Small Business Development Division

Project Worksheet

Project/Contract Title: LEASE OF 2015 LINCOLN MKS FWD SEDAN
Project/Contract No: RQID1500105
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $50,000.00

Received Date: 07/01/2015
Funding Source: INTERNAL SERVICES

Resubmittal Date(s):

Description of Project/Bid:
Lease of 2015 Lincoln MKS FWD Sedan for a government official. This solicitation is being issued following a recommendation to reject bids relating to Bid No. IQ-00243 entitled Lease of 2015 Lincoln MKS FWD Sedan. Award will be made upon approval of rejection.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

BID PREFERENCE
This project meets all the criteria set forth in I.O. # 3-41.

There is one (1) Small Business Enterprise - Goods & Services firm certified in the required Commodity Code.

Commodity Code: 97514-Automobiles And Other Passenger Vehicles (Including Emergency Type) Rental Or Lease

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
</table>

Total

Living Wages: YES [ ] NO [x]
Responsible Wages: YES [ ] NO [x]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside

Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP

Tier 2 Set Aside

Set Aside ________ Level 2 ________ Level 3 _________
Trade Set Aside (MCC) ________ Goal ________ Bid Preference ________
No Measure ________ Deferred ________ Selection Factor ________
CWP ________

Director Signature: [Signature]
Date: 7/7/15