



BID NO.: 8443-0/19

**OPENING: 2:00 P.M.
Wednesday
June 5, 2013**

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

LAUNDRY SERVICES

FOR INFORMATION CONTACT:

A. Rodriguez, 305-375-4744, abelin@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 8443-0/19

Bid Title: LAUNDRY SERVICES

Procurement Officer: A. Rodriguez

Bids will be accepted until 2:00 p.m. on June 5, 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.
- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.

MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION

SECTION 1
GENERAL TERMS AND CONDITIONS

LAUNDRY SERVICES

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-3.pdf>

SECTION 2
SPECIAL CONDITIONS

LAUNDRY SERVICES

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for laundry services of County owned uniforms.

2.2 TERM OF CONTRACT: SIX YEARS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The contract shall remain in effect for seventy two (72) months and upon completion of the expressed and/or implied warranty periods.

2.3 METHOD OF AWARD: To Lowest Priced Bidder by Group

Award of this contract will be made to the lowest priced responsive, responsible bidder on a group-by-group basis. To be considered for award for a given group, the bidder shall offer prices for all items within the group. The County will then select the bidder for award for each group by totaling the unit prices for all of the items within each group, or if so structured, by totaling the extended pricing for each item within each group. If a bidder fails to submit an offer for all items within the group, its offer for that specific group may be rejected.

Group 1 minimum requirement

To be considered for award of group 1 bidders shall

- a. Permitted as a commercial laundry and/or dry cleaner by local municipality and/or county. A copy of the permit shall be provided.

Group 2 minimum requirements

To be considered for award of group 2 bidders shall have:

- a. Minimum of two commercial washer(s) capable of washing a minimum of 150 pounds of laundry per wash.
- b. Minimum of two commercial dryer capable of drying a minimum of 150 pounds of laundry at a time.
- c. Own or lease a minimum of two walk in type trucks with lift gate
- d. Permitted as a commercial laundry and/or dry cleaner by local municipality and/or county. A copy of the permit shall be provided.

2.4 PRICES

The initial contract prices resulting from this solicitation shall prevail for no less than a twelve (12) month period from the contract's initial effective date. The County may consider price adjustments which would take effect on the anniversary of the initial effective date. The price adjustment may be upward or downward but shall not be in excess of the Consumer Price Index, for all urban consumers, all items in the Miami – Ft. Lauderdale area, as published by the U.S. Department of Labor, Bureau of Labor Statistics, Washington, D.C. 20212.

SECTION 2
SPECIAL CONDITIONS

LAUNDRY SERVICES

It is the awarded bidder's responsibility to request any pricing adjustment under this provision. For any adjustment to be effective it must be submitted ninety (90) days prior to the expiration of the then current anniversary date/year. Any adjustment received with less than ninety days in the then current contract may not be considered. If no adjustment request is received from the awarded bidder, the County will assume that the awarded bidder has agreed that the next year term will be without any upward price adjustment. The County reserves the right to negotiate lower pricing for the additional term(s) based on market research information or other factors that influence price. The County reserves the right to apply any reduction in pricing for the additional term(s) based on the downward movement of the applicable index.

It shall be further understood that the County reserves the right to reject any price adjustments submitted by the bidder, and/or to terminate the contract with the bidder based on such price adjustments.

2.5 CONTACT PERSON

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Abelin Rodriguez, at (305) 375-4744 email – abelin@miamidade.gov.

2.6 PURCHASE OF OTHER SERVICES

While the County has listed all major services within the scope of this solicitation which are utilized by County departments in conjunction with its operations, there may be additional like services that must be used by the County during the term of this contract. Under these circumstances, a representative of the Internal Services Department's (ISD), Procurement Management Section (PMSD) will contact the successful bidder and obtain a price quote for the additional services. The County reserves the right to award these additional like services to the successful bidder(s) under this contract, or another commercial source, based on the lowest price quoted.

2.7 MONITORING OF CONTRACT

With the exception of the item in Group 2, Inmate Uniforms and Linens, the successful bidder will be required to establish a pick-up/delivery system at all locations to be serviced. The pick-up/delivery form at a minimum must show the number and type of garment turned in by each employee, any damage found, and the number and type of garment returned by the bidder each week. In addition, a system must be established where the County employee may note any minor repair needed to the garment.

SECTION 2
SPECIAL CONDITIONS

LAUNDRY SERVICES

2.8 LOST OR DAMAGED LAUNDRY

Items not returned within two weeks shall be deemed lost by the successful bidder. **Any article not returned within two (2) weeks of being picked up will be considered lost.** Lost or damaged items will be reimbursed by the contractor at one hundred and fifty percent (150%) of the replacement cost to the County. The County will provide a copy of the latest purchase order or contract award sheet reflecting the current cost of the item. The additional charge will partially reimburse the County for the cost of ordering the replacement article. At the County's discretion, replacement charges may be deducted from the contractor's invoice(s) or the County may invoice the contractor.

2.9 LEGAL REQUIREMENT FOR POLLUTION CONTROL

It is the intent of these specifications to comply with the Miami-Dade County Pollution Control Ordinance as stated in Chapter 24 of the Miami-Dade Code. This ordinance is made a part of these specifications by reference and may be obtained, if necessary, by the vendor through the Regulatory and Economic Resources Department, 701 NW 1 Ct. Miami, Florida 33128, Telephone (305) 372-6789.

SECTION 3
TECHNICAL SPECIFICATIONS

LAUNDRY SERVICES

3.1 SCOPE

To provide Laundry Services for Miami-Dade County departments. Laundry shall be washed and dried in accordance with the best commercial standards and returned dry and odor free. All spots, stains and discoloration shall be removed.

3.2 GROUP 1 - COUNTYWIDE LAUNDRY SERVICE

Bidder shall provide weekly laundry services for County owned articles. Laundry service is defined as the pick-up, inspection, sorting, counting, washing, drying, ironing (where required), folding or hanging, and delivery to the original pickup site of County owned articles. Bidders are advised that laundry may have been exposed to oil, grease, wastewater and bio-hazardous contamination.

3.3 GROUP 1 - CLEANING/LAUNDERING INSTRUCTIONS

Employee garments shall be neatly pressed (by an ironer/steamer), creased and delivered on hangers, one (1) set per (shirt and pant) hanger pressing of uniforms will be in accordance with commercial standards.

3.4 DAMAGED ITEMS

Laundry found by the bidder to be damaged with tears and/or permanent stains which cannot be removed will be bundled and returned to the facility with appropriate notations made to the delivery ticket.

3.5 GROUP 2 – INMATE UNIFORMS AND LINENS

Laundry services including pick-up and delivery of County owned inmate bed linens and uniforms. Services shall include; washing, drying, folding and packaging of laundry. Approximately 35,000 pounds of laundry will be washed per month. Upon receipt, the soiled laundry shall be examined for anything which may impede its proper processing (i.e. knotted sheets or blankets) and for articles which may be classified as bio-hazardous. Universal Precautions must be taken in the handling of these articles

Laundry may consist of; shirts, pants, shorts, pillow cases, flat bed sheets, towels and blankets. Shirts, pants and shorts are in various colors, including red, orange, blue, brown and white. Sheets, pillow cases and towels may be white or colored. Blankets may be included with the linens to be serviced. Soiled laundry will be provided in County owned rolling bins (truck with lift gate required). Prior to loading clean laundry into the rolling carts, they shall be sanitized to insure that cleaned laundry will be healthful when delivered. Sanitizing may be accomplished by the spraying of a bleach and water solution over all interior areas of the bin. Bins shall be dry when clean laundry is placed into the bins.

SECTION 3
TECHNICAL SPECIFICATIONS

LAUNDRY SERVICES

3.6 GROUP 2 - CLEANING/LAUNDERING INSTRUCTIONS

- a. Successful bidder shall provide the user department with copies of Material Safety Data Sheets (MSDS) for chemicals used, and a recording of the formula used in the wash. This information will assist the County in treating any claims of reaction to the process by the end users.
- b. Uniforms shall be folded and separated by pants, shirt and by color, separation by size is not required. Sheets and pillowcases are to be wrinkle free, folded, bundled and wrapped in increments of ten sheets and twenty pillow cases per bundle. Towels and blankets shall be folded, bundled and wrapped in increments of ten towels and five blankets per bundle.

3.7 PICK UP/DELIVERY LOCATIONS

| | |
|--|-----------------|
| PRE-TRIAL DETENTION CENTER (PTDC) | 1321 NW 13 St. |
| TURNER GUILFORD KNIGHT CORRECTIONAL CENTER (TGKCC) | 7000 NW 41 St. |
| METRO WEST DETENTION CENTER (MWDC) | 13850 NW 41 St. |

3.8 DELIVERY TICKET TO ACCOMPANY ITEMS DURING DELIVERY

The successful bidder shall enclose a complete delivery ticket with any delivery. The delivery slip shall be attached to the rolling bin (s) which contain the laundry and shall be made available to the County's authorized representative during delivery. The delivery ticket shall include, at a minimum, the following information: date of pick up; a listing of items being delivered.

Pickup and delivery shall be performed twice a week at days and times mutually agreed upon with the County. A maximum of seventy two hour turnaround is required for each service. No service is required on holidays, but delivery/pickup catch-up service is required to insure each facility is serviced twice a week. It is critical that all laundry received from a particular facility be serviced and returned to that facility at the same time. The mixing of laundry from one facility to another or not returning all laundry received may be grounds for default of contract

3.9 SECURITY

For security reasons inmate laundry must be segregated from items being laundered for other customers. This insures that an item inadvertently mixed into other customer's laundry (forks, spoons, knives, wires etc.) does not contaminate inmate laundry.

The successful bidder may be required to follow a specific schedule that requires arrival times which do not conflict with detention facilities activities, such as court staging, court return, shift change etc. Additionally, the successful bidder may be required to notify MDCR and coordinate holiday pickup and delivery schedules in advance of any holiday on which the Contractor will not be operating.

SECTION 3
TECHNICAL SPECIFICATIONS

LAUNDRY SERVICES

3.10 EMERGENCY

Bidders for Group 2 shall provide a Continuity of Service Plan. This plan will explain the bidder's plans to insure uninterrupted service before and immediately after a natural disaster or emergency affects the area.

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
Wednesday
June 5, 2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: ar ISD/PM Date Issued: 5/22/13 This Bid Submittal Consists of Pages 7 through 13 and attached affidavits.

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:

LAUNDRY SERVICES

| | |
|---|-----------------------|
| DO NOT WRITE IN THIS SPACE | |
| ACCEPTED _____ | HIGHER THAN LOW _____ |
| NON-RESPONSIVE _____ | NON-RESPONSIBLE _____ |
| DATE B.C.C. _____ | NO BID _____ |
| ITEM NOS. ACCEPTED _____ | |
| COMMODITY CODE: 954-05 | |
| Procurement Contracting Officer: A. Rodriguez | |

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
 BID SUBMITTAL FOR:
 LAUNDRY SERVICES

FIRM NAME: _____

| Item Number | Description | Price per item | Unit of measure |
|---|-----------------------------------|----------------|-----------------|
| GROUP 1 LAUNDERING COUNTY OWNED UNIFORMS | | | |
| 1 | Work shirt, long or short sleeve | \$ _____ | each |
| 2 | Work pants | \$ _____ | each |
| 3 | Dress shirt, long or short sleeve | \$ _____ | each |
| 4 | Dress pants | \$ _____ | each |
| 5 | Shorts, male and female. | \$ _____ | each |
| 6 | Polo shirts. | \$ _____ | each |
| 7 | Cotton shirt. | \$ _____ | each |
| 8 | Cotton pants. | \$ _____ | each |
| 9 | Flame resistant shirts. | \$ _____ | each |
| 10 | Flame resistant pants. | \$ _____ | each |
| 11 | Coverall. | \$ _____ | each |
| 12 | Shop towels | \$ _____ | each |

**SECTION 4
BID SUBMITTAL FOR:
LAUNDRY SERVICES**

FIRM NAME: _____

| Item Number | Description | Price per pound | Unit of measure |
|---|---|--------------------|--------------------|
| GROUP 2 INMATE UNIFORMS AND LINENS (CORRECTIONS) | | | |
| 1 | Laundering of inmate uniforms and linens | \$ _____ | Pound |

**SECTION 4
BID SUBMITTAL FOR:
LAUNDRY SERVICES**

FIRM NAME: _____

Note: Include with your bid:

Group 1

1. Copy of current permit to operate as a commercial laundry or dry cleaner.

Group 2

1. Proof of ownership or lease of two walk in type vehicles. May be a copy of vehicle registration, or copy of title, or copy of lease.
2. Copy of current permit to operate as a commercial laundry or dry cleaner.
3. Continuity of Service Plan.

SECTION 4
BID SUBMITTAL FOR:
LAUNDRY SERVICES

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



**BID SUBMITTAL FORM
LAUNDRY SERVICES**

Bid Title: LAUNDRY SERVICES

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is **voluntary**, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and **shall not be binding** on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located **within** the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located **outside** the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. / - / / / / /

Prompt Payment Terms: _____% _____ days net _____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

****By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.****

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS



**Small Business Development Division
Project Worksheet**

Project/Contract Title: LAUNDRY SERVICES
 Project/Contract No: RQID1300109
 Department: CORRECTIONS & REHABILITATION DEPARTMENT GENERAL & PROPRIETARY
 Estimated Cost of Project/Bid: \$3,000,000.00
 Description of Project/Bid: To establish a contract to provide for the scheduled pick-up of soiled laundry and to deliver it to the original pick up location.

Received Date: 04/19/2013
 Funding Source:
 Resubmittal Date(s):

| Contract Measure Recommendation | | |
|---------------------------------|---------|--------------|
| Measure | Program | Goal Percent |
| Bid Preference | SBE | |

Reasons for Recommendation

BID PREFERENCE

This project meets all the criteria set forth in the I.O. # 3-41
(firm certified)

Commodity Code: 95405-Laundry And Linen Service

| Small Business Contract Measure Recommendation | | | | |
|--|------|-----------------|------------------------|--------------|
| Subtrade | Cat. | Estimated Value | % of Items to Base Bid | Availability |
| | | | | Total |

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

| REVIEW RECOMMENDATION | | | |
|-----------------------------|------------------------|------------------------|---------------|
| Tier 1 Set Aside _____ | Tier 2 Set Aside _____ | | |
| Set Aside _____ | Level 1 _____ | Level 2 _____ | Level 3 _____ |
| Trade Set Aside (MCC) _____ | Goal _____ | Bid Preference _____ | |
| No Measure _____ | Deferred _____ | Selection Factor _____ | |
| CWP _____ | SBD Director | 4/23/13 Date | |

Walters, Vivian (RER)

From: Rodriguez, Abelin (ISD)
Sent: Wednesday, October 16, 2013 9:00 AM
To: Walters, Vivian (RER)
Subject: Inmate Laundry
Attachments: DOC101613.pdf

Importance: High

Vivian:

Reference the package I just sent you. Please substitute this Input Document in place of the original document, the difference is the contract amount (from 250K to 78K). Using the prices bid and the amount of laundry per month I'll only need \$78,000.00 for a 6 month contract.

35,000 pounds of laundry per month X 0.37 per pound X 6 months = \$77,700.00

Abelin Rodriguez, Contracting Officer
Miami-Dade County Internal Services Department
111 NW 1 St. Suite 1300
Miami, FL. 33128-1974
Ph. (305) 375-4744 Fax. (305) 375-4407

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

Walters, Vivian (RER)

From: Rodriguez, Abelin (ISD)
Sent: Wednesday, October 16, 2013 9:00 AM
To: Walters, Vivian (RER)
Subject: Inmate Laundry
Attachments: DOC101613.pdf

Importance: High

Vivian:

Reference the package I just sent you. Please substitute this Input Document in place of the original document, the difference is the contract amount (from 250K to 78K). Using the prices bid and the amount of laundry per month I'll only need \$78,000.00 for a 6 month contract.

35,000 pounds of laundry per month X 0.37 per pound X 6 months = \$77,700.00

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Walters, Vivian (RER)

From: Rodriguez, Abelin (ISD)
Sent: Wednesday, October 16, 2013 8:34 AM
To: Walters, Vivian (RER)
Subject: Laundering of inmate uniforms and linens
Attachments: DOC101613.pdf; BID 8443.docx; SBD Recommendation.pdf; 8443 Tally Laundry Service 091213.xlsx

Vivian;

The laundering of inmate uniforms and linens was presented to SBD for review on 4/19/13 as Project # RQID1300109, SBD's recommendation was received 4/23/13.

RQID1300109 was processed and issued as Invitation to Bid #8443-0/19 which opened on 6/5/13. Only three companies bid on the inmate laundry portion (Group 2) they were AlSCO, Inc. (incumbent), Cy's Linen Service, Inc. and Logical Linen & Laundry Solutions, Inc.

The current contract 8443-4/13-4 expires on 10/31/13, I don't have sufficient time to process the award of 8443-0/19 and get it before the BCC for award prior to 10/31/13, I also cannot get an extension of the existing contract before them in time.

Attached find the Department Input Document for project # RQID1400008 in the amount of \$250,000.00 this project will use the competition received to 8443-0/19 to establish a BRIDGE contract allowing time for the award of the multi-year 8443-0/19.

Lease review the attached documentation in an expedited manner.

Abelin Rodriguez, Contracting Officer
Miami-Dade County Internal Services Department
111 NW 1 St. Suite 1300
Miami, FL. 33128-1974
Ph. (305) 375-4744 Fax. (305) 375-4407

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