

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New Contract OTR Sole Source Bid Waiver Emergency Previous Contract/Project No.

Re-Bid Other :
 LIVING WAGE APPLIES: NO

Requisition No./Project No.: **RQSP1600009** TERM OF CONTRACT: **One Time** WITH YEAR(S) OTR

Requisition /Project Title: OVERHAUL OF ALUMINUM CHAMBERED BOATS

Description: The purpose of this solicitation is to establish a contract for the purchase boat part and equipment for the Miami-Dade County.

Issuing Department: ISD/PMS for Seaport Contact Person: Jennyfer Calderon Phone: (305) 375-5312

Estimate Cost: \$150,000.00

Funding Source:

ANALYSIS

<u>Commodity Codes:</u>	<input type="text" value="936-57"/>			
Contract/Project History of previous purchases three (3) years Check here <input checked="" type="checkbox"/> if this is a new contract/purchase with no previous history.				
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>	
<u>Contractor:</u>				
<u>Small Business Enterprise:</u>				
<u>Contract Value:</u>	\$	\$	\$	
<u>Comments:</u>				
Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				
<u>Basis of recommendation:</u>				
Signed: Jennyfer Calderon		Date sent to SBD: 06/24/2016		
		Date returned to ISD/PMS: <input type="text"/>		

SECTION 2: SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of boat parts and equipment for the Miami-Dade County.

2.2 TERM OF CONTRACT

This contract shall commence upon the date of the purchase order (PO) and shall remain in effect until such time as the goods acquired in conjunction with this solicitation have been delivered and accepted by the County's authorized representative and upon completion of the expressed and/or implied warranty periods.

2.3 METHOD OF AWARD

Award of this contract will be made to the lowest priced responsive, responsible bidder on an item-by-item basis. Should the lowest Bidder default, the County shall have the right to negotiate with the next lowest responsive, responsible Bidder.

2.4 PRICES

The prices proposed by the Bidder shall remain fixed and firm during the term of contract.

2.5 INDEMNIFICATION AND INSURANCE REQUIREMENTS

Section 1.22 of the General Terms and Conditions it is not required under this solicitation.

2.6 DELIVERY

In addition to Section 1.19 of the General Terms and Conditions, the bidder shall deliver all parts no later than **August 23, 2016**, as this project is time sensitive. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the bidder(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the bidder. In these cases, the bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Should the bidder fail to deliver in the time allowed, the County reserves the right to cancel the order on a default basis after any back order period has lapsed. If the order is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent bidder with any re-procurement costs.

Certain County employees may be authorized in writing to pick-up goods under this contract. Bidder shall require presentation of this written authorization. The bidder shall maintain a copy of the authorization. If the bidder is in doubt about any aspect of part(s) and/or equipment pick-up, bidder shall contact the appropriate user department to confirm the authorization.

B. PACKING SLIP/DELIVERY TICKET/INVOICE

Bidder shall enclose the complete packing slip/delivery ticket and invoice with any items to be delivered in conjunction with this solicitation.

- a) The packing slip/delivery ticket shall be attached to the shipping carton(s), which contain the items and shall be made available to the County's authorized representative during delivery. The packing slip/delivery ticket shall include, at a minimum, the following information: purchase order number, date of order and a complete listing of items being delivered.
- b) The invoice shall be included inside the package, conforming all requirements listed in Section 1.35 of the General Terms and Conditions.

2.7 DELIVERY LOCATIONS AND HOURS SPECIFIED

The bidder shall deliver the items to the following Miami –Dade County facility during the prescribed hours:

PortMiami

1015 N. America Way,

Miami FL 33132

Ph: _____

Deliveries between: 7:00 A.M. and 4:30 P.M.

2.8 PURCHASE OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION

While the County has listed the major item within this solicitation which is utilized by County departments in conjunction with their operations, there may be similar item(s) that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary bidder to obtain a price quote for the similar items. If there are multiple bidders on the contract, the County representative may also obtain price quotes from these bidders. The County reserves the right to award these similar items to the primary contract bidder, another contract bidder based on the lowest price quoted, or to acquire the items through a separate solicitation.

2.9 USE OF FEDERAL FUNDING

Since the services that will be acquired under this solicitation will be purchased, in part or in whole, with federal funding, it is hereby agreed and understood that Section 60-250.4, Section 60-250.5 and Section 60-741.4 of Title 41 of the United States Code, which addresses Affirmative Action requirements for disabled workers, is incorporated into this solicitation and resultant contract by reference.

2.10 FEDERAL STANDARDS

All services to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

2.11 EXEMPTION TO CERTAIN CLAUSES

As a Federally-funded agency, the following clauses within this RFQ do not apply to this contract.

- Section 1 Paragraph 1.11; Local Preferences
- Section 1 Paragraph 1.28; Office of the Inspection General
- Section 1 Paragraph 1.36; County User Access Program (UAP)
- Section 1 Paragraph 1.44; Small Business Enterprises (SBE) Measure
- Section 1 Paragraph 1.45; Local certified serviced-Disable Veteran's Business Enterprise Preference
- Section 1 Paragraph 1.46; First Source Hiring Referral Program

2.10 2014 PORT SECURITY GRANT PROGRAM AWARD

This project is eligible for grant funding under 2014 Port Security Grant Program (PSGP), the Agreement Articles established in the Grant Award are here by incorporated into the competitive selection process.

SECTION 3: TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The awarded bidder shall furnish and deliver at the prices submitted the parts and equipment listed in Section 4, Bid Submittal.

3.2 "EQUAL" PRODUCT

The mention of a particular manufacturer's brand name or style number in the specifications does not imply that this particular product is the only one that will be considered for purchase. This reference is intended solely to designate the style, type or quality of merchandise that will be acceptable. Bidder are to list the make and model number should an alternate product be offered. In addition, bidders are to provide product specification sheets for the alternate product. Miami-Dade County reserves the right to request and review additional information and samples to make such a determination. The determination as to whether any alternate product is or is not equal shall be made solely by Miami-Dade County and such determination shall be final and binding upon all bidders.

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