

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

X New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. Contract N/A
 Re-Bid Other LIVING WAGE APPLIES: NO

Requisition No./Project No.: RQID1500072 TERM OF CONTRACT TWO (2) YEARS WITH N/A OTR

Requisition /Project Title: Remove and Reinstall (TSA) Checkpoint Equipment

Description: . The Miami Dade Aviation Department is in need of a contractor to temporarily relocate all Transportation Security Equipment (TSE), furnishings and fixtures from the Concourse E checkpoint, Lanes 1-6, in order to complete the flooring work at the checkpoint. Contractor will remove, store and reinstall all equipment, furnishings and fixtures from the Concourse E checkpoint

Issuing Department: Aviation

Contact Person: Sherry Crocket

Phone: 305-375-4693

Estimate Cost: \$200,000

Funding Source: Proprietary Revenue

ANALYSIS

<u>Commodity Codes:</u> 968-13			
Contract/Project History of previous purchases three (3) years			
Check here <input checked="" type="checkbox"/> if this is a new contract/purchase with no previous history.			
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
<u>Contractor(s):</u>	N/A	N/A	N/A
<u>Small Business Enterprise:</u>			
<u>Contract Value:</u>			
<u>Comments:</u> [REDACTED]			
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO			
<u>RECOMMENDATIONS</u>			
	<u>Set-aside</u>	<u>Sub-contractor goal</u>	<u>Bid preference</u>
<u>SBE</u>	[REDACTED]	[REDACTED]	[REDACTED]
<u>Basis of recommendation:</u>			
[REDACTED]			
<u>Signed:</u> <i>Sherry Y. Crockett, CPFB</i>		<u>Date sent to SBD:</u> <i>March 26, 2015</i>	
		<u>Date returned to DPM:</u> [REDACTED]	

SECTION 2 - SPECIAL TERMS AND CONDITIONS**2.1 PURPOSE**

The purpose of this Invitation to Quote (ITQ) is to secure sealed quotes for the goods and/or services as listed and specified herein. The Miami Dade Aviation Department is in need of a contractor to temporarily relocate all Transportation Security Equipment (TSE), furnishings and fixtures from the Concourse E checkpoint, Lanes 1-6, in order to complete the flooring work at the checkpoint. Contractor will remove, store and reinstall all equipment, furnishings and fixtures from the Concourse E checkpoint.

2.2 TERM OF CONTRACT: UPON COMPLETION

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as the commodities, equipment and/or services acquired in conjunction with this Invitation to Bid, have been completed and accepted by the County's authorized representative upon completion.

2.3 METHOD OF AWARD

Award of this contract will be made to the responsive and responsible contractor who submits the lowest price for the item listed in this solicitation.

2.4 MINIMUM QUALIFICATION REQUIREMENT

Award of this contract will be made to all responsive, responsible contractors, which meet the minimum requirement set forth in this solicitation.

2.4.1 Removal and reinstallation of the equipment must be done by OEM certified technicians for passenger screening equipment listed in exhibit A. Contractor must provide proof of their technician's certification of Transportation Security Equipment (TSE).

2.5 PRICES

If the contractor is awarded a contract under this solicitation, the prices proposed by the contractor shall remain fixed and firm during the term of contract.

2.6 METHOD OF PAYMENT

Upon completion and acceptance of the work required in conjunction with this contract, the contractor(s) shall submit one lump sum invoice that reflects the total value of the contract. This invoice shall be submitted to the County user department(s) that accessed the contract through a purchase order.

All invoices shall contain the following basic information:

- I. Contractor Information:
 - The name of the business organization as specified on the contract between Miami-Dade County and contractor
 - Date of invoice
 - Invoice number

- Contractor's Federal Identification Number on file with Miami-Dade County
- II. County Information:
 - Miami-Dade County Release Purchase Order or Small Purchase Order Number
- III. Pricing Information:
 - Unit price of the goods, services or property provided
 - Extended total price of the goods, services or property
 - Applicable discounts
- IV. Goods or Services Provided per Contract:
 - Description
 - Quantity
- V. Delivery Information:
 - Delivery terms set forth within the Miami-Dade County Release Purchase Order
 - Location and date of delivery of goods, services or property
- VI. Failure to Comply:
 - Failure to submit invoices in the prescribed manner will delay payment.



SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The purpose of this Invitation to Quote (ITQ) is to secure sealed quotes for the goods and/or services as listed and specified herein. The Miami Dade Aviation Department is in need of a certified contractor capable of removal, relocation, and installation of all Transportation Security Equipment (TSE), furnishings and fixtures located at Miami International Airport (MIA) Concourse E checkpoint, Lanes 1-6, in order to complete the flooring work at the checkpoint. Contractor will be responsible for the removal, storage and reinstallation all equipment, furnishings and fixtures from the Concourse E checkpoint.

3.2 GOODS / SERVICES TO BE PROVIDED

Contractor shall remove and reinstall (TSA) checkpoint equipment at Miami International Airport (MIA). The contractor shall perform all site surveys, site preparation, site alteration, and site restoration as required. Contractor shall provide all project management and oversight activities as required to successfully completing the removal of the TSE and final relocation after the flooring has been completed.

Equipment quantities to be relocated, installed, and decommissioned are limited to the quantities of each equipment type as indicated on the itemized schedule (Exhibit A). Services are to include all relocation, installation, and decommission activities of each piece of equipment.

EXHIBIT A

OEM	TSE Type	Serial Number	TSA Barcode	Terminal/Checkpoint/Lane
L3	AIT	L100122201233	(8004) 855057000000618548	MIA E/E/1
L3	AIT	L100103700758	(8004) 855057000000379630	MIA E/E/2
Smiths	AT2	77859	(8004) 855057000000222042	MIA E/E/1
Smiths	AT2	78203	(8004) 855057000000222078	MIA E/E/2
Smiths	AT2	77863	(8004) 855057000000222038	MIA E/E/3
CEIA	WTMD	20206050348	(8004) 855057000000392215	MIA E/E/1
CEIA	WTMD	20206050373	(8004) 855057000000392216	MIA E/E/2
CEIA	BLS	21120005062	(8004) 855057000000588465	MIA E/E/1
CEIA	BLS	21120005040	(8004) 855057000000588443	MIA E/E/3
CEIA	BLS	21120005063	(8004) 855057000000588466	MIA E/E/5
GE	ETD	180671	(8004) 855057000000391965	MIA E/E/1
GE	ETD	180666	(8004) 855057000000391966	MIA E/E/3
GE	ETD	180615	(8004) 855057000000391927	MIA E/E/5
L3	AIT	L100122601256	(8004) 855057000000618576	MIA E/E/4
L3	AIT	L100104100809	(8004) 855057000000379678	MIA E/E/6
Smiths	AT2	78240	(8004) 855057000000222085	MIA E/E/4
Smiths	AT2	76874	(8004) 855057000000221916	MIA E/E/5
Smiths	AT2	78204	(8004) 855057000000222079	MIA E/E/6
CEIA	WTMD	20206050372	(8004) 855057000000032510	MIA E/E/4
CEIA	WTMD	20206050347	(8004) 855057000000392217	MIA E/E/6