Small Business Development Division
Project Worksheet

Project/Contract Title: MORQUE TRANSPORTATION TROLLEY AND RELATED ITEMS
Project/Contract No: RQME1700002
Department: MEDICAL EXAMINER
Funding Source: GENERAL FUNDS

Received Date: 05/26/2017

Estimated Cost of Project/Bid: $80,000.00

Resubmittal Date(s):

Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of morgue transportation trolley and related items from the Medical Examiner Department (ME) on an as needed basis.

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<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
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<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
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Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this project.

There are five (5) SBE Certified firms under these commodity codes, however none were able to meet the project requirements.

Commodity Code: 41012-Carts: Dressing, Laboratory, Medication, Patient Tray, Resuscitation And Utility; 41042-Mortuary Furniture: Autopsy Tables, Cadaver Tables, Refrigerators, Etc.; 46561-Mortuary And Morgue Equipment And Supplies: Embalming Fluid, Embalming Pumps, Injectors, Etc. (See 410-42 For Furniture, 475-73 For Cadaver Bags And Shrouds, 495-82 For Scales); 56002-Carts, Industrial, All Kinds (Except Gas And Hospital)

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<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
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Living Wages: YES ☐ NO ☑
Responsible Wages: YES ☐ NO ☑

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside __________________________ Tier 2 Set Aside __________________________

Set Aside Level 1 __________________________ Level 2 __________________________ Level 3 __________________________

Trade Set Aside (MCC) __________________________ Goal __________________________ Bid Preference __________________________

No Measure __________________________ Deferred __________________________ Selection Factor __________________________

CWP __________________________

SPO Director 5-31-17