DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New  ☐ OTR  ☐ Sole Source  ☐ Bid Waiver  ☒ Emergency  Previous Contract/Project No. N/A
☐ Re-Bid  ☐ Other

Requisition No./Project No.: RQPR1600020  TERM OF CONTRACT  One time purchase order

Requisition /Project Title: Emergency One-time cleanup for Roadways, Zone G
Description: This is an emergency purchase of grounds maintenance (One-Time Cleanup) for Zone G, Roadways.

Issuing Department: PR  Contact Person: Lluis Gorgov  Phone: 305-755-5459

Estimate Cost: 31,878.00  Funding Source: ☒ GENERAL  FEDERAL  OTHER

ANALYSIS
Commodity Codes: 988-36
Contract/Project History of previous purchases three (3) years
Check here ☐ if this is a new contract/purchase with no previous history.

EXISTING  2ND YEAR  3RD YEAR

Contractor:
Small Business Enterprise:

Contract Value:
Comments:

Continued on another page (s): ☐ Yes  ☐ No

RECOMMENDATIONS

SBE
Set-aside  Sub-contractor goal  Bid preference  Selection factor  No-Preference

Basis of recommendation: Emergency purchase

Signed: Jennyfer Calderon  Date sent to SBD: 08/04/2016

Date returned to DPM:

Revised April 2005