Small Business Development Division

Project Worksheet

Project/Contract Title: PROFESSIONAL INTERPRETING AND TRANSLATION SERVICES
Project/Contract No: RQID1400057
Department: INTERNAL SERVICES DEPARTMENT
Estimated Cost of Project/Bid: $584,255.00

Received Date: 03/24/2014

Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of professional interpreting and translation services in conjunction with the County's needs on an as needed when needed basis.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE</td>
<td></td>
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</tbody>
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Reasons for Recommendation

BID PREFERENCE

This project meets all the criteria set forth in L.O. # 3-41.

There are two (2) SBE firms certified in the required Commodity Code.

Commodity Code: 96172-Translation Services

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
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</table>

Living Wages: YES [x] NO

Responsible Wages: YES [x] NO

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside

Set Aside Level 1

Trade Set Aside (MCC)

No Measure Deferred

CWP Selection Factor 3/26/14