Small Business Development Division

Project Worksheet

Project/Contract Title: ANIMAL FOOD
Project/Contract No: RQPR1700006
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $3,000,000.00
Description of Project/Bid: Purchase of animal food on an as-needed basis

Funding Source: GENERAL FUND

Received Date: 01/20/2017
Resubmittal Date(s):

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
<td></td>
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</tbody>
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Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 indicates a Bid Preference is appropriate for this contract due to the lack of available SBE firms. There are two (2) certified SBE firms in the applicable commodity codes.

Commodity Code: 325-Feed, Bedding, Vitamins And Supplements For Animal; 32500-Feed, Bedding, Vitamins And Supplements For Animals (See Class 875 For Drugs And Pharmaceuticals For Animals); 325015-Animal Food For Zoo And Farm Animals

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
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Total

Living Wages: □ YES □ NO X
Responsible Wages: □ YES □ NO X

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside
Tier 2 Set Aside

Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP

SDD Director 12/24/17