Small Business Development Division
Project Worksheet

Project/Contract Title: SIGNS, BANNERS, & CONSTRUCTION PROJECT SIGNS
Project/Contract No: RQID1760030
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $28,126.00

Description of Project/Bid:
In accordance with Administrative Order 3-38, Internal Services Department (ISD), Design and Construction Services Division (DCS) is requesting approval to execute a confirmation purchase order for Acenol & Claude United Signs Co. for the purchase of several signs, banners, and construction project signs. Purchases were originally quoted out under Contract No. 8800-01, but DCS failed to acknowledge the contract's expiration date.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation
An analysis of Implementing Order 3-41, as well as an analysis of the factors contained in the project package indicates a No Measure is appropriate as this is a confirmation purchase which was awarded to Acenol & Claude United Signs Co. for the purchase of several signs, banners and construction signs for the Internal Services Department, Design and Construction Services Division.
There are five (5) certified SBE firms in the applicable commodity codes.

Commodity Code: 55062-Signs, Metal (Not Blanks); 55066-Signs: Plastic, Fiberglass And Polyethylene

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signs, Metal (not Blanks)</td>
<td>SBE/GS</td>
<td></td>
<td></td>
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</tbody>
</table>

Living Wages: YES ☐ NO ☒
Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal funds. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

Tier 1 Set Aside Tier 2 Set Aside
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP

REVIEW RECOMMENDATION

FD Director Date

Received Date: 12/20/2016
Resubmittal Date(s):