



Small Business Development Division Project Worksheet

Project/Contract Title: INVESTIGATIVE AND SURVEILLANCE SERVICES

Received Date: 07/18/2016

Project/Contract No: RQID1600061

Funding Source:

Department: INTERNAL SERVICES

GENERAL FUNDS

Estimated Cost of Project/Bid: \$600,000.00

Resubmittal Date(s):

Description of Project/Bid: These professional investigative and surveillance services are required to mitigate the County's financial losses resulting from unsubstantiated workers' compensation and third party liability claims.

Contract Measures Recommendation

Measure	Program	Goal Percent
Set Aside	SBE/GS	100.00%

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates a SBE-GS Set Aside is appropriate for this project. Verifications of Availability to Bid Letters were sent to certified firms in the required Commodity Codes and three (3) or more responded as being able to meet the project's requirements.

Commodity Code: 99052-Investigative Services; 99080-Surveillance Services

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Investigative Services	SBE/GS	\$600,000.00	100.00%	

Total \$600,000.00

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____ Tier 2 Set Aside _____

Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____

Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____

No Measure _____ Deferred _____ Selection Factor _____

CWP _____

SBD Director

Date