



Small Business Development Division Project Worksheet

Project/Contract Title: AUTOMATED CASE MANAGEMENT AND TRACKING SYSTEM
Project/Contract No: RQIG1600004
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$161,910.00

Received Date: 04/20/2016

Funding Source:
PROPRIETARY

Resubmittal Date(s):

Description of Project/Bid: The Miami-Dade County Office of Inspector General (OIG), is soliciting proposals for interested and capable parties to provide a web-based commercially available, turnkey, automated case management and tracking system capable of interfacing and tracking audits, investigations and contract oversight work.

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates a Bid Preference is appropriate for this contract due to the lack of available SBE firms.

Three (3) firms certified in the applicable Commodity Code (20562) was contacted, no firm responded as available to perform the project's scope of work.

Commodity Code: 20562-Software, Data Base Management Control: Preprogram

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

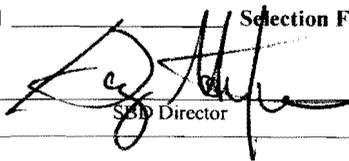
Tier 1 Set Aside _____ Tier 2 Set Aside _____

Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____

Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____

No Measure _____ Deferred _____ Selection Factor _____

CWP _____


 SBE Director

4/28/16
 Date