Small Business Development Division

Project Worksheet

Project/Contract Title: LIVESCAN BACKGROUND SCREENING SERVICES
Project/Contract No: ROID1700018
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $260,000.00
Description of Project/Bid: 5 year term contract for LIVESCAN Background screening and rescreening services

Received Date: 11/10/2016
Funding Source: GENERAL FUND, FEDERAL FUND
Resubmittal Date(s):

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE/GS</td>
<td></td>
</tr>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates the following:
- No Measure for Federally funded services.
- A Bid Preference to SBE firms for Non-Federally funded services.

Commodity Code: 96130-Employment Agency And Search Firm Services (Including Background Investigations And Drug Testing For Employment);
99041-Fingerprinting Services

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade Employment Agency and Search Firm Services (Including Background Investigations and Drug Testing for Employment)</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHEPS</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Total

Living Wages: YES ☐ NO ☑
Responsible Wages: YES ☐ NO ☑

Responsibility Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside Tier 2 Set Aside
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP

SBE Director Date 12/6/16