Project/Contract Title: LEASE OF DIGITAL MICROFORM SCANNERS & LASER PRINTER
Project/Contract No: RQPE150009
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $100,000.00

Description of Project/Bid:
The purpose of this solicitation is to establish a contract for the Miami-Dade County Department of Regulatory and Economic Resources (RER) for the lease of five (5) digital microform scanners and five (5) laser printers.

<table>
<thead>
<tr>
<th>Measure</th>
<th>Bid Preference</th>
<th>Program</th>
<th>Goal Percent</th>
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</thead>
<tbody>
<tr>
<td></td>
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<td>SBE/GS</td>
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Reasons for Recommendation
An analysis of the factors contained in the project package, as well as an analysis of Section VIII. C., of Implementing Order 3-41, indicates a Bid Preference is appropriate for this contract. There are no SBE-G & S firms certified in the applicable commodity codes.

Commodity Code: 98555-Microfiche/Microfilm Equipment And Accessory Rental Or Lease

Small Business Contract Measure Recommendation

<table>
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<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
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</thead>
</table>

Total

Living Wages: YES [X] NO
Responsible Wages: YES [X] NO

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside
Set Aside Level 1
Trade Set Aside (MCC) Goal
No Measure Deferred
CWP

Tier 2 Set Aside
Level 2 Level 3
Goal Bid Preference

Selection Factor

SMD Director 1/26/16

Date