Miami, Fl. 33128	305 375-4053	305 375-3650	015	
Police Headquarters Shop (PDHQ)	9109 NW 25 th St., Doral, Fl 33172	305 471-2930	305 593-8867	018	
South Dade Gov't Center (SDGC)	10740 SW 21 th St., Miami, Fl. 33189	305 251-3125	305 232-2434	011	
Station 1	5975 Miami Lakes Dr., Miami Lakes, Fl. 33014	305 557-9844	305 828-1405	016	
Station 2	2950 NW 83 rd St., Miami, Fl. 33147	305 691-3134	305 694-8672	014	
Station 5	7707 SW 117 th Ave., Miami, Fl 33173	305 271-5342	305 275-8901	013	
Station 6	15665 Biscayne Blvd., Miami, Fl 33160	305 947-4429	305 948-9923	012	
Station 8	10000 SW 142 nd Ave., Miami, Fl 33186	305 383-6820	305 382-1445	017	
Station 9	18802 NW 27 th Ave., Miami, Fl 33056	305 627-7180	305 627-7293	019	
Shop 2-Auto	6100 SW 87 th Ave., Miami, Fl. 33173	305 273-4127	305 270-4932	024	
Shop 3 Body Shop & Auction	8801 NW 58 th St., Miami, Fl. 33178	305 468-2518	305 468-2552	043	
Shop 3-Auto	8801 NW 58 th St., Miami, Fl. 33178	305 470-1787	305 406-2978	033	
New Car Get Ready Facility	6100 SW 87 th Ave., Miami, Fl. 33173	305 273-4127	305 270-4932	40	
<i>Heavy Equipment Operations</i>					
Shop	Address	Phone #	Fax #	Shop #	
Shop 2-Truck,	6100 SW 87 th Ave., Miami, Fl . 33173	305 273-4125 305 273-4126	305 270-4912	020	
Shop 3-Main	8801 NW 58 th St. Doral, Fl. 33178	305 591-9515 305 591-8132 305 591-8134	305 470-1613	030	
Shop 3A-	18701 NE 6 th Ave, Miami, Fl. 33179	305 652-0764	305 770-3142	031	
Shop 3B-	7900 SW 107 th Ave., Miami, Fl 33173	305 279-5050 305 279-5051 305 270-2967	305 273-7418	032	
Shop 3C-Const. /Weld.	8801 NW 58 th St., Doral, Fl. 33178	305 477-1008 305 477-1101	305 499-5466	038	
Shop 3D	10820 SW 211 th St., Miami, Fl. 33189	305 233-5297 305 251-0097 305 251-0150	305 255-5345	035	
Tire Shop	8801 NW 58 th St., 33178	305 470-1769	305 468-2569	039	