



# Small Business Development Division Project Worksheet

Project/Contract Title: SECURITY GUARD SCREENING SERVICES  
Project/Contract No: RQID1600043  
Department: INTERNAL SERVICES  
Estimated Cost of Project/Bid: \$3,295,636.00  
Description of Project/Bid: Solicitation for proposals from qualified firms for Security Guard and/or Screening services

Funding Source:  
GENERAL

Received Date: 05/12/2016

Resubmittal Date(s):

| Contract Measures Recommendation |         |              |
|----------------------------------|---------|--------------|
| Measure                          | Program | Goal Percent |
| Set Aside                        | SBE/GS  | 100.00%      |

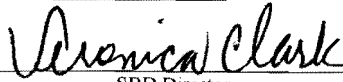
| Reasons for Recommendation   |
|--|
| An analysis of the factors contained in the project package, Implementing Order 3-41 and the Verification to Bid process indicates a SBE-GS Set Aside measure is appropriate for this project. Request for Verification of Availability to Bid notice was sent to sixteen (16) SBE firms certified in the selected commodity code (96480). 7 of the 16 firms responded as available to meet the contract requirements. |
| Commodity Code: 96480-Security Guards  |

| Small Business Contract Measure Recommendation |        |                 |                        |              |
|--|--------|-----------------|------------------------|--------------|
| Subtrade                                       | Cat.   | Estimated Value | % of Items to Base Bid | Availability |
| Security Guards                                | SBE/GS | \$3,295,636.00  | 100.00%                |              |
| Total  |        | \$3,295,636.00  |                        |              |

Living Wages: YES ☒ NO ☐

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

| REVIEW RECOMMENDATION       |  |                        |               |
|-----------------------------|--|------------------------|---------------|
| Tier 1 Set Aside _____      | Tier 2 Set Aside _____   |                        |               |
| Set Aside _____             | Level 1 _____  | Level 2 _____          | Level 3 _____ |
| Trade Set Aside (MCC) _____ | Goal _____   | Bid Preference _____   |               |
| No Measure _____            | Deferred _____   | Selection Factor _____ |               |
| CWP _____                   | <br>SBD Director |                        | Date 5/13/16  |