Project/Contract Title: STRATEGIC PLAN FOR MIAMI-DADE PUBLIC LIBRARY SYSTEM
Project/Contract No: RQLBI600002
Department: LIBRARY
Estimated Cost of Project/Bid: $200,000.00

Description of Project/Bid:
Expedited Purchasing Program (EPP) Request for Proposal (RFP) for a strategic planning initiative that will result in a written five year strategic plan. MDPLS seeks a contractor with proven experience delivering strategic plans to large and complex library systems to develop a five (5) year strategic plan, to ensure that MDPLS’s services and resources are built around the themes that emerge from an investigation of stakeholders’ primary needs. The project will result in a final product, a polished professional marketing tool that incorporates all findings, background, and acknowledgements, as well as MDPLS-created goals, objectives, actions and outcomes.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selection Factor</td>
<td>SBE/GS</td>
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Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 indicates a Section Factor is appropriate for this contract as it is a Request for Proposal. Letters of Availability to Bid was sent out to the firms certified in the applicable commodity code, less than three firms responded as available to meet the contract requirements.

There are seventy-four (74) SBE firms certified in the applicable category.

Commodity Code: 91875-Management Consulting

Small Business Contract Measure Recommendation

<table>
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<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
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Living Wages: YES ☐ NO ☒
Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

Tier 1 Set Aside  Tier 2 Set Aside

Set Aside Level 1  Level 2  Level 3
Trade Set Aside (MCC)  Goal  Bid Preference
No Measure  Deferred  Selection Factor
CWP

REVIEW RECOMMENDATION

Tier 1 Set Aside  Tier 2 Set Aside

Set Aside Level 1  Level 2  Level 3
Trade Set Aside (MCC)  Goal  Bid Preference
No Measure  Deferred  Selection Factor
CWP

SBD Director  5/20/16