DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New  ☐ OTR  ☐ Sole Source  ☐ Bid Waiver  ☒ Emergency  Previous Contract/Project No.
Contract  ☐ Re-Bid  ☐ Other

Requisition No./Project No.: RQPR1400016  TERM OF CONTRACT One time purchase order
Requisition /Project Title: Emergency Driving Range Netting
Description: This is an emergency purchase of removal and replacement of the driving range netting panels for the Palmetto Golf Course. Golf Range Netting, Inc. performed the emergency removal and replacement of the netting panels which prevented a potential injury to drivers on SW 152 Street.

Issuing Department: MDPR  Contact: William Solomon  Phone: 305-7557873
Estimate Cost: $843,575  GENERAL  FEDERAL  OTHER
Funding Source: x

ANALYSIS
Commodity Codes: 968-43
Contract/Project History of previous purchases three (3) years
Check here ☐ if this is a new contract/purchase with no previous history.

EXISTING  2ND YEAR  3RD YEAR
Contractor:
Small Business Enterprise:
Contract Value:
Comments:
Continued on another page (s): ☐ Yes  ☐ No

RECOMMENDATIONS
SBE
Set-aside  Sub-contractor goal  Bid preference  Selection factor
Basis of recommendation:

Signed: Jennyfer Calderon  Date sent to SBD: 10/08/2014
2014 OCT - 9 PM 12:52
Date returned to DPM:

Revised April 2005
**SECTION #3**

**EMERGENCY PURCHASES**

**NOTE TO DEPARTMENTS: COMPLETE ITEMS MARKED WITH (►)***

► **REQUISITION #:** RQPR1400016  
► **P.O. #:** _______  
► **BCC DATE:** _______

► **ACQUISITION DATE (Date Order Is Placed):** ______

► **TITLE:** Removal and Replacement of Palmetto Golf Course Driving Range Netting Panels  
► **DESCRIPTION:** Netting Panels at Driving Range have deteriorated causing golf balls to hit patrons and cars  
► **PURPOSE:** To rectify a health and safety hazard at Palmetto Golf

<table>
<thead>
<tr>
<th>Department(s):</th>
<th>Funding Source(s):</th>
<th>Allocation(s):</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Park &amp; Recreation</em></td>
<td>General Fund:</td>
<td>$43,575.00</td>
</tr>
</tbody>
</table>

► **TERM OF CONTRACT:**
- **One** □  **Two** □  **Three** □  **Four** □  **Five** □  **Year(s)**  
- **Month(s)** □  
- **Contract Period From** _______ to _______  
- **Upon Completion** From _______ to _______  
- X Upon Delivery * 30 Days A.R.O. (after Receipt of Order)

Special Conditions:
- □ Insurance Type 1
- □ Performance/Payment Bond
- □ Certificate of Competency
- □ Living Wage Applies

SBE:
- □ X None

Measures:
- □ Set Aside
- □ SBE □ Micro Enterprise
- □ Bid Preference
- □ SBE □ Micro Enterprise
- □ Goal
- □ SBE □ Micro Enterprise

Review Committee Date: _______  
Item #: _______

► **Number of Price Quotation(s):** Requested: _______  
Received: _______

Awarded To Low Bidders: **YES** □  **NO** □  
* If "NO", provide explanation in the Comments section

<table>
<thead>
<tr>
<th>Vendor: Golf Range Netting, Inc.</th>
<th>Vendor: _______</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor: _______</td>
<td>Vendor: _______</td>
</tr>
</tbody>
</table>

Contract Value: **$43,575.00**

Did Local Preference affect the outcome of the Award? □ **YES** X **NO**  
* If "YES", provide detailed explanation in the "Comments" section

UAP Included: □ **X** YES □ **NO**  
- □ Will CITT Funds be used? **YES** X **NO**
- □ Will Federal Funds be used? **YES** X **NO**
- □ If UAP is not included, Attach written approval to waive UAP and provide an explanation in the "Comments" section

Revised 7/15/07
SECTION #3
EMERGENCY PURCHASES

REQUISITION #: ROPR/100016
TITLE: Removal and Replacement of Palmetto Golf Course Driving Range Netting Panels

Justification and Comments:
An Emergency Purchase is necessary to protect the health, safety and welfare of the community and the preservation of public property. Additionally, not procuring the repair and replacement of the Palmetto Golf Range Netting Panels now, could cause potential injury to drivers on SW 152 Street. It is essential that the netting panels be ordered, delivered and installed to avoid serious injury. Therefore, this acquisition has become an emergency situation that can only be expedited through the emergency process. Once an order is placed, delivery from the vendor can be expedited and shipped immediately within 7 days from receipt of the order.

Background/Need to Know:

Potential Issues:

Signature(s):

William E. Solomon
Contact Person

305-755-7873
Telephone

Department Director Approval

Department of Procurement Management Use Only

Signatures(s):

Procurement Agent
Date

Procurement Supervisor
Date

Procurement Manager
Date

Division Director
Date

Director
Date

Vendor Assistance Section
Date

Revised 7/15/07
SECTION #3
EMERGENCY PURCHASES

Attach: 1. Explanation of the emergency situation. 2. Written price quotation(s) including terms and conditions. 3. Vendor(s) Certificate of Insurance. 4. Copy of invoice(s).

Please see pricing submitted to Basia Pruna in Procurement Management.