

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

New     OTR     Sole Source     Bid Waiver     Emergency    Previous Contract/Project No. \_\_\_\_\_  
Contract \_\_\_\_\_  
 Re-Bid     Other    LIVING WAGE APPLIES:     YES     NO

Requisition No./Project No.: RQPW1600001    TERM OF CONTRACT: One time purchase order

Requisition /Project Title: Emergency Insecticide Aerial Spray Services

Description: This is an emergency purchase of aerial spraying of insecticide at Redlands.

Issuing Department: PW    Contact Person: Olga Espinosa-Anderson    Phone: 305-514-6730

Estimate Cost: 52,500.00    GENERAL    FEDERAL    OTHER  
Funding Source: \_\_\_\_\_ X \_\_\_\_\_

**ANALYSIS**

**Commodity Codes:**    988-72    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

Contract/Project History of previous purchases three (3) years  
Check here  if this is a new contract/purchase with no previous history.

EXISTING                      2<sup>ND</sup> YEAR                      3<sup>RD</sup> YEAR

**Contractor:** \_\_\_\_\_

**Small Business Enterprise:** \_\_\_\_\_

**Contract Value:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

Continued on another page (s):     Yes     No

**RECOMMENDATIONS**

Set-aside                      Sub-contractor goal                      Bid preference                      Selection factor

**SBE**    \_\_\_\_\_

**Basis of recommendation:** \_\_\_\_\_

Signed: Basia Pruna

Date sent to SBD: 10/01/2015

Date returned to DPM: \_\_\_\_\_



**SECTION #3  
EMERGENCY PURCHASES**

**NOTE TO DEPARTMENTS: COMPLETE ITEMS MARKED WITH (▶)**

▶ REQUISITION #: \_\_\_\_\_ P.O. #: \_\_\_\_\_ BCC DATE: \_\_\_\_\_

▶ ACQUISITION DATE (Date Order Is Placed): **10/2/2015**

▶ TITLE:	Emergency Insecticide Aerial Spraying Services
▶ DESCRIPTION:	The services provided included insecticide aerial spraying over several thousand acres of Miami-Dade County for the elimination of the oriental fruit fly.
▶ PURPOSE:	The vendor was retained to conduct aerial spraying of insecticide chemicals to eliminate the oriental fruit fly.

▶ Department(s):	▶ Funding Source(s):	▶ Allocation(s):
*Public Works and Waste Management (PW)	General Funds	\$

▶ **TERM OF CONTRACT:**

One  Two  Three  Four  Five Year(s)  
 Month(s)  
 Contract Period From \_\_\_\_\_ to \_\_\_\_\_  
 Upon Completion  From **10/2/15** to **10/3/15**  
 Upon Delivery  \_\_\_\_\_ Days A.R.O. (after Receipt of Order)

**Special Conditions:**

Insurance Type \_\_\_\_\_  
 Performance/Payment Bond  
 Certificate of Competency  
 Living Wage Applies

<b>SBE Measures:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Set Aside <input type="checkbox"/> Bid Preference <input type="checkbox"/> Goal	<input type="checkbox"/> SBE <input type="checkbox"/> Micro Enterprise <input type="checkbox"/> SBE <input type="checkbox"/> Micro Enterprise <input type="checkbox"/> SBE <input type="checkbox"/> Micro Enterprise	<b>Review Committee Date:</b> _____ <b>Item #:</b> _____
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▶ **Number of Price Quotation(s): Requested: \_\_\_\_\_ Received: \_\_\_\_\_**

**Awarded To Low Bidder:**  YES  NO, If "NO", provide explanation in the Comments section

<b>Vendor:</b> Agrolite	<b>Vendor:</b>
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**Contract Value:** \$ \_\_\_\_\_

<b>Did Local Preference affect the outcome of the Award?</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO, if "YES", provide detailed explanation in the "Comments" section
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<b>UAP Included:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Will CITT Funds be used? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
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**SECTION #3**  
**EMERGENCY PURCHASES**

**REQUISITION #: RQPW1300001**  
**TITLE: Emergency E-Waste Collection and Recycling**

- |  |
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| <ul style="list-style-type: none"><li>• Will Federal Funds be used? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</li><li>• If UAP is not included, <b>Attach written approval to waive UAP and provide an explanation in the "Comments" section</b></li></ul> |
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<b>► Justification and Comments:</b>	Miami-Dade has a contract for the aerial spraying of insecticide. However, the current vendor does not have the capacity to provide the services needed. As such, the Public Works and Waste Management Department (PWWM) has declared an emergency because the aerial spraying treatment is needed to prevent the further spread of and devastation caused by the oriental fruit fly.
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<b>Background/Need to Know:</b>	The Florida Department of Agriculture and Consumer Services detected the oriental fruit fly on August 26, 2015. As a result, they conducted ground spraying to combat its expansion. In late September, they advised Miami-Dade County that aerial spraying would be needed to prevent the spread of the oriental fruit fly, as well as the damage that it can cause.
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<b>Potential Issues:</b>	If this emergency purchase had not been executed, an environmental issue may have been created. The oriental fruit fly would have continued to spread and cause damage in Miami-Dade County.
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**► Signature(s):**

Olga Espinosa-Anderson  
Contact Person

9/30/15  
Date

(305) 514-6730  
Telephone

\_\_\_\_\_  
Department Director Approval

\_\_\_\_\_  
Date

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**Procurement Management Services Use Only**

**Signatures(s):**

\_\_\_\_\_  
Procurement Contracting Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Procurement Manager

\_\_\_\_\_  
Date

**SECTION #3**  
**EMERGENCY PURCHASES**

_____ Division Director	_____ Date
_____ Assistant Director	_____ Date
_____ Vendor Assistance Section	_____ Date

**Attach:** 1. Explanation of the emergency situation. 2. Written price quotation(s) including terms and conditions. 3. Vendor(s) Certificate of Insurance. 4. Copy of invoice(s).