

**DEPARTMENTAL INPUT  
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

New   
 OTR   
 Sole Source   
 Bid Waiver   
 Emergency   
 Previous Contract/Project No. IQ-00268 (Rejected)  
 Re-Bid   
 Other   
 LIVING WAGE APPLIES:  YES  NO  
 Requisition No./Project No.: RQID1500122   
 TERM OF CONTRACT: 3 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Lease of 2015 Cadillac CTS RWD Sedan

Description: A request to rescind the award to Braman Cadillac, LLC (Braman) and reject all bids received for IQ-00268 and approval of a bid waiver contract for the lease of a 2015 Cadillac CTS Luxury RWD Sedan was approved by the Department Director.

Issuing Department: ID   
 Contact Person: Lorrie Kola   
 Phone: 305-375-4884  
 Estimate Cost: 50,000.00   
 GENERAL    FEDERAL    OTHER  
 Funding Source: Internal Ser

**ANALYSIS**

**Commodity Codes:** 97514   
 Contract/Project History of previous purchases three (3) years  
 Check here  if this is a new contract/purchase with no previous history.

	<b>EXISTING</b>	<b>2<sup>ND</sup> YEAR</b>	<b>3<sup>RD</sup> YEAR</b>
<b>Contractor:</b>			
<b>Small Business Enterprise:</b>			
<b>Contract Value:</b>	\$	\$	\$

Comments: \_\_\_\_\_  
 Continued on another page (s):     YES     NO

**RECOMMENDATIONS**

	<b>Set-aside</b>	<b>Sub-contractor goal</b>	<b>Bid preference</b>	<b>Selection factor</b>
<b>SBE</b>				

Basis of recommendation: Bid Waiver

Signed: Lorrie Kola   
 Date sent to SBD: 08/21/15  
 Date returned to DPM: \_\_\_\_\_

## Taylor, Coralee (ISD)

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**From:** Singer, Miriam (ISD)  
**Sent:** Friday, August 21, 2015 8:22 AM  
**To:** Kola, Lorrie (ISD)  
**Cc:** Ford, Phillip (ISD); Roundtree, Amos (ISD); Clark, Tekeia (ISD); Iturrey, Mike (ISD)  
**Subject:** RE: IQ-00268 \_RejectionBidWaiverMemo

Good Morning: Tara has signed the letter. What are the next steps? When will we receive an invoice so Tekeia can cut the inception costs check?

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**From:** Ford, Phillip (ISD)  
**Sent:** Wednesday, August 19, 2015 7:52 PM  
**To:** Singer, Miriam (ISD); Kola, Lorrie (ISD)  
**Subject:** IQ-00268 \_RejectionBidWaiverMemo

Miriam,

I will have Lorrie finish up the memo in the morning and walk it through for approval.

Phillip

## Taylor, Coralee (ISD)

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**From:** Johnson, Laurie (ISD)  
**Sent:** Friday, August 21, 2015 12:09 PM  
**To:** Kola, Lorrie (ISD)  
**Cc:** Office of Commission Auditor (OCA); Ford, Phillip (ISD); Taylor, Coralee (ISD)  
**Subject:** RE: RQID1500122 - Lease of 2015 Cadillac CTS Luxury RWD Sedan (Previous requisition #RQID1500113 Contract # IQ-00268)

Good Afternoon Lorrie,

Coralee Taylor will be processing your request, please feel free to contact her if you have any questions.

Thanks

**Laurie Johnson, SBD Section Chief**  
**Internal Services Department**  
**Small Business Development**  
111 NW 1st Street #19 Floor, Miami, FL 33128  
Phone No. 305-375-3121 / Fax No. 305-375-3160

<http://www.miamidade.gov/smallbusiness>

  
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Please consider the environment before you print this email

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**From:** Kola, Lorrie (ISD)  
**Sent:** Friday, August 21, 2015 12:06 PM  
**To:** Johnson, Laurie (ISD)  
**Cc:** Office of Commission Auditor (OCA); Ford, Phillip (ISD); Kola, Lorrie (ISD)  
**Subject:** RQID1500122 - Lease of 2015 Cadillac CTS Luxury RWD Sedan (Previous requisition #RQID1500113 Contract # IQ-00268)  
**Importance:** High

Hello Ms. Johnson,

Please find the input form attached for a lease under requisition # RQID1500122. The funding source is Internal Services Fund. The previous requisition # RQID1500113 and contract # IQ-00268 was rescinded and all bids were rejected. The Department Director provided the approvals for a Bid Waiver contract.

If you need any additional information, please feel free to contact me at your earliest. Thank you.

Kind Regards,

**Lorrie Kola, MS, CPPO, CPPB**  
Procurement Contracting Officer 1  
**Miami-Dade County Internal Services Department**  
111 NW 1st Street, Suite 1300, Miami, Florida 33128  
305-375-4884 Phone 305-375-1083 Fax

## Taylor, Coralee (ISD)

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**From:** Johnson, Laurie (ISD)  
**Sent:** Friday, August 21, 2015 12:08 PM  
**To:** Taylor, Coralee (ISD); Adams-Parish, Traci (ISD)  
**Subject:** FW: RQID1500122 - Lease of 2015 Cadillac CTS Luxury RWD Sedan (Previous requisition #RQID1500113 Contract # IQ-00268)  
**Attachments:** DBD DEPARTMENT INPUT.pdf; RE: IQ-00268\_RejectionBidWaiverMemo  
**Importance:** High

Good Afternoon ladies,

Please review the attachment and process as requested.

Thank you

**Laurie Johnson, SBD Section Chief**  
**Internal Services Department**  
**Small Business Development**  
111 NW 1st Street #19 Floor, Miami, FL 33128  
Phone No. 305-375-3121 / Fax No. 305-375-3160

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**Lorrie Kola, MS, CPPO, CPPB**  
Procurement Contracting Officer 1  
Miami-Dade County Internal Services Department

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