Project/Contract Title: MAILING SERVICES
Project/Contract No: RQID1700062
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $2,749,000.00
Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of mailing services for various County Departments.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates a Bid Preference is appropriate for this contract. Currently there are no certified SBE firms in the applicable commodity codes.

Commodity Code: 91558-Mailing Services (Incl. Collating, Packaging, Sorting And Delivery); 91559-Mail Services, Express

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
</table>

Living Wages: YES     [X]   NO   [ ]
Responsible Wages: YES [ ]  NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal funds. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside
Set Aside Level 1
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP

IBD Director Date 3-15-17