

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. IB9024-4/13-3
 Contract

Re-Bid Other-Accessing LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: RQID1400120 TERM OF CONTRACT 60 MONTH(S)

Requisition /Project Title: Rental of Holiday Decorations (MIA)

Description: To establish a contract for competitive pricing to procure holiday decorations for Miami International Airport.

Issuing Department: ISD,PM Contact Person: Sherry Clentscale Phone: 305-375-2179
 Estimate Cost: \$400,000 GENERAL FEDERAL OTHER
 Funding Source: X-Proprietary funds

ANALYSIS

Commodity Codes: 578-25			
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.			
	EXISTING	2ND YEAR	3RD YEAR
Contractor:			
Small Business Enterprise:			
Contract Value:	\$	\$	\$
Comments:			
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO			

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation:

Signed: <i>Sherry Clentscale</i>	Date sent to DBD: 6/30/14
	Date returned to DPM:

RECEIVED
 DEPT. BUSINESS DEV.
 2014 JUN 30 PM 1:29

SECTION 2 - SPECIAL TERMS AND CONDITIONS

Rental of Holiday Decorations (Christmas) for Miami-Dade Aviation Department

2.1 PURPOSE: TO ESTABLISH A CONTRACT FOR A COUNTY DEPARTMENT

The purpose of this solicitation is to establish a contract for the Rental of Holiday Decoration (Christmas) for the Exterior and Interior areas at the Miami International Airport; which will include the furnishing, installation, and removal of the decoration for the Aviation Department, in conjunction with the County's needs.

2.2 TERM OF CONTRACT: FIVE (5) YEARS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Procurement Management, Purchasing Division; and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the five year period.

2.3 OPTION TO RENEW

Intentionally Omitted

2.4 METHOD OF AWARD: To Single Lowest Vendor In The Aggregate

Award of this contract will be made to the responsive, responsible vendor who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a vendor fails to submit an offer on all items, its overall offer will be rejected. The County will award the total contract to a single vendor.

2.5 MINIMUM QUALIFICATION REQUIREMENT(S)

To be eligible for award, bidder(s) shall be capable of meeting the following minimum qualification requirement.

2.5.1 Art work

Bidder must provide artwork or picture of items they will be supplying with bid proposal.

2.6 PRICES SHALL BE FIXED WITH ADJUSTMENTS ALLOWED BASED ON GOVERNMENTAL PRICE INDEX:

If the vendor is awarded a contract under this solicitation, the prices proposed by the vendor shall remain fixed for the term of the contract. The only exception in this regard is that this fixed price shall be adjusted upward or downward based on the following price index list:

The latest Consumer Price index (CPI), for All Items Table 10- All Urban Consumers in the Miami, FL area.

It should be noted that requests for price adjustments may affect the primary vendor's designation status dependent upon vendor responses to notice of the index change.

It shall be further understood that the County reserves the right to reject any price adjustments submitted by the vendor and/or to terminate the contract with the vendor based on such price adjustments.

2.7 METHOD OF PAYMENT: LUMP SUM PAYMENT AFTER WORK IS COMPLETED

Upon completion and acceptance of the work required in conjunction with this contract, the vendor(s) shall submit one lump sum invoice that reflects the total value of the contract. This invoice shall be submitted to the County user department(s) that accessed the contract through a purchase order.

All invoices shall contain the following basic information:

I. Vendor Information:

- The name of the business organization as specified on the contract between Miami-Dade County and vendor
- Date of invoice
- Invoice number
- Vendor's Federal Identification Number on file with Miami-Dade County

II. County Information:

- Miami-Dade County Release Purchase Order or Small Purchase Order Number

III. Pricing Information:

- Unit price of the goods, services or property provided
- Extended total price of the goods, services or property
- Applicable discounts

IV. Goods or Services Provided per Contract:

- Description
- Quantity

V. Delivery Information:

- Delivery terms set forth within the Miami-Dade County Release Purchase Order
- Location and date of delivery of goods, services or property

VI. Failure to Comply:

Failure to submit invoices in the prescribed manner will delay payment.

2.8 CONTACT PERSONS:

For any additional information regarding the specifications and requirements of this solicitation and resultant contract, Contact: Sherry Clentscale, at (305) 375-2179, or e-mail, sclements@miamidade.gov.

2.9 EXAMINATION OF SITE (RECOMMENDED)

Prior to submitting its offer it is recommended that the vendor visit the site of the proposed work and become familiar with any conditions which may in any manner affect the work to be done or affect the equipment, materials and labor required. The vendor is also advised to examine carefully the drawings and specifications and to become thoroughly aware regarding any and all conditions and requirements that may in any manner affect the work to be performed under the contract. No additional allowances will be made because of lack of knowledge of these conditions.

A Site visit will be held on Date, at Time at the Miami-International Airport, 4331 NW 22nd Street, Building 3030(2nd Floor, 'B' Wing) Miami, Florida 33122. Please contact _____ at 305-_____ for directions.

2.10 INDEMNIFICATION AND INSURANCE (11) –CONTRACTOR/MAINTENANCE/REPAIR

Provider shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The vendor shall furnish to the Vendor Assistance Section, Internal Services Department, Administration Division, 111 NW 1st Street, Suite 1300, Miami, Florida 33128-1989, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Worker's Compensation Insurance for all employees of the vendor as required by Florida Statute 440.
- B. Commercial General Liability Insurance in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than *\$500,000 combined single limit per occurrence for bodily injury and property damage.

****Under no circumstances are Contractors permitted on the Aviation Department, Aircraft Operating Airside (A.O.A) at Miami International Airport without increasing automobile coverage to \$5 million. Only vehicles owned or leased by a company will be authorized. Vehicles owned by individuals will not be authorized. \$1 million limit applies at all other airports.**

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "B" as to management, and no less than "Class V" as to financial strength, by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Financial Services and are members of the Florida Guaranty Fund.

Certificates will indicate no modification or change in insurance shall be made without thirty (30) days in advance notice to the certificate holder.

**NOTE CERTIFICATE HOLDER MUST READ: MIAMI-DADE COUNTY
111 NW 1ST STREET
SUITE 2340
MIAMI, FL 33128**

Compliance with the foregoing requirements shall not relieve the vendor of his liability and obligation under this section or under any other section of this agreement.

The vendor shall submit a certificate of insurance within ten (10) business days after notification of recommendation to award. If certificate does not include the coverages outlined in the terms and conditions of this solicitation, the vendor shall be given an additional five (5) business days to submit a corrected certificate to the County. Failure of the vendor to provide the required certificate of insurance within fifteen (15) business days, may result in the vendor being deemed non-responsible and the issuance of a new award recommendation.

The vendor shall be responsible for assuring that the insurance certificate required in conjunction with this Section remain in force for the duration of the contractual period; If insurance certificates are scheduled to expire during the contractual period, the vendor shall be responsible for submitting new or renewed insurance certificates to the County at a minimum of thirty (30) calendar days in advance of such expiration. In the event that expired certificates are not replaced with new or renewed certificates which cover the contractual period, the County shall suspend the contract until such time as the new or renewed certificates are received by the County in the manner prescribed in the solicitation; provided, however, that this suspended period does not exceed thirty (30) calendar days. If such suspension exceeds thirty (30) calendar days, the County may, at its sole discretion, terminate this contract for default.

2.11 ADDITIONAL ITEMS OR UNITS MAY BE RENTED/PURCHASED DURING CONTRACT PERIOD

Although this solicitation and resultant contract states a specific or an estimated number of items or units to be rented /purchased by the Miami-Dade Aviation Department, it is understood and agreed that the County may, during the term of the contract, acquire additional items or units from the successful bidder on a per quote basis.

2.12 FURNISH AND INSTALL REQUIREMENTS

The specifications and/or statement of work contained within this solicitation describe the various functions and classes of work required as necessary for the completion of the project. Any omissions of inherent technical functions or classes of work within the specifications and/or statement of work shall not relieve the bidder from furnishing, installing or performing such work where required to the satisfactory completion of the project.

2.13 LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE VENDOR

Unless otherwise provided in Section 3 (entitled "Technical Specifications"), of this solicitation the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

SECTION 3 – TECHNICAL SPECIFICATIONS*Rental of Holiday Decorations (Christmas) for Miami-Dade Aviation Department***3.1 SCOPE OF WORK**

Rental of holiday decorations, furnish, deliver, install and take down for Miami-Dade Aviation Department (MDAD).

Decorate exterior and interior areas of Miami-International Airport, such as building exteriors and interiors, landscape, roadways, and any other structure or facility as may be required.

All installations and take downs are to be accomplished Monday thru Friday during the hours of 6:00 PM through 6:00 AM, or as directed or approved by the MDAD Project Manager. Employees must wear company uniforms and company identification badges while working.

3.2 EXTERIOR: Central Boulevard – Airport Entrance:**3.2-A Toy Soldiers**

Wooden or fiberglass Toy Soldiers - 18' to 20' feet high, three dimensional- One side facing incoming traffic. No plastic blow ups will be accepted.

- Colors and design of toy soldier shall be as directed and approved by MDAD before manufacturing and production.

Submittal format after award: Photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installation. MDAD, only, shall determine the submittal format.

Optional: White Snowflakes

Three-dimensional snowflakes, made of 7 layers, in 3 different sizes:

- 3.2A.1 One at 5 ft. diameter with a minimum of 3,850 white lights.
- 3.2A.2 One at 6 ft. diameter with a minimum of 4,650 white lights.
- 3.2A.3 One at 6.5 ft. diameter with a minimum of 5,600 white lights.

- The snowflakes shall be crystal-acrylic-sculptures (no rope light decorations) with a white aluminum frame and white cables. The power cable and transformer shall be included. The snowflakes shall be fixed on a steel structure, color to be determined by MDAD. All exposed extension cords, cables and wires shall be white or as directed by MDAD.

Submittal format after award: Photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installation. MDAD, only, shall determine the submittal format.

3.2-B. Royal Palm Light Wrap

- Royal Palm trunks shall be wrapped in clear, high quality miniature lights, or other quality as approved by MDAD. Wrap shall begin at the bottom of the trunk and continue up to 12 in. from the where the gray wood ends. Each wrap shall be spaced 3 in. apart.
- The final top 12 inches of the gray wood shall be wrapped with a 12 in. wide solid, tight wrap of yellow or amber colored miniature lights, or other color as approved by MDAD. This should create a "burst" or "crown" effect.
- No trimming or removal of palm fronds is allowed without approval from MDAD.
- The palm trunk shall not be pierced in any way in the installation of the lights (i.e. no nails, staples, screws or similar hardware) unless expressly approved in advance by MDAD.

Submittal format after award: Photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installation. MDAD, only, shall determine the submittal format.

3.2-C Optional 1: LED C7 Lights

3.2-D Optional 2: Gel Light Filters

Custom removable red and green gel light filter assemblies to be attached to existing landscape light structure. *No Substitute.*

Assembly and disassembly shall be per manufacturer's instructions manual. Do not Dislodge, remove, or break the existing gasket seal under the lens holder.

INTERIOR: North, Central, and South Terminal**3.2-E. 12 Ft. Garland Ornament Bars**

PVC green garland 16 – 18 ft. with a minimum of 950 tips, fire retardant material. Garland shall hang in two deep curves/swages, no more than 3 ft. from the ceiling. Garland shall be fixed on a bar, diameter 1-3 in., 12 ft. long. Bar shall be colored silver-grey. There shall be a finial at both ends of the bar, design to be selected and approved by MDAD.

- Bar will be hung from suspended ceiling.
- Garland shall be decorated with approximately 72 ball ornaments at 4 in. and 6 in. diameter in equal quantities. Colors shall be silver shiny, silver matte, dark blue shiny and dark blue matte in equal quantities.
- Garland shall also be decorated with a center ball decoration made of a cluster of 15 ornaments. One 20 in. long finial in silver, 4 balls at 6 in. diameter in silver shiny, 3 balls at 4 in. diameter in silver matte and 7 balls at 3 in. diameter in dark blue matte and shiny. The ball decoration is fixed in the center of the garland with a large bow made of blue wire edged organza ribbon with ribbon streamers 2 – 3 ft. long. Ribbon is 6 in. wide.
- All ornaments, balls and finials shall be shatterproof and fire retardant.
- Clearance from bottom of ball decoration to floor shall be 9 ft. minimum.
- Color options may be changed as determined by MDAD at their sole discretion.

Submittal format after award: Photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installation. MDAD, only, shall determine the submittal format.

3.2-F. 12 Ft. Garland Ornament and Snowflake Bars

PVC green garland 12 ft. with a minimum of 950 tips, fire retardant material. Garland shall hang straight horizontally on a fixed bar, diameter 1-3 in., 12 ft. long. Bar shall be colored silver-grey. There shall be a finial at both ends of the bar, design to be selected and approved by MDAD.

- Bar will be hung from suspended ceiling.

- Garland shall be decorated with approximately 48 ball ornaments at 4 in. and 6 in. diameter in equal quantities. Colors shall be silver shiny, silver matte, dark blue shiny and dark blue matte in equal quantities.
- Under the garland hang, 5 glittered aluminum, three-dimensional, white snowflakes: Three at 20 in. diameter and 2 at 28 in. diameter. Hang evenly spaced along the bar in staggered heights, not to exceed more than 3ft from the ceiling.
- All ornaments, balls and finials shall be shatterproof and fire retardant.
- Clearance from bottom of snowflake to floor shall be 9 ft. minimum.
- Color options may be changed as determined by MDAD at their sole discretion.

Submittal format after award: Photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installation. MDAD, only, shall determine the submittal format.

3.2-G. 10 Ft. Christmas Trees

Lighted, decorated artificial green Christmas tree of ready shaped, fire retardant material. Tree base diameter shall be a minimum of 60 in. on a tilt-free metal stand or base. It shall have a minimum of 4,800 tips and a minimum of 1,000 LED-crystal lights (UL certified) in warm white.

- The tree shall be decorated with one 20 – 25 in. tree topper in silver. It shall also be decorated with a minimum of 185 balls, 20 finials and 20 three-dimensional snowflakes as follows:
 - 15 balls at 8 in. diameter in silver shiny
 - 70 balls at 6 in. diameter in silver matte
 - 50 balls at 3 in. diameter in dark blue matte and shiny
 - 50 balls at 3 in. diameter in aqua matte and shiny
 - 20 finials at 6 in. length in silver
 - 20 3-D snowflakes at 9 in. diameter in glitter iridescent
- Ornament arrangement concept: Smaller ones at the top and larger at the bottom.
- Between the bottom of the tree foliage and the floor, shall be a continuous circle of ball ornaments, 8 in. diameter or larger to fill the space, in order to conceal the view on the metal stand. Color shall be silver shiny and matte.
- All balls, ornaments and tree topper shall be shatterproof and fire retardant.

- Color options, as well as ornament designs, may be changed as determined by MDAD at their sole discretion.

Submittal format after award: Photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installation. MDAD, only, shall determine the submittal format.

3.2-H. Menorah

- The Menorah shall be electrical and 4.5 to 5.5 ft. high from floor to top of the center bulb, with appropriate bulbs and floor skirt. Menorah and skirt design and color to be approved by MDAD.

Submittal format after award: photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installing. MDAD, only, shall determine the submittal format.

3.2-I Lighted Crystal Snowflakes, 'E' and 'H' Information Center

LED-crystal lighted snowflakes, 3 per booth, 1 at 24 in. diameter with a minimum of 150 white lights and 2 at 32 in. diameter with a minimum of 250 white lights each, hanging in staggered heights, no more than 3ft from the ceiling to bottom of snowflakes.

- Lights shall be steady, no blinking or flickering lights.
- The snowflakes shall be crystal-acrylic-sculptures (no rope light decorations) with a white aluminum frame and white cables.
- The power cable and transformer shall be included.
- Color options, as well as designs, may be changed as determined by MDAD at their sole discretion.

Submittal format after award: photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installing. MDAD, only, shall determine the submittal format.

3.2-J Lighted Garland, 'J' Information Center

PVC green garland, 45 ft. long, with a minimum of 2,400 tips, fire retardant material with a minimum of 500 LED-crystal lights (UL certified), warm white, including all necessary extension cords, t-connectors and coupling constructions. The garland shall be hung around the ceiling from the information center.

Garland shall be decorated with approximately 300 balls at 4 in. and 6 in. diameter in equal quantities. Colors shall be silver shiny, silver matte, dark blue shiny and dark blue matte in equal quantities.

All ornaments and balls shall be shatterproof and fire retardant. Lights shall be steady, no blinking or flickering lights. The power cable and transformer shall be included. Color options, as well as designs, may be changed as determined by MDAD at their sole discretion.

Submittal format after award: photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installing. MDAD, only, shall determine the submittal format.

South Terminal:

3.2-K. 2 Ft. Ball Decoration Bars

The ball decoration bar shall be made of a cluster of 15 ornaments. One 20 in. long finial in silver, 4 balls at 6 in. diameter in silver shiny, 3 balls at 4 in. diameter in silver matte and 7 balls at 3 in. diameter in dark blue matte and shiny. The balls and finials shall be shatterproof and fire retardant. The ball decoration is hung approximately 9 in. from the 2-ft. bar with ribbon and large bow made of blue wire-edged organza ribbon. Ribbon is 6 in. wide.

The bar is 1-3 in. diameter and 2 ft. in length. The bar is colored silver-grey. Bar shall be attached to columns with silver metal bands. There shall be a finial at one end of the bar, design to be selected and approved by MDAD.

Clearance from bottom of ball decoration to floor shall be 9 ft. minimum.

Color options may be changed as determined by MDAD at their sole discretion.

Submittal format after award: Photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installation. MDAD, only, shall determine the submittal format.

MIA Mover Miami Station:

3.2-L. Lighted Snowflake Groups:

LED-crystal lighted snowflake groups (3 per group), 1 at 6 ft. diameter with a minimum of 1,200 white lights, 1 at 4 ft. diameter with a minimum of 600 white lights and 1 at 2.5 ft. diameter with a minimum of 280 white lights hanging in staggered heights from the ceiling. Lights shall be steady, no blinking or flickering lights.

- The power cable and transformer shall be included.
- The snowflakes shall be crystal-acrylic-sculptures (no rope light decorations) with a white aluminum frame and white cables.
- Clearance from bottom of ball decoration to floor shall be 9 ft. minimum.

Submittal format after award: Photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installation. MDAD, only, shall determine the submittal format.

3.2-M. 15 Ft. Christmas Tree

Lighted, decorated artificial green Christmas tree of ready shaped, fire retardant material. Tree base diameter shall be a minimum of 80 in. on a tilt-free metal stand or base. It shall have a minimum of 10,822 tips and a minimum of 2,950 LED-crystal lights (UL certified) in warm white.

The tree shall have a steel understructure suitable to support the tower tree.

The tree shall be decorated with one 25 – 30 in. tree topper in silver. It shall also be decorated with a minimum of 185 balls, 20 finials and 20 three-dimensional snowflakes as follows:

50 balls at 12 in. diameter in silver matte
150 balls at 8 in. diameter in silver shiny
110 balls at 3 in. diameter in dark blue matte and shiny
110 balls at 3 in. diameter in aqua matte and shiny
25 finials at 34 in. length in silver
50 snowflakes at 12 in. diameter in glitter iridescent

Ornament arrangement concept: Smaller ones at top and larger at the bottom.

Between the bottom of the tree foliage and the floor, shall be a continuous circle of ball ornaments, 12 in. diameter or larger to fill the space, in order to conceal the view on the metal stand. Color to be silver shiny and matte.

All balls, ornaments and tree topper shall be shatterproof and fire retardant.

Color options, as well as ornament designs, may be changed as determined by MDAD at their sole discretion.

Submittal format after award: Photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installation. MDAD, only, shall determine the submittal format.

Director's Office and Consular's Office

3.2-N. 7 Ft. Christmas Trees

Lighted, decorated artificial green Christmas tree of ready shaped, fire retardant material. Tree base diameter shall be a minimum of 55 in. on a tilt-free metal stand or base. It shall have a minimum of 3,250 tips and a minimum of 500 LED-crystal lights (UL certified) in warm white.

The tree shall be decorated with one 10 – 15 in. tree topper in silver. It shall also be decorated with a minimum of 135 balls, 15 finials and 10 three-dimensional snowflakes as follows:

- 25 balls at 6 in. diameter in silver shiny
- 50 balls at 4 in. diameter in silver matte
- 30 balls at 3 in. diameter in dark blue matte and shiny
- 30 balls at 3 in. diameter in aqua matte and shiny
- 15 finials at 6 in. length in silver
- 10 3-D snowflakes at 7 in. diameter in glitter iridescent

Ornament arrangement concept: Smaller ones at top and larger at the bottom.

Between the bottom of the tree foliage and the floor, shall be a continuous circle of ball ornaments, 6 in. diameter or larger to fill the space, in order to conceal the view on the metal stand. Color to be silver shiny and matte.

All balls, ornaments and tree topper shall be shatterproof and fire retardant.

Color options, as well as ornament designs, may be changed as determined by MDAD at their sole discretion.

Submittal format after award: Photos, shop drawings, sketches, samples and/or full scale mock-ups required for final approval by MDAD before manufacturing, production and installation. MDAD, only, shall determine the submittal format.

3.3 INSTALLATION, SERVICE AND MATERIAL

Decorating services shall consist of furnishing, delivering, installing and removal (takedown) of all decorative materials. Installations shall include all appurtenances required for complete and secure installations.

Rental of Holiday Decorations (Christmas) for Miami-Dade Aviation Department

3.4 EQUIPMENT

The successful bidder shall provide its own ladders, hoist lifting/elevating equipment as necessary to install and remove all required decorations.

3.5 INSTALLATION DATES

Installation shall commence the second Monday before Thanksgiving Day and be complete within five calendar days, counting that Monday or as directed and approved by MDAD. Takedown shall commence the first week of January and be complete within five calendar days, counting the start date or as directed and approved by MDAD.

MIAMI DADE

1.) PRICING

In accordance with Section 3.0 technical specifications, bidders are to provide unit prices for all items listed below.

Item No.	Estimated Quantities	Descriptions	Unit Price
1		Toy Soldier 18' to 20' feet high	\$ _____ /ea.
		Section 3.0, paragraph 3.2-A	
2		12 inch Royal Palm Light Wrap	\$ _____ /ea.
		Section 3.0, paragraph 3.2-B	
3		12 Ft. Garland Ornament Bars	\$ _____ /ea.
		Section 3.0, paragraph 3.2-E	
4		12 Ft. Garland Ornament and Snowflake Bars	\$ _____ /ea.
		Section 3.0, paragraph 3.2-F	
5		10 Ft. Christmas Tree	\$ _____ /ea.
		Section 3.0, paragraph 3.2-G	
6		Menorah with skirt	\$ _____ /ea.
		Section 3.0, paragraph 3.3-H	
7		Lighted Chrystal Snowflakes, 'E' and 'H' Information Center	\$ _____ /ea.
		Section 3.0, paragraph 3.2-I	
8		Lighted Garland, 'J' Information Center	\$ _____ /ea.
		Section 3.0, paragraph 3.2-J	
9		2 Ft. Ball Decoration Bars	\$ _____ /ea.
		Section 3.0, paragraph 3.2-K	
10		Lighted Snowflake Groups	\$ _____ /ea.
		Section 3.0, paragraph 3.2-L	
11		15 Ft. Christmas Tree	\$ _____ /ea.
		Section 3.0, paragraph 3.2-M	
12		7 Ft. Christmas Trees	\$ _____ /ea.
		Section 3.0, paragraph 3.2-N	
		TOTAL PRICE FOR ITEMS 1 THRU 12	\$ _____ /ea.

Optional Items:

Item No.	Estimated Quantities	Descriptions	Unit Price
		White Snowflakes	
	White Snowflakes	Three-dimensional snowflakes, made of 7 layers, in 3 different sizes: Item no. 1, 2, and 3 below.	
1	1 each	5 ft. diameter with a minimum of 3,850 white lights. Section 3.0, paragraph 3.2-A-1	\$ _____ ea.
2	1 each	6 ft. diameter with a minimum of 4,650 white lights. Section 3.0, paragraph 3.2-A-2	\$ _____ ea.
3	1 each	6.5 ft. diameter with a minimum of 5,600 white lights. Section 3.0, paragraph 3.2-A-3	\$ _____ ea.
4	58 each	LED C7 Lights Section 3.0, paragraph 3.2-C	\$ _____ ea.
5	58 each	Gel Light Filters Section 3.0, paragraph 3.2-D	\$ _____ ea.
		TOTAL PRICE FOR OPTIONAL ITEMS 1 THRU 5	\$ _____ ea.