

SECTION 2 - SPECIAL TERMS AND CONDITIONS**2.1 PURPOSE**

The purpose of this solicitation is to establish a Contract for mobile car washing services for Miami-Dade County vehicles such as Sedans, Trucks, Pickups and Vans on an as needed basis.

2.2 TERM OF CONTRACT: FIVE (5) YEARS

This Contract shall commence on the first calendar day of the month succeeding approval of the Contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Division, and contingent upon the completion and submittal of all required bid documents. The Contract shall remain in effect for five (5) years.

2.3 METHOD OF AWARD: TO LOWEST PRICED BIDDER BY GROUP

Award of this Contract will be made to the lowest priced responsive, responsible Bidder on a group-by-group basis. To be considered for award for a given group, the Bidder shall offer rates for all vehicles stipulated within the given group. The County will then select the Bidder for award for each group by totaling the unit prices for all of the vehicles within each group. If a Bidder fails to submit an offer for all vehicles within the group, its offer for that specific group may be rejected.

The successful Bidder shall provide a toll free telephone number and furnish all labor, equipment and necessary supervision to supply car washing services. Bidders must meet the minimum qualifications as follows:

2.3.1 QUALIFICATIONS FOR ALL GROUPS:

Bidders shall be regularly engaged in the business of providing the services as specified herein for a minimum of three (3) years. Bidders shall provide two (2) verifiable business references as proof of having previously provided mobile car washing services.

2.3.2 POINT OF CONTACT:

Bidder shall designate a day to day point of contact assigned to the County. Bidder must provide point of contact telephone number and email address.

2.4 PRICES SHALL BE FIXED AND FIRM FOR THE TERM OF THE CONTRACT

If the Bidder is awarded a Contract under this solicitation, the prices proposed by the Bidder shall remain fixed and firm during the term of Contract.

2.5 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS

Although this Solicitation is specific to various County Departments, it is hereby agreed and understood that any County department or agency may avail itself of this Contract and purchase any and all items specified herein from the awarded Bidder(s) at the Contract price(s) established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County department(s) or agency (ies).

2.6 RATES

The fixed rates quoted shall be deemed to provide full compensation to the awarded Bidder for labor, equipment use, travel time, and any other element of cost or price. These rates shall be at a flat rate per vehicle. The awarded Bidder shall comply with minimum wage standards, and/or any other wage standards specifically set forth herein, and any other applicable laws of the State of Florida.

2.8 PURCHASE OF OTHER SERVICES NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES:

While the County has listed required services within this Solicitation which are utilized by County departments in conjunction with their operations, there may be similar items that must be purchased by the County during the term of this Contract. Under these circumstances, a County representative may contact the awarded Bidder to obtain a price quote for the similar items. If there are multiple Bidders on the Contract, the County representative may also obtain price quotes from these Bidders. The County reserves the right to award these similar items to the awarded Bidder, another Contract Bidder based on the lowest price quoted, or to acquire the items through another means.

2.10 COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased under this Contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA). It shall be the responsibility of the Bidder(s) to be regularly informed and conform to any changes in standards issued by any of the regulatory agencies that govern the commodities in this solicitation during the term of the Contract.

SECTION 3 – TECHNICAL SPECIFICATIONS**3.1 SCOPE OF WORK**

This Solicitation is to obtain the services of Bidder(s) who will provide mobile car washing services to various Miami-Dade County departments, on an as needed basis. The awarded Bidder must be able to provide mobile car washing services in the North and South Zones of Miami Dade County. The Zones have been divided as follows:

North Zone: Geographic area North of Flagler Street

South Zone: Geographic area South of Flagler Street

3.2 SERVICES TO BE PROVIDED BY BIDDER

The awarded Bidder will provide hand and/or power washing services for fleet vehicles, police patrol units, light and medium duty trucks, and other vehicles. Washing services includes but are not limited to:

1. Washing and wiping dry all vehicle exterior surfaces
2. Machine exterior wash
3. Cleaning of tires and rims
4. Cleaning of all windows (inside and out) as well as the window sills
5. Clean/vacuum mats and all carpeted areas
6. Removal of all debris from vehicles interior
7. Exterior clear coat protection
8. Tire Dressing
9. Dashboard cleaning
10. Spot clean and damp wipe steering wheels, mirrors, dashboards, seats and/or benches, prisoner partitions panels, ceiling panels, doors, handrails, ac/heater vents and other interior surfaces.

The vehicle exterior, including windows and windshield, must be free of dirt, dust, residue and water marks after the wash. The awarded Bidder must remove all trash and debris from all vehicles interiors. The County reserves the right to inspect any vehicle upon completion. In the event Services are not satisfactory, the County may request the awarded Bidder to redo all or part of the services.

3.3 ADDITIONAL REQUIREMENTS

1. The mobile car washing services shall be available to the County seven (7) days per week from 8:00am to 4:00pm.
2. The mobile car wash Bidder is required to respond to the County's needs for services within two (2) hours of notification.

3.4 NOTIFICATION TO BEGIN WORK SHALL BE GIVEN THROUGH A WORK ORDER OR PURCHASE ORDER:

The awarded Bidder shall neither commence any work, nor enter a County work premise, until a Work Order or Purchase Order directing the awarded Bidder to proceed with various items of work has been received from any authorized County representative; provided however, that such notification shall be superseded by any emergency work that may be required in accordance with provisions included elsewhere herein.

2.9 WORK ASSIGNMENTS IDENTIFIED BY THE COUNTY

All work assignments during the Contract period will be on an "as needed" basis, complying with notification requirements. The awarded Bidder(s) shall assume no guarantees as to the number or frequency of work assignments or the amount of payments under the terms of this Contract.

Determination of the number of vehicles will be made by the County Department. The awarded Bidder and the County Department will mutually agree, in writing, of the beginning and ending dates of the work assignment.

