

Embroidered Patches

RQID1400034 - Verification of Availability

Find attached the “**Scopes of Work**” and “**Special Requirements**” for an upcoming **Invitation To Bid (ITB)**. Please review to determine if you would be able to **satisfy the requirements** (as applicable), and **interested in responding**; if so, please check the appropriate areas below and respond to this email confirming the same. Please pay “**CLOSE**” attention to the various sections and the “**SPECIAL & MINIMUM Requirements**”, being specified, and confirm your **ability** and **availability** to satisfy “**ALL**” sections/scopes.

See **Sections 2.1 through 2.9 and 3.1 and 3.4**; paying very close attention to all Sections listed, and the “**minimum**” requirements of each. (While you are **not** bidding at this time, be mindful your response strongly influences SBD’s determination as it relates to a potential **SBE Measure**). So please be diligent in your review of the information and respond accordingly, based on your ability to meet **ALL** the applicable requirements.

Are you able to meet the requirements of this contract? YES_ NO_

**Do you have experience consistent with the requirements of this contract?
YES_ NO_**

**Are you able to meet the “Delivery Requirements” of this contract (Section 2.5)?
Yes_ No_**

Would you be able to meet the “Samples May Be Required” (if required), as stipulated in Section 2.8? YES_ NO_

**Are you able to satisfy the “Scopes of Work” as specified in Section 3.1?
YES_ NO_**

**Can you meet the following “Embroidered Requirements” as listed in Section 3.2?
(See the various sizes & descriptions – page -4- of attachment)**

- **Miami-Dade Parks Emblem (3.25” x 3”)** YES_ NO_
- **Zoo Miami Emblems (3.25” x 3.25”)** YES_ NO_
- **Miami-Dade County Emblems (1 3/4” x 3”)** YES_ NO_
- **Miami-Dade County Emblems (1 3/4” x 3”)** YES_ NO_
- **Miami-Dade County Marina Emblems (3” diameter)** YES_ NO_
- **Enforcement Supervisor Badge (3 1/2” x 1 3/4”)** YES_ NO_
- **Enforcement Officer Badge (3 1/2” x 1 3/4”)** YES_ NO_

**Can you meet the “Embroidered Requirements” as listed in Section 3.3 for (Miami-Dade Police Department - MDPD)? (See the various sizes, descriptions, colorfast, & backing – pages -11-13- of attachment)
YES_ NO_**

Can you meet the specifications for “Embroidered Emblem” Section 3.3.4 (a through d and MDPD patches requirements 1 through 17)

YES _ NO _

Can you meet the “Embroidered Requirements” as listed in Section 3.3 for (Miami-Dade Corrections & Rehabilitation Department – C&R? (See the various sizes, descriptions, & colorfast – pages -33-39 - of attachment)

YES _ NO _

Can you meet the “Embroidered Requirements” as listed in Section 3.3 for (Miami-Dade Public Works & Waste Management Department – PWWM? (See the various sizes, descriptions, & colorfast – pages -40-42 - of attachment)

YES _ NO _

___ I am “NOT” interested in this solicitation.

Name of Firm: _____ SBE Exp. Date: _____

Owner’s Name: _____ Signature: _____

Contact Number: _____ Date: _____

Please respond by **3:00pm, Wednesday January 8, 2014** – (Providing References)

Please complete the following **“Reference Requirements”**:

Project Title:
Client Name
Contact No.:
Scope Description:

Project Title:
Client Name
Contact No.:
Scope Description:

Project Title:
Client Name
Contact No.:
Scope Description:

Any questions, feel free to contact me at the number below.

(Respond to the **“Verification”** whether you are interested or not (choosing **“Yes”** or **“No”** as applicable); this helps SBD in the determination of measures).

Vivian O. Walters, Jr.
Contract Development Specialist II
Internal Services Department
Small Business Development Division
111 NW 1st Street #19 Floor, Miami, FL 33128
walterv@miamidade.gov
☎ Office (305) 375-3138 | 📠 Fax (305) 375-3160

SECTION 2
SPECIAL CONDITIONS

EMBROIDERED PATCHES

2.1 PURPOSE: TO ESTABLISH A CONTRACT FOR THE COUNTY:

The purpose of this solicitation is to establish a contract for the purchase of embroidered patches in conjunction with the County's needs on an as needed when needed basis.

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The contract shall remain in effect for sixty (60) months and upon completion of the expressed and/or implied warranty periods.

2.3 METHOD OF AWARD: To a Single Lowest Priced Vendor In The Aggregate

Award of this contract will be made to the responsive, responsible bidder who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a vendor fails to submit an offer on all items, its overall offer may be rejected. The County will award the total contract to a single bidder.

2.4 PRICES SHALL BE FIXED WITH ADJUSTMENTS ALLOWED:

The initial contract prices resultant from this solicitation shall prevail for a one (1) year period from the contract's initial effective date. The County may consider an adjustment after the first year to the initial year pricing, to be effective each anniversary date of the contract. The pricing adjustment shall not be in excess of manufacturers price adjustments to their most favored distributors. Adjustments in excess of five percent shall not be accepted. It is the awarded vendor's responsibility to request any pricing adjustment under this provision. For any adjustment to be effective it must be submitted ninety (90) days prior to the expiration of the then current anniversary date/year. Any adjustment received after ninety (90) days from the expiration of the then current date/year may not be considered. If no adjustment request is received from the awarded vendor, the County will assume that the awarded vendor has agreed that the next year term will be without any price adjustment.

SECTION 2
SPECIAL CONDITIONS

EMBROIDERED PATCHES

2.5 DELIVERY SHALL BE THIRTY (30) DAYS AFTER DATE OF ORDER

The vendor shall make deliveries within thirty calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the vendor(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Should the vendor(s) to whom the contract(s) is awarded fail to deliver in the number of days stated above, the County reserves the right to cancel the contract on a default basis after any back order period that has been specified in this contract has lapsed. If the contract is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent vendor with any re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

2.6 CONTACT PERSONS:

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Abelin Rodriguez, at (305) 375-4744 email – abelin@miamidade.gov.

2.7 PURCHASE OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES:

While the County has listed all major items within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the vendor to obtain a price quote for the similar items. The County reserves the right to award these similar items to the primary contract vendor, or to acquire the items through a separate solicitation.

2.8 SAMPLES MAY BE REQUIRED DURING EVALUATION

After the County opens the Bid Proposals, the bidders may be required to submit a sample for the goods to be supplied for evaluation by, and at no cost to the County. If samples are required, the County will notify the bidder of such in writing and will specify the deadline for submission of the samples. Each individual sample shall be clearly labeled with the bidder's name, bid number, bid title, manufacturer's name and brand name, and style number if applicable. If the bidder fails to submit the samples, properly labeled, within the specified date stipulated in the notice, the County shall not consider the bidder's proposal for that item(s); provided however, that in the event of a group or aggregate award, the bidder's proposal will not be eligible for that group or in the aggregate as applicable. All samples shall become the property of Miami-Dade County.

The County reserves the right to perform its own testing procedures or to send any and all samples any certifiable laboratory for analysis. Any costs for testing shall be borne by bidder. On the basis of this testing and analysis, the County shall be sole judge of the

SECTION 2
SPECIAL CONDITIONS

EMBROIDERED PATCHES

acceptability of the sample in conformance with the bid specifications and its decision shall be final. Any sample submitted shall create an express warranty that the whole of the goods and/or services to be provided by the bidder during the contract period shall conform to the sample submitted. The bidder shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.

2.9 INSURANCE

Section 1.0, paragraph 1.21 does not apply to this Invitation to Bid.

SECTION 3
TECHNICAL SPECIFICATIONS

EMBROIDERED PATCHES

3.1 SCOPE OF WORK

The successful bidder will provide Embroidered Patches for various Miami-Dade County Departments as per attached diagrams. All patches will be sewn onto County owned uniforms by a third party; iron on patches will not be accepted. The minimum order the County will place is 50 patches.

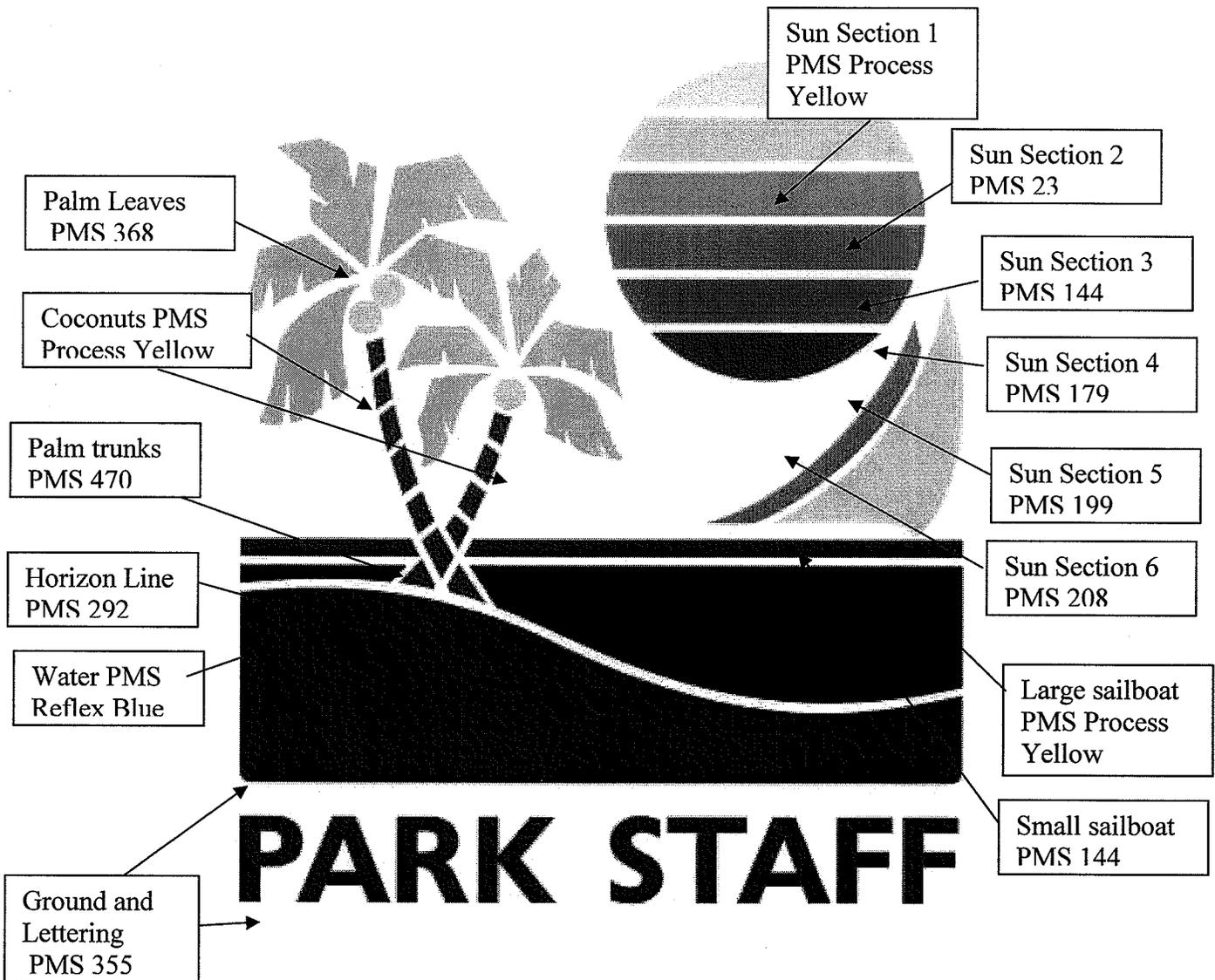
3.2 Parks, Recreation and Open Spaces Department (PROS)

- 1) Miami Dade Parks Emblem - Size approximately 3.25" x 3" wide. The parks design element is embroidered on a white twill backing and consist of 11 colors of thread. See image 1.
- 2) Zoo Miami Emblems- Size approximately 3.25" x 3.25" wide. The zoo logo is embroidered on a light tan or white twill backing and consists of 4 colors of thread. See image 2.
- 3) Miami-Dade County Emblems - Size approximately 1 3/4" tall x 3" wide. The Miami-Dade County logo is embroidered on a white twill backing and consists of 3 colors of thread. See image 3.
- 4) Miami-Dade County Emblems - Size approximately 1 3/4" tall x 3" wide. The Miami-Dade County logo is embroidered on a light tan twill backing with matching thread on border of patch and consists of 3 colors of thread. See image 4.
- 5) Miami-Dade County Marina Emblems - Size approximately 3" diameter. The Miami-Dade County Marina logo is embroidered on a white twill backing and consists of 11 colors of thread. See image 5.
- 6) Enforcement Supervisor Badge – Size approximately 3 1/2" tall x 1 3/4" wide, eagle over a circle, color gold, black print, County shield in color in center. See image 6.
- 7) Enforcement Officer Badge – Size approximately 3 1/2" tall x 1 3/4" wide, eagle over a circle, color silver, black print, County shield in color in center. See image 7.

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EMBROIDERED PATCHES

PMS Color Chart
Full-color Parks Logo
PROS Image 1



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PMS color chart
Full color Zoo logo
PROS Image 2

Erin Green #2320
Rayon Thread by
Robinson Anton



Aquamarine Blue
#2307 Rayon Thr
by Robinson Antc

Lettering Charcoal #
2265 Rayon Thread
by Robinson Anton

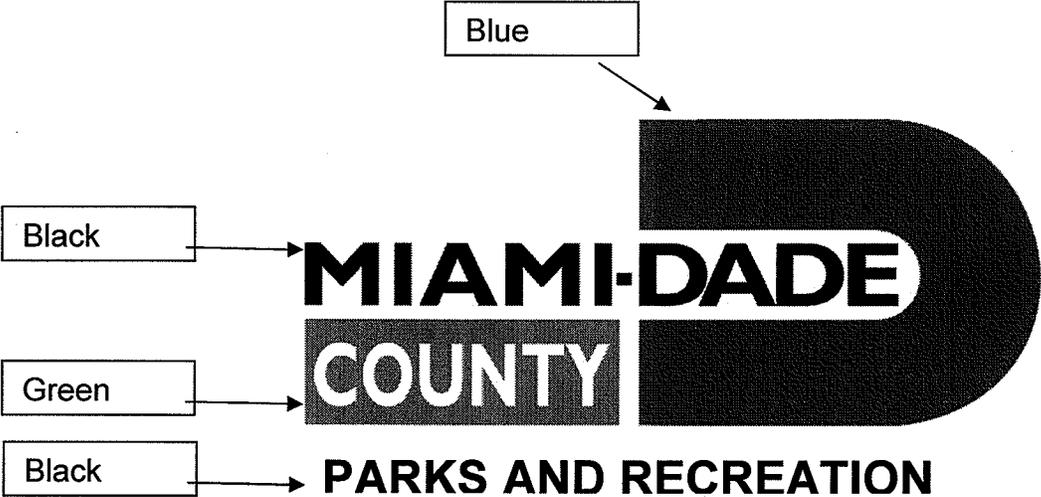
Yellow # 5513
Polyester thread by
Robinson Anton
(Visually an orange
tone)

SECTION 3
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EMBROIDERED PATCHES

PMS color chart
Full color Miami-Dade County logo
PROS Image 3

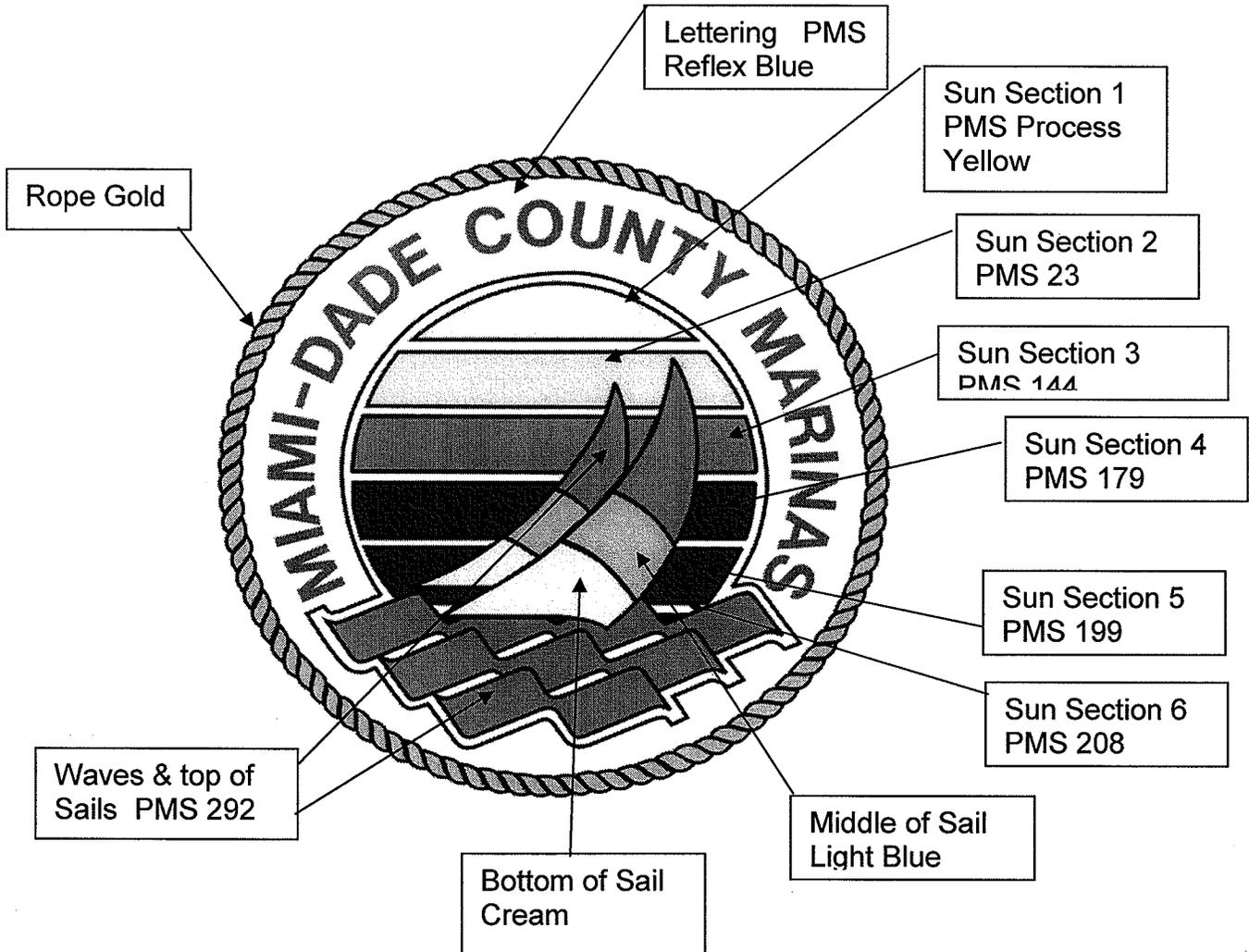
Pantone 576 Green
Pantone 300 Blue
100% Black



SECTION 3
TECHNICAL SPECIFICATIONS

EMBROIDERED PATCHES

PMS color chart.
Full color Miami-Dade County Marina logo
PROS Image 4



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PROS Image 5



SECTION 3
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EMBROIDERED PATCHES

PROS Image 6



SECTION 3
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EMBROIDERED PATCHES

3.3 Miami-Dade Police Department (MDPD)

3.3.1 COLORFAST

The fabric threads and material utilized in the manufacture of these patches must be colorfast.

3.3.2 BACKING

The backing of these patches shall not contain any glue or similar substance. It is the intention of Miami-Dade County to sew the patches on the uniforms.

3.3.3 QUALITY OF DESIGN

A major factor in awarding this contract will be the quality of the product, in particular, the detail and accuracy of design.

3.3.4 EMBROIDERED EMBLEM SPECIFICATIONS

a. BACKGROUND MATERIALS

The background material must be of factory first quality vat dyed 7 ½ oz / yd, 8 ½ oz/yd 65% polyester – 35% cotton twill weave, 3/1 construction, cured and preshrunk (resin impregnated and oven cured, color fastness). Seconds will NOT be acceptable.

b. EMBROIDERING

The solid switched background field must be a running stitch field. The embroidery thread must be of the finest quality rayon or polyester. Switch scale must be of sufficient density as to preclude the “bleeding” (or see through) of the background material and uneven matting of color elements. There must be sufficient underlay stitching to give full three dimensional height relief appearance to these emblems. Double thread or any different thread deniers or ply’s will not be permitted in any part of these emblems. Single thread stitching in the deniers and ply’s above must be used throughout. All lettering must be embroidered with 90/2 or 100/2 thread.

c. OVERLOCKED MERROWED EDGE

The over locked marrow edges must consist of seven separate threads: Five threads for the top and two cotton threads for the underneath (or back side) of the emblems. Less than seven threads in the edges will NOT be permitted. The density must be at least twenty threads per inch.

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d. FINISHING

A ten mil polyethylene film sheet must be heat bonded with vacuum to the reverse side of the emblems before die cutting. Sufficient heat must be applied to cause the film to melt and bond to the fabric and bobbin threads. The film must be capable of withstanding temperatures in excess of 300 degrees F in alkaline solution and must be non-soluble in all commercial laundering fluids. The films must be applied in such a manner as to preclude the crushing, flattening or depressing of the three dimensionality or high relief of the embroidery, caused by the application of pressure during the bonding process. The film sheet must be applied to the span of loomed emblems, prior to die cutting.

THIS PROCESS OR ANY OTHER MAY NOT BE SUBCONTRACTED. The film backing must completely engulf all the raised elements on the reverse (back) side of the emblems and fill all depressions. All emblems must be die cut with forged steel dies to the exact shape and geometry of the approved design.

e. WORKMANSHIP

All emblems must show a clear cut execution and must be clean, neatly made with full tension on all threads. They must be capable of laying completely flat on a smooth surface. Threads may not buckle nor show underlay/stitching when emblems are bent. There must be no broken stitches in the emblems nor may any stitches be out of proper alignment. No parts of the emblems may be mended. All emblems must conform to the quality standards of these specifications in all characteristics. No distortion of the exterior shape of the emblem is allowable.

3.3.5 MDPD PATCHES

- 1) MDPD Shoulder Patch. Size approximately 3 1/2" X 4 1/2", embroidered on dark chocolate brown twill background, seven colors. See image 1.
- 2) Records Specialist. Size approximately 3 7/8" X 4 7/8", County seal approximately 2 1/2" X 3 1/8" within it, embroidered on dark brown background, ten colors. See image 2.
- 3) Officer badge. Size approximately 3 1/4" X 4 1/8", six colors, silver lettering and eagle. See image 3
- 4) Supervisor badge. Size approximately 3 1/4" X 4 1/8", six colors, gold lettering and eagle. See image 4.
- 5) Training Institute. Size approximately 3 1/2" X 4", embroidered on an orange red background, five colors. See image 5.
- 6) Public Service Aide. Size approximately 2 5/8" X 3 5/8", embroidered on a brown background, two colors. See image 6.

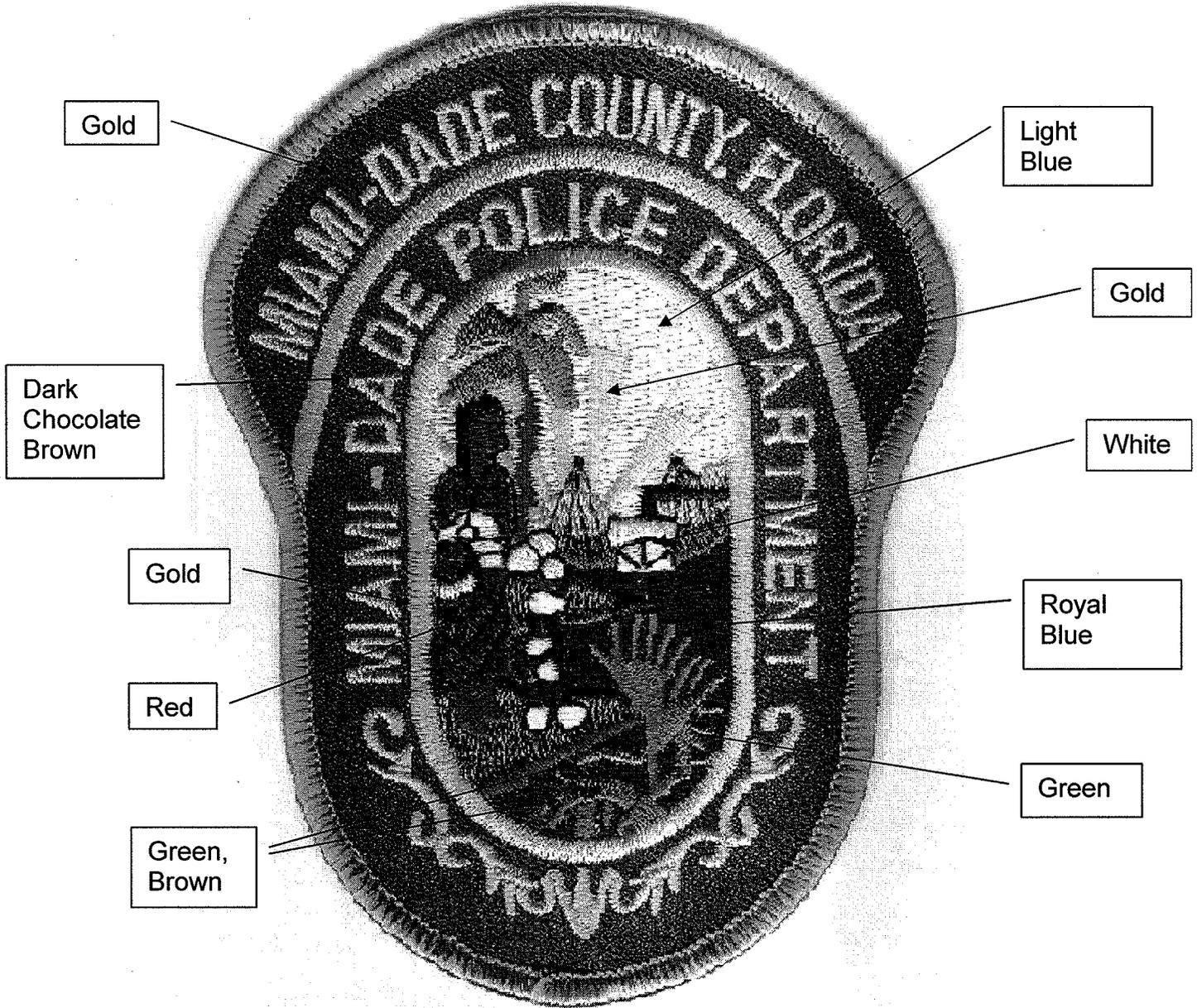
SECTION 3
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- 7) Citizen Volunteer. Size approximately 2 1/2" X 3 3/8", embroidered on a gold background, four colors. See image 7.
- 8) Three Bars Small. Size approximately 2" X 2 1/2", embroidered on a dark chocolate brown background, two colors. See image 8.
- 9) Three Bars Large. Size approximately 3" X 4", embroidered on a dark chocolate brown background, two colors. See image 9.
- 10) Trainee. Size approximately 7/8" X 3 1/8", embroidered on white twill background. See image 10.
- 11) Supervisor. Size approximately 3 5/8" X 1", embroidered on a dark chocolate brown background in gold. See image 11
- 12) Miami-Dade Police. Size approximately 5 1/4" w X 3/4" h, all caps, embroidered on dark brown background in dark silver. See image 12.
- 13) Sniper. Size similar to image 1, embroidery in muted colors. See image 13.
- 14) Special Response Team. Embroidery in muted colors. See image 14
- 15) Officer shield. Embroidered in muted colors. See image 15.
- 16) Muted shoulder patch. Similar to Image 1, embroidered in muted colors. See image 16.
- 17) K – 9 Unit. Letters/numbers all caps, embroidered on dark brown background in dark silver. See image 17.

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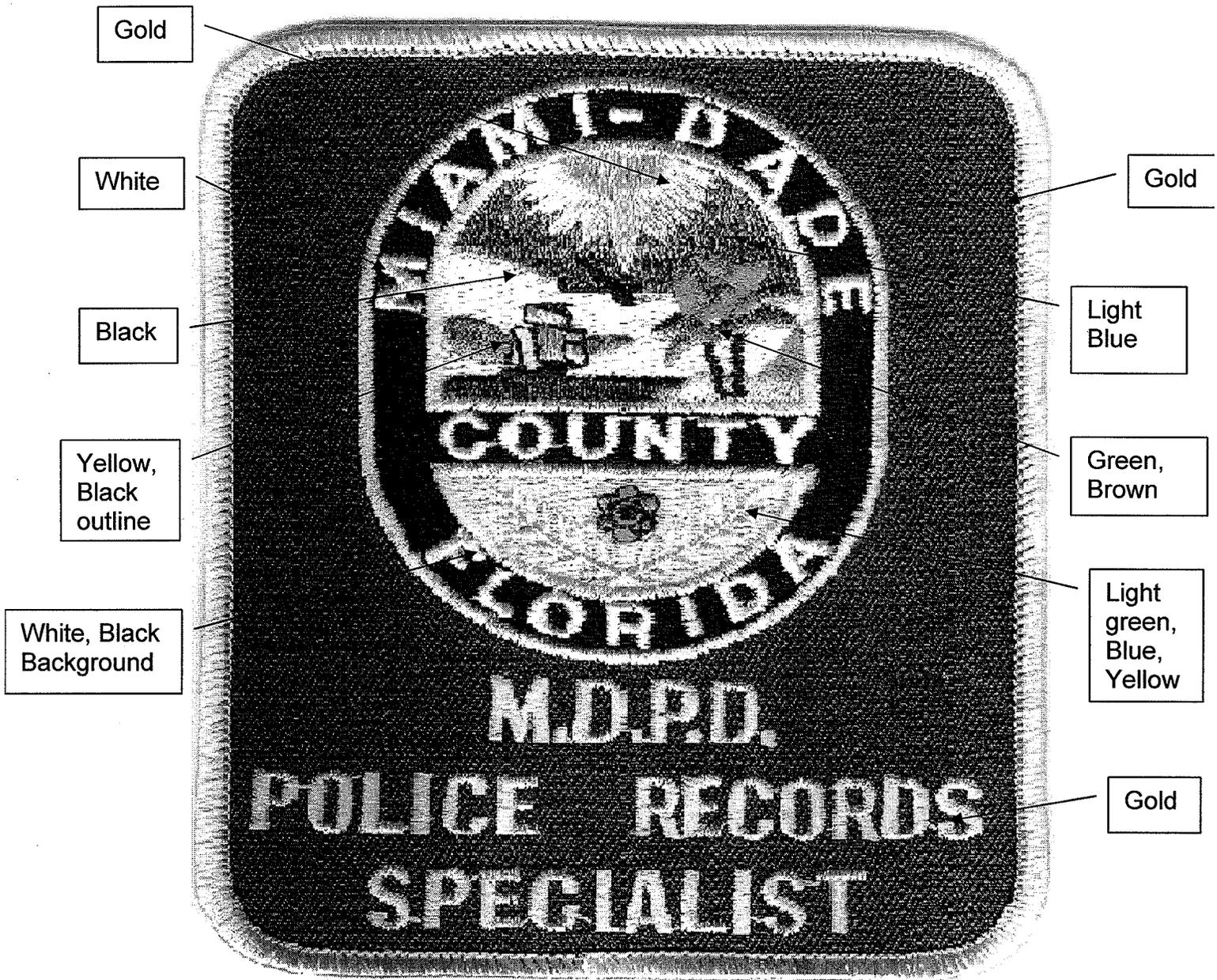
EMBROIDERED PATCHES



MDPD Image 1
Size: 3 1/2 X 4 1/2

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EMBROIDERED PATCHES



MDPD Image 2
Size: 3 7/8" x 4 7/8"
Seal Size: 2 1/2" x 3 1/8"

SECTION 3
TECHNICAL SPECIFICATIONS

EMBROIDERED PATCHES

Dark Chocolate
Brown

#3 Silver
#4 Gold



#3 Silver
#4 Gold

Royal Blue,
Green, White,
Brown

Miami-Dade

MDPD Image
#3 Silver
#4 Gold
Size: 3 1/4 x 4 1/8"

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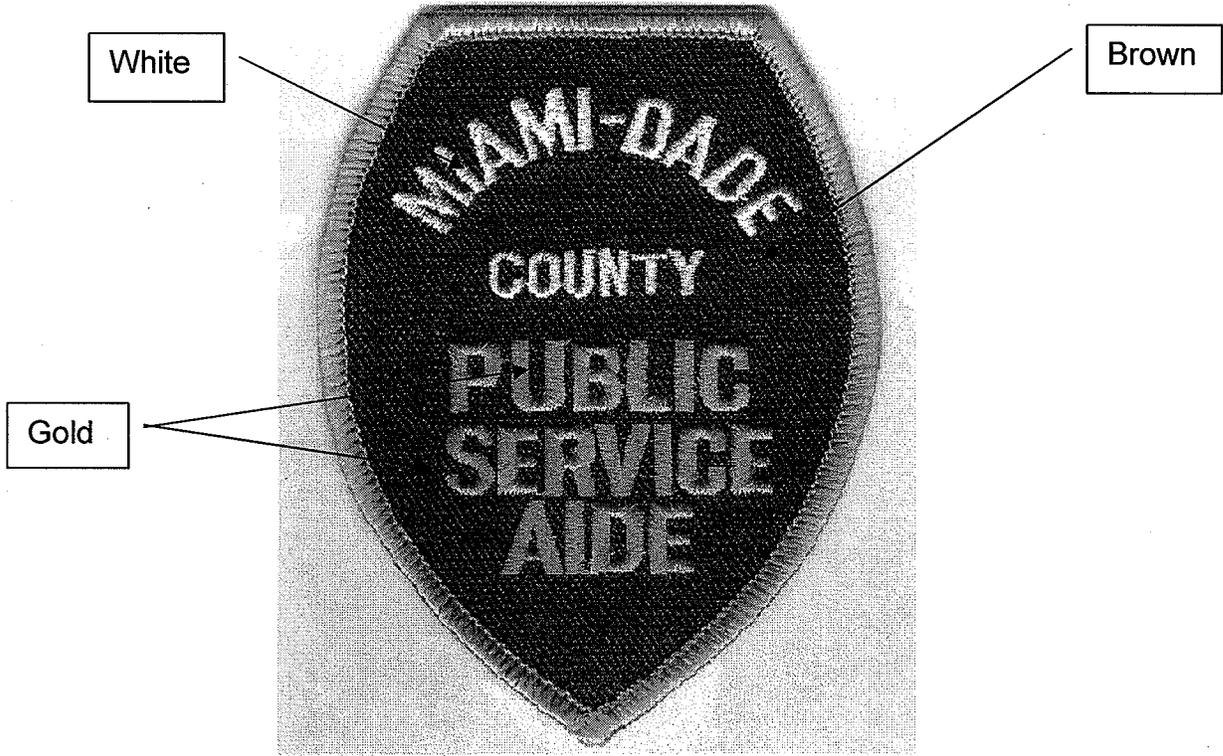
EMBROIDERED PATCHES



MDPD Image 5
Size: 3 1/2" x 4"

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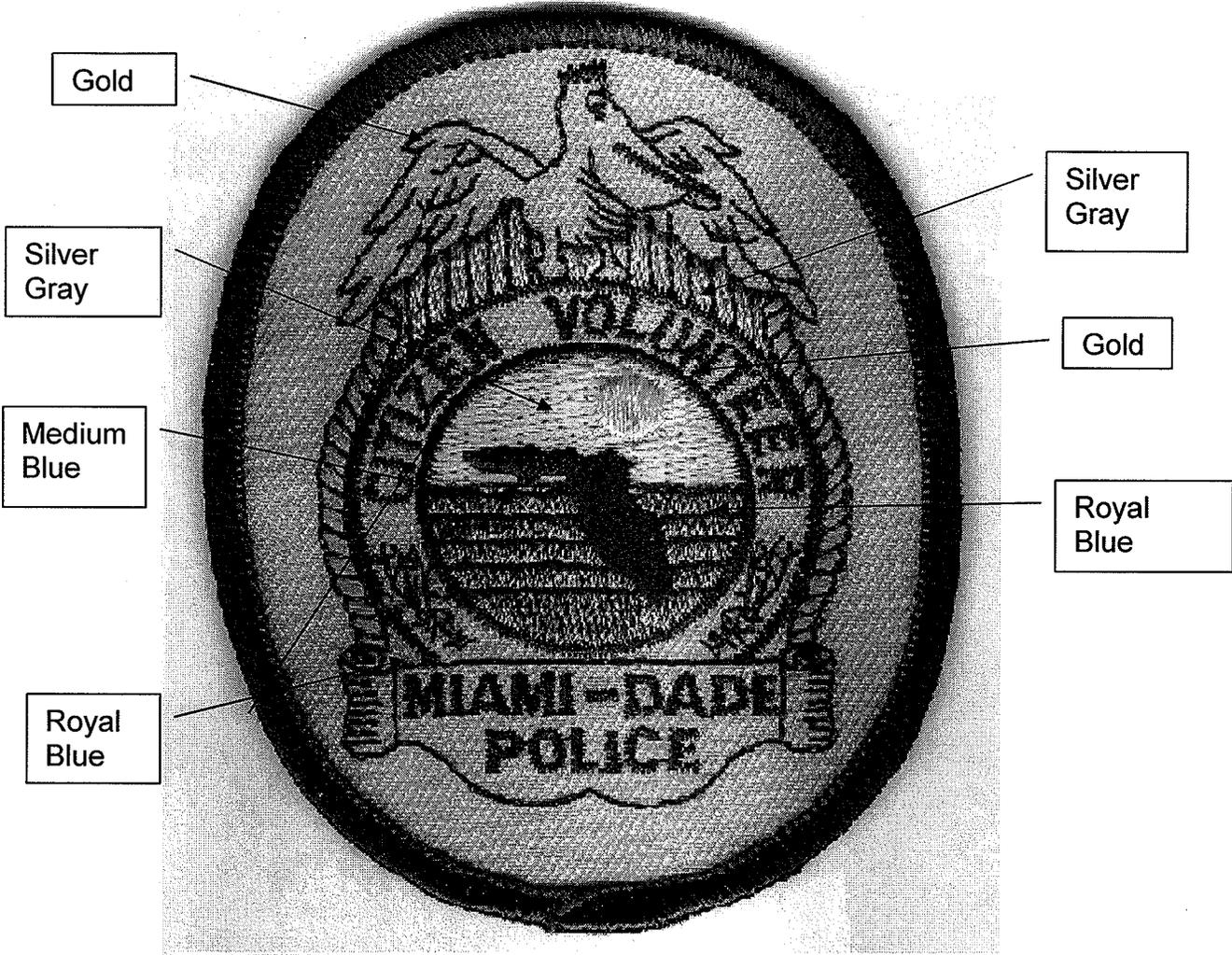
EMBROIDERED PATCHES



MDPD Image 6
Size: 2 5/8" x 3 5/8"

SECTION 3
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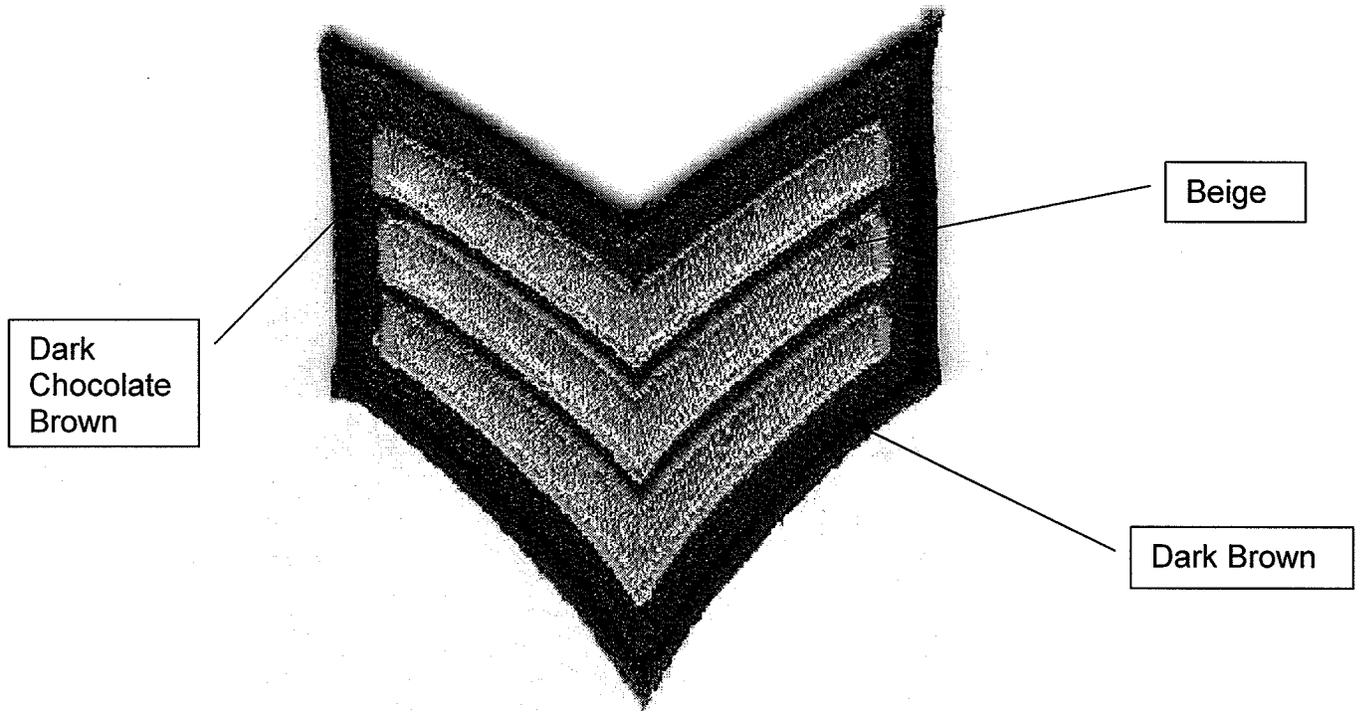
EMBROIDERED PATCHES



MDPD Image 7
Size: 2 1/2" x 3 3/8"

SECTION 3
TECHNICAL SPECIFICATIONS

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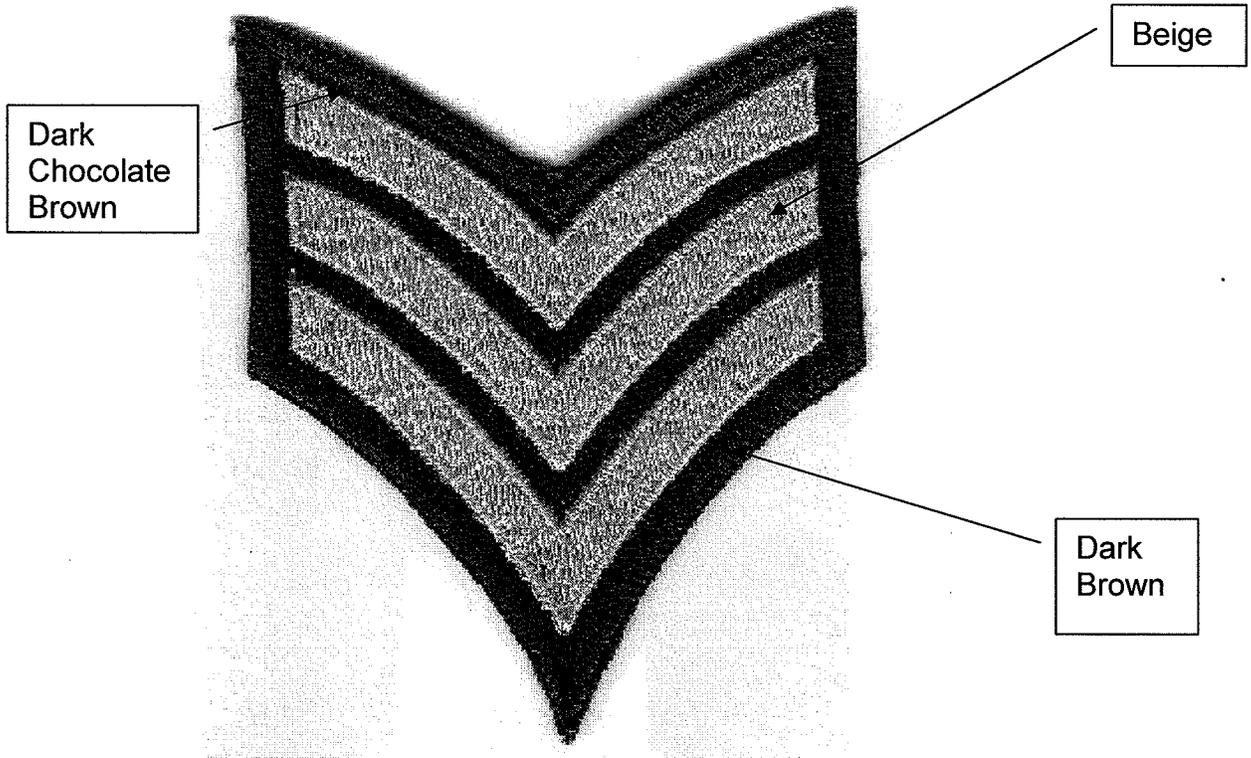


MDPD Image 8

Size: 2" x 2 1/2"

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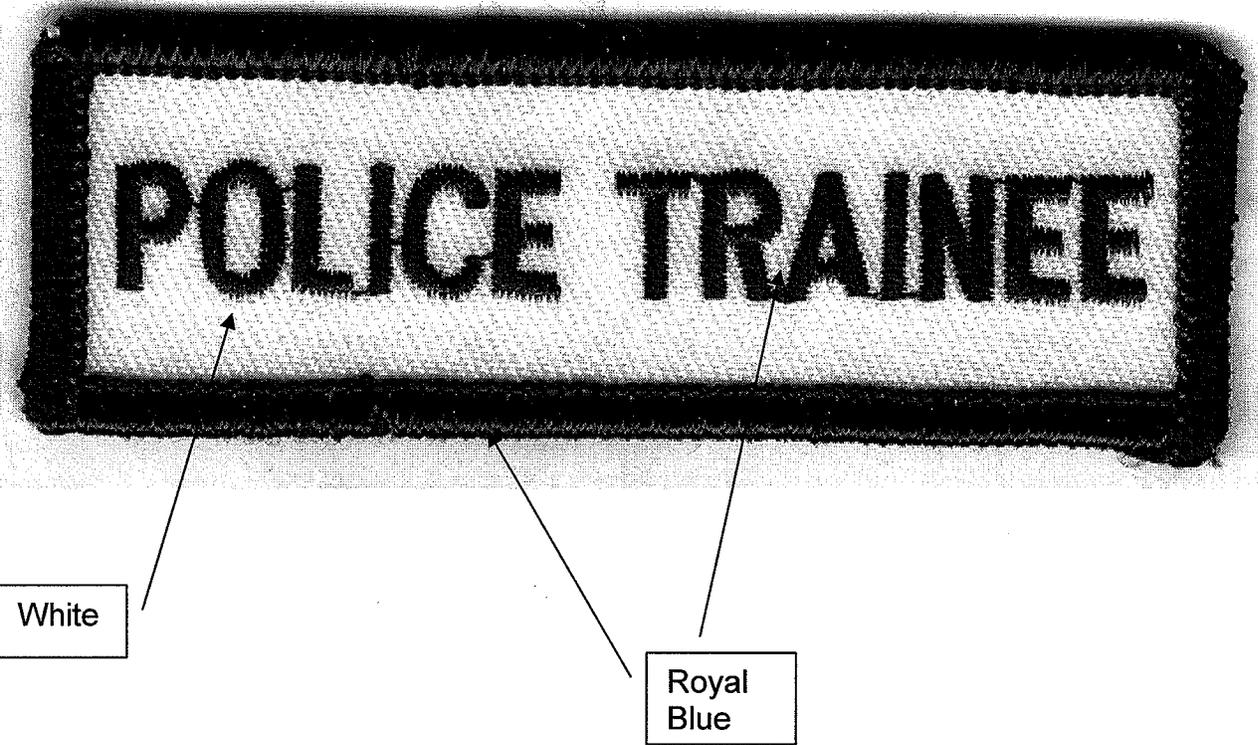
EMBROIDERED PATCHES



MDPD Image 9
Size: 3" x 4"

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MDPD Image 10
Size 7/8" x 3 1/8"

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MDPD Image 11
Size: 3 5/8" x 1 1/2"

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Change to: MIAMI-DADE
POLICE, Color: Dark
Silver

MDPD Image 12
Size: 5 1/4" w x 3/4" h

SECTION 3
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MDPD Image 13

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SPECIAL
RESPONSE TEAM



DATE: _____
TIME: _____

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EMBROIDERED PATCHES

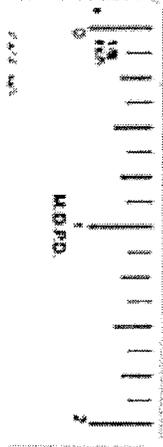
MDPD Image 14



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MDPD Image 15



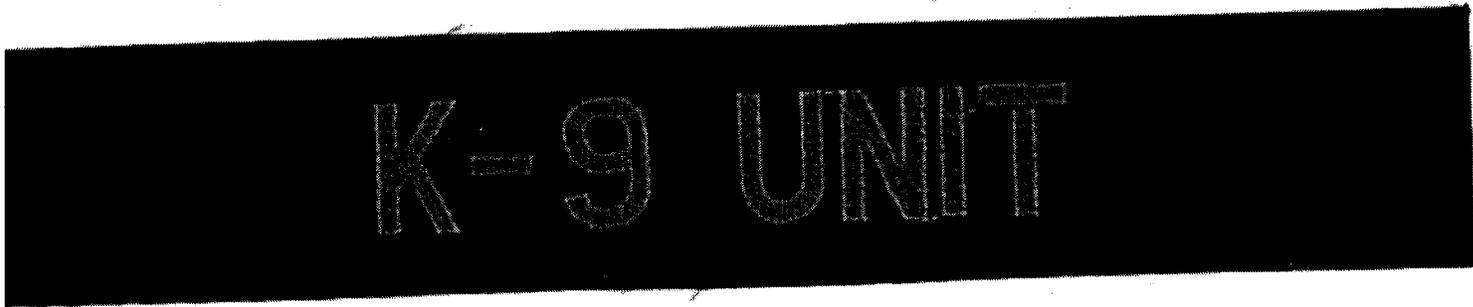
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MDPD Image 16

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K-9 UNIT



CASE NO. _____

CASE _____ NTA _____

SECTION 3
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EMBROIDERED PATCHES

MDPD Image 17

SECTION 3
TECHNICAL SPECIFICATIONS

EMBROIDERED PATCHES

3.4 Corrections & Rehabilitation Department (C&R)

- 1) C&R badge – large. Size: 3 ½' x 4 ½" Twill color: Forrest Green –Seal thread colors: White, green, light blue, gold, black and gold -- Letter gold: CORRECTIONS & REHABILITATION DEPARTMENT -- Letter white: MAIMI-DADE COUNTY FLORIDA. See image 1.
- 2) C&R badge –small. Size: 3' x 2 ½" Twill color: Forrest Green –Seal thread colors: White, green, light blue, gold, black and gold -- Letter gold: CORRECTIONS & REHABILITATION DEPARTMENT -- Letter white: MAIMI-DADE COUNTY FLORIDA. See image 2.
- 3) C&R Correctional Officer Badge Silver. Size: 3" x 2 ½" Twill color: Silver Seal thread: white, blue, green, gold, black -- Letter black: CORRECTIONS SHERIFF OFFICE, MIAMI-DADE CO. FLA. See image 3.
- 4) C&R Correctional Officer Badge Gold. Size: 3" x 2 ½" Twill color: GOLD Seal thread: white, blue, green, gold, black Letter black: CORRECTIONS SHERIFF OFFICE, MIAMI-DADE CO. FLA. See image 4.
- 5) C&R Chevron 3 Bars large. Size: 3" x 4" Twill color: Forrest green Bar Color: Gold. See image 5.
- 6) C&R Chevron 2 Bars large. Size: 3" x 4" Twill color: Forrest green Bar Color: Gold. See image 6.
- 7) C&R Chevron 3 Bars small. Size: 2 ¾" x 3" Twill color: Forrest green Bar Color: Gold. See image 7.
- 8) C&R Chevron 2 Bars small. Size: 2 ¾" x 3" Twill color: Forrest green Bar Color: Gold. See image 8.

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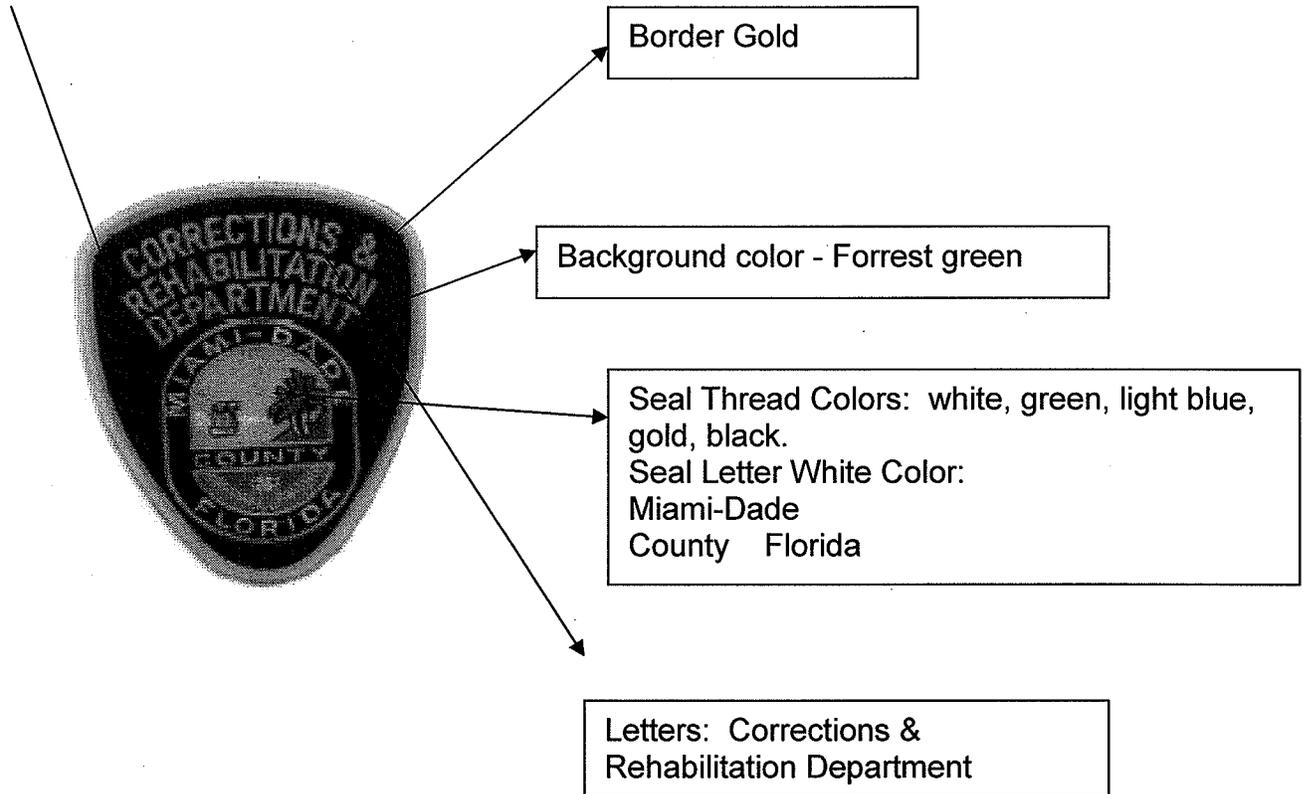
EMBROIDERED PATCHES

Corrections & Rehabilitation Department

Image #1

Corrections & Rehabilitation Department Badge (Big)

Size: 3 ½" x 4 ½"



SECTION 3
TECHNICAL SPECIFICATIONS

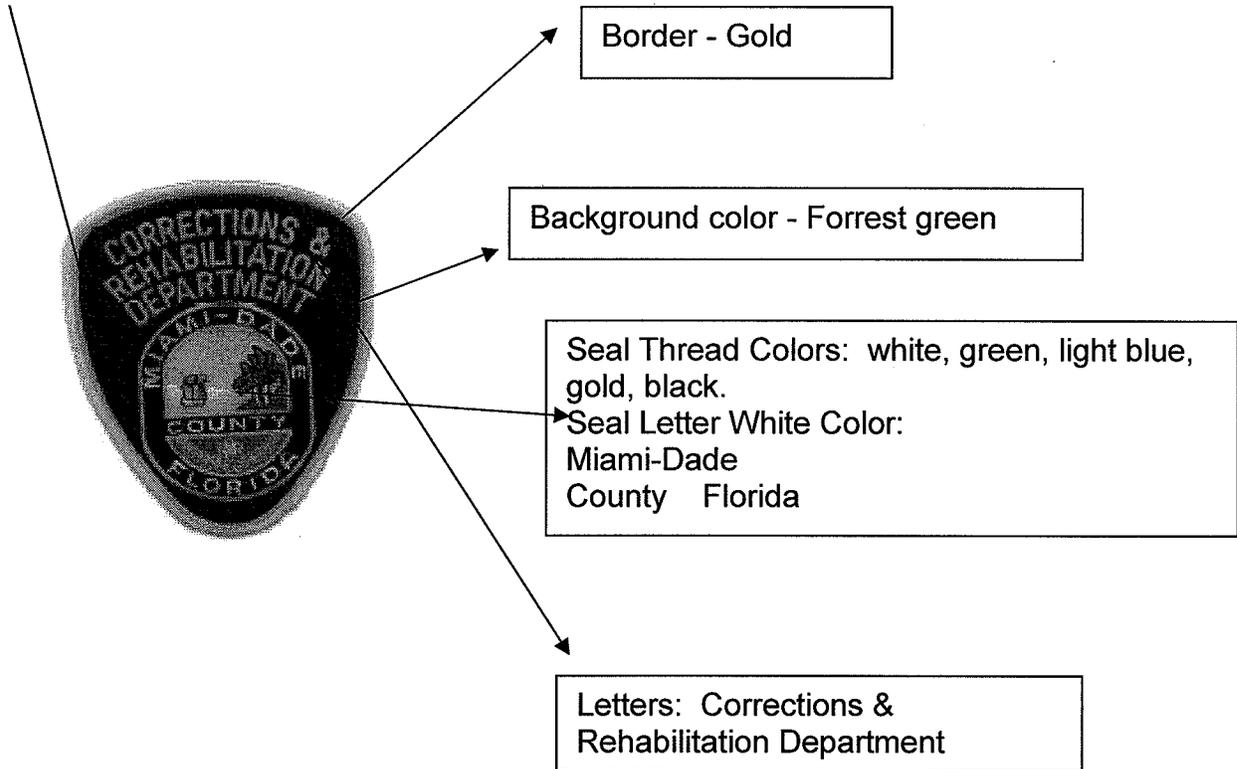
EMBROIDERED PATCHES

Corrections & Rehabilitation Department

Image #2

Corrections & Rehabilitation Department Patch (Small)

Size: 2 ½" x 3"



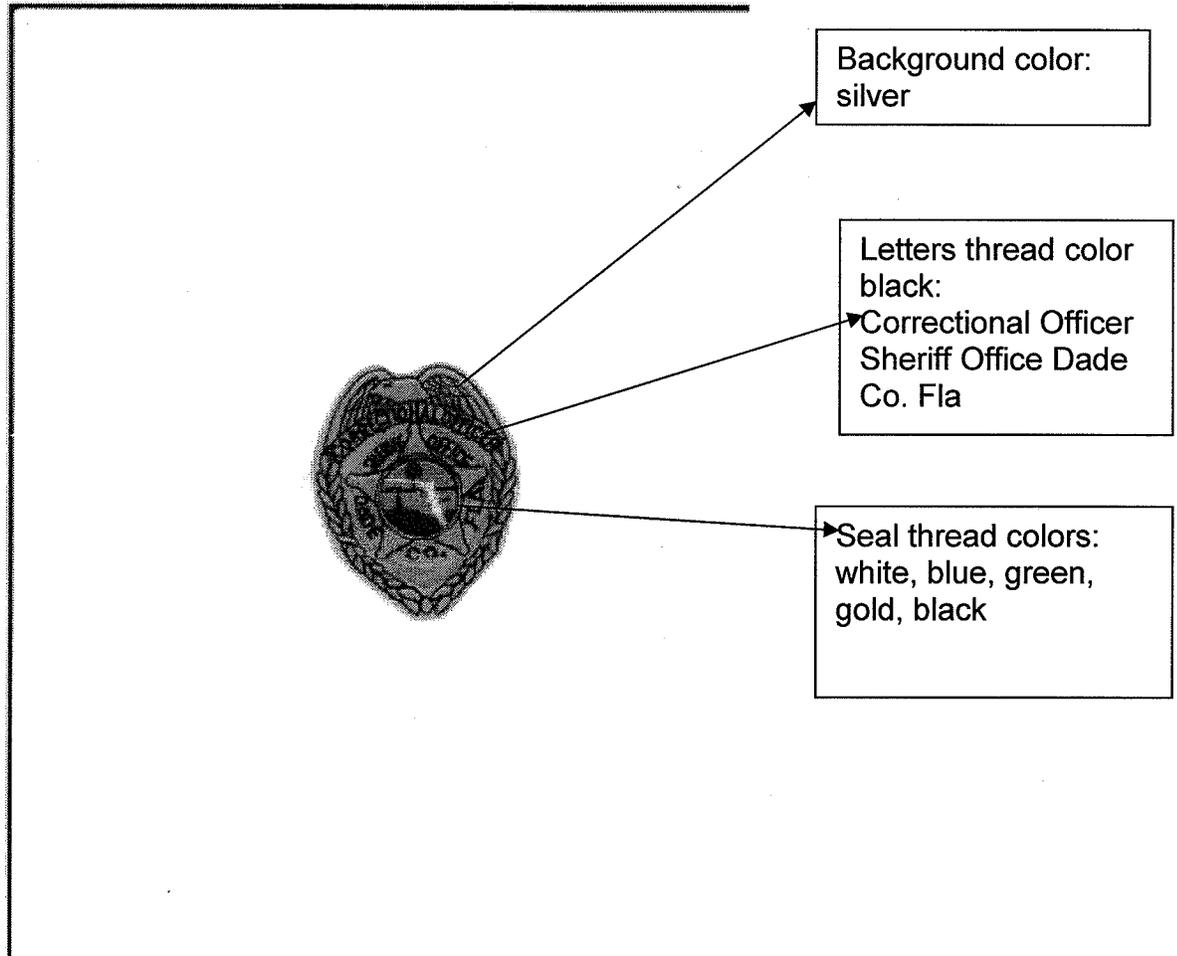
SECTION 3
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Corrections & Rehabilitation Department

Image #3
Correctional Officer Badge Silver

Size 3" x 2 1/2"



SECTION 3
TECHNICAL SPECIFICATIONS

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Corrections & Rehabilitation Department

Image # 4
Correctional Officer Badge Gold

Size 3" x 2 1/2"



Background color:
gold

Letters thread color
black:
Correctional Officer
Sheriff Office Miami-
Dade Co. Fla.

Seal thread colors:
white, blue, green,
gold, black

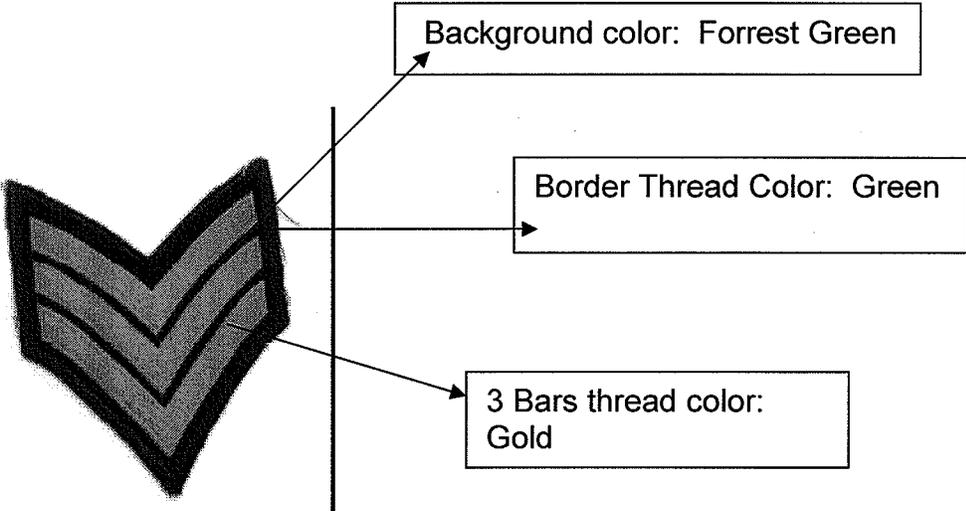
SECTION 3
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EMBROIDERED PATCHES

Corrections & Rehabilitation Department

Image # 5
Big Chevron 3 bars

Size 3"x 4"



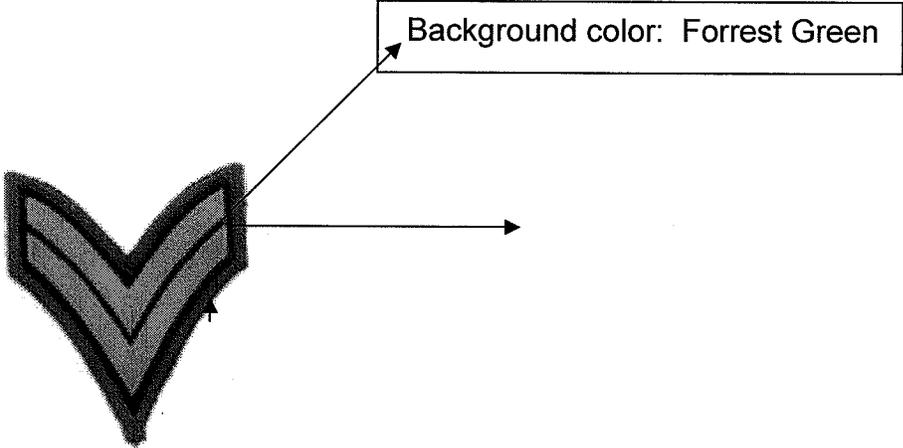
SECTION 3
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Corrections & Rehabilitation Department

Image # 6
Big Chevron - 2 bars

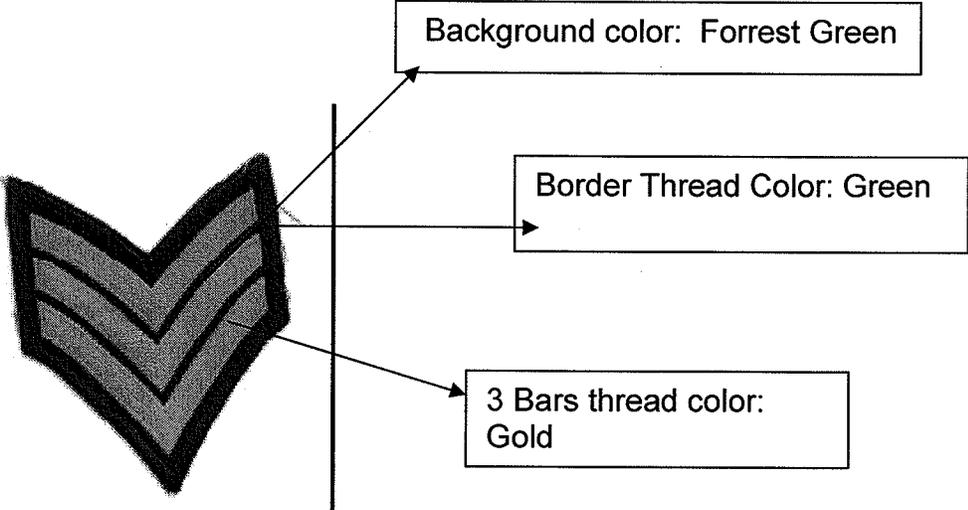
Size 3"x 4"



Corrections & Rehabilitation Department

Image # 7
Small Chevron - 3 bars

Size 2 3/4" x 3"



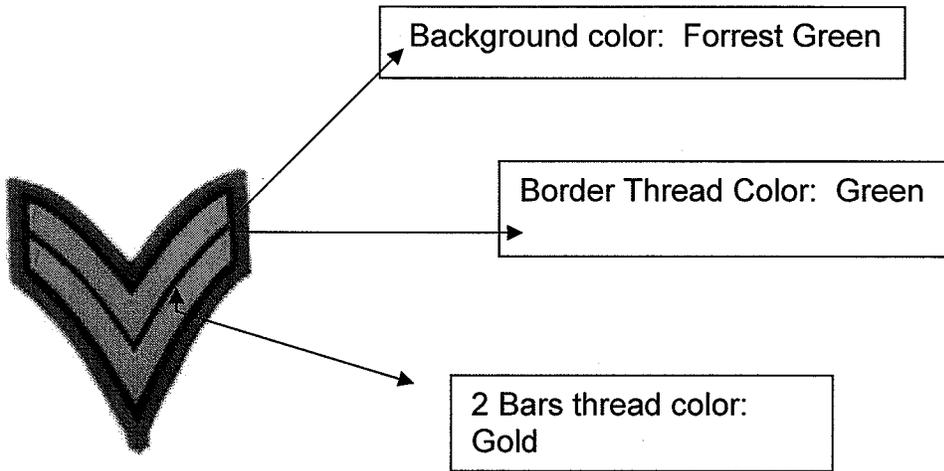
SECTION 3
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Corrections & Rehabilitation Department

Image # 8
Big Chevron 2 bars

Size 2 3/4" x 3"



SECTION 3
TECHNICAL SPECIFICATIONS

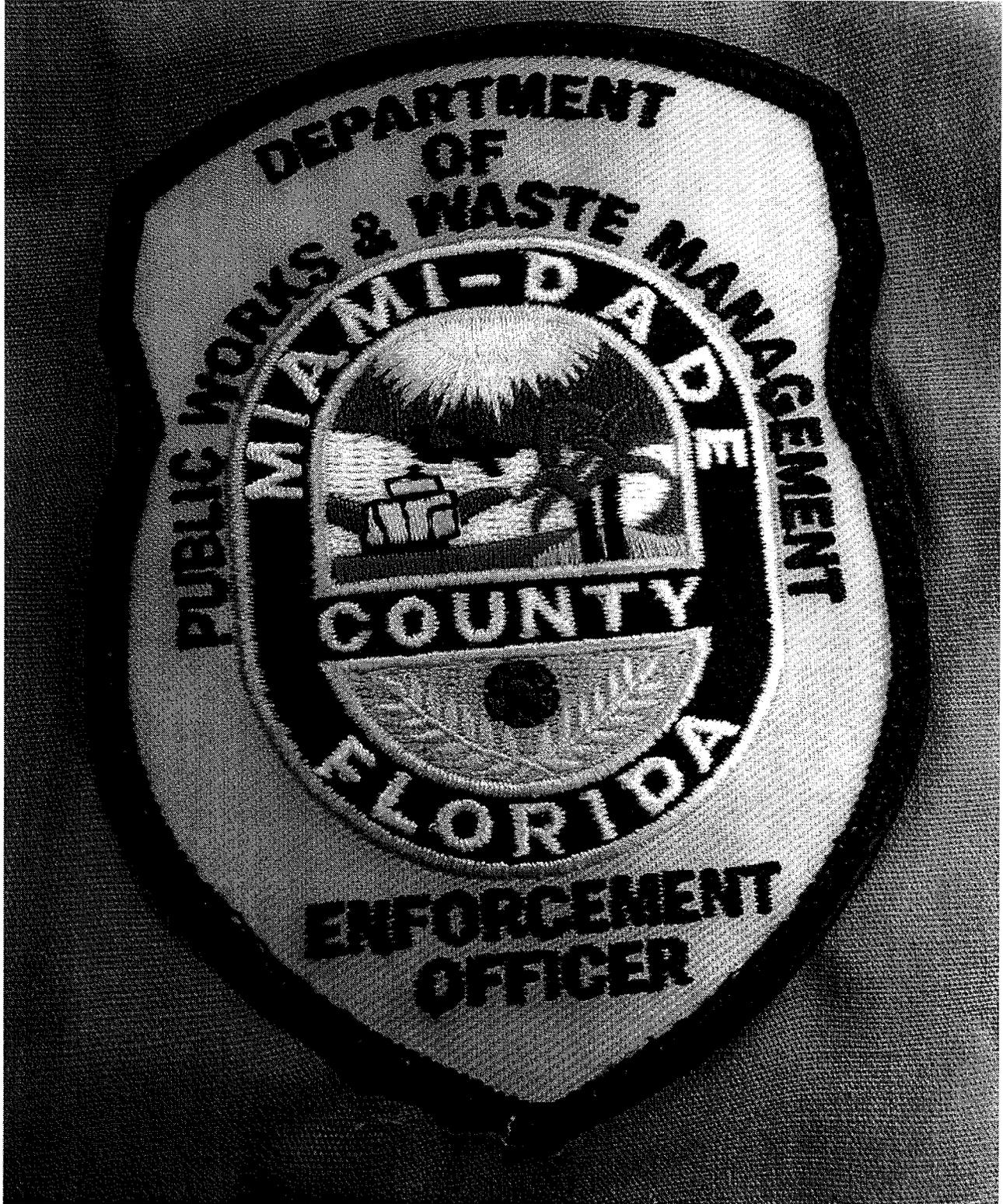
EMBROIDERED PATCHES

3.5 Public Works and Waste Management Department (PWWM)

1. Enforcement Officer (Large) - Size approximately 3 ½" X 3 ½" wide. The design element is embroidered on a white twill backing and consist of 6 colors of thread. Outside trim in black. See image 1.
2. Enforcement Officer (Small) - Size approximately 2 ½" X 2 ½" wide. The design element is embroidered on a white twill backing and consist of 6 colors of thread. Outside trim in black. See image 2.
3. Enforcement Supervisor (Large) - Size approximately 3 ½" X 3 ½" wide. The design element is embroidered on a white twill backing and consist of 6 colors of thread. Outside trim in gold. See image 3
4. Enforcement Supervisor (Small) - Size approximately 2 ½" X 2 ½" wide. The design element is embroidered on a white twill backing and consist of 6 colors of thread. Outside trim in gold. See image 4.
5. Miami-Dade Logo (hook) – Size approximately 4 ½" X 3", Color Standards colors of the logo are PMS 576 Green (bar under the word MIAMI) & PMS 300 blue, with the text 100% Black. The bar with the word county in the logo is of specific proportion to the type, the proportion must be maintained as the size of the logo increases or decreases. For embroidery applications the tread brand will be Madeira, and thread colors are Green #1769, Blue #1797, Black #1800 and White #1801. See image 5

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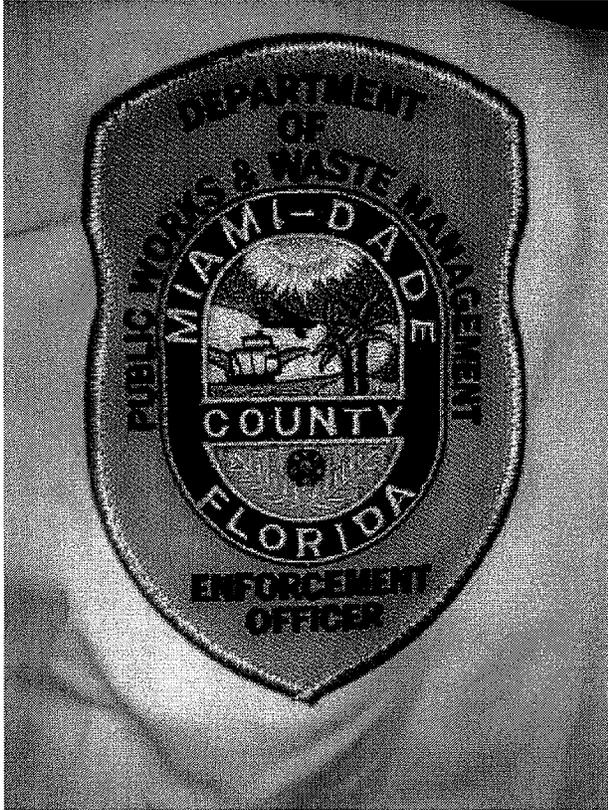
EMBROIDERED PATCHES



PWWM, Image 1 and 2

SECTION 3
TECHNICAL SPECIFICATIONS

EMBROIDERED PATCHES



PWWM, Image 3 and 4