



# Small Business Development Division Project Worksheet

Project/Contract Title: CAR SHARING PROGRAM  
 Project/Contract No: RQID1400062  
 Department: INTERNAL SERVICES DEPARTMENT  
 Estimated Cost of Project/Bid: \$250,000.00

Funding Source: PROPRIETARY/GENERAL FUNDS

Received Date: 03/05/2014

Resubmittal Date(s):

Description of Project/Bid: To establish a contract soliciting proposals from experienced and qualified firms to provide a car sharing program ("Program") based in Downtown Miami. The Program shall supplant existing County-owned pool/loaner vehicles currently issued to County employees from the County-owned facility located at 201 NW 1st Street, Miami, Florida, adjacent to the Stephen P. Clark Center/Government Center ("Government Center"). The purpose of this solicitation is to obtain a car sharing program which improves efficiency and reduces the costs of maintaining and operating government owned vehicles.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Selection Factor	SBE	

**Reasons for Recommendation**

SELECTION FACTOR

This project meets all the criteria set forth in I.O. # 3-41.

The four (4) SBE firms certified in the required Commodity Codes were polled, (with the related (unique) scopes of services and minimum requirements); none responded in the affirmative.

Commodity Code: 07000-Automotive Vehicles And Related Transportation Equipment (Including Trailers); 91896-Transportation Consulting; 92593-Traffic And Transportation Engineering

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
<b>Total</b>				

Living Wages: YES  NO

Responsible Wages: YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		3/10/14 Date