

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. [REDACTED]
Contract [REDACTED]
 Re-Bid Other LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: RQSW1600001 TERM OF CONTRACT: One-Year w/OTR for Two Years

Requisition /Project Title: Mattress and Box Spring Collection, Removal and Recycling

Description: The purpose of this solicitation is to establish a contract for the pickup of all sizes of mattress and box springs for collection, removal and recycling from six (6) Waste Management facilities throughout the county.

Issuing Department: PWWMD Contact Person: Olga Espinosa-Anderson Phone: 305-514-6730

Estimate Cost: \$360,000 GENERAL FEDERAL OTHER
Funding Source: [REDACTED]

ANALYSIS

Commodity Codes: 926-77 420-68 325-08 962-54 565-54

Contract/Project History of previous purchases three (3) years
Check here if this is a new contract/purchase with no previous history.

EXISTING 2ND YEAR 3RD YEAR

Contractor: [REDACTED]

Small Business Enterprise: [REDACTED]

Contract Value: \$360,000

Comments: [REDACTED]

Continued on another page (s): Yes No

RECOMMENDATIONS

SBE Set-aside Sub-contractor goal Bid preference Selection factor
[REDACTED]

Basis of recommendation: [REDACTED]

Date sent to SBD: 05/4/2016

Signed: *Bonnie Taylor Wilson*

Date returned to DPM: [REDACTED]

SCOPE OF SERVICE

The work and services to be provided will include furnishing labor, materials, equipment and transportation necessary to perform all operations in connection with the collection, removal and recycling of materials listed below:

- a. Mattresses for: Cribs, Mini Singles, Small Single, Modern Cot, Twin, Twin XL, Double, Full XL, Three Quarter, Queen, California Queen, King, California King and Super King. Material maybe damp or moist. The County will not segregate any piles of mattresses and box springs. The vendor's quotation is for the commingled materials.
- b. Box Springs: Box Springs that fit the above types of mattresses.

Vendors will be invited to participate in spot market competitions via a Request for Quotation that will outline the goods and services to be purchased on an as needed basis.

LOCATIONS

a. Mattresses and Boxes Springs:

West Little River 1830 NW 79 th Street	Eureka Drive 9401 SW 184 Street
Sunset Kendall 8000 SW 107 Ave.	Moody Drive 12970 SW 268 Street
North-Dade Landfill 21500 NW 47 Ave.	South-Dade Landfill 23707 SW 97 Ave.

The County reserves the right to add other locations as needed.

PICK-UP REQUIREMENTS

- a. Mattresses: Vendors must have the ability to pick-up materials from various locations (excluding weekends). It is the vendor's responsibility to ensure that all stacks of mattresses are removed entirely by the end of the week except for the material that arrives on that day. All pick-ups must be placed in a truck with side rails, trailer or closed container trailer. Hauling mattresses and box springs that are being removed from the designated locations must meet the requirement to secure solid waste or recyclable material as stipulated in Miami Dade County Code Section 15-7. The number of mattresses and box springs will be documented accordingly and signed for by an authorized County representative at the pick-up location.
- b. Box Springs: Same requirements as above.
- c. The successful vendor(s) shall meet with the County to discuss scheduled pick-up days for mattresses. Pick-up hours are between the 7:00 AM and 4:00 PM, Monday through Friday. The vendor shall have the necessary equipment to load the mattresses onto/into their trailer/vehicle.

MINIMUM QUALIFICATION REQUIREMENTS

- a) Vendors are required to demonstrate that their firm has been providing recycling services as requested in this solicitation and outlined in Section 3, Technical Specifications. To demonstrate this past experience, bidder(s) are required to provide three (3) client references. Reference information shall include the following:
 - Dates of service
 - Type of recycling services performed
 - Client contact information
- b) Vendors shall have a General Hauler Permit issued by the Miami-Dade County Department of Public Works and Waste Management Department. A copy of the General Hauler Permit should be submitted with the bid submittal.
- c) Vendors shall have a representative available to respond to spot market quotes Monday through Friday from 8:00 AM until 5:00 PM. Contact information shall include the following:
 - Contact name
 - Email address
 - Phone number

The County reserves the right to request additional information as to the bidder's ability and qualification as it deems necessary to ensure competent and satisfactory service.

REQUIRED REPORTS/RECEIPT

Mattresses & Box Springs: The vendor shall submit a monthly report by the tenth (10th) calendar day of the month. The report shall be in the form of a spreadsheet and should provide the following information: date of the report, solicitation number, date when the service was provided, number of mattresses and box springs removed. The report must be submitted to: Miami-Dade County Public Works & Waste Management Department, 2525 NW 62nd Street, 5th Floor, Miami, FL 33147.