DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New contract ☐ OTR ☐ CO ☐ SS ☐ BW ☒ Emergency ☐ Previous Contract/Project No.  

Re-Bid ☐ Other ☐  

LIVING WAGE APPLIES: _YES X NO  

Requisition/Project No: RQPD1-400021  
TERM OF CONTRACT: One Time Purchase. 0 OTRs.  
Requisition/Project Title: Emergency Purchase for Intrado Sonic Boxes  

Description:  
The Miami-Dade Police Department (MPPD) has issued an emergency award for the purchase of Intrado Sonic Boxes from Intrado System Corp. Due to the time constraints involved, interoperability issues, and safety issues, this was certified by MPPD as an emergency purchase. The attached Non-Competitive Acquisition document signed by the MPPD director provides pertinent background information regarding this award. MPPD is required by ITD to migrate to Windows 7 for security reasons, and the Sonic Boxes are required in order to connect 911 Service to the computers using Windows 7. Without the upgrade, all computers located in the 911 center may become inoperable and uncommunicable with the 911 applications. There is no other hardware that is compatible with the upgraded system, and the equipment, hardware and software are all proprietary to Intrado Systems Corp.  

User Department(s): Miami-Dade Police Department (MPPD)  
Issuing Department: ISD  
Contact Person: Kimberly Craig  
Phone: 305-375-1443  
Estimated Cost: $299,501.13  
Funding Source: General Funds  
REVENUE GENERATING: _No___  

ANALYSIS  

Commodity/Service No: 725-18  
SIC:  

Trade/Commodity/Service Opportunities  

Contract/Project History of Previous Purchases For Previous Three (3) Years  
Check Here _X_ if this is a New Contract/Purchase with no Previous History  

EXISTING  2nd YEAR  3rd YEAR  
Contractor:  
Small Business Enterprise:  
Contract Value:  
Comments:  

Continued on another page(s): _Yes X No_  

RECOMMENDATIONS  

<table>
<thead>
<tr>
<th>SBE</th>
<th>Set-Aside</th>
<th>Sub-Contractor Goal</th>
<th>Bid Preference</th>
<th>Selection Factor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>%</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>%</td>
<td></td>
</tr>
</tbody>
</table>

Basis of Recommendation:  
No measures – Emergency Purchase  

Signed: Kimberly Craig  
Date to SBD: 9/17/2014  
Date Returned to ISD-PM:  

DEP: 2014 SEP 18 PM 23  
2014 SEP 18 PG 23
**Justification/Input Document for Non-Competitive Acquisition**

It is the policy of Miami-Dade County to consistently purchase goods and services using full and open competition. The citizens of Miami-Dade County are best served when we make sound business decisions based on competitive bids or proposals. Early acquisition planning that includes consultation with Internal Service Department’s procurement staff can help avoid delays and facilitate effective market research. However, there may be instances when other than full and open competition may be justified. When a user department(s) determines that other than full and open competition is necessary or in the best interest of the County, appropriate justification for that course of action must be submitted to ISD for approval and execution in order to waive the competitive bid/proposal process.

Please provide the information requested below to support the need and feasibility for waiving the competitive bid/proposal process:

<table>
<thead>
<tr>
<th>Department:</th>
<th>Miami-Dade Police Department (MDPD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Person:</td>
<td>Major Rey Valdes</td>
</tr>
<tr>
<td>Requisition No.:</td>
<td>RQP14000021</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>305-273-6800</td>
</tr>
<tr>
<td>Estimated Value:</td>
<td>$298,501.13</td>
</tr>
<tr>
<td>Proposed Vendor:</td>
<td>Intrado System Corp.</td>
</tr>
<tr>
<td>Previous Contract Number:</td>
<td>N/A</td>
</tr>
<tr>
<td>Previous Contract Value:</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Purpose of the Purchase**

Please describe your minimum requirements and the benefits of making the acquisition.

The Miami-Dade Police Department (MDPD) Communications Bureau utilizes the Intrado Power 911 system to process calls. The vendor of this application is requiring a migration to a newer platform due to the cessation of support of the Windows XP operating system by Microsoft as of March 2014. Since that date, Microsoft has no longer been able to provide support nor security patches for this operating system. This creates security vulnerabilities in the 911 system, which may cause complications to the operations of the call processing center. Any type of jeopardy to incoming emergency 911 calls may become life-threatening and a critical public safety issue and concern to members of the community and law enforcement.

**Best Interest of the County / Uniqueness of Product**

Please provide a detailed description as to why a waiver of formal bidding is in the County’s best interest (e.g., product standardization, compatibility, proprietary access or distributorship, how vendor is uniquely qualified to provide the needed product or service, etc.). Please note that a lack of advance planning is not an acceptable justification for a non-competitive acquisition.

The Information Technology Department (ITD) requires migrating to Windows 7 for security reasons. As a result, the associated 911 system must be upgraded as well. The vendor now requires an external appliance to be used to connect the 911 service to the computer, known as a Sonic Box. This purchase is of high priority and essential for the 911 system and the Windows 7 upgrade. Without the upgrade, all computers located in the 911 center may become inoperable and uncommunicable with the 911 applications. All equipment purchased through this emergency purchase order will be installed in each of the call-taking workstations, one location at a time, to avoid service interruptions at other workstations.
Market Research
Please describe your market research and the results thereof. This should include a description of other, similar sources or products available in the market if any and why they are not acceptable.

The Sonic Boxes are required for the upgrade to Windows 7 environment. There is no other hardware that is compatible for the upgraded system. The equipment, hardware and software are proprietary to Intrado System Corp. Intrado offers a fully integrated suite of Positron Call Handling equipment and services that span the entire workflow of public safety - from 911 emergency response and command and control to digital justice and corrections. The installation of the E911 Viper system was purchased in 2009 under the Houston-Galveston Area Council competitive contract EC07-07, for the Lightspeed building, using a State Grant. Additionally, maintenance support was continuous under contract EC07-07-1, however it expired in June 2011.

Proposed Actions
Please describe the actions the department will take to overcome the present barriers to competition prior to any future acquisitions of this product or service.

Since the new Windows 7 operating system requirements were not foreseeable to the MDPD Communications Bureau, the required additional hardware was unknown. Therefore, this purchase has become an unanticipated emergency expense. It is requested that this emergency request be approved for the purchase of the Sonic Boxes, using General Funds. ITD does not have a contract in place for this request, and will assist MDPD in this endeavor.

[Signature]
Department Director's Approval

[Signature]
Date Approved
Hi Vivian,

Please see attached input doc. Please note that this is an emergency purchase for MDPD.

Regards,

Kimberly Craig  M.A., M.Ed., CPP
Procurement Contracting Officer 1
Miami-Dade County  |  Internal Services Department, Procurement Management Services
111 NW 1st Street, Suite 1300  |  Miami, FL 33128
p. 305.375-1443  |  f. 305.375-5688
kcraig@miamidade.gov
شعار "Delivering Excellence Every Day"