Small Business Development Division

Project Worksheet

Project/Contract Title: LEASE OF A 2015 TOYOTA AVALON HYBRID XLE TOURING SEDAN OR 2015 CHEVROLET TAHOE LT RWD SUV

Project/Contract No: RQID1500057

Received Date: 02/25/2015

Funding Source: INTERNAL SERVICES

Resubmittal Date(s):

Department: INTERNAL SERVICES

Estimated Cost of Project/Bid: $50,000.00

Resubmittal Date(s): Estimated Cost of Project/Bid:

Description of Project/Bid: To establish a contract for the leasing of a 2015 Toyota Avalon Hybrid XLE Touring Sedan or A 2015 Chevrolet Tahoe LT RWD SUV for a government official.

### Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE</td>
<td></td>
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</tbody>
</table>

### Reasons for Recommendation

An analysis of the factors contained in Section VIII C of Implementing Order 3-41 indicates that a bid preference is appropriate for this contract.

Commodity Code: 97514-Automobiles And Other Passenger Vehicles (Including Emergency Type) Rental Or Lease

### Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
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<tbody>
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</tbody>
</table>

Total

Living Wages: YES ☒ NO ☐

Responsible Wages: YES ☒ NO ☐

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

### REVIEW RECOMMENDATION

Tier 1 Set Aside ____________ Tier 2 Set Aside ____________

Set Aside Level 1 Level 2 Level 3

Trade Set Aside (MCC) Goal Bid Preference

No Measure Deferred Selection Factor

CWP ____________

Director Date 2/7/15