DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New   ☐ OTR  ☐ Sole Source  ☐ Bid Waiver  ☐ Emergency  Previous Contract/Project No. 9190-3/18-3

Contract  ☐ Re-Bid  ☐ Other: Emergency Purchase

LIVING WAGE APPLIES: ☐ YES  ☐ NO

Requisition No./Project No.: RQID1800060  TERM OF CONTRACT 8 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Litho Inks, Plates, Coatings, Chem-Prequal

Description: This Request to Qualify (RTQ) will establish a Prequalified Vendors (List) that will be used to solicit lithographic inks, plates, coatings and chemicals.

Issuing Department: ISD PROCUREMENT  Contact Person: Adriana Antolinez  Phone: 305-375-4884

Estimate Cost: 200,000.00  Funding Source: X Internal Service Funds

ANALYSIS

Commodity Codes: 700-57  Contract/Project History of previous purchases three (3) years

EXISTING  2ND YEAR  3RD YEAR

Contractor Pool

Small Business Enterprise:

Contract Value:

Comments:

Continued on another page(s): ☐ Yes  ☐ No

RECOMMENDATIONS

SBE

Set-aside  Sub-contractor goal  Bid preference  Selection factor

Basis of recommendation:

Signed: Adriana Antolinez

Date sent to SBD: 02/02/2018

Date returned to DPM:

Revised April 2005