

DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New Contract
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. 0607-0/17

Re-Bid
 Other
 LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: ROID1700013
 TERM OF CONTRACT: 3 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: SPECIALIZED AUTOMOTIVE PARTS AND SERVICE LIGHT/HEAVY TRUCKS

The purpose of this contract is to establish a contract for the purchase of specialized automotive parts and services for light and heavy duty vehicles.

Description:

Issuing Department: AV, FR, ID, PROS, W

Contact Person: Rey Llerena

Phone: 305-375-2299

Estimate Cost: \$250,000

Funding Source: GENERAL
 FEDERAL
 OTHER
General Func

ANALYSIS

Commodity Codes:	<u>060, 06046</u>	<u>060-83-84</u>	<u>060-86</u>	<u>928-10-76</u>	
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:	<u>Dade Truck, Inc. and Rose Spring Corp.</u>	<u>Dade Truck, Inc. and Rose Spring Corp.</u>	<u>Dade Truck, Inc. and Rose Spring Corp.</u>		
Small Business Enterprise:					
Contract Value:	<u>\$827,333</u>	<u>Same</u>	<u>Same</u>		
Comments:					
Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
<u>RECOMMENDATIONS</u>					
	Set-aside	Sub-contractor goal	Bid preference	Selection factor	
SBE					
Basis of recommendation:					
Signed: <u>Lourdes Betancourt</u>			Date sent to SBD: <u>10/19/2016</u>		
			Date returned to DPM: <u></u>		

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of specialized automotive parts and services for light and heavy duty vehicles. The solicitation is organized into the following three (3) groups:

Group 1 (Cars and Trucks up to 1½ Ton): A vehicle up to 1½ Ton is one that has manufacturer's assigned Gross Vehicle Weight Rating (GVWR) up to 16,000 lbs. as designated in the identification plate on the vehicle.

Group 2 (Trucks Over 1½ Ton): A vehicle over 1½ Ton is one that has manufacturer's assigned Gross Vehicle Weight Rating (GVWR) greater than 16,000 lbs. as designated in the identification plate on the vehicle.

Group 3 (Buses)

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department, Procurement Management Services Division and contingent upon the completion and submittal of all required bid documents. The contract shall remain in effect for thirty-six (36) months and upon completion of the expressed and/or implied warranty periods.

2.3 METHOD OF AWARD

Award of this contract will be made to the responsive, responsible Bidder in the aggregate by each group who submits an offer on all items listed in each group and whose offer represents the lowest price when all items are added in the aggregate. The aggregate price for a group will be calculated by adding the extended prices for each line item within that group. Items that will be provided to the County at no cost must show a zero (0) in the price line. To be considered for award for a group, the Bidder shall submit an offer on all items listed within a given group. If a Bidder fails to submit an offer for all items within a group, its offer for that specific group may be rejected.

The extended pricing for Front Suspension and Steering Cap Repair Services will be calculated as follows: $\text{Extended Price} = \text{Estimated Labor Hours} \times \text{Hourly Labor Rate}$

The extended pricing for purchase of parts will be calculated as follows:

$\text{Extended Price} = \text{Estimated Spend} - (\text{Estimated Spend for Parts} \times \text{Percentage Discount offered}) =$

The extended pricing for alignment service will be calculated as follows:
Extended Price = Unit Price x Estimated Number of Alignment Services for Three Years

The extended pricing for tire balancing service will be calculated as follows:
Extended Price = Unit Price x Estimated Number of Tires to be Balanced for Three Years

If the primary Bidder defaults, the County shall have the right to negotiate with the next responsive, responsible Bidder.

All bidders are required to provide Original Equipment Manufacturer (OEM) Manufacturer's Suggested Retail Price (MSRP) pricing at their online sites for price verification with the bid submittal. Bidder may submit three (3) compact discs containing these catalogs. The bidders will need to provide these same compact discs, or internet access to the pricing catalog to the requesting repair facility for invoice pricing verification.

2.4 PRICES

Percentage discount offered for the purchase of parts shall be firm and fixed for the term of the contract.

Prices for services (Front Suspension and Steering Cap Repair Services, Alignment Service and Tire Balancing) shall remain firm and fixed for a one-year period from the effective date of the Contract. Prior to the end of the initial one-year period and for each subsequent year thereafter, the County will review price adjustments for services only based on the Consumer's Price Index:

U.S. City Average, All Urban Consumers, Motor Vehicle Maintenance & Repair, Series ID: CUSR0000SETD.

It is the awarded Bidders' responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of next one-year period, the request for adjustment should be submitted thirty (30) days prior to expiration of the then current one-year period. This adjustment request shall not be in excess of the relevant pricing index change. If no adjustment request is received, the County will assume that the awarded Bidder has agreed to the current prices.

The adjustment will be applied by calculating the percentage change (increase or decrease) between the index values effective on the first day of the twelve (12) month period and the most recent index including all months designated as preliminary available on the day of adjustment. Day of adjustment will be the last business day of the twelve (12) month period.

The County reserves the right to reject any price adjustments submitted by the awarded Bidder.

2.5 DELIVERY SHALL BE (24) HOURS AFTER COMPLETION OF THE WORK:

The awarded Bidder(s) shall return the vehicles within twenty-four (24) hours after the completion of the work.

Certain County employees may be authorized to pick-up the vehicles under this contract. Awarded Bidder(s) shall require presentation of this written authorization. The awarded Bidder(s) shall maintain a copy of the authorization. If the awarded Bidder(s) is in doubt about any aspect of the vehicle pick-up, the awarded Bidder(s) shall contact the appropriate department to confirm the authorization.



SECTION 3 – TECHNICAL SPECIFICATIONS

1. SCOPE OF WORK

The contract is for purchase of specialized automotive parts and services for light and heavy duty vehicles. The specialized services include: frame (chassis) straightening, precision frame work, welding work, front-end suspension repairs, bus coach air suspension work, steering cap repairs, tire balancing, complete front-end alignment and four (4) wheel alignment, replacement and/or reconstruction of drive-line components, returning the vehicle to its original manufacturing operating specifications.

3.2 PARTS AND MATERIALS

All parts and materials used shall be new Original Equipment Manufacturer (OEM) and of the best quality and finest workmanship consistent with or exceeding standards in the industry. Rebuilt parts or components may only be used when requested by the Shop Supervisor.

3.3 PICK-UP AND DELIVERY

Prices quoted shall include pick up of vehicles which can be driven and delivery back to the facility assigning the work. Delivery of vehicles which are not road-worthy will be done by the County to the awarded Bidder's facility. Delivery back to the County shall be accomplished within 24 hours of completion of work. Awarded Bidders shall familiarize themselves with Miami-Dade County Facilities and a sample listing of Miami-Dade County locations is below but these are not to be considered complete, final or total.

NOTE: Bus Coach Work required by Department of Transportation and Public Works may require turnaround on a one day per unit schedule, except as may be agreed by the Shop Supervisor assigning the work.