

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract: N/A
Contract

Re-Bid Other-Accessing LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: RQID1400053 TERM OF CONTRACT 18 MONTH(S)

Requisition /Project Title: Northeast Library Wood and Metal Shelving

Description: To establish a contract for competitive pricing to procure wood and metal shelving for Miami-Dade County Northeast Regional Library.

Issuing Department: ISD,PM Contact Person: Sherry Clentscale Phone: 305-375-2179
Estimate Cost: \$250,000 GENERAL FEDERAL OTHER
Funding Source: _____ Library Taxing District

ANALYSIS

Commodity Codes: 420-47 and 420-48			
Contract/Project History of previous purchases three (3) years			
Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.			
	EXISTING	2ND YEAR	3RD YEAR
Contractor:			
Small Business Enterprise:			
Contract Value:	\$	\$	\$
Comments:			
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO			
RECOMMENDATIONS			
	Set-aside	Sub-contractor goal	Bid preference
SBE			
Basis of recommendation:			
Signed: <i>Sherry Clentscale</i>		Date sent to DBD: 2/11/14	
		Date returned to DPM: _____	

Revised April 2005

RECEIVED
DEPT. BUSINESS DEV.
2014 FEB 12 PM 1:27



INVITATION TO QUOTE
MIAMI-DADE COUNTY
 Please submit Quotation to:
 Department of Internal Services, Procurement Management
 111 NW 1st Street, Suite 1300 Attn: Sherry Clentscale
 Miami, Florida 33128

**THIS IS NOT
AN ORDER**

QUOTATION NO.: 1072-4

DUE DATE: February 19, 2014

TIME: 2:00 PM

CONTRACT NO. (if applicable): 1072-1/16-1

CONTACT PERSON: Sherry Clentscale

PHONE: 305-375-2179

EMAIL: sclements@miamidade.gov

SEALED QUOTE REQUIRED: YES NO See Terms & Conditions and Instructions to Bidders Attached
 All prices shall be F.O.B. Destination delivery point including all costs and freight unless otherwise specified.
 Failure to complete and sign this form renders your bid/quotation non-responsive and ineligible for award

The purpose of this Invitation to Quote (ITQ) is to establish a contract for the purchase and install of wood and metal shelving units for the Northeast Regional Library. Successful bidders will provide supervision and labor services to accomplish the installation of library shelving, furniture and associated furnishings, inclusive of corrective services, and systematic maintenance in conjunction with County's needs.

1.) PRICING

Bidders are to provide unit prices for all items listed below to be evaluated for award. The item(s) listed in accordance with the terms and conditions of furniture contract #1072-1/16-1, and other considerations outlined in this Invitation to quote. Please refer to Section 3 of this solicitation for further information.

ITEM	QUANTITY	UNIT	MODEL #	DESCRIPTION	UNIT PRICE
1.	32	Each	M6126IBU	12"dx36"w x 66"h metal shelving integral back units w/ 4 adjustable shelves and 1 base shelf and 5 sliding book supports manufacturer: Burroughs Wilsonstak. Color: Mist Gray	\$ /ea.
2.	32	Each	MWCB8	9"d Canopy top brackets	\$ /ea.
3.	106	LF	59-S12-S09M	13.75"d x 1.25" thick x various lengths wood veneered canopy tops, hardwood edges, square edge. Manufacturer: Brodart. Color: Clear on Maple	\$ /Lf.
4.	16	Each	59-7066-S00M	14"d x 67.5"h wood veneered end panels Manufacturer: Brodart. Color: Clear on Maple	\$ /ea.
5.	40	Each	S1-766-S08M	24"d x 72"w 48" h double wood mobile shelving units with 8 adjustable wood shelves and four base shelves	\$ /ea.
6.	26	Each	S1-766-S07M	24"d x 72"w 48" h double wood mobile shelving units with 4 adjustable wood shelves and two base shelves	\$ /ea.
7.	2	Each	S1-925-S08M	24"d x 72"w 48"h al wood mobile shelving units with 8 adjustable shelves and four base shelves, modified to have hinged periodical display tilt and store shelves	\$ /ea.

MIAMI-DADE COUNTY

QUOTE NO.:

8.	1	Each	S1-925-S07M	24"d x 72"w 48"h al wood mobile shelving units with 4 adjustable shelves and two base shelves, modified to have hinged periodical display tilt and store shelves	\$ _____ /ea.
9.	1	Each	S1-601-S00M	Shelving bench starter with storage underneath 16"d x 36"w x 21" h	\$ _____ /ea.
10.	1	Each		1.5 yards of COM Fabric	\$ _____ /ea.
11.	1	Each	S2-601-S00M	Shelving bench adder unit with storage underneath 16"d x 36"w x 21"h	\$ _____ /ea.
12.	1	Each		1.5 yards of COM Fabric	\$ _____ /ea.
13.	12	Each	M6126IBU	12"/12" x 66"h integral back units w/ 4 adjustable shelves and 1 base shelf and 5 sliding book support	\$ _____ /ea.
14.	12	Each	MWCB8	Canopy top brackets	\$ _____ /ea.
15.	39	L F	59-S12-S09M	Wood veneered canopy tops, hardwood edges, square edge	\$ _____ /Lf.
16.	8	Each	59-706-S00M	Wood veneered end panels	\$ _____ /ea.
17.	3	Each	S1-601-S00M	Shelving bench starter unit with storage underneath 16"d x 36"w x 21"h	\$ _____ /ea.
18.	3	Each		1.5 yards of COM Fabric	\$ _____ /ea.
19.	5	Each	S2-601-S00M	Shelving bench adder unit with storage underneath 16"d x 36"w x 21"h	\$ _____ /ea.
20.	5	Each		1.5 yards of COM Fabric	\$ _____ /ea.
21.	1	Each	S1-766-S00M	24"d x 72"w x 48"h mobile wood shelving units with 8 adjustable wood shelves and four base shelves, modified to have hinged periodical display tilt and store shelves	\$ _____ /ea.
22.	4	Each	S1-766-S00M	24"d x 72"w x 48" hall wood mobile shelving units with 8 adjustable wood shelves and four base shelves, modified to have picture book divider type shelving	\$ _____ /ea.
23.	1	Each	S1-766-S00M	24"d x 72"w x 48" hall wood mobile shelving units with 8 adjustable wood shelves and four base shelves, modified to have hanging bag/rod storage type shelving	\$ _____ /ea.
24.	2	Each	GOA6-36128	88 1/4" h x 12"d x 36"w Starter unit, Heavy duty storage shelving	\$ _____ /ea.
25.	3	Each	GOT6-36128	Adder	\$ _____ /ea.
26.	1	Each	GOA6-36248	88 1/4" h x 12"d x 36"w Starter unit, Heavy duty storage shelving	\$ _____ /ea.
27.	5	Each	GOT6-36248	Adder	\$ _____ /ea.
28.	4	Each	#10870-004	72"h x 18"d x 36"w Storage cabinet	\$ _____ /ea.

29.	4	Each	M6128IBU	12"/12 x 84"h, IBU shelving units w/ 6 adjustable shelves and 1 base shelf	\$ _____ /ea.
30.	4	Each	MC612-SF	12"d steel canopy tops	\$ _____ /ea.
31.	1	Each	31121-035	12"x84" Metal end panels	\$ _____ /ea.

Payment Terms: Net 45 Days

The resultant contract shall commence upon the Notice to Proceed issued by Miami-Dade Internal Services Department, Design and Construction (ISD) and shall remain in effect for eighteen (18) months and upon completion of the expressed and/or implied warranty periods.

BACKGROUND: Miami-Dade County (the "County") hereby gives notice to the vendors of Brodart and Borroughs Wilsonstak shelving of this Invitation to quote (ITQ). Only vendors carrying Brodart and Borroughs Wilsonstak are eligible to participate.

The Miami-Dade Public Library System is developing the Northeast Regional Library, a new library facility currently under construction, located at 2930 Aventura Boulevard, Aventura, FL 33180. This is a 26,000 square foot single story public library that will serve the regional needs of a diverse community and is expected to house a large collection of library materials. The building is divided into two distinct areas: public access, encompassing approximately 80% of the available space, and a non-public, staff-only access areas covering the remaining 20% of the building. Because of its nature, this project will require a substantial acquisition of shelving of various kinds to house the extensive and diverse collection of the library's materials holdings. This Invitation to quote is for the project's required shelving units that are divided into two major categories: wall-mounted stationary perimeter shelving and stand-alone mobile shelving units. In order to maintain compatibility and uniformity of components and parts with existing shelving units already owned by the Miami-Dade Public Library System, the bidder is required to only include Borroughs Wilsonstak metal shelving component and parts for all wall-mounted stationary perimeter shelving and Brodart wood shelving components and parts for all stand-alone mobile shelving units.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

Place a check mark here only if bidder has such conviction to disclose to comply with this requirement.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of the original solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of the original solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

Addenda Received: Yes No If yes, please indicate the number of addenda received: _____

It is hereby certified and affirmed that the bidder shall accept any awards made as a result of this quotation. Bidder further agrees that prices quoted will remain fixed for a period of forty-five (45) days from date quotation is due. If awarded a purchases order or contract as a result of this solicitation, bidder further agrees that prices quoted shall remain fixed and firm for the term of the contract.

Authorized Signature: _____ **Title:** _____

Print/Type Name: _____ Phone: _____

E-mail: _____ Fax: _____

Firm Name: _____ F.E.I.N. No.: ____/____-____/____/____/____/____/____

Address: _____ City: _____ State: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.

INSTRUCTIONS TO BIDDERS

1. Where a sealed quote is indicated, bidder must submit the sealed quote by the specified time and date indicated on the front of this form to the Internal Services Department, Procurement Management Division, to the attention of the Bids and Contracts Section, at the address indicated on this form. **The envelope must state that it is a sealed quote and include the quote number and opening date. No telephone or fax quotes will be accepted.**
2. Where a sealed quote is not required, the bidder may submit its written quotation by fax, mail, etc. to the Specialist identified on the front of this document, unless otherwise specified.
3. **Quotes received after the time and date specified, and after any other quotes have been opened shall not be accepted.**

Requests for additional information or clarification must be made in writing to the person identified on the front of this form. The County will issue additional information by written addenda prior to the scheduled opening date. It is the bidder's responsibility to assure receipt of all addenda.

SPECIAL CONDITIONS

1) METHOD OF AWARD: TO A SINGLE LOWEST PRICED VENDOR IN THE AGGREGATE

Award of this Invitation to quote (ITQ) will be made to the responsive, responsible vendor who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a vendor fails to submit an offer on all items, its overall offer may be rejected. The County will award this purchase to a single vendor.

Criteria for Award

- a. Bidder to provide detailed information describing the shelving and components manufacturers and product line proposed for the County's consideration as requested herein. Include promotional material such as catalogues, finish samples, photographs, testimonials, brochures or other items which may assist in evaluating the proposed products. Include 3D isometric drawing for each of the proposed pieces.
- b. Bidder must submit the list price for each item described below along with the discount you are offering for the initial order and any subsequent orders for a period of five (5) years. This special discount will not apply to other items produced by this manufacturer. If no special discount is to be offered, please indicate the standard discount you propose to offer. **The net price shall include delivery and installation.**
- c. Bidder must submit published procedures and instructions for materials handling including receipt and distribution of product, product protection, and installation including methods of addressing special site conditions and / or special product or product applications.
- d. Prior to fabrication of the shelving, final shop drawings shall be submitted for the County's approval. Shop drawings shall include plans and elevations.
- e. Samples of specified finishes and proposed finishes for each type of exposed finish required shall be submitted to the County for verification prior to fabrication of case goods and furniture.

2) SCHEDULE AND OTHER BUILDING REQUIREMENTS

The awarded vendor shall deliver and install shelving units within six (6) weeks from the date that the County issues the Purchase Order, unless otherwise specified in the Purchase Order by the County. The vendor shall correct any shelving unit delivery deficiency within ten (10) calendar days of County notification to the vendor in writing of such deficiency. The agreed upon delivery time frame will be coordinated and managed by the ISD Project Manager. It is the intent of the County to have the vendor provide "Just in Time" delivery which would require no local storage. The vendor shall have the capability to make arrangements in order to provide "Just in Time" deliveries between manufacturing location and project site.

In accordance with the Furniture Contract no. 1072-1/16-1, Section 3, Paragraph 3.3, Warehousing, which states that "the successful bidder shall be required to warehouse subject furniture for a period not to exceed 30 calendar days at no additional cost to the County" in case of delays. The vendor may be required to withhold and store deliveries of shelving units and components until the ISD Project Manager authorizes the delivery of a particular order.

3) ELEVATOR AND BUILDING LOGISTICS

This is a one story facility with a loading dock. All unloading at the building will be through the ground level loading dock. Selected vendor will ensure that no damage to the building, its flooring and walls will result from the means of delivery and subsequent installation of the shelving units (this includes the mishandling of carrying carts/dollies and/or the accidental dropping of tools and materials/parts).

4) PROTECTION OF COUNTY PROPERTY

The vendor shall protect all County property, including but not limited to, floors, doors, door frames and walls during the deliveries and installation of products. Ceilings, walls and floor coverings will already be in place. Any damages occurring at time of deliveries and installation shall be back charged to the vendor.

The vendor shall remove and discard all packing materials daily. Recycling is preferred. The vendor is responsible for all debris generated and for all damage to existing finishes in the building and will be back-charged for any costs accordingly.

5) DELIVERY AND INSTALLATION

The vendor shall perform the following tasks:

The vendor shall deliver and install all shelving units per the specifications described herein. Shelving shall be delivered and installed at the North East Library located at **2930 Aventura Boulevard, Aventura, FL 33180**.

The vendor shall coordinate closely with the ISD Project Manager and Library Staff for all the deliveries to the building.

The vendor shall coordinate all deliveries and installations with the ISD Project Manager and shall coordinate a fabrication schedule with the construction progress and in conjunction with the ISD Project Time Schedule provided along with the purchase order to avoid delaying the work. All deliveries shall be scheduled in advance with the ISD Project Manager. The vendor shall enclose a complete packing slip or delivery ticket with all items delivered to the project site. The packing slip shall be attached to the shipping carton(s) which contain the items and shall be made available to the Internal Services Project Manager during the delivery. The packing slip or delivery ticket shall include, at a minimum, the following information: purchase order number; date of order; a complete listing of items and quantity being delivered.

All shelving units to be installed in place following the furniture schedule provided at the time of the release of the purchase order.

6) SPECIFICATION COMPLIANCE

Shelving units delivered and installed shall be in full compliance with the specifications and requirements of the Purchase Order and shall be in excellent, new, and ready to work condition. Upon verification of compliance with these requirements the County will accept the delivered shelving units.



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**THIS IS NOT
AN ORDER**

7) MANUALS

After the delivery of shelving units, the vendor shall supply the County with two (2) copies of each of the following manuals:

- a) A comprehensive specifications manual and installation guide describing the proper use of the shelving units purchased.
 - b) A repair and parts manual that identifies the methods of maintaining the installed product, precautions against cleaning materials and methods detrimental to the product finish or function.
- The County reserves the right to withhold any or all payment until these manuals are presented to, and accepted by the County.

8) INSPECTION

The County reserves the right to conduct production inspections at any location or company that may be involved with the installation of the shelving units. Final acceptance by ISD project manager will be provided in writing after a final "walk-through" has taken place, upon completion of each phase of installation, and a punch-list completed to the satisfaction of the County. Any costs incurred by the County in connection with on-site production inspection will be borne by the County.

10) PAYMENT SCHEDULE

The Purchase Orders will be issued for the entire facility. Payment will be processed upon receipt of invoice after acceptance by the County of all shelving units on each Purchase Order, and all other services required herein, unless otherwise specified in the Purchase Order.

11) LICENSE, CERTIFICATES, AND PERMITS

The vendor must comply with all laws, ordinances, regulations and building code requirements applicable to do the work specified herein. Damages, penalties and/ or fines imposed on the County or the vendor for failure to obtain required licenses, permits or fines shall be borne by the vendor. The awarded vendor shall obtain and pay for all required licenses, certificates, permits and related fees required for the completion of projects.

12) ACCIDENT PREVENTION AND REGULATIONS

Precautions shall be exercised at all times for the protection of persons and property. All contractors and sub-contractors shall conform to all OSHA, State and County regulations while performing under the Terms and Conditions of this contract. Any fines levied by the above mentioned authorities because of inadequacies to comply with these requirements shall be borne solely by the bidder responsible for same.

13) LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE BIDDER

Unless otherwise provided in this Invitation-to-Quote entitled "Technical Specifications", the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County.

14) AUTHORITY TO CONTRACT

Any vendor that is awarded a contract under this procurement is attesting that it is authorized to enter into the contract and is not suspended, debarred or otherwise prohibited from entering into the contract under the terms of Title 7, Code of Federal Regulations, Part 3017.

15) CONE OF SILENCE

Pursuant to Section 2-11.1(t) of the County Code, all bid Solicitations, once advertised and until an award recommendation has been forwarded to the appropriate authority are under the "Cone of Silence". Any communication or inquiries, except for clarification of process or procedure already contained in the solicitation are to be made in writing to the attention of the Procurement Officer identified on the front page of the solicitation. Such inquires or request for information shall be submitted to the procurement officer in writing and shall contain the requester's name, address, and telephone number. If transmitted by facsimile, the request should also include a cover sheet with Bidder's facsimile number. The requestor must also file a copy of this written request with the Clerk of the Board, 111 NW 1st Street, 17th Floor, suite 202, Miami, Fl. 33128 or email clerkbcc@miamidade.gov.

16) INSPECTOR GENERAL

Costs of mandatory random audit by the Inspector General are incorporated into this contract as 1/4 of 1% of the contract price.

17) COUNTY USER ACCESS PROGRAM (UAP)**User Access Fee**

Pursuant to Miami-Dade County Budget Ordinance No. 03-192, this contract is subject to a user access fee under the County User Access Program (UAP) in the amount of two percent (2%). All sales resulting from this contract, or any contract resulting from this solicitation and the utilization of the County contract price and the terms and conditions identified herein, are subject to the two percent (2%) UAP. This fee applies to all contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity.

The vendor providing goods or services under this contract shall invoice the contract price and shall accept as payment thereof the contract price less the 2% UAP as full and complete payment for the goods and/or services specified on the invoice. The County shall retain the 2% UAP for use by the County to help defray the cost of the procurement program. Vendor participation in this invoice reduction portion of the UAP is mandatory.

Joint Purchase

Only those entities that have been approved by the County for participation in the County's Joint Purchase and Entity Revenue Sharing Agreement are eligible to utilize or receive Miami-Dade County contract pricing and terms and conditions. The County will provide to approved entities a UAP Participant Validation Number. The vendor must obtain the participation number from the entity prior to filling any order placed pursuant to this section. Vendor participation in this joint purchase portion of the UAP, however, is voluntary. The vendor shall notify the ordering entity, in writing, within 3 work days of receipt of an order, of a decision to decline the order.

For all ordering entities located outside the geographical boundaries of Miami-Dade County, the successful vendor shall be entitled to ship goods on an "FOB Destination, Prepaid and Charged Back" basis. This allowance shall only be made when expressly authorized by a representative of the ordering entity prior to shipping the goods.

Miami-Dade County shall have no liability to the vendor for the cost of any purchase made by an ordering entity under the UAP and shall not be deemed to be a party thereto. All orders shall be placed directly by the ordering entity with the vendor and shall be paid by the ordering entity less the 2% UAP.

Vendor Compliance

If a vendor fails to comply with this section, that vendor may be considered in default of the contract by Miami-Dade County.



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18) INSURANCE REQUIREMENTS

INDEMNIFICATION AND INSURANCE (11) – CONTRACTOR/MAINTENANCE/REPAIR

Provider shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The vendor shall furnish to the Vendor Assistance Section, Internal Services Department, Administration Division, 111 NW 1st Street, Suite 1300, Miami, Florida 33128-1989, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Worker's Compensation Insurance for all employees of the vendor as required by Florida Statute 440.
- B. Commercial General Liability Insurance in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than *\$500,000 combined single limit per occurrence for bodily injury and property damage.

****Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. Vehicles owned by individuals will not be authorized. \$1 million limit applies at all other airports.**

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "B" as to management, and no less than "Class V" as to financial strength, by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Financial Services and are members of the Florida Guaranty Fund.

Certificates will indicate no modification or change in insurance shall be made without thirty (30) days in advance notice to the certificate holder.

NOTE CERTIFICATE HOLDER MUST READ:

**MIAMI-DADE COUNTY
111 NW 1ST STREET
SUITE 2340
MIAMI, FL 33128**

Compliance with the foregoing requirements shall not relieve the vendor of his liability and obligation under this section or under any other section of this agreement.

The vendor shall submit a certificate of insurance within ten (10) business days after notification of recommendation to award. If certificate does not include the coverages outlined in the terms and conditions of this solicitation, the vendor shall be given an additional five (5) business days to submit a corrected certificate to the County. Failure of the vendor to provide the required certificate of insurance within fifteen (15) business days, may result in the vendor being deemed non-responsible and the issuance of a new award recommendation.

The vendor shall be responsible for assuring that the insurance certificate required in conjunction with this Section remain in force for the duration of the contractual period; If insurance certificates are scheduled to expire during the contractual period, the vendor shall be responsible for submitting new or renewed insurance certificates to the County at a minimum of thirty (30) calendar days in advance of such expiration. In the event that expired certificates are not replaced with new or renewed certificates which cover the contractual period, the County shall suspend the contract until such time as the new or renewed certificates are received by the County in the manner prescribed in the solicitation; provided, however, that this suspended period does not exceed thirty (30) calendar days. If such suspension exceeds thirty (30) calendars days, the County may, at its sole discretion, terminate this contract for default.

19) PURCHASE OF OTHER SERVICES NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE

QUOTES:

While the County has listed all major services within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar services that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary vendor to obtain a price quote for the similar services. If there are multiple vendors on the contract, the County representative may also obtain price quotes from these vendors. The County reserves the right to award these similar services to the primary contract vendor, another contract vendor based on the lowest price quoted, or to acquire the services through a separate solicitation.

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3.0 TECHNICAL SPECIFICATIONS

3.1) SCOPE OF WORK

The Miami-Dade Public Library System is developing the Northeast Regional Library, a new library facility currently under construction, located at 2930 Aventura Boulevard, Aventura, FL 33180. This is a 26,000 square foot single story public library that will serve the regional needs of a diverse community and is expected to house a large collection of library materials. The building is divided into two distinct areas: public access, encompassing approximately 80% of the available space, and a non-public/staff-only access areas covering the remaining 20% of the building. Because of its nature, this project will require a substantial acquisition of shelving of various kinds to house the extensive and diverse collection of the library's materials holdings. This Invitation to quote is for the project's required shelving units that are divided into two major categories: wall-mounted stationary perimeter shelving and stand-alone mobile shelving units. In order to maintain compatibility and uniformity of components and parts with existing shelving units already owned by the Miami-Dade Public Library System the offering is required to only include Borroughs Wilsonstak metal shelving component and parts for all wall-mounted stationary perimeter shelving and Brodart wood shelving components and parts for all stand-alone mobile shelving units.

3.2) GENERAL INFORMATION

The line drawings shown below are for representational purposes only and do not indicate style (Dimensions may vary slightly according to manufacturer). The following line drawings represent configurations which should be available within the proposed line.

3.3) PRODUCTS

3.3.1 WALL MOUNTED PERIMETER SINGLE FACED SHELVING:

DESCRIPTION

a. 12"dx36"w x 66"h metal shelving integral back units w/ 4 adjustable shelves and 1 base shelf and 5 sliding book supports
Manufacturer: Borroughs Wilsonstak. Color: Mist Gray

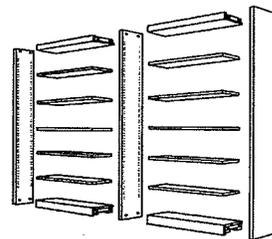
b. 9"d Canopy top brackets.

c. Manufacturer: Borroughs Wilsonstak. Color: Mist Gray
13.75"d x 1.25"thick x various lengths wood veneered canopy tops, hardwood edges, square edge.

d. Manufacturer: Brodart. Color: Clear on Maple
14"d x 67.5"h wood veneered end panels
Manufacturer: Brodart. Color: Clear on Maple

66" High 4 Adjustable Shelves • 1 Base Shelf

Catalog No.	Shelf Depth	Base Depth	Wt.
M6862	8"	8"	58
M686	8"	10"	60
M6962	9"	9"	62
M696	9"	10"	63
M61062	10"	10"	65
M6106	10"	12"	67
M6126	12"	12"	74

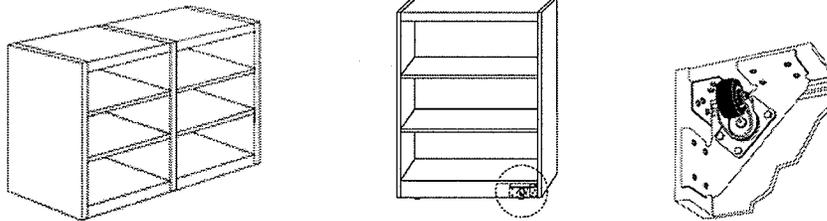


3.3.2 MOBILE DOUBLE FACED SHELVING UNIT (SINGLE & DOUBLE)

Double-faced, Caster Base Shelving, Wood Shelves, Partitions included
48"H, D/F 2 adjustable shelves, 1 base shelf per side.

DESCRIPTION

- a. 24"d x 72"w x 48"h double wood mobile shelving units with 8 adjustable wood shelves and four base shelves
- b. 24"d x 72"w x 48" hall single wood mobile shelving units with 4 adjustable wood shelves and two base shelves
- c. 24"d x 72"w x 48" hall wood mobile shelving units with 8 adjustable shelves and four base shelves, modified to have hinged periodical display tilt and store shelves
- d. 24"d x 72"w x 48" hall wood mobile shelving units with 4 adjustable shelves and two base shelves, modified to have hinged periodical display tilt and store shelves

**3.3.3 BENCH SEATING/SHELVING:****DESCRIPTION**

- a. Shelving bench starter unit with storage underneath 16"d x 36"w x 21"h
- b. 1.5 yards of COM fabric
- c. Shelving bench adder unit with storage underneath 16"d x 36"w x 21"h
- d. 1.5 yards of COM fabric.

3.3.4 CHILDREN'S AREA SHELVING:**DESCRIPTION**

- a. 12"/12" x 66"h integral back units w/ 4 adjustable shelves and 1 base shelf and 5 sliding book support
- b. Canopy top brackets
- c. Wood veneered canopy tops, hardwood edges, square edge
- d. Wood veneered end panels
- e. Shelving bench starter unit with storage underneath 16"d x 36"w x 21"h
- f. 1.5 yards of COM fabric



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- g. Shelving bench adder unit with storage underneath 16"d x 36"w x 21"h
- h. 1.5 yards of COM fabric
- i. 24"d x 72"w x 48"h mobile wood mobile shelving units with 8 adjustable wood shelves and four base shelves, modified to have hinged periodical display tilt and store shelves
- j. 24"d x 72"w x 48" hall wood mobile shelving units with 8 adjustable adjustable wood shelves and four base shelves, modified to have picture book divider type shelving
- k. 24"d x 72"w x 48" hall wood mobile shelving units with 8 adjustable wood shelves and four base shelves, modified to have hanging bag/rod storage type shelving

3.3.5 STAFF AREA STORAGE SHELVING (Manufacturer: Borroughs)

DESCRIPTION

- a. 88 ¼"H X 12"D X 36"W Starter unit, Heavy duty storage shelving
- b. ADDER
- c. 88 ¼"H X 24"D X 36"W Starter unit, Heavy duty storage shelving
- d. ADDER
- e. 72"H X 18"D x 36"W Storage cabinet
- f. 12"/12" x 84"h, IBU shelving units w/ 6 adjustable shelves and 1 base shelf
- g. 12"d steel canopy tops
- h. 12"x 84" Metal end panels

Product Specifications:

1. BORROUGHS WILSONSTAK

MATERIALS AND WORKMANSHIP: Sheet metal is to be cold rolled, Class I Steel. Gauge thickness is U.S. standard with the following minimum requirements:

1. Upright Columns of welded frame: 16 gauge.
2. Top and Bottom Spreaders of welded frame: 16 gauge.
3. Shelves (including base shelf): 18 gauge.
4. Shelf End Brackets: 16 gauge.

All shelving shall be carefully adjusted to the floor and leveled. Wall shelving shall be attached to the walls at the most inconspicuous locations.

TYPE OF BOOKSTACK: Steel Bookstacks shall be cantilever, unit construction design with individual welded frame assemblies as manufactured by Borroughs Corporation, Kalamazoo, Michigan, or approved equal. Starter and adder combinations or welded frame, any other units are not acceptable. Commercial or case-type shelving will not be considered. The modular construction shall be such that all components of a bookstack section may be removed from any range without in any way disturbing the adjacent units, so that any range may be divided for the purpose of rearrangement without the necessity of procuring additional components. Any bracing which prevents insertion of oversize material (past the center line) on any base or adjustable shelf is not acceptable.

WELDED FRAME: Upright columns shall be formed of not less than **16 gauge** steel into channel shape with no less than 1/2" stiffening flanges measuring 2" in the web and 1-1/4" at front and rear surfaces. Uprights are to be perforated with a series of 3/16" x 5/8" slots spaced 1" on vertical centers and located within 9/32" from web or outside of upright. Every fifth and sixth slot shall be perforated differently to ease visual leveling of adjustable shelves and accessories.

Top spreader will consist of not less than **16 gauge** tubular steel shape measuring at least 1" x 2-1/2" in cross section. The spreader is to be wire welded to uprights at concealed locations.

Bottom spreader will consist of not less than **16 gauge** steel channel shape measuring at least 1" x 1-3/4" in cross section. The outer ends will receive weld nuts pre-drilled to receive adjustable floor leveler glides. The spreader is to be wire welded to uprights with open portion of channel positioned upward. Bottom spreader will be equipped with two adjustable floor leveling glides and two neoprene floor caps to provide leveling, and prevent "walking" of stack units. Carpet pins are available upon request.

CLOSED BASE SUPPORT BRACKET: Bracket shall be formed of not less than **16 gauge** steel and shall be designed to fit snugly in and around welded frame upright, and allow adjustability of frame while brackets remain flush to floor.

Brackets shall have a 90° flange along bottom edge which will rest on floor covering. Top and front edge of bracket is to be flanged outward approximately 1/4" and profile shall match that of adjustable shelf end bracket. Bracket shall have a cup impression to prevent overlapping when units are joined. Each impression will have a hole through it to allow the joining of brackets with a fastener contained within the impression to prevent book damage. Brackets are configured for single face and double face applications.

BASE SHELVES: All base shelves shall be formed of not less than **18 gauge** steel into one piece construction, designed to fit snugly into base brackets without need of hardware fasteners. Front height of base shelf shall be 3" and formed as an integral part of shelf. Base shelves, when properly installed, will provide a flush face along base unit.

- **Closed Base Shelf:**

Constructed of one piece and designed to fit snugly around upright columns. Sides of shelf shall have stiffening flanges formed downward to engage base brackets. Double face closed base shelves will be of one piece for both faces with an unobstructed surface between each face.

- **Integral Back Base Shelf:** Designed of a single piece construction incorporating shelf and back. Back is formed 90° upward from shelf base and 1-1/4" high. Top edge of shelf back is formed and configured to accept Borroughs' patented sliding book supports. Side of shelf shall have stiffening flanges formed downward to engage in base brackets.

- **Divider Base Shelf:** Constructed of a one piece shelf and back, with back formed 90° to shelf and 5" high. Shelf is slotted on 1" centers to accept flat type dividers. Side of shelf shall have stiffening flanges formed downward to engage in base brackets.



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SHELF END BRACKET Shelf end brackets shall be designed with a 15° sloped front edge and shall be formed of not less than **16 gauge** steel and all but the rear edge is to be flanged outward approximately 1/4", matching the configuration of the base brackets. Rear edge shall have two (2) crimped hooks at top and a positioning tab at bottom for engaging slots in frame uprights. Two grips are formed into end brackets for securing shelf side flanges. A geometric cup impression matching the base bracket profile is incorporated to prevent bracket overlapping when units are shelved. Bracket shall extend at least 6" above the shelf surface.

ADJUSTABLE SHELVES: All shelves shall support book loads of 50 lbs. per square foot without deflection in excess of 3/16". Adjustable shelves shall be formed of not less than **18 gauge** steel. Nominal depth of shelf shall be 1" greater than actual dimension measured from front of shelf to frame upright.

- **Adjustable Standard Shelf:** Adjustable shelves shall be formed with front and rear 3/4" high box-formed edges, and capable of receiving wire book supports, hook on book supports, and snap-on label holders. Side of shelf to have flanges turned downward at 90° for locking into end bracket grips. Adjustable shelves shall have a minimum clearance between end brackets of 35-3/8".
- **Adjustable Integral Back Shelf:** Adjustable integral back shelves are designed incorporating shelf and back in one piece. Back is formed 90° to shelf and 1-1/4" high. Top edge of shelf back is formed and configured to accept Borroughs' patented sliding divider book supports. Front edge of shelf is box formed 3/4" high, and capable of receiving hook on book supports and snap-on label holders. Side of shelf to be flanged downward at 90° for locking in end bracket grips. Adjustable integral back shelves shall have a minimum clearance between end brackets of 35-3/8".
- **Adjustable Divider Shelf:** Adjustable divider shelves are constructed with the shelf and back formed of one continuous piece. Front edge of shelf is box formed 3/4" high, and capable of receiving snap-on label holders. Shelf back is formed at 90° from shelf and 5" high. Divider shelf is slotted on 1" centers to accept flat type dividers. Side of shelf to be flanged downward at 90° for locking in end bracket grips. Adjustable divider shelves shall have a minimum clearance between end brackets of 35-5/8".

FRAME ACCESSORIES:

TRANSVERSE TOP STRUT Transverse top struts shall provide bracing between bookstack sections on a ratio of one length for every three units of double faced bookstack sections 78" high or higher, non-freestanding units, or units with open bases. Channel shall be of **18 gauge** steel measuring at least 1" x 1-3/4" x 96", and formed into a channel tapered at one end.

UPRIGHT FILLER CHANNEL Upright filler channels shall be formed of not less than **24 gauge** steel. Channels will measure 1" x 1-3/16" in cross section, and fit between bottom and top rails of frame uprights, providing a finished appearance to inside of uprights.

WALL HUNG COLUMN STRIP Wall hung columns are designed to accept all adjustable shelving components and accessories. Wall hung columns are formed in a single piece "U" shaped channel 13/16" x 2" in cross section, and of **16 gauge** steel. Columns are designed to be mounted to a structural surface, and are equipped with a minimum of three (3) 5/16" recessed holes for attachment to structural surface. The 2" face of each column is punched with two rows of 3/16" x 5/8" slots spaced 1" on vertical centers and located from the center line of column 9/32".

TRIANGULAR REINFORCING GUSSET: Triangular reinforcing gussets are designed to give additional support when units are mounted on mobile carriage bases or when additional stabilization is required for seismic conditions. Gussets are designed of one piece construction, and formed of not less than **16 gauge** steel. Gussets are 36" high, with a 1-1/2" return flange along bottom edge. Base depth of gusset matches base brackets.

SHELF ACCESSORIES:

SHELF DIVIDER

Dividers are designed for use on all divider type shelves. Dividers are stamped of not less than **18 gauge** steel, and have the same profile as base brackets and end brackets. Dividers are of one piece design with a hook and position tab formed into bottom edge of divider to match slots in divider shelves, and an additional hook on back edge that engages slot in back of divider shelves creating a rigid partition in shelf. Dividers are 6" high and 10" high, divider depth shall vary according to shelf depth.

SLIDING BOOK SUPPORTS

Sliding book support shall be formed of an injection molded engineering plastic slider block with an attached chrome-plated 3/16" steel wire form 6" high, and 7" or 9" deep. The slider block snaps onto rail of integral back shelf, sliding support backstop or sliding support centerstop, and is easily moved when force is applied near the rail but is self-locking against book backs.

- **Wire Book Support:**

Wire book supports are 6" high and shall be made from one continuous 3/16" steel wire, formed with a "W" shape, 6" high, with top ends formed at 90°, and chrome-plated. Wire book supports are designed in two depths, and are used on the underside of shelf above, locking into the shelf box edge front and back, as well as steel canopy tops.

- **Steel Findable Book Support:**

Findable book supports of 6" or 9" height as specified shall be designed of not less than **18 gauge** steel and formed to match shelf end bracket profile, and include non-skid composition cork on base. Book supports are designed to be unattached and used on the surface of shelves. Paint to match shelving color.

ADJUSTABLE SHELF BACKSTOPS:

Adjustable shelf backstops shall be made of **18 gauge** steel and 3-1/32" high with return stiffening flanges and hooks for engaging upright column slots. Backstops are designed to be self-hanging and independent of shelves and/or brackets, so the shelves can be raised or lowered without disturbing backstop. Backstops may be used in same slots as shelf brackets.

- **Sliding Support Backstops:**

Sliding support backstops shall be made of **18 gauge** steel and 3-7/64" high with a top hem formed and configured to accept Borroughs' patented sliding book support. Bottom of backstop shall have a return stiffening flange and ends shall have hooks for engaging slots in frame uprights. Backstops are self-hanging and independent of shelves and/or brackets and are designed for single sided entry.

- **Sliding Support Centerstops:**

Sliding support centerstops shall be extruded aluminum in the shape of a "U" channel. The channel sides are configured to act as rails for back-to-back sliding book supports on double entry bases. Centerstop is 1-1/4" high and is used on closed base shelves only. Centerstop is designed to fit snugly between opening in upright channels and flush to base shelf surface.

ACCESSORIES**STEEL END PANEL**

Steel end panels shall extend full width and height of unit. End panels shall consist of one piece **18 gauge** steel and formed into flush profile with 1-1/2" square edge and exposed return flange of not less than 3". Top and bottom of each end panel shall be tightly closed with top and bottom fillers welded in place. Centers of double faced panels shall be equipped with full height channels for attaching to frame uprights and to deaden sound and eliminate "oil canning". Steel end panels are available in smooth or patterned steel.

SOLID STEEL BACK

Solid steel backs shall be **22 gauge**, and designed so one piece completely fills the space between the upright channels from the base shelf to the top of the unit. Backs are provided with upright fillers for installation of backs and to help diminish light penetration through the unit.

CANOPY BRACKET FOR WOOD TOP

Canopy top brackets for wood tops consist of two pieces: a canopy top bracket of **14 gauge** steel, and an 8" canopy side angle of **20 gauge** steel. Canopy top brackets are stamped of a single piece with one hook and one positioning tab along back edge to engage in frame slots. Canopy top brackets are 3" x 6-7/8" and configured such that they provide little obstruction from unit to unit in ranges. Canopy side angles are 6-5/16" long with each side of angle formed at 90° and 1-1/16" wide. One flange has ovals matching canopy bracket and the other flange has two (2) 1/4" diameter holes for attachment to laminated or wood tops. Canopy brackets for wood tops are complete with hardware.



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HIGH PRESSURE LAMINATE CANOPY TOPS

HPL (High Pressure Laminate) canopy tops or counter tops shall be continuous tops with high pressure laminate as selected on top and edges, over particle board core. Tops shall have balancing sheet adhered to underside. Tops, when spliced, will have hidden splice joints. Tops are supported by "canopy top brackets for wood tops" at a ratio of one pair per unit per side.

HIGH PRESSURE LAMINATE END PANEL

HPL (High Pressure Laminated) end panels shall extend full width and height of unit. The laminate shall fully cover the particle board core. Thickness as specified.

CORNER FILLER

Corner fillers provide a closed area where two single face units along the wall are placed at right angles to each other. Corner fillers shall be constructed of not less than **18 gauge** steel. Fillers consist of two panels and a tightly fitting top. Fillers are constructed the same height as abutting frames, and depth must **not** be less than actual dimension of bases. Corner fillers are attached to abutting frame uprights. When hinged periodical shelves are at the intersection of two units, add 2" to nominal base depth for corner filler to prevent interference of hinged shelf with components on abutting frames. Corner fillers may be ordered in custom sizes to fill space. Contact factory for application assistance.

INTERMEDIATE WALL FILLER

Intermediate wall fillers provide a closed area when double entry units are to be installed perpendicular to single entry units along a wall, or when an obstruction along a wall requires a cosmetic and harmonious concealing. Intermediate fillers shall be constructed of not less than **18 gauge** steel. Fillers consist of two side panels, a front panel and a tight fitting top. Fillers are constructed the same height as frames, and depth must **not** be less than actual depth of adjoining bases. Intermediate fillers are attached to abutting frame uprights. When hinged periodical units are present, add 2" to filler in depth at side where periodical units are located to prevent interference with components on abutting frames. Intermediate fillers may be customized to fit specified applications. Contact factory for application assistance.

FIXED PERIODICAL SHELF

Shelves shall be equipped with adjustable alternating display and storage shelves. Storage shelves shall be 12" deep, **18 gauge** steel; on inverted brackets, **14 gauge** steel. Display shelves of **18 gauge** steel shall have 11" actual heights with a 1" flange at the bottom and equipped with brackets of **16 gauge** steel to effect a slope of approximately 30° from vertical.

HINGED PERIODICAL SHELF

Shelves shall consist of sloping display shelf hinged to storage shelf and base shelf brackets. Display shelves shall have 14" actual height and be hinged in such a manner as to provide a clear storage height of 8". Lower edge of display shelf shall have flange and turned up lip to provide a 1-3/8" clearance behind lip. Display shelves shall be supplied with rubber tips at top and bottom corners for sound deadening, and shall stand without holding when in open position. Display and storage shelves to be of **18 gauge** steel. Pivots and shelf brackets to be of **16 gauge** steel.

SLIDING REFERENCE SHELF

Shelves, made of **18 gauge** steel, shall be attached to the underside of book shelves where specified and shall extend the same depth as shelf above when fully extended. They shall operate on ball bearing extension slides. Shelves shall be single entry only, as double acting shelves prevent simultaneous use on both sides of a freestanding range.

SHELF LABEL HOLDER

Shelf label holders shall be made from clear butyrate plastic, and allow usage of cards 5/8" x 5". Label holder will be 3/4" x 5" and configured to snap over any adjustable shelf with a front edge box formed 3/4" high.

CARD HOLDER

Card holders shall be plated steel of size to hold 3" x 5" cards. Two (2) shall be required for each exposed double faced end panel. Locate card holders as directed by architect and/or owner.

FINISH

All parts to be thoroughly cleaned, neutralized, given a slight etch for good adhesion and an adherent phosphate coating. The powder coat finish of selected color to be electrostatically applied and baked at appropriate temperatures. Finish must withstand ASTM Impact Resistance test, Conical Mandrel Bend test, and other rigid powder coat paint specifications. For more complete information, please refer to our Paint Application/Paint Film Performance General Specifications.

COLOR

Color to be selected from manufacturer's standard colors, but not necessarily limited thereto. Indicate additional cost for special match color.

WARRANTY

Manufacturer shall extend a five-year limited warranty against, manufacturing defects in material and workmanship from the date of purchase to Miami-Dade County.

2. BRODART WOOD SHELVING GENERAL SPECIFICATIONS**CONSTRUCTION**

Shelving construction is modular type, utilizing all natural hardwoods. No particleboard or synthetic materials will be used. Shelving units are designed with the starter and adder concept and measure 36" from center to center of the uprights. Oak and Maple are the standard wood species for Brodart shelving.

END PANELS

End panels are 1" thick, 9-ply Formaldehyde-free hardwood veneer core plywood. All exposed vertical and top edges are banded with matching solid Northern-grown Oak or Maple hardwood. Edges are square, but eased. Vertical rows of holes are drilled near the front and rear of each panel for shelf adjustment on 32mm centers. Panels are drilled at front, rear, top, and bottom for embedding internal and external threaded bushings. Tops and bases are attached to end panels with 5/16" - 18 x 2" hex-head bolts and washers. Lag bolts or wood screws are not used. Clip and metal strip style shelf attachments are available if specified.

INTERMEDIATE UPRIGHTS

Intermediate uprights are 1" thick, 9-ply Formaldehyde-free hardwood veneer core plywood. All exposed vertical and top edges are banded with matching solid Northern-grown Oak or Maple hardwood. Edges are square, but eased. Shelf pinholes are bored on both sides of the panel but staggered so that pins can be deeply seated. Panels are drilled through at front, rear, top, and bottom for attachment of tops and bases with 5/16"-18 x 4-1/2" hex-head bolts, nuts, and washers. Clip and metal strip style shelf attachments are available if specified.

BASE

The base front is 4" H X 3/4" thick solid Northern-grown Oak or Maple hardwood. A 2" x 3/4" rail is tenoned full-length to the inside of the front. Bolting cleats 1-1/4" x 1-1/4" are glued and stapled perpendicular at the ends of the rail and drilled to allow assembly bolts to pass through. A second full-length rail is glued and stapled to the rear of the bolting cleats for support and proper alignment. Bases are manufactured so the base shelf rests on the bolting cleats set behind and flush with the top of the base front.

ATTACHMENT

Four bolts are used to attach each single-faced base or top, except for 16" D single-faced units, on which six bolts are used. Eight bolts are used to attach each double-faced base or top, except for 32"D double-faced units, on which twelve bolts are used. All hardware is concealed from view after assembly. Each single-faced unit is supplied with a metal bracket, lead anchor, and screws for fastening to the wall. Double-faced ranges that do not have partitions receive two steel sway bars per range, 46-7/8" long and 5/16" square. These attach to the starter panel at both sides of the range and the adjoining intermediate panel with screws.

BACKS AND PARTITIONS



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Backs and partitions are constructed of 3-ply or 5-ply furniture-grade Oak or Maple veneered plywood finished to match shelving. Backs are finished on one side and used with single-faced shelving. Partitions are used with double-faced shelving, and therefore finished on both sides. Economical painted backs and partitions are also available upon request.

Note: Backs and partitions do not function with "Book-Stop" shelving.

Note: Clip and Strip shelving is available for Wood Shelf units **ONLY** and can be ordered by changing the **S1** prefix on the starter unit to **S3**, and changing the **S2** prefix on the adder unit to **S4**. I.e.: **S3-861-S00** or **S4-861-S00**.

WOOD SHELVING TOPS

Cornice tops have a 2-1/8" fascia, 3/4" thick, of solid Northern-grown Oak or Maple hardwood banded to a 3/4" 7-ply hardwood plywood panel of specified depth. The top front corner of the fascia has a 1/8" radius. On the inside surface of the top at each end, butted to the fascia, is a solid hardwood bolting cleat 1-1/4" x 1-1/4" that is both glued and stapled. For additional strength, a 4" cleat is added at the intersection of the fascia and top panel. Bolting cleats are drilled to allow assembly bolts to pass through.

Note: Tops on 72"H, 82"H, and 90"H units are inverted

SUB TOPS FOR CONTINUOUS SHELVING TOPS

Sub-Top

Sub tops are constructed using solid hardwood cleats and plywood components. Tops have a 2-1/8" fascia, 3/4" thick, of solid Northern-grown Oak or Maple hardwood banded to the front.

Note: Sub-tops for shelving (to accept continuous HPL Tops – sold separately) are available and can be ordered by changing the **S00** extension on the catalog number to **S02**. I.e.: **S1-861-S02**.

INDIVIDUAL PLASTIC (HPL) TOPS

Cornice tops have a 2-1/8" fascia, 3/4" thick, of solid Northern-grown Oak or Maple hardwood banded to a 3/4" 3-ply 45# density particleboard panel of specified depth, that consists of a top surface of .050" thick high-pressure laminate, with a backing sheet not less than .020" thick for balanced construction. Plastic laminate has a lo-glare finish resistant to scratches, fading, and staining that meets or exceeds NEMA standards.

Note: Individual HPL tops for shelving are available and can be ordered by changing the **S00** extension on the catalog number to **S03**. I.e.: **S1-861-S03 Individual Plastic (HPL) Top**

SHELVING TOPS (Plastic and Continuous)

To order wood shelving with individual plastic tops use the standard shelving part number, changing the S00 to S03. Tops are available in 42" and 60" H units. If 72" or 82" is required, order as M03. To order wood shelving with sub tops for use with continuous shelving tops, use the standard shelving part number changing the S00 to S02. The sub tops are available in 42", 48", and 60" H units.

Hardwood Shelving Wood Shelving

General Specifications – Shelves & Mobile Units

WOOD SHELVES

Shelves are 3/4" thick, glued-up solid Northern-grown Oak or Maple hardwood. Random widths no more than 4" or less than 1-1/2" are used. To ensure adequate support for heavy volumes, no substitute for solid hardwood is permitted. Adjustable shelves are grooved 11/32" diameter half round on the underside to set firmly on 1" long, 5/16" diameter threaded shelf pins, cadmium-plated. Shelf depths are nominal.

OMEGA (STEEL) SHELVES

Omega (steel) shelves are designed to fit Brodart's wood shelving units. These shelves are 18-gauge steel stamped with notches in the bottom edge to fit over shelf pins. The front and back edges are triple bent for strength and to eliminate sharp edges. Shelves are electrostatic powder coat painted with epoxy paint and oven cured. Shelf accepts spring-type overhead wire book support. Units are supplied with a wood base shelf. Omega shelves are available in many standard and optional colors - please call for selection.

OMEGA "BOOK-STOP" STEEL SHELVES

Book-Stop Omega (metal) Shelf

Omega "Book-Stop" steel shelves are designed to fit Brodart's wood-shelving units. These shelves are 18-gauge steel stamped with notches in the bottom edge to fit over shelf pins. The front and back edges are triple bent for strength and to eliminate sharp edges. The back edge of the shelf is bent upward to form a 90° angle, 1-5/8" H above the shelf surface to function as a book stop. Shelves are electrostatic powder coat painted with epoxy paint and oven cured. Units are supplied with a metal base shelf. Omega shelves are available in many standard and optional colors - please call for selection.

Note: Backs and partitions do not function with "Book-Stop" shelving.

MOBILE SHELVING UNITS

Mobile Shelving is available on 42", 48", and 60 ½" units. Shelving construction is the same as the standard shelving with the exception of the base. The base facing is 4-3/8" H, receives four reinforced 14 gauge corner brackets with four 2-1/3" heavy-duty swivel casters attached to a 14 gauge caster bracket. Corner brackets are attached to the end panel and the base facing. The caster assembly is hidden within the base, giving the appearance of standard unit. All mobile units receive partitions, with the exception of Omega Book Stop units, which receive sway braces. Units are offered as starter or starter/adder only.

Shelving Backs

Except where specified, all single-faced shelving is supplied without backs. When specified, single-faced shelving is supplied with full-height and full width plywood backs, 1/4" thick. Backs Partitions fit into rabbets in the end panels, intermediates, tops, and base, so that edges are concealed from view after installation.

Shelving Partitions

Except where specified, all double-faced shelving is supplied without partitions. When specified, double-faced shelving is supplied with full-height and full width plywood partitions, 1/4" thick. Partitions fit into rabbets in the end panels, intermediates, tops, and base, so that edges are concealed from view after installation.

END PANELS: STEEL SHELVING

End panels are 1-3/16" thick, 3-ply particleboard with select oak-veneer faces. All edges are externally banded with 5/8" solid red-oak bullnose edge bands. All edges are eased. End panels are not machined. No fastening hardware is provided with end panels.

3. ADDITIONAL ACCESSORIES

- 3.1 Shelving units manufacturers shall have available accessories, such as, but not limited to: brackets, dividers, hanging rods, etc.

4. ADA COMPLIANCE

- 4.1 All shelving units shall conform to ADA (Americans with Disabilities Act) guidelines.

5. WARRANTY

- 5.1 The shelving units shall have a 25 year warranty, Northern grown wood, no particle board allowed in unit, units must include partition, individual runs of mobile units cannot exceed 6 feet in length due to weight and maneuverability issues – must include minimum of 12 metal colors, metal shelf must be triple bend for strength and to accept overhead wire books supports.
Please see attached anti-microbial finish requirement.
- 5.2 All products shall have a non-obsolescence guarantee. Product shall be compatible and interchangeable with installed products.
- 5.3 The Warranty on high wear parts shall be a minimum of 5 years
- 5.4 All warranty repair/replacements shall include labor associated to replace the defective parts or components at no charge to the county.
- 5.5 Warranties shall be signed by the authorized representative of the manufacturer.
- 5.6 Warranties accompanied by document authenticating the signer as an authorized representative of the guarantor shall be presented to the ISD Project Manager upon the completion of the project.
- 5.7 The vendor shall guarantee that the shelving units are free from any defects in material and workmanship from the date of delivery.



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SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Firm Name of Prime Contractor/Respondent _____
Project/Contract Number _____

FEIN # _____

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all bidders/respondents on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders/respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The bidder/respondent who is awarded this bid/contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The bidder/respondent should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the bottom of the form.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors. In the event that the successful bidder demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the successful bidder shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.
(Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)							Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)						
			Race/Ethnicity							Race/Ethnicity						
			Gender	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	Gender	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other
			M	F					M	F						
Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/Materials/ Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)							Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)						
			Race/Ethnicity							Race/Ethnicity						
			Gender	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	Gender	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other
			M	F					M	F						

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to Contracting/User department or on-line to Small Business Development of the Department of Regulatory and Economic Resources Department at <http://new.miamidade.gov/business/business-development.asp>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

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