

Small Business Development Division
Project Worksheet

Project/Contract Title:	CARBONLESS FANAPART FORMS
Project/Contract No:	RQID1400112
Department:	CLERK OF COURTS
Estimated Cost of Project/Bid:	\$515,000.00

Funding Source: VARIOUS
Received Date: 06/10/2014

Estimated Cost of Project/Bid: \$515,000.00**Resubmittal Date(s):**

Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of single part and multi part carbonless fanpart printed forms in conjunction with the County's needs on an as needed when needed basis.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE	

Reasons for Recommendation

BID PREFERENCE

This project meets all the criteria set forth in I.O. # 3-41.

The eight (8) SBE firms certified in the required Commodity Codes were polled; one responded in the affirmative (as able to meet the stipulated requirements).

Commodity Code: 96612-Forms, Printed (All Kinds)

Small Business Contract Measure Recommendation

<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
Total				

Living Wages: YES ☐ NO ☐

Responsible Wages: YES ☐ NO ☐

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____ **Tier 2 Set Aside** _____

Set Aside _____ **Level 1** _____ **Level 2** _____ **Level 3** _____

Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____

No Measure _____ Deferred 4 Selection Factor _____

CWP _____ *[Signature]* 6/12/14

SBD Director

Date _____