Small Business Development Division
Project Worksheet

Project/Contract Title: COVERS FOR WATER METER BOXES
Project/Contract No: RQID1400046
Received Date: 02/03/2014
Department: WATER & SEWER DEPARTMENT
Estimated Cost of Project/Bid: $428,000.00
Funding Source: PROPRIETARY REVENUE
Description of Project/Bid: To establish a term contract for the purchase of covers for water meter boxes.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
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</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE</td>
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Reasons for Recommendation

BID PREFERENCE
This project meets all the criteria set forth in I.O. # 3-41.
The seven (7) firms certified in the required Commodity Code were polled; four responded in the affirmative. An additional survey confirmed that none provided confirmation as authorized distributors for both products (Highline & Rhino Southeastern Meter Box Covers).

Commodity Code: 89040-Meter Boxes, Meter Vaults, And Valve Boxes (See 210-45 For Concrete Type)

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
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Total

Living Wages: YES NO [X]
Responsible Wages: YES NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally-funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside

Set Aside Level 1 Level 2 Level 3

Trade Set Aside (MCC)

No Measure

CWP

Tier 2 Set Aside

Bid Preference

Deferred Selection Factor 2/16/14

SBD Director Date

DBOR0050 v.20130116