Small Business Development Division
Project Worksheet

Project/Contract Title: METRORAIL PARKING PERMITS
Project/Contract No: RQID1700051
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $107,000.00
Description of Project/Bid: Metrorail Parking Permits

Received Date: 03/10/2017
Funding Source: MDT OPERATING-NO PTP FUNDING
Resubmittal Date(s):

---

**Contract Measures Recommendation**

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

**Reasons for Recommendation**

An analysis of the factors contained in Section VIII C of Implementing Order 3-41 indicates that a bid preference is appropriate for this contract. Verification of Availability to Bid letters were sent to the firms certified in the required commodity codes. However, only two (2) firms were able to meet the project's requirements. There are twenty-nine (29) certified SBE firms in the applicable commodity codes.

Commodity Code: 966-Printing, Publishing, Silk Screening Production, 96600-Printing And Typesetting Services, 96622-Decal Printing

---

**Small Business Contract Measure Recommendation**

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
</table>

**Total**

Living Wages: YES ☐ NO X
Responsible Wages: YES ☐ NO X

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal funds. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

---

**REVIEW RECOMMENDATION**

Tier 1 Set Aside ____________________________ Tier 2 Set Aside ____________________________
Set Aside Level 1 __________________________ Level 2 __________________________ Level 3 __________________________
Trade Set Aside (MCC) __________________________ Goal __________________________ Bid Preference __________________________
No Measure __________________________ Deferred deferred Selection Factor __________________________
CWP __________________________

SBD Director __________________________ Date 3/20/17