**DEPARTMENTAL INPUT**

**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

- ☑ New  ☐ OTR  ☐ Sole Source  ☐ Bid Waiver
- ☐ Re-Bid  ☐ Other – 5 Year Extension

**Previous Contract/Project No.**

- N/A

**LIVING WAGE APPLIES:**

- ☐ YES  ☑ NO

**Requisition No./Project No.:** RQID1600048

**TERM OF CONTRACT**

- One Time Purchase

**Requisition /Project Title:** Portable and Expandable Shelter Systems

**Description:** The purpose of this solicitation is to purchase four (4) portable expandable insulated shelter systems. These shelters will be used by the Miami-Dade Fire Department to serve as make-shift offices, mobile emergency facilities and shelter for special events.

**Issuing Department:** ISD FOR FIRE

**Contact Person:** Najaly Bode

**Phone:** 305-357-2179

**Estimate Cost:** $82,004.00

**Funding Source:** FIRE DISTRICT

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**ANALYSIS**

**Commodity Codes:** 155-80

**Contract/Project History of previous purchases three (3) years**

Check here ☐ if this is a new contract/purchase with no previous history.

| Contractor: |  |  |
| Small Business Enterprise: |  |  |
| **Contract Value:** |  |  |

**Comments:**

Continued on another page (s): ☐ Yes  ☐ No

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**RECOMMENDATIONS**

**SBE**

- Set-aside
- Sub-contractor goal
- Bid preference
- Selection factor

**Basis of recommendation:**

**Signed:** Najaly Bode

**Date sent to SBD:** 6/1/16

**Date returned to PMS:**

Revised April 2005