

DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. 101-0146-M (RM)
 Re-Bid Other LIVING WAGE APPLIES: YES NO
 Requisition No./Project No.: RQID1600034 TERM OF CONTRACT: 1 YEAR(S) WITH 1 YEAR(S) OTR

Requisition /Project Title: Pipeline Cleaning Services

Description: To provide pipeline cleaning services for the water and sewer department by accessing a contract from Palm Beach County.

Issuing Department: Procurement Contact Person: Erin Gore-Morris Phone: 375-4254
 Estimate Cost: \$150,000 Funding Source: GENERAL FEDERAL OTHER Proprietary

ANALYSIS

Commodity Codes:	<u>913-78</u>		
	Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.		
	EXISTING	2ND YEAR	3RD YEAR
Contractor:	<u>Professional Piping Services</u>		
Small Business Enterprise:	<u>No</u>		
Contract Value:	<u>\$150,000</u>	<u>\$</u>	<u>\$</u>
Comments:			
Continued on another page (s):	<input type="checkbox"/> YES <input type="checkbox"/> NO		

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				
Basis of recommendation:				
<u>No measures, accessing OGA contract.</u>				
Signed: <u>Erin Gore-Morris</u>		Date sent to SBD: <u>4/27/16</u>		
		Date returned to DPM:		



Form L

June 17, 2015

Purchasing Department
50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

Professional Piping Services, Inc.
Roger M. Cimbora Sr., General Manager
P.O. Box 7337
Wesley Chapel, FL 33545

TERM CONTRACT #250531R

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for PIPELINE CLEANING SERVICES based on:

SOLICITATION #250531R/ZG

The term of this contract is 06/19/15 through 06/18/16, and has an estimated dollar value of \$95,000.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g., CPO / DO 680 XY03030500000001111 or CPO / DO 680 XY030305*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Zulma Gasca, Senior Buyer at zgasca@pbcgov.org or (561) 616-6848.

Sincerely,

Tammy Smith
Purchasing Manager

c: **Vernetha Green, Water Utilities**
File

Palm Beach County
Board of County
Commissioners

Shelley Vana, Mayor
Mary Lou Berger, Vice Mayor

Hal R. Valeche
Paulette Burdick
Steven L. Abrams
Melissa McKinlay
Priscilla A. Taylor

County Administrator

Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"



Form L

March 24, 2016

Purchasing Department
50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

Professional Piping Services, Inc
Roger M. Cimborra Sr., General Manager
P.O. Box 7337
Wesley Chapel, FL 33545

TERM CONTRACT #250531RA

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for PIPELINE CLEANING SERVICES based on:

RENEWAL OF CONTRACT based on SOLICITATION #250531R/ZG in accordance with all original terms, conditions, specifications and prices with no deviation.

The term of this contract is 06/19/16 through 06/18/17, and has an estimated dollar value of \$5,000.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g., CPO / DO 680 XY03030500000001111 or CPO / DO 680 XY030305*1111). Failure to provide a document number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Zulma Gasca, Senior Buyer at zgasca@pbcgov.org or (561) 616-6848.

Sincerely,


Zulma Gasca
Senior Buyer

c: Vernetha Green, Water Utilities
File

**Palm Beach County
Board of County
Commissioners**

Mary Lou Berger, Mayor

Hal R. Valeche, Vice Mayor

Paulette Burdick

Shelley Vana

Steven L. Abrams

Melissa McKinlay

Priscilla A. Taylor

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"

DEPARTMENTAL EVALUATION FORM

Form J

DATE SENT: MAY 14, 2015	BUYER: ZULMA GASCA, SENIOR BUYER
REF. #: 250531/ZG TITLE: PIPELINE CLEANING SERVICES, TERM CONTRACT	
USER DEPARTMENT: WATER UTILITIES	USER CONTACT: VERNETHA GREEN

EVALUATE ENCLOSED INFORMATION, SIGN, DATE AND RETURN BY: MAY 21, 2015

KEYS FOR DEPARTMENT'S EVALUATION (KEYS 2, 3 and 4 ONLY):

- (2) RESPONSIVE AND RESPONSIBLE OFFERER MEETING SPECIFICATIONS
- (3) NOT RESPONSIVE AND/OR RESPONSIBLE TO IFB/RFQ
- (4) NOT TECHNICALLY EVALUATED / IN EXCESS OF DEPARTMENT'S FUNDING LIMITS.

The following responses have been opened and are attached for your evaluation:

LOT 1

LIST OFFERERS FROM LOWEST TO HIGHEST	TOTAL OFFER	EVALUATION "KEY" ONLY (SEE ABOVE)
PROFESSIONAL PIPING SERVICES, INC	\$258,240	(4)

LOT 2

LIST OFFERERS FROM LOWEST TO HIGHEST	TOTAL OFFER	EVALUATION "KEY" ONLY (SEE ABOVE)
PROFESSIONAL PIPING SERVICES, INC	\$290,490	(4)

If an offerer is deemed Non Responsive, a detailed justification must be furnished below and/or attached. Generalities will not be accepted as sufficient justification.

REMARKS: Please Re-advertised with changes as noted on the attachment.

Signature: Vernetha M. Green
 Title: Support Svc. Coord.
 Date: 5-22-15

**RESPONSE PAGE
RFQ #250531R/ZG**

PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE

LOT 1 - WATER UTILITIES LOCATIONS (EXCLUDING GLADES AREA)

WASTEWATER PIPELINES					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED 12 MONTH QUANTITY	UNIT PRICE	TOTAL OFFER
1.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 3", AS SPECIFIED HEREIN.	LF	500	\$ <u>9.90</u>	\$ <u>4950.</u>
2.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 4" TO 6", AS SPECIFIED HEREIN.	LF	500	\$ <u>6.78</u>	\$ <u>3390.</u>
3.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 8" TO 10", AS SPECIFIED HEREIN.	LF	500	\$ <u>6.22</u>	\$ <u>3110.</u>
4.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 12" TO 18", AS SPECIFIED HEREIN.	LF	500	\$ <u>5.82</u>	\$ <u>2910.</u>
5.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 20" TO 24", AS SPECIFIED HEREIN.	LF	500	\$ <u>4.89</u>	\$ <u>2445.</u>
6.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 30" TO 36", AS SPECIFIED HEREIN.	LF	500	\$ <u>6.45</u>	\$ <u>3225.</u>
7.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 40" TO 48", AS SPECIFIED HEREIN.	LF	500	\$ <u>8.21</u>	\$ <u>4105.</u>
8.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 54", AS SPECIFIED HEREIN.	LF	500	\$ <u>8.87</u>	\$ <u>4435.</u>

POTABLE, RECLAIMED AND RAW WATER PIPELINES

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED 12 MONTH QUANTITY	UNIT PRICE	TOTAL OFFER
9.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 3", AS SPECIFIED HEREIN.	LF	500	\$ <u>11.18</u>	\$ <u>5590.</u>
10.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 4" TO 6", AS SPECIFIED HEREIN.	LF	500	\$ <u>7.54</u>	\$ <u>3770.</u>
11.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 8" TO 10", AS SPECIFIED HEREIN.	LF	500	\$ <u>6.90</u>	\$ <u>3450.</u>

All unit prices bid should be within two (2) decimal points. If vendor's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

Continued...

FIRM NAME Professional Piping Services Inc.

**RESPONSE PAGE
RFQ #250531R/ZG**

PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE

LOT 1 – WATER UTILITIES LOCATIONS (EXCLUDING GLADES AREA) Continued...

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED 12 MONTH QUANTITY	UNIT PRICE	TOTAL OFFER
12.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 12" TO 18", AS SPECIFIED HEREIN.	LF	500	\$ <u>6.43</u>	\$ <u>3215.</u>
13.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 20" TO 24", AS SPECIFIED HEREIN.	LF	500	\$ <u>6.16</u>	\$ <u>3080.</u>
14.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 30" TO 36", AS SPECIFIED HEREIN.	LF	500	\$ <u>8.70</u>	\$ <u>4350.</u>
15.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 40" TO 48", AS SPECIFIED HEREIN.	LF	500	\$ <u>10.18</u>	\$ <u>5090.</u>
16.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 54", AS SPECIFIED HEREIN.	LF	250	\$ <u>14.74</u>	\$ <u>3685.</u>
TOTAL OFFER LOT #1					\$ <u>60800.</u>

LOT 2 – WATER UTILITIES LOCATIONS (INCLUDING GLADES AREA)

WASTEWATER PIPELINES					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED 12 MONTH QUANTITY	UNIT PRICE	TOTAL OFFER
1.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 3", AS SPECIFIED HEREIN.	LF	500	\$ <u>11.18</u>	\$ <u>5590.</u>
2.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 4" TO 6", AS SPECIFIED HEREIN.	LF	500	\$ <u>7.54</u>	\$ <u>3770.</u>
3.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 8" TO 10", AS SPECIFIED HEREIN.	LF	500	\$ <u>6.90</u>	\$ <u>3450.</u>
4.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 12" TO 18", AS SPECIFIED HEREIN.	LF	500	\$ <u>7.16</u>	\$ <u>3580.</u>

All unit prices bid should be within two (2) decimal points. If vendor's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

Continued...

FIRM NAME Professional Piping Services Inc

RESPONSE PAGE
RFQ #250531R/ZG

PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE

LOT 2 - WATER UTILITIES LOCATIONS (INCLUDING GLADES AREA) Continued...

POTABLE, RECLAIMED AND RAW WATER PIPELINES					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED 12 MONTH QUANTITY	UNIT PRICE	TOTAL OFFER
5.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 3", AS SPECIFIED HEREIN.	LF	500	\$ 11.18	\$ 5590.
6.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 4" TO 6", AS SPECIFIED HEREIN.	LF	500	\$ 7.54	\$ 3770.
7.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 8" TO 10", AS SPECIFIED HEREIN.	LF	500	\$ 6.90	\$ 3450.
8.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 12" TO 18", AS SPECIFIED HEREIN.	LF	500	\$ 6.43	\$ 3215.
TOTAL OFFER LOT #2					\$ 32415.

All unit prices bid should be within two (2) decimal points. If vendor's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

Acknowledge Qualification of Bidders Information is included, per Term and Condition #34? YES/INITIAL *RM*
 Acknowledge Criminal History Records Check requirement, per Term & Condition #36? YES/INITIAL *RM*
 Acknowledge Insurance requirements, per Term and Condition #44? YES/INITIAL *RM*
 Acknowledge Non-Discrimination Policy Form is included as specified herein? YES/INITIAL *RM*

*** PLEASE AFFIX SIGNATURE WHERE INDICATED
(FAILURE TO DO SO SHALL RESULT IN THE REJECTION OF YOUR RFQ)**

By signature on this document, vendor acknowledges and agrees that its offer includes and accepts all terms, conditions, and specifications of the County's RFQ solicitation as originally published, without exception, change or alteration of any kind, except as may have been published by the County in official amendments prior to the submission time.

Per General Term and Condition #32, if vendor is a Joint Venture for the goods/services described herein, vendor shall, upon request of Palm Beach County, provide a copy of the Joint Venture Agreement signed by all parties.

FIRM NAME: (Enter the entire legal name of the quoting entity) <i>Professional Piping Services Inc</i>		DATE: <i>6-1-15</i>
* SIGNATURE: <i>[Signature]</i>		PRINT NAME: <i>Roger M Cimbara Sr</i> PRINT TITLE: <i>Gen Mgr</i>
ADDRESS: <i>PO Box 7337</i>		
CITY / STATE: <i>Wesley Chapel FL</i>		ZIP CODE: <i>33505</i>
TELEPHONE # <i>(813) 994-0032</i>		E-MAIL: <i>ppsinc@tampabay.rr.com</i>
TOLL FREE # <i>(800) 780-6098</i>		FAX #: <i>(813) 907-0902</i>
APPLICABLE LICENSE(S) NUMBER # <i>CUC055717</i>		TYPE: <i>Underground Utility & Excavation</i>
FEDERAL ID # <i>59-2523188</i>		

**NON-DISCRIMINATION POLICY
RFQ #250531R/ZG**

Pursuant to Palm Beach County Resolution R-2014-1421, as may be amended, it is the policy of the Board of County Commissioners of Palm Beach County that Palm Beach County shall not conduct business with nor appropriate any funds for any organization that practices discrimination on the basis of race, color, national origin, religion, ancestry, sex, age, familial status, marital status, sexual orientation, gender identity and expression, disability, or genetic information.

All quoters doing business with Palm Beach County are required to submit a copy of its non-discrimination policy which shall be consistent with the policy of Palm Beach County stated above, prior to entering into any contract with Palm Beach County. In the event a quoter does not have a written non-discrimination policy or one that conforms to Palm Beach County's policy, such quoter shall be required to check the applicable statement and sign below affirming it will conform to Palm Beach County's policy.

Check one:



Quoter hereby acknowledges that it does not have a written non-discrimination policy or one that conforms to Palm Beach County's policy and Quoter hereby acknowledges and affirms by signing below that it will conform to Palm Beach County's non-discrimination policy as provided in Palm Beach County's Resolution R-2014-1421, as may be amended.

OR



Quoter hereby attaches its non-discrimination policy which is consistent with the policy of Palm Beach County.

OR



Quoter hereby attaches its non-discrimination policy which does not conform to the policy of Palm Beach County; however, Quoter hereby acknowledges and affirms by signing below that it will conform to Palm Beach County's non-discrimination policy as provided in Palm Beach County's Resolution R-2014-1421, as may be amended.

NOTE:

Quoter's failure to either: (i) have a written or non-written non-discrimination policy in conformance with Palm Beach County's policy set forth above; or (ii) provide Palm Beach County with the information set forth above, will render quoter non-responsive.

Quoter shall notify Palm Beach County in the event it no longer maintains a written or non-written non-discrimination policy that is in conformance with Palm Beach County's policy set forth above. Failure to maintain said non-discrimination policy shall be considered a default of contract.

QUOTER:

Professional Piping Services Inc
Company Name

Roger M. Cimbara Sr
Signature

Roger M Cimbara Sr
Name (type or print)

Gen Mgr
Title

**CERTIFICATION OF BUSINESS LOCATION
RFQ #250531R/ZG**

In accordance with the Palm Beach County Local Preference Ordinance, as amended, a preference may be given to: (1) quoters having a permanent place of business in Palm Beach County ("County") or (2) quoters having a permanent place of business in the Glades that are able to provide the goods and/or services to be utilized within the Glades. To receive a local preference, quoters must have a permanent place of business within the County or the Glades, as applicable, prior to the County's issuance of the solicitation. A Business Tax Receipt which is issued by the Palm Beach County Tax Collector, authorizes the quoter to provide the goods/services being solicited by the County, and will be used to verify that the quoter had a permanent place of business prior to the issuance of the solicitation. The quoter must submit this Certification of Business Location ("Certification") along with the required Business Tax Receipt at the time of quote submission. The Business Tax Receipt and this Certification are the sole determinant of local preference eligibility. Errors in the completion of this Certification or failure to submit this completed Certification will cause the quoter to not receive a local preference.

In instances where the quoter is exempt by law from the requirement of obtaining a Business Tax Receipt, the quoter must: (a) provide a citation to the specific statutory exemption; and (b) provide other documentation which clearly establishes that the quoter had a permanent place of business within the County or the Glades prior to the date of issuance of the solicitation. The County hereby retains the right to contact said quoters for additional information related to this requirement after the quote due date.

I. Quoter is a:

_____ Local Business: A local business has a permanent place of business in Palm Beach County.

(Please indicate):

_____ Headquarters located in Palm Beach County
_____ Permanent office or other site located in Palm Beach County from which a vendor will produce a substantial portion of the goods or services.

_____ Glades Business: A Glades business has a permanent place of business in the Glades.

(Please indicate):

_____ Headquarters located in the Glades
_____ Permanent office or other site located in the Glades from which a vendor will produce a substantial portion of the goods or services.

II. The attached copy of quoter's County Business Tax Receipt verifies quoter's permanent place of business.

THIS CERTIFICATION is submitted by _____, as
(Name of Individual)

_____, of _____
(Title/Position) (Firm Name of Quoter)

who hereby certifies that the information stated above is true and correct and that the County Business Tax Receipt is a true and correct copy of the original. Further, it is hereby acknowledged that any misrepresentation by the quoter on this Certification will be considered an unethical business practice and be grounds for sanctions against future County business with the quoter.

(Signature)

(Date)

**QUALIFICATION OF VENDORS
REFERENCES FOR RFQ #250531R/ZG**

Vendor shall list references in accordance with the requirements set forth in the Qualification of Vendors.

REFERENCE NAME:	Pinellas Co Utilities	
ADDRESS:	7401 50th Ave N St Petersburg FL 33709	
CONTACT NAME:	Ron Moretuzzo	
CONTACT INFORMATION:	PHONE: 727 582-7022 FAX:	CELL PHONE: EMAIL: rmoretuz@pinellascounty.org
SCOPE OF WORK:	Pipeline cleaning/rehabilitation	
CONTRACT DATES:	May 2011 - May 2016	

REFERENCE NAME:	Toho Water Authority	
ADDRESS:	951 MLK Blvd Kissimmee FL 34741	
CONTACT NAME:	Steve Cantrell	
CONTACT INFORMATION:	PHONE: FAX:	CELL PHONE: EMAIL: Scantrelle@tohowater.com
SCOPE OF WORK:	Cleaning/Rehabilitation Force Mains	
CONTRACT DATES:	Oct 2014 - Oct 2015	

REFERENCE NAME:	ECUA	
ADDRESS:	PO Box 15311 Pensacola FL 32514	
CONTACT NAME:	Cory Snyder	
CONTACT INFORMATION:	PHONE: 850 969-6678 FAX:	CELL PHONE: EMAIL: cory.snyder@ecua.fl.org
SCOPE OF WORK:	Cleaning/Rehabilitation Water Lines	
CONTRACT DATES:	3-16-15	

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

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STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD



LICENSE NUMBER	CUC055717
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The UNDERGROUND UTILITY & EXCAVATION CO
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2016



CIMBORA, ROGER MICHAEL
PROFESSIONAL PIPING SERVICES INC
30043 STATE ROAD 54 W
P.O. BOX 7337
WESLEY CHAPEL FL 33543

ISSUED: 08/11/2014

DISPLAY AS REQUIRED BY LAW

SEQ # L1408110001532

PROFESSIONAL PIPING SERVICES, INC.

The Piping System Cleaning Specialists

Certified Underground Utility Contractor
License No. CU-C055717

Roger A Zeranski - Project Supervisor

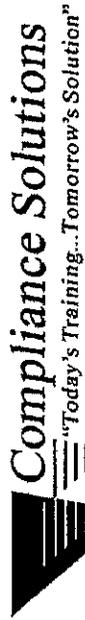
Employed since 1990 by Professional Piping Services, Inc., in the position of Project Supervisor. He has personally supervised the successful poly pigging of over 1.5 million feet of previously malfunctioning piping.

Mr. Zeranski has 35 years experience in the piping construction and rehabilitation industry. He is accredited with the Contractor Safety and Health Training Program, has successfully completed the forty hours OSHA, Health and Safety Training Course and is in complete compliance with the off site training requirements of OSHA 29 CFR 1910.120 (E) (3) (I). His mature site and procedural work habits reflect his understanding of the importance of proper adherence to sound and safe project procedure.

P. O. Box 7337, Wesley Chapel, Florida 33545

E-mail: ppsinc@tampabay.rr.com

Telephone (813) 994-0032 (800) 780-6098 FAX (813) 907-0902



3980 Quebec St., 2nd Floor, Denver CO 80207-1633 800-711-2706

Student Affiliation:
Professional Piping Services
35192

Certificate of Completion

This is to certify that

Roger Zeranski

has been tested and successfully meets the training requirements for
8-Hour HAZWOPER Refresher
as per 29 CFR 1910.120(e)

Presented

Friday, August 01, 2014

Compliance Solutions Occupational Trainers, Inc.

Neval Gupta
Vice President

Jeffrey Kline
President

Certificate Number: 754885170



3980 Quebec St., 2nd Floor, Denver CO 80207-1633 800-711-2706

Student Affiliation:
Professional Piping Services
35192

Certificate of Completion

This is to certify that
Daryle Buckley
has been tested and successfully meets the training requirements for
8-Hour HAZWOPER Refresher
as per 29 CFR 1910.120(e)
Presented

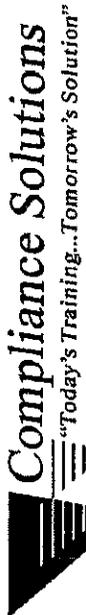
Friday, August 01, 2014

Compliance Solutions Occupational Trainers, Inc.

Neval Gupta
Vice President

Jeffrey Kline
President

Certificate Number: 754885171



3980 Quebec St., 2nd Floor, Denver CO 80207-1633 800-711-2706

Student Affiliation:
Professional Piping Services
35192

Certificate of Completion

This is to certify that
John Osbourn
has been tested and successfully meets the training requirements for
8-Hour HAZWOPER Refresher
as per 29 CFR 1910.120(e)
Presented

Friday, August 01, 2014

Compliance Solutions Occupational Trainers, Inc.

Neval Gupta
Vice President

Jeffrey Kline
President

Certificate Number: 754885172

Compliance Solutions
"Today's Training...Tomorrow's Solution"

3980 Quebec St., 2nd Floor, Denver CO 80207-1633 800-711-2706

Student Affiliation:
Professional Piping Services
35192

Certificate of Completion

This is to certify that
Thomas Aycock
has been tested and successfully meets the training requirements for
8-Hour HAZWOPER Refresher
as per 29 CFR 1910.120(e)
Presented

Friday, August 01, 2014

Compliance Solutions Occupational Trainers, Inc.



Neval Gupta
Vice President



Jeffrey Kline
President

Certificate Number: 754885173

PROFESSIONAL PIPING SERVICES, INC.

The Piping System Cleaning Specialists

Certified Underground Utility Contractor

License No. CU-C055717

Roger M Cimbara, Jr. - Project Manager

Employed since 1994 by Professional Piping Services, Inc., in the position of Project Manager. He is certified and licensed by the State of Florida as an Underground Utility Contractor. His duties include pre and post construction project analysis, coordination of company efforts in the field as well as liaison with customer representatives. Assuring company compliance with engineering and specification requirements.

Daryle Buckley - Deputy Field Supervisor

Employed since 2006 by Professional Piping Services, Inc., in the position of Field Technician. He is accredited with the Contractor Safety and Health Training Program, has successfully completed the forty hours OSHA, Health and Safety Training Course and is in complete compliance with the off site training requirements of OSHA 29 CFR 1910.120 (E) (3) (I).

John Osborne - Senior Field Technician

Employed since 2006 by Professional Piping Services, Inc., in the position of Field Technician. He is accredited with the Contractor Safety and Health Training Program, has successfully completed the forty hours OSHA, Health and Safety Training Course and is in complete compliance with the off site training requirements of OSHA 29 CFR 1910.120 (E) (3) (I).

Timothy Albright - Field Technician

Employed since 2006 by Professional Piping Services, Inc., in the position of Field Technician. He is accredited with the Contractor Safety and Health Training Program, has successfully completed the forty hours OSHA, Health and Safety Training Course and is in complete compliance with the off site training requirements of OSHA 29 CFR 1910.120 (E) (3) (I).

Thomas B Aycock - Field Technician

Employed since 2012 by Professional Piping Services, Inc., in the position of Field Technician. He is accredited with the Contractor Safety and Health Training Program, has successfully completed the forty hours OSHA, Health and Safety Training Course and is in complete compliance with the off site training requirements of OSHA 29 CFR 1910.120 (E) (3) (I).

P. O. Box 7337, Wesley Chapel, Florida 33545

E-mail: ppsinc@tampabay.rr.com

Telephone (813) 994-0032 (800) 780-6098 FAX (813) 907-0902

PROFESSIONAL PIPING SERVICES, INC.

The Piping System Cleaning Specialists

Certified Underground Utility Contractor
License No. CU-C055717

Roger M Cimbor Sr. - General Manager

Professional Piping Services, Inc., located in Wesley Chapel, Florida, specializes in the cleaning and restoration to maximum flow capacity of existing in-service piping systems. To date the staff of Professional Piping Services has successfully, properly and safely cleaned over 15 million feet of piping for projects in Florida, elsewhere in the United States and Internationally. The Professional Piping Services team is headed by Roger M Cimbor Sr., General Manager whose credentials are as follows.

1. In various capacities, Mr. Cimbor Sr. has over 52 years experience in the piping industry.
2. He has served on many committees, whose purposes were to resolve problems associated with piping systems, including those for American Water Works Association, American Water Works Association Research Committee, The American Society of Civil Engineers, and the National Task Committee on Piping System Rehabilitation.
3. He has been selected as an instructor for the continuing education program sponsored by the American Society of Civil Engineers. He has been and continues to be an instructor for the Florida and Georgia Rural Water Associations for their organizations continuing education program.
4. He has presented papers and seminars on the subject of piping system rehabilitation, cleaning and evaluation to the national convention of the ASCE the National Rural Water Association, and others.
5. He has written and published many articles on piping system cleaning, evacuation and rehabilitation, including those published by "Public Works Magazine", "Florida Engineering Society Journal", "Florida Specifier", "Water Engineering and Management", "Journal of Environmental Engineering", and "Environmental Technology".
6. He authored the chapter on Piping System Cleaning for the monograph published by the "American Society of Civil Engineers" on piping system rehabilitation.
7. He was a primary contributor to an extensive and in depth survey conducted by the US Army Corp of Engineer for a cost analysis of cleaning and rehabilitating piping systems.
8. He holds the certification and license from the State of Florida as an Underground Utility Contractor, License #CUC055717.
9. He has contributed to the effective design and implementation of many piping system rehabilitation projects, both domestically and internationally, and has been the source of project specifications for Consultants, Engineering Firms, and for Municipal and Industrial applications.

P. O. Box 7337, Wesley Chapel, Florida 33545

E-mail: ppsinc@tampabay.rr.com

Telephone (813) 994-0032 (800) 780-6098 FAX (813) 907-0902

10. He has given over twelve hundred educational, instructional or training seminars on the subject of piping system cleaning both in the United States and Internationally. He has sponsored, created and implemented many training and instructional programs for in house staff or those sponsored by various government agencies.
11. Has been credited with the development of technology, procedures and nomenclature now in common usage in the piping system cleaning industry.
12. Has designed and created, planned sequential piping system cleaning programs for Municipal and Industrial piping system for such clients as the City of St John's Newfoundland, Canada, Michelin Tire, City of Ft. Lauderdale, Florida, Irving Refinery, St. John's New Brunswick, Canada, Al Kattah Water Company, Jeddah, Saudi Arabia, Coca Cola, and International Mining and Chemical.
13. Is on the advisory and consultant staff of Knapp Polly Pig, Inc., the originators of the pipe cleaning poly pig, Houston, Texas.
14. Perhaps his most advantageous attribute is that he has acquired his piping system cleaning knowledge from "hands on" experience and exposure to the many varying types of piping material in use, the varying types of problems associated with piping systems of all ages and uses, and his project proven ability to resolve these problems safely, quickly and with a minimum of disruption of the service provided by a system. His ability to explain in simple terms to onsite facility crews the means to properly clean a system and the "trouble shooting" that might arise during this cleaning is also a reflection of his knowledge and experience.
15. As of this date, his management, design input and project supervision has resulted in the successful cleaning and restoration to maximum flow capacity of over 12 million feet of previously malfunctioning and flow restricted piping.
16. In 1987, Professional Piping Services, was selected by the State of Florida to design, manage and implement a piping system cleaning program whose purpose was to effect the reduction of energy consumption in the operation of municipal potable water and wastewater systems. This program was funded by the Governor's Energy Office and done through the auspices of the Florida Rural Water Association. Completion of this initial program resulted in the Florida Rural Waster Association being a recipient of a Governor's Energy Conservation Award in 1987, and increased funding for the continuation of this program in 1988.
17. In 1990 this program was reactivated under the auspices of the Florida Energy Efficient Water Project. Mr. Cimborra served on the Advisory Panel for this organization.



Detail by FEI/EIN Number

Florida Profit Corporation

PROFESSIONAL PIPING SERVICES, INC.

Filing Information

Document Number H52660
FEI/EIN Number 592523188
Date Filed 04/17/1985
State FL
Status ACTIVE
Last Event REINSTATEMENT
Event Date Filed 01/06/1992

Principal Address

30043 STATE ROAD 54 W
WESLEY CHAPEL, FL 33544

Changed: 05/05/1998

Mailing Address

P. O. BOX 7337
WESLEY CHAPEL, FL 33545

Changed: 04/21/2010

Registered Agent Name & Address

CIMBORA, ROGER M.
1926 WALLACE RD
LUTZ, FL 33549

Name Changed: 01/06/1992

Address Changed: 04/25/2012

Officer/Director Detail

Name & Address

Title P

CIMBORA, ROGER M.
1926 WALLACE RD
LUTZ, FL 33549

Title S

DOIG, KATHERINE J
 111 COVEDALE CT
 TROUTMAN, NC 28166

Annual Reports

Report Year	Filed Date
2013	04/26/2013
2014	04/29/2014
2015	04/23/2015

Document Images

04/23/2015 -- ANNUAL REPORT	View image in PDF format
04/29/2014 -- ANNUAL REPORT	View image in PDF format
04/26/2013 -- ANNUAL REPORT	View image in PDF format
04/25/2012 -- ANNUAL REPORT	View image in PDF format
04/27/2011 -- ANNUAL REPORT	View image in PDF format
04/21/2010 -- ANNUAL REPORT	View image in PDF format
04/02/2009 -- ANNUAL REPORT	View image in PDF format
03/17/2008 -- ANNUAL REPORT	View image in PDF format
03/01/2007 -- ANNUAL REPORT	View image in PDF format
03/31/2006 -- ANNUAL REPORT	View image in PDF format
03/11/2005 -- ANNUAL REPORT	View image in PDF format
04/22/2004 -- ANNUAL REPORT	View image in PDF format
08/21/2003 -- ANNUAL REPORT	View image in PDF format
05/12/2002 -- ANNUAL REPORT	View image in PDF format
04/23/2001 -- ANNUAL REPORT	View image in PDF format
05/07/2000 -- ANNUAL REPORT	View image in PDF format
04/19/1999 -- ANNUAL REPORT	View image in PDF format
05/05/1998 -- ANNUAL REPORT	View image in PDF format
05/06/1997 -- ANNUAL REPORT	View image in PDF format
05/01/1996 -- ANNUAL REPORT	View image in PDF format
04/11/1995 -- ANNUAL REPORT	View image in PDF format

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State of Florida, Department of State

Zulma Gasca

From: ppsinc@tampabay.rr.com
Sent: Monday, June 01, 2015 11:02 AM
To: Zulma Gasca
Subject: Rebid on #250531R/ZG Bid Due June 5, 2015
Attachments: PBCRebid.pdf

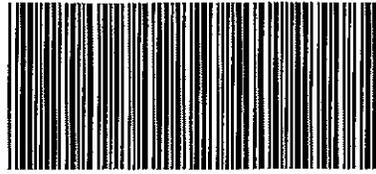
Importance: High

Ms. Gasca,

Please find our rebid for #250531R/ZG. Should you have any questions please feel free to contact our office.

Thank You
Bobbi Clay
Office Admn.
Professional Piping Services
813-994-0032

Procurement SubFolder and Doc Type



Evaluation Documents



Department Evaluation inclusive of Reference Checks



DEPARTMENTAL EVALUATION FORM

Form J

DATE SENT: JUNE 8, 2015	BUYER: ZULMA GASCA, SENIOR BUYER
REF. #: 250631R/ZG TITLE: PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE	
USER DEPARTMENT: WATER UTILITIES	USER CONTACT: VERNETHA GREEN

EVALUATE ENCLOSED INFORMATION, SIGN, DATE AND RETURN BY: JUNE 15, 2015

KEYS FOR DEPARTMENT'S EVALUATION (KEYS 2, 3 and 4 ONLY):

- (2) RESPONSIVE AND RESPONSIBLE OFFERER MEETING SPECIFICATIONS
- (3) NOT RESPONSIVE AND/OR RESPONSIBLE TO IFB/RFQ
- (4) NOT TECHNICALLY EVALUATED / IN EXCESS OF DEPARTMENTS FUNDING LIMITS.

The following responses have been opened and are attached for your evaluation:

LOT 1

LIST OFFERERS FROM LOWEST TO HIGHEST	TOTAL OFFER	EVALUATION "KEY" ONLY (SEE ABOVE)
PROFESSIONAL PIPING SERVICES, INC	\$60,800	2

LOT 2

LIST OFFERERS FROM LOWEST TO HIGHEST	TOTAL OFFER	EVALUATION "KEY" ONLY (SEE ABOVE)
PROFESSIONAL PIPING SERVICES, INC	\$32,415	2

If an offerer is deemed Non Responsive, a detailed justification must be furnished below and/or attached. Generalities will not be accepted as sufficient justification.

REMARKS:

Signature: Vernetha M Green
 Title: Support Serv. Coord.
 Date: 6-11-15

DEPARTMENTAL EVALUATION FORM

Form J

DATE SENT: JUNE 8, 2015	BUYER: ZULMA GASCA, SENIOR BUYER
REF. #: 250531R/ZG TITLE: PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE	
USER DEPARTMENT: WATER UTILITIES	USER CONTACT: VERNETHA GREEN

EVALUATE ENCLOSED INFORMATION, SIGN, DATE AND RETURN BY: JUNE 15, 2015

KEYS FOR DEPARTMENT'S EVALUATION (KEYS 2, 3 and 4 ONLY):

- (2) RESPONSIVE AND RESPONSIBLE OFFERER MEETING SPECIFICATIONS
- (3) NOT RESPONSIVE AND/OR RESPONSIBLE TO IFB/RFQ
- (4) NOT TECHNICALLY EVALUATED / IN EXCESS OF DEPARTMENTS FUNDING LIMITS.

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LIST OFFERERS FROM LOWEST TO HIGHEST	TOTAL OFFER	EVALUATION "KEY" ONLY (SEE ABOVE)
PROFESSIONAL PIPING SERVICES, INC	\$60,800	()

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LIST OFFERERS FROM LOWEST TO HIGHEST	TOTAL OFFER	EVALUATION "KEY" ONLY (SEE ABOVE)
PROFESSIONAL PIPING SERVICES, INC	\$32,415	()

If an offerer is deemed Non Responsive, a detailed justification must be furnished below and/or attached. Generalities will not be accepted as sufficient justification.

REMARKS:

Signature: _____

Title: _____

Date: _____

REFERENCE CHECK
(One reference per sheet)

SOLICITATION # 250531R/ZG

Firm Name:	PROFESSIONAL PIPING SERVICES, INC.
Company Reference Name:	PINELLAS COUNTY UTILITIES
The following information was verified with: (Name of Contact Person)	RON MORETUZZO (727)582-7022

1. What type of goods / services has the above Firm provided for your Company?

Notes: Pipe line cleaning in sewer mains; pigging process; rehabilitation work

How Long? Approx 4 - 5 years

What are the start and completion dates for goods / services provided?

Contract Start Date: May 2011 Contract Completion Date: May 2016

What is / was the dollar amount spent for the goods / services?

2. Were you satisfied with the goods / services? YES

If no, explain why:

3. Did the above Firm have the proper equipment and personnel to provide the goods / services?

Yes [X]

If no, explain why:

4. How would you rate the Firm's overall performance in meeting your required needs? Check below:

Excellent	Good	Average	Fair (please explain below)	Poor (please explain below)
[X]	[]	[]	[]	[]

Explain why performance was fair or poor: _____

5. Would you recommend this Firm for future goods / services?

Yes [X]

If no, explain why:

Comments: EXCELLENT VENDOR; DON'T NEED SUPERVISION. KNOWS EXACTLY WHAT TO DO; ALWAYS LEAVE WORK AREA CLEAN; PERFORMS GREAT WORK.

Palm Beach County Department Signature: *Verneth M. Lee* Date JUNE 11, 2015

REFERENCE CHECK
(One reference per sheet)

SOLICITATION # 250531R/ZG

Firm Name:	PROFESSIONAL PIPING SERVICES, INC.
Company Reference Name:	TOHO WATER AUTHORITY
The following information was verified with: (Name of Contact Person)	STEVE CANTRELL email: <u>scantrel@tohowater.com</u>

1.	What type of goods / services has the above Firm provided for your Company? Notes: Pipe line cleaning in sewer force main; cleaning-pigging How Long? Over 10 years What are the start and completion dates for goods / services provided? Contract Start Date: _____ Contract Completion Date: _____ What is / was the dollar amount spent for the goods / services?
----	--

2.	Were you satisfied with the goods / services? YES If no, explain why:
----	--

3.	Did the above Firm have the proper equipment and personnel to provide the goods / services? Yes [X] If no, explain why:
----	---

4.	How would you rate the Firm's overall performance in meeting your required needs? Check below:										
	<table border="1"> <thead> <tr> <th>Excellent</th> <th>Good</th> <th>Average</th> <th>Fair (please explain below)</th> <th>Poor (please explain below)</th> </tr> </thead> <tbody> <tr> <td>[X]</td> <td>[]</td> <td>[]</td> <td>[]</td> <td>[]</td> </tr> </tbody> </table>	Excellent	Good	Average	Fair (please explain below)	Poor (please explain below)	[X]	[]	[]	[]	[]
Excellent	Good	Average	Fair (please explain below)	Poor (please explain below)							
[X]	[]	[]	[]	[]							
	Explain why performance was fair or poor: _____										

5.	Would you recommend this Firm for future goods / services? Yes [X] If no, explain why:
----	--

Comments: <u>GOOD AT WORKING WITH FIELD STAFF</u>

Palm Beach County Department Signature: <u>Janeth M. Shea</u>	Date: JUNE 11, 2015
---	---------------------

REFERENCE CHECK
(One reference per sheet)

SOLICITATION # 250531R/ZG

Firm Name:	PROFESSIONAL PIPING SERVICES, INC.
Company Reference Name:	ECUA
The following information was verified with: (Name of Contact Person)	CORY SNYDER (850) 969-6678

1.	What type of goods / services has the above Firm provided for your Company?
	Notes: Pipe line cleaning in sewer force main; Pigging
	How Long? 1 YR
	What are the start and completion dates for goods / services provided?
	Contract Start Date: _____ Contract Completion Date: _____
	What is / was the dollar amount spent for the goods / services?

2.	Were you satisfied with the goods / services? YES
	If no, explain why:

3.	Did the above Firm have the proper equipment and personnel to provide the goods / services?
	Yes [X]
	If no, explain why:

4.	How would you rate the Firm's overall performance in meeting your required needs? Check below:				
	Excellent	Good	Average	Fair (please explain below)	Poor (please explain below)
	[X]	[]	[]	[]	[]
	Explain why performance was fair or poor: _____				

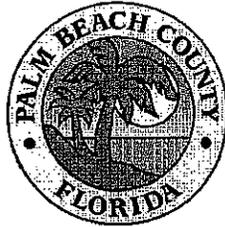
5.	Would you recommend this Firm for future goods / services?
	Yes [X]
	If no, explain why:

Comments: EXCELLENT VENDOR; HIGHLY RECOMMEND

Palm Beach County Department Signature: <i>Jennifer M. Green</i>	Date JUNE 11, 2015
--	--------------------

Board of County Commissioners

Shelley Vana, Mayor
Mary Lou Berger, Vice Mayor
Hal R. Valeche
Paulette Burdick
Steven L. Abrams
Melissa McKinlay
Priscilla A. Taylor



County Administrator

Robert Weisman

Purchasing Department
www.pbcgov.org/purchasing

**BOARD OF COUNTY COMMISSIONERS
NOTICE OF SOLICITATION
RFQ #250531R/ZG**

PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE

RFQ SUBMISSION DATE: JUNE 5, 2015 AT 4:00 P.M.

****** FAXED OR E-MAILED RESPONSES ACCEPTABLE ******

It is the responsibility of the vendor to ensure that all pages are included. Therefore, all vendors are advised to closely examine this package. Any questions regarding the completeness of this package should be immediately directed to the Palm Beach County Purchasing Department.

Quotations are requested for furnishing the goods/services as described herein and in accordance with applicable terms, conditions and specifications as set forth herein without any modification, change or alterations to any terms, conditions or provisions of this solicitation, unless specifically approved in writing by the County.

By submitting an offer which is accepted by the County, a binding contract is formed in accordance with the terms, conditions and specifications as set forth in this Request for Quotation (RFQ)

C A U T I O N

As they are issued, all amendments to solicitations will be posted under the applicable solicitation on our website at <http://www.pbcgov.org/purchasing>. It is the vendor's sole responsibility to routinely check this website for any amendments that may have been issued prior to the deadline for receipt of quotes.

Palm Beach County shall not be responsible for the completeness of any solicitation that was not downloaded from the above website or obtained directly from the Purchasing Department.

**In accordance with the provisions of ADA,
this document may be requested in an alternate format.**

**BOARD OF COUNTY COMMISSIONERS, PALM BEACH COUNTY PURCHASING DEPARTMENT
50 S. MILITARY TRAIL, SUITE 110, WEST PALM BEACH, FL 33415-3199**

BOARD OF COUNTY COMMISSIONERS
Palm Beach County
REQUEST FOR QUOTATION

RFQ #250531R/ZG	TITLE: PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE
BUYER: ZULMA GASCA	PHONE (561) 616-6848
FAX (561) 242-6748	E-MAIL: zgasca@pbcgov.org

**** FAXED OR E-MAILED RESPONSES ACCEPTABLE ****

To ensure that your offer is considered, it must be received in Palm Beach County Purchasing no later than **4:00 P.M., PALM BEACH COUNTY LOCAL TIME**, by the submission date. Offers received after this time will not be considered.

This Request for Quotation, General Conditions, Instructions to Vendors, Special Conditions, Specifications, Attachments, Amendments (if issued), and/or any other referenced document form a part of this RFQ solicitation and response thereto, and by reference are made a part thereof. The selected awardee shall be bound by all terms, conditions and requirements in these documents.

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR VENDORS

GENERAL CONDITIONS

The following Terms and Conditions are applicable to this purchase order/contract entered into by and between Palm Beach County (referred to as County) and Vendor.

1. CONDITIONED OFFERS

Vendors are cautioned that any condition, qualification, provision, or comment in their quote, or in other correspondence transmitted with their quote, which in any way modifies, takes exception to, or is inconsistent with the specifications, requirements, or any of the terms, conditions, or provisions of this solicitation, is sufficient cause for the rejection of their quote and shall be considered as non-responsive.

2. MODIFICATIONS

No modifications of this order/contract, including but not limited to these terms and conditions, shall be binding upon County unless approved by an authorized representative of County's Purchasing Office.

3. ASSIGNMENTS

Assignments are prohibited unless prior written consent is given by the County and the Vendor.

4. EXCUSABLE DELAYS

The County may grant additional time for any delay if the delay will not adversely impact the best interest of the County and is due to causes beyond the control of the Vendor. Such grant must be in writing and made part of the order/contract.

5. DEFAULT

The County may, by written notice of default to the successful vendor, terminate the order/contract in whole or in part if the successful vendor fails to satisfactorily perform any provisions of this solicitation or resultant order/contract, or fails to make progress so as to endanger performance under the terms and conditions of this solicitation or resultant order/contract, or provides repeated non-performance, or does not remedy such failure within a period of ten (10) days (or such period as the Director of Purchasing may authorize in writing) after receipt of notice from the Director of Purchasing specifying such failure. In the event the County terminates this order/contract in whole or in part because of default of the successful vendor, the County may procure goods and/or services similar to those terminated, and the successful vendor shall be liable for any excess costs incurred due to this action.

If it is determined that the successful vendor was not in default or that the default was excusable (e.g., failure due to causes beyond the control of, or without the fault or negligence of, the successful vendor), the rights and obligations of the parties shall be those provided in "Termination".

6. TERMINATION

The County may, whenever the interests of the County so require, terminate the order/contract, in whole or in part, for the convenience of the County upon five (5) days written notice to Vendor. Unless directed otherwise in the notice of termination, the Vendor shall incur no further obligations in connection with the order/contract.

7. NO THIRD PARTY BENEFICIARY

No provision of this Contract is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Contract, including but not limited to any citizen or employees of the County and/or successful vendor.

8. FOB

The F.O.B. point shall be destination. If the County agrees, freight charges may be prepaid by the Vendor and listed on the invoice; however, Vendor retains title and assumes all responsibility, liability and risk in transit, and shall be responsible for the filing of claims for loss or damages.

9. PAYMENT TERMS

The Florida Prompt Payment Act is applicable to this solicitation. Interest penalties will only be paid in accordance with the Florida Prompt Payment Act, Florida Statute 218.70.

Note: Palm Beach County Vendors can now be paid by Credit Card via the County's voluntary Payment Manager Program. For vendors who don't have a merchant account, one is needed to utilize the Program. For vendors with a merchant account, you will need to enroll with the Palm Beach County Clerk & Comptroller's office. For information, contact the Palm Beach County Clerk & Comptroller at pbcpaymentmgr@mypalmbeachclerk.com or 561-355-3295.

10. INVOICING

Vendor must render original invoice(s) to the Palm Beach County Finance Department, P.O. Box 4036, West Palm Beach, Florida 33402-4036.

11. TAXES

The County is exempt from Federal and State taxes.

12. PURCHASE ORDER

The County will not accept any goods delivered or services performed unless a duly authorized purchase order has been issued for said goods and/or services. The purchase order number must appear on all invoices, packing slips and all correspondence concerning the order.

13. ORDER/CONTRACT

Vendor agrees that by submitting an offer (i.e. Request for Quotation) which is accepted by the County (i.e. Purchase Order, Term Contract Notice) a binding contract is formed in accordance with the County's terms, conditions and specifications as set forth in the solicitation and this purchase order. Vendor certifies that the offer has been made by an officer or employee having the authority to bind the Vendor. Accordingly, payment will only be made to the company and the address as provided in the Vendor's offer unless prior written authorization is received from the County.

14. PRICING

- (a) Unless specifically requested in the specifications, any response containing modifying or escalation clauses shall be rejected.
- (b) The price offered must be in accordance with the unit of measure provided on the response page(s). One (1) space or line requires only one (1) single, fixed unit price. Anything other than a single, fixed unit price shall result in the rejection of your response.
- (c) Vendor warrants by virtue of submitting an offer that prices shall remain firm for a period of ninety (90) days from the date of opening to allow for evaluation and award.
- (d) Prices shall remain firm for the initial and any subsequent term unless modified by a special condition.
- (e) All unit prices offered should be within two (2) decimal points. If vendor's pricing offered exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.
- (f) In the event of mathematical error(s), the unit price shall prevail and the vendor's total offer shall be corrected accordingly. **QUOTES HAVING ERASURES OR CORRECTIONS MUST BE INITIALED BY THE VENDOR PRIOR TO SUBMISSION TIME. IF THE CORRECTION IS NOT PROPERLY INITIALED, OR IF THE INTENT OR LEGIBILITY OF THE CORRECTION IS NOT CLEAR, THE RFQ SHALL BE REJECTED.**

15. DELIVERIES

Deliveries are to be made Monday through Friday, excluding holidays, unless otherwise stipulated.

16. INSPECTION/ACCEPTANCE

All goods and/or services provided on this Purchase Order are subject to inspection and acceptance upon receipt or completion by an authorized representative of the County. Payment shall not be authorized until the goods and/or services have been received, accepted and properly invoiced.

17. QUANTITIES

Quantities specified in the order/contract cannot be changed without County approval. Goods shipped in excess of quantity designated may be returned at Vendor's expense.

18. DISCRIMINATION PROHIBITED

Pursuant to Palm Beach County Resolution R-2014-1421, as may be amended, all Vendors doing business with the County shall treat all of its employees equally during employment without regard to race, color,

religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression or genetic information. All Vendors shall comply with the following and may use the "Non-Discrimination Policy" form to show compliance. Vendor shall submit to County a copy of its non-discrimination policy, which shall be consistent with the foregoing non-discrimination policy; OR, in the event Vendor does not have a written non-discrimination policy or one that conforms to the County's policy, the Vendor shall sign and submit to County a statement affirming that it will conform to the County's non-discrimination policy as set forth in the above-referenced Resolution. The Vendor shall satisfy the requirements set forth herein prior to execution of a contract with County and within a time frame specified by County (normally within two (2) working days of request). Failure to satisfy this requirement—shall render your quote non-responsive. It is the responsibility of the Vendor to maintain a written or non-written non-discrimination policy that conforms to the County's policy as set forth herein throughout the term of the contract. Failure to meet this requirement shall be considered default of contract.

19. LEGAL REQUIREMENTS

The Vendor must strictly comply with all Federal, State, County and local laws, ordinances, rules and regulations that in any manner affect the goods and/or services provided herein. The UCC shall prevail as the basis for contractual obligations between the Vendor and the County for any terms and conditions not addressed. The County shall not be liable to the Vendor for any legal fees, court costs, or other legal expenses arising from the interpretation or enforcement of this order/contract, or from any other matter generated by or relating to this order/contract.

20. CRIMINAL HISTORY RECORDS CHECK ORDINANCE

Pursuant to Palm Beach County Code Section 2-371 through 2-377, the Palm Beach County Criminal History Records Check Ordinance ("Ordinance"), the County shall conduct fingerprint based criminal history record checks on all persons not employed by the County who repair, deliver, or provide goods or services for, to, or on behalf of the County. A fingerprint based criminal history record check shall be conducted on all employees and subcontractors of vendors, including repair persons and delivery persons, who are unescorted when entering a facility determined to be critical to the public safety and security of the County. County facilities that require this heightened level of security are identified in Resolution R-2003-1274, as may be amended. The vendor is solely responsible for understanding the financial, schedule, and staffing implications of this Ordinance. Further, the vendor acknowledges that its pricing offered includes any and all direct or indirect costs associated with compliance of this Ordinance, except for the applicable FDLE/FBI fees that shall be paid by the County.

21. PUBLIC ENTITY CRIMES

In accordance with the Florida Public Entity Crime Statute 287.132.133, persons and affiliates who are entering into a contract or performing any work in furtherance with Palm Beach County certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty-six (36) months immediately preceding the date hereof. This notice is required by Florida Statute 287.133 (3) (a).

22. SBE PROGRAM**Item 1 – Policy**

It is the policy of the Board of County Commissioners of Palm Beach County, Florida, that SBE(s) have the maximum practical opportunity to participate in the competitive process of supplying goods and services to the County. To that end, the Board of County Commissioners adopted a Small Business Ordinance which is codified in Sections 2-80.21 through 2-80.34 (as amended) of the Palm Beach County Code, which sets forth the County's requirements for the SBE program, and is incorporated in this solicitation. Compliance with the requirements contained in this section shall result in a vendor being deemed responsive to SBE requirements. The provisions of this Ordinance are applicable to this solicitation, and shall have precedence over the provisions of this solicitation in the event of a conflict.

Item 2 – Contract Award Criteria

For purchases made as a result of this solicitation, the County shall make an award to the vendor who is certified as a small business with Palm Beach County and who is within 10% of the lowest responsive, responsible vendor, providing that the small business is also deemed responsive and responsible to the terms and conditions of the solicitation.

Item 3 – SBE Certification

Only those firms certified as a small business enterprise by Palm Beach County at the time of quote submission shall be counted toward the established SBE goals. Upon receipt of a complete application, IT TAKES UP TO NINETY (90) DAYS TO BECOME CERTIFIED AS AN SBE WITH PALM BEACH COUNTY. It is the responsibility of the vendor to confirm the certification of any proposed SBE; therefore, it is recommended that vendors visit the on-line Vendor Directory at www.pbcgov.org/osba to verify SBE certification.

Item 4 – Decertification

As part of the consideration for quote award under the SBE Ordinance, any firm/proposer decertified by Palm Beach County shall be considered non-responsive to the SBE requirements.

23. LOCAL PREFERENCE ORDINANCE

In accordance with the Palm Beach County Local Preference Ordinance, a preference may be given to (1) quoters having a permanent place of business in Palm Beach County or (2) quoters having a permanent place of business in the Glades that are able to provide the goods or services within the Glades.

- A. **Glades Local Preference:** Pursuant to the Palm Beach County Local Preference Ordinance, a 5% Glades Local Preference is given when a Glades business offers to provide the goods or services that will be procured for use in the Glades. If the lowest responsive, responsible quoter is a non-Glades business, all quotes received from responsive, responsible Glades businesses may be decreased by 5%. The original quote amount is not changed. The 5% decrease given for the Glades Local Preference is calculated only for the purpose of determining ranking and award.
- B. **Local Preference:** Pursuant to the Palm Beach County Local Preference Ordinance, a 5% Local Preference is given to quoters having a permanent place of business in Palm Beach County. If the lowest responsive, responsible quoter is a non-local business; all quotes received from responsive, responsible local businesses may be decreased by 5%. The original quote amount is not changed. The 5% decrease given for the Local Preference is calculated only for the purpose of determining ranking and award.
- C. To receive a Glades Local Preference or a Local Preference (collectively referred to as "local preference"), a quoter must have a permanent place of business in existence prior to the County's issuance of this Request for Quotation. A permanent place of business means that the quoter's headquarters is located in Palm Beach County or in the Glades, as applicable; or, the quoter has a permanent office or other site in Palm Beach County or in the Glades, as applicable, where the quoter will produce a substantial portion of the goods or services to be purchased. A valid Business Tax Receipt issued by the Palm Beach County Tax Collector is required, unless the quoter is exempt from the business tax receipt requirement by law, and will be used to verify that the quoter had a permanent place of business prior to the issuance of this Request for Quotation. In addition, the attached "Certification of Business Location" and Business Tax Receipt must accompany the quote at the time of quote submission. The Palm Beach County Business Tax Receipt and this Certification are the sole determinant of local preference eligibility. Errors in the completion of this Certification or failure to submit this completed Certification will cause the quoter to not receive a local preference.

24. INDEMNIFICATION

To the extent authorized by law, Vendor shall indemnify, save and hold harmless the County, its employees and agents against any and all claims, damages, liability and court awards including costs, expenses and attorney fees incurred as a result of any act or omission by the Vendor, or its employees, agents, subcontractors or assignees pursuant to the terms and conditions of this order/contract.

25. MATERIAL SAFETY DATA SHEETS (MSDS)

Vendor compliance is required under Chapter 442, Florida Statutes; that any toxic substance delivered as a part of this order/contract must be accompanied by an MSDS.

26. ENDORSEMENTS

No endorsements by the County of the goods and/or services will be used by the Vendor in any way, manner or form.

27. VENUE

Any and all legal actions arising from or necessary to enforce this order/contract will be held in Palm Beach County.

28. PUBLIC RECORDS

Any information submitted relating to this order/contract will become a public document pursuant to Section 119.07, Florida Statutes.

29. SALES PROMOTIONS / PRICE REDUCTIONS

Should sales promotions occur during the term of the order/contract that lower the price of the procured item, the successful vendor shall extend to the County the lower price offered by the manufacturer on any such promotional item. Further, any price decreases effectuated during the order/contract period by reason of market change or otherwise, shall be passed on to the County. Additionally, anytime after award, the vendor may offer a reduced price which shall remain in effect for the duration of the order/contract.

30. PERFORMANCE DURING EMERGENCY

By submitting an offer, vendor agrees and promises that, during and after a public emergency, disaster, hurricane, flood, or acts of God, the County shall be given "first priority" for all goods and services under this order/contract. Vendor agrees to provide all goods and services to the County during and after the emergency at the terms, conditions, and prices as provided in this solicitation on a "first priority" basis. Vendor shall furnish a 24-hour phone number to the County in the event of such an emergency. Failure to provide the stated priority during and after an emergency shall constitute breach of contract and make the vendor subject to sanctions from doing further business with the County.

31. PALM BEACH COUNTY OFFICE OF THE INSPECTOR GENERAL AUDIT REQUIREMENTS

Pursuant to Palm Beach County Code, Section 2-421-2-440, as amended, Palm Beach County's Office of Inspector General is authorized to review past, present and proposed County contracts, transactions, accounts, and records. The Inspector General's authority includes, but is not limited to, the power to audit, investigate, monitor, and inspect the activities of entities contracting with the County, or anyone acting on their behalf, in order to ensure compliance with contract requirements and to detect corruption and fraud.

32. BUSINESS INFORMATION

If vendor is a Joint Venture for the goods/services described herein, vendor shall, upon request of Palm Beach County, provide a copy of the Joint Venture Agreement signed by all parties.

SPECIAL CONDITIONS

33. GENERAL / SPECIAL CONDITION PRECEDENCE

In the event of conflict between General Conditions and Special Conditions, the provisions of the Special Conditions shall have precedence.

34. QUALIFICATION OF BIDDERS

This bid shall be awarded only to a responsive and responsible bidder, qualified to provide the goods and/or service specified. The bidder shall, upon request, promptly furnish the County sufficient evidence in order to confirm a satisfactory performance record. Such information may include an adequate financial statement of resources, the ability to comply with required or proposed delivery or performance schedule, a satisfactory record of integrity and business ethics, the necessary organization, experience, accounting and operation controls, and technical skills, and be otherwise qualified and eligible to receive an award under applicable laws and regulations.

The bidder should submit the following information with their bid response; however, if not included, it shall be the responsibility of the bidder to submit all evidence, as solicited, within a time frame specified by the County (normally within two working days of request). Failure of a bidder to provide the required information within the specified time frame is considered sufficient cause for rejection of their bid. **Information submitted with a previous bid shall not satisfy this provision.**

- A. List a minimum of **three (3)** references in which similar goods and/or services have been provided within the past **five (5)** years indicating experience working with Florida Utilities whose specialty is the use and application of poly pigs for the cleaning of pipeline, including scope of work, contact names, addresses, e-mail addresses, telephone numbers and dates of service on the attached reference sheet included herein. A contact person shall be someone who has personal knowledge of the bidder's performance for the specific requirement listed. Contact person must have been informed that they are being used as a reference and that the County may be calling them. **DO NOT** list persons who are unable to answer specific questions regarding the requirement.
- B. The bidder must provide written evidence (copies of current licenses/certifications) that show that the firm (bidder) or a principal in the firm be licensed to contract the scope of work in Palm Beach County with the following:
 1. Underground Utility & Excavation License thru the State of Florida
- C. The bidder shall provide the firms written procedures to show that personnel providing services is capable and have the means on hand to resolve potential or real problems that may occur with the cleaning pigs in the system.
- D. The bidder shall provide certification/documentation to show that personnel providing services is trained and accredited to be in compliance with OSHA 29, CFR 1920.120, Health and Safety Training.

35. SUCCESSFUL BIDDER'S EMPLOYEES

Successful bidder shall only use experienced and knowledgeable supervision and personnel who have properly, safely and effectively provided for the cleaning of comparable system in other similar applications.

36. CRIMINAL HISTORY RECORDS CHECK

This solicitation includes sites and/or buildings which have been designated as either "critical facilities" or "criminal justice information facilities" pursuant to Palm Beach County Code Section 2-371 through 2-377, the Palm Beach County Criminal History Records Check Ordinance ("Ordinance"), and Resolution R-2003-1274, as amended. County staff representing the User County Department will contact the recommended awardee(s) and provide specific instructions for meeting the requirements of this Ordinance. This provision applies to and must be adhered to by all vendors, contractors, and subcontractors of contractors, including repair persons and delivery persons, who are unescorted when entering critical facilities or criminal justice information facilities.

Individuals passing the background check will be issued a badge. Contractor shall make every effort to collect the badges of its employees and its subcontractors' employees upon conclusion of the contract work and return them to the County. If the contractor or its subcontractor terminates an employee who has been issued a badge, the Contractor must notify the County within two (2) hours. At the time of termination, the contractor shall retrieve the badge and return it to the County in a timely manner. The County reserves the right to suspend any Contractor that; 1) does not comply with the requirements of County Code Section 2-371 through 2-377 as amended; 2) does not contact the County regarding a terminated contractor employee or subcontractor employee within the stated time; or 3) fails to make a good faith effort in attempting to comply with the badge retrieval policy.

37. AWARD (LOT-BY-LOT)

Palm Beach County shall award this bid to the lowest, responsive, responsible bidder on a lot-by-lot basis. The County reserves the right to reject bids which would result in an award which is financially disadvantageous to the County. An award may be considered financially disadvantageous when it would result in an award to a bidder for less than \$1,000, or when it would result in awards of multiple small fragments. This policy is predicated on avoidance of increased administrative costs and operational complexity. Therefore, it is necessary for a bidder to bid on every item in the particular lot for which the bidder submits a bid in order to have a bid considered. It is also required that the bidder carefully consider each item, and make sure that each one meets the specifications as indicated. In the event that one item does not meet such specifications for that lot, the entire lot will be considered non-responsive. Additionally, if a bidder enters a No Bid, or N/A for any item in that lot, they will be considered non-responsive for that lot.

38. METHOD OF ORDERING (TERM CONTRACT)

A contract shall be issued for a term of **twelve (12)** months or until the estimated amount is expended, at the discretion of the County. The County will order on an "as needed" basis.

39. TIME FOR COMPLETION / DELIVERY

Bidder acknowledges and agrees that the time of completion/delivery is an essential condition of this contract.

By submitting a bid response, bidder, if awarded contract, agrees to begin work not later than **five (5)** days after notification, and to prosecute the work uninterrupted in such a manner, with sufficient labor, equipment and/or materials so as to ensure its completion **within mutually agreed time frames** after starting work.

40. AS SPECIFIED

A term contract delivery order (DO) will be issued to the successful bidder with the understanding that all items delivered must meet the specifications herein. Palm Beach County will return, at the expense of the successful bidder, items not delivered as specified.

41. RENEWAL OPTION

The successful bidder shall be awarded a contract for **twelve (12)** months with the option to renew for **four (4)** additional **twelve (12)** month periods. The option for renewal shall only be exercised upon mutual written agreement and with all original terms, conditions and unit prices adhered to with no deviations. Any renewal shall be subject to the appropriation of funds by the Board of County Commissioners. A renewal shall be revoked if a vendor is suspended by the Purchasing Department prior to the commencement of the renewal period.

42. WARRANTY

The successful bidder shall fully warrant all services rendered hereunder for a period of **twelve (12)** months from date of acceptance by Palm Beach County. Should any defect excepting ordinary wear and tear, appear during the above stated warranty period, the successful bidder shall repair at no cost to Palm Beach County, immediately upon written notice from the Director of Purchasing.

43. WORK SITE SAFETY/SECURITY

The successful bidder shall at all times guard against damage or loss to the property of Palm Beach County, the bidder's own property, and/or that of other contractors, and shall be held responsible for replacing or repairing any such loss or damage. When applicable, the successful bidder shall provide fences, signs, barricades, flashing lights, etc. necessary to protect and secure the work site(s) and insure that all County, State of Florida, OSHA, and other applicable safety regulations are met. Additionally, successful bidder shall provide for the prompt removal of all debris from Palm Beach County property. Palm Beach County may withhold payment or make such deductions as deemed necessary to ensure reimbursement or replacement for loss or damage to property through negligence of the successful bidder or its agents.

44. INSURANCE REQUIRED

It shall be the responsibility of the successful bidder to provide evidence of the following minimum amounts of insurance coverage to Palm Beach County, c/o Insurance Tracking Services, Inc. (ITS), P.O. Box 20270, Long Beach, CA 90801. Subsequently, the successful bidder shall, during the term of the Contract, and prior to each renewal thereof, provide evidence of insurability to ITS at pbc@instracking.com or fax (562) 435-2999, which is Palm Beach County's insurance management system, prior to the expiration date of each and every insurance required herein.

Commercial General Liability Insurance. Successful bidder shall maintain Commercial General Liability Insurance, or similar form, at a limit of liability not less than **\$500,000** Each Occurrence for Bodily Injury, Personal Injury and Property Damage Liability. Coverage shall include Premises and/or Operations, Independent Contractors, Products and/or Completed Operations, Personal Injury/Advertising Liability, Contractual Liability and Broad Form Property Damage coverages. Coverage for the hazards of explosion, collapse and underground property damage (X-C-U) must also be included when applicable to the work to be performed. **This coverage shall be endorsed to include Palm Beach County as an Additional Insured.**

Business Auto Liability Insurance. Successful bidder shall maintain Business Auto Liability Insurance at a limit of liability not less than **\$500,000** Combined Single Limit Each Accident for all owned, non-owned, and hired automobiles. (In this context, the term "Autos" is interpreted to mean any land motor vehicle, trailer or semi trailer designed for travel on public roads.) In the event successful bidder neither owns nor leases automobiles, the Business Auto Liability requirement shall be amended allowing successful bidder to maintain only Hired & Non-Owned auto Liability and shall provide either an affidavit or a letter on company letterhead signed by the bidder indicating either the bidder does not own any vehicles, and if vehicles are acquired throughout the term of the contract, bidder agrees to purchase "Owned Auto" coverage as of the date of acquisition. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto coverage form.

Workers' Compensation and Employer's Liability Insurance. Successful bidder shall maintain Workers' Compensation & Employer's Liability Insurance in accordance with Florida Statute Chapter 440.

A signed Certificate or Certificates of Insurance, evidencing that required insurance coverages have been procured by the successful bidder in the types and amounts required hereunder shall be transmitted to the County via the Insurance Company/Agent within a time frame specified by the County (normally within 2 working days of request). Failure to provide required insurance shall render your bid non responsive.

Except as to Business Auto, Workers' Compensation and Employer's Liability (and Professional liability, when applicable), said Certificate(s) shall clearly confirm that coverage required by the contract has been endorsed to include Palm Beach County as an Additional Insured.

Said Certificate(s) of Insurance shall, to the extent allowable by the insurer, include a minimum thirty (30) day endeavor to notify due to cancellation (10 days for nonpayment of premium) or non-renewal of coverage. It is the responsibility of the successful bidder to ensure that all required insurance coverages are maintained in force throughout the term of the contract. Failure to maintain the required insurance shall be considered default of contract.

All insurance must be acceptable to and approved by County as to form, types of coverage and acceptability of the insurers providing coverage.

Bidder shall agree that all insurance coverage required herein shall be provided by Bidder to County on a primary basis.

SPECIFICATIONS
RFQ #250531R/ZG

PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE

PURPOSE AND INTENT

The sole purpose and intent of this Request for Quotation (RFQ) is to secure firm, fixed pricing and establish a term contract for pipeline cleaning services, including but not be limited to wastewater, potable, reclaimed and raw water piping for Palm Beach County Water Utilities Department including the Glades Area, as specified herein.

SCOPE OF WORK

Pipeline cleaning services shall provide for a maximum flow capacity of the diameter of pipe being cleaned containing large deposits of different types of chemicals and debris. Service shall include the cleaning of pipelines ranging from 3" through 54" in diameter using a Poly Pig procedure. The cleaning of pipes shall be accomplished by passing a series of hydraulic or pneumatic polyurethane plugs of varying dimensions, coatings and densities (poly pigs).

Pipeline cleaning services will require the temporary removal and subsequent replacement of sections of piping and the installation of launch and retrieval stations. Pump station(s) may need to be taken off-line during the cleaning process. A work schedule will be established and coordinated with successful bidder to obtain maximum efficiency of time parameters.

TECHNICAL SPECIFICATIONS

1. The dimensions and coating of the poly pigs, as well as the criteria such as pipe size, build up, etc of the system to be cleaned, shall be determined by the successful bidder.
2. A series of poly pigs, predetermined by the successful bidder, shall be entered into the pipeline at a point as near to the beginning of the pipeline section to be cleaned or a location allocated by WUD representative. This entering point may take the form of a fitting installed onto the piping specifically for this purpose or may be a line size access point which can serve as a means to permit entrance of the cleaning pigs.
3. The poly pigs shall be entered into the system by the use of a pig launching assembly supplied by the successful bidder and approved by the County which will be attached to the piping system. This launching assembly shall allow for:
 - a) The entering of pigs into the pipeline by providing the means to induce flow from an external source independent of the flows and pressures immediately available from the piping system on the back of the pig to develop sufficient pressure to force the pig through the pipe.
 - b) A means to control and regulate this flow.
 - c) A means to monitor the flow and pressures introduced into the piping.
 - d) A means to be connected to and subsequently be disconnected from the piping system without any mechanical disruption of the operational ability of the system.
4. As an alternative to item #3 above, other means can be utilized to enter the pigs into the pipe required for this cleaning procedure, as follows:
 - a) Hand insertion.
 - b) Insertion of a series of pigs required into another portion of the piping by the use of a launching assembly and subsequent diverting of the pigs from one portion of piping into the portion now to be cleaned.
5. The poly pigs shall be removed or discharged from the piping at a point as near to the end of the pipe being cleaned or a location allocated by WUD representative as is logistically and mechanically feasible. This discharge point may take the form of a fitting installed on the piping specifically for this purpose or may be any line size existing port which can accommodate the reduction capability of the poly pigs. This port will serve as a means for the poly pigs to be discharged from the pipe.

6. The poly pigs shall be entered into a pig trapping assembly which will allow for passage of the flow used for pressurizing of the pigs through the pipeline, but shall capture and contain the poly pigs within the trapping assembly. Trapping assembly shall not allow pig to proceed, but shall allow for:
 - a) Discharge of the poly pig from the pipeline.
 - b) Control and regulate flow.
 - c) Monitor flow and pressure within the system.
 - d) Connect to and subsequently be disconnected from the system without mechanical disruption of the operational ability of the system.
7. As an alternative to Item #6 above, other means can be utilized for the control of the discharge of the poly pig used to clean the pipeline, as follows:
 - a) Control existing discharge ports opening as to maintain the discharged flow rate and effluent removed from the system during the cleaning operations.
 - b) Installed blow offs, drains, or comparable piping which can be safely utilized as a discharge port.
 - c) The procedure to launch and/or discharge for pig trapping assembly may differ from project to project.

SUCCESSFUL BIDDER'S RESPONSIBILITIES

Successful bidder shall maintain or provide during the entire course of the procedure, continuous monitoring of the piping system and immediately report to the WUD representative any deviation from established pigging procedures, online problems encountered, or any malfunctions of the system discovered by the passage of the pigs through the pipelines.

Successful bidder shall thoroughly clean the system from all materials, including but not limited to sand, grit, gravel, stone, construction debris, etc. to compromise the integrity of the pipeline system.

For potable water pipe cleaning, proper inline disinfection in conformance with AWWA Specification C-651 shall be required to be part of and/or incorporated into the initial cleaning of the system. Bacteriological sampling will be done by the County. Provision of both cleaning and disinfection as one operation can provide the following advantage:

- a) Assures total saturation of the interior pipe, fitting, valves and any appurtenances affected in the cleaning procedure.

Successful bidder shall provide a report of the cleaning program to outline and detail information acquired during the cleaning process about the system or confirm existing information.

- a) Report shall be provided to the Lines and Lift Station O&M Superintendent in a pdf. Format, no later than thirty (30) days upon project completion.
- b) Report shall be received and acknowledged by the Superintendent prior to approval of payment to successful bidder.
- c) Report shall include a record of pigs, their sizes, styles, pressure and flow changes and other pertinent information which have entered into the system and subsequently retrieved.

COUNTY'S RESPONSIBILITIES:

The County shall provide access to designated work sites.

The County shall provide excavation services, as required.

The County shall provide water for project location area, for cleaning and flushing procedures.

The County shall provide Vac-Trucks to maintain safe operating levels of County owned and private lift stations.

The County shall collect and dispose of fluids/solids removed from pipelines resulting from the cleaning process.

The County shall make work site safe for contractor, and restore sites after each project.

The County shall be responsible for notifying all of the affect customers.

The County shall request pipeline cleaning services on an as needed basis, during the term of this contract.

PAYMENT

Payment is based on the unit price provided on the quote response page. Payment shall be rendered ONLY upon the County's satisfaction of services rendered. Price shall include, but is not limited to, all supervision, labor, equipment, materials, tools, machinery, mobilization/demobilization, MOT (Traffic Control), transportation and other facilities and services necessary to fully and completely provide the services as specified above.

**RESPONSE PAGE
RFQ #250531R/ZG**

PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE

LOT 1 – WATER UTILITIES LOCATIONS (EXCLUDING GLADES AREA)

WASTEWATER PIPELINES					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED 12 MONTH QUANTITY	UNIT PRICE	TOTAL OFFER
1.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 3", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
2.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 4" TO 6", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
3.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 8" TO 10", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
4.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 12" TO 18", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
5.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 20" TO 24", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
6.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 30" TO 36", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
7.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 40" TO 48", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
8.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 54", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
POTABLE, RECLAIMED AND RAW WATER PIPELINES					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED 12 MONTH QUANTITY	UNIT PRICE	TOTAL OFFER
9.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 3", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
10.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 4" TO 6", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
11.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 8" TO 10", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____

All unit prices bid should be within two (2) decimal points. If vendor's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

Continued...

FIRM NAME _____

**RESPONSE PAGE
RFQ #250531R/ZG**

PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE

LOT 1 – WATER UTILITIES LOCATIONS (EXCLUDING GLADES AREA) Continued...

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED 12 MONTH QUANTITY	UNIT PRICE	TOTAL OFFER
12.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 12" TO 18", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
13.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 20" TO 24", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
14.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 30" TO 36", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
15.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 40" TO 48", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
16.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 54", AS SPECIFIED HEREIN.	LF	250	\$ _____	\$ _____
TOTAL OFFER LOT #1					\$ _____

LOT 2 – WATER UTILITIES LOCATIONS (INCLUDING GLADES AREA)

WASTEWATER PIPELINES					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED 12 MONTH QUANTITY	UNIT PRICE	TOTAL OFFER
1.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 3", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
2.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 4" TO 6", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
3.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 8" TO 10", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
4.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 12" TO 18", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____

All unit prices bid should be within two (2) decimal points. If vendor's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

Continued...

FIRM NAME _____

**RESPONSE PAGE
RFQ #250531R/ZG**

PIPELINE CLEANING SERVICES, TERM CONTRACT, RE-QUOTE

LOT 2 – WATER UTILITIES LOCATIONS (INCLUDING GLADES AREA) Continued...

POTABLE, RECLAIMED AND RAW WATER PIPELINES					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED 12 MONTH QUANTITY	UNIT PRICE	TOTAL OFFER
5.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 3", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
6.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 4" TO 6", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
7.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 8" TO 10", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
8.	CLEAN EXISTING PIPELINE WITH POLY PIG PROCEDURES DIAMETER 12" TO 18", AS SPECIFIED HEREIN.	LF	500	\$ _____	\$ _____
TOTAL OFFER LOT #2					\$ _____

All unit prices bid should be within two (2) decimal points. If vendor's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

Acknowledge Qualification of Bidders information is included, per Term and Condition #34? YES/INITIAL ___

Acknowledge Criminal History Records Check requirement, per Term & Condition #36? YES/INITIAL ___

Acknowledge Insurance requirements, per Term and Condition #44? YES/INITIAL ___

Acknowledge Non-Discrimination Policy Form is included as specified herein? YES/INITIAL ___

*** PLEASE AFFIX SIGNATURE WHERE INDICATED
(FAILURE TO DO SO SHALL RESULT IN THE REJECTION OF YOUR RFQ)**

By signature on this document, vendor acknowledges and agrees that its offer includes and accepts all terms, conditions, and specifications of the County's RFQ solicitation as originally published, without exception, change or alteration of any kind, except as may have been published by the County in official amendments prior to the submission time.

Per General Term and Condition #32, if vendor is a Joint Venture for the goods/services described herein, vendor shall, upon request of Palm Beach County, provide a copy of the Joint Venture Agreement signed by all parties.

FIRM NAME: (Enter the entire legal name of the quoting entity)		DATE:
* SIGNATURE: _____	PRINT NAME:	
	PRINT TITLE:	
ADDRESS: _____		
CITY / STATE: _____		ZIP CODE: _____
TELEPHONE # ()	E-MAIL:	
TOLL FREE # ()	FAX #: ()	
APPLICABLE LICENSE(S) NUMBER #	TYPE:	
FEDERAL ID #		

NON-DISCRIMINATION POLICY
RFQ #250531R/ZG

Pursuant to Palm Beach County Resolution R-2014-1421, as may be amended, it is the policy of the Board of County Commissioners of Palm Beach County that Palm Beach County shall not conduct business with nor appropriate any funds for any organization that practices discrimination on the basis of race, color, national origin, religion, ancestry, sex, age, familial status, marital status, sexual orientation, gender identity and expression, disability, or genetic information.

All quoters doing business with Palm Beach County are required to submit a copy of its non-discrimination policy which shall be consistent with the policy of Palm Beach County stated above, prior to entering into any contract with Palm Beach County. In the event a quoter does not have a written non-discrimination policy or one that conforms to Palm Beach County's policy, such quoter shall be required to check the applicable statement and sign below affirming it will conform to Palm Beach County's policy.

Check one:

Quoter hereby acknowledges that it does not have a written non-discrimination policy or one that conforms to Palm Beach County's policy and Quoter hereby acknowledges and affirms by signing below that it will conform to Palm Beach County's non-discrimination policy as provided in Palm Beach County's Resolution R-2014-1421, as may be amended.

OR

Quoter hereby attaches its non-discrimination policy which is consistent with the policy of Palm Beach County.

OR

Quoter hereby attaches its non-discrimination policy which does not conform to the policy of Palm Beach County; however, Quoter hereby **acknowledges and affirms by signing below** that it will conform to Palm Beach County's non-discrimination policy as provided in Palm Beach County's Resolution R-2014-1421, as may be amended.

NOTE:

Quoter's failure to either: (i) have a written or non-written non-discrimination policy in conformance with Palm Beach County's policy set forth above; or (ii) provide Palm Beach County with the information set forth above, will render quoter non-responsive.

Quoter shall notify Palm Beach County in the event it no longer maintains a written or non-written non-discrimination policy that is in conformance with Palm Beach County's policy set forth above. Failure to maintain said non-discrimination policy shall be considered a default of contract.

QUOTER:

Company Name

Signature

Name (type or print)

Title

CERTIFICATION OF BUSINESS LOCATION
RFQ #250531R/ZG

In accordance with the Palm Beach County Local Preference Ordinance, as amended, a preference may be given to: (1) quoters having a permanent place of business in Palm Beach County ("County") or (2) quoters having a permanent place of business in the Glades that are able to provide the goods and/or services to be utilized within the Glades. To receive a local preference, quoters must have a permanent place of business within the County or the Glades, as applicable, prior to the County's issuance of the solicitation. A Business Tax Receipt which is issued by the Palm Beach County Tax Collector, authorizes the quoter to provide the goods/services being solicited by the County, and will be used to verify that the quoter had a permanent place of business prior to the issuance of the solicitation. The quoter must submit this Certification of Business Location ("Certification") along with the required Business Tax Receipt at the time of quote submission. The Business Tax Receipt and this Certification are the sole determinant of local preference eligibility. Errors in the completion of this Certification or failure to submit this completed Certification will cause the quoter to not receive a local preference.

In instances where the quoter is exempt by law from the requirement of obtaining a Business Tax Receipt, the quoter must: (a) provide a citation to the specific statutory exemption; and (b) provide other documentation which clearly establishes that the quoter had a permanent place of business within the County or the Glades prior to the date of issuance of the solicitation. The County hereby retains the right to contact said quoters for additional information related to this requirement after the quote due date.

I. Quoter is a:

_____ Local Business: A local business has a permanent place of business in Palm Beach County.

(Please indicate):

_____ Headquarters located in Palm Beach County
Permanent office or other site located in Palm Beach County from which a vendor will produce a substantial portion of the goods or services.

_____ Glades Business: A Glades business has a permanent place of business in the Glades.

(Please indicate):

_____ Headquarters located in the Glades
Permanent office or other site located in the Glades from which a vendor will produce a substantial portion of the goods or services.

II. The attached copy of quoter's County Business Tax Receipt verifies quoter's permanent place of business.

THIS CERTIFICATION is submitted by _____, as
(Name of Individual)

_____, of _____
(Title/Position) (Firm Name of Quoter)

who hereby certifies that the information stated above is true and correct and that the County Business Tax Receipt is a true and correct copy of the original. Further, it is hereby acknowledged that any misrepresentation by the quoter on this Certification will be considered an unethical business practice and be grounds for sanctions against future County business with the quoter.

(Signature)

(Date)

**QUALIFICATION OF VENDORS
REFERENCES FOR RFQ #250531R/ZG**

Vendor shall list references in accordance with the requirements set forth in the Qualification of Vendors.

REFERENCE NAME:		
ADDRESS:		
CONTACT NAME:		
CONTACT INFORMATION:	PHONE: FAX:	CELL PHONE: EMAIL:
SCOPE OF WORK:		
CONTRACT DATES:		

REFERENCE NAME:		
ADDRESS:		
CONTACT NAME:		
CONTACT INFORMATION:	PHONE: FAX:	CELL PHONE: EMAIL:
SCOPE OF WORK:		
CONTRACT DATES:		

REFERENCE NAME:		
ADDRESS:		
CONTACT NAME:		
CONTACT INFORMATION:	PHONE: FAX:	CELL PHONE: EMAIL:
SCOPE OF WORK:		
CONTRACT DATES:		