**Small Business Development Division**

**Project Worksheet**

**Project/Contract Title:** PURCHASE OF 2013 FORD TRUCKS AND VANS  
**Project/Contract No:** RQWS1300008  
**Department:** WATER & SEWER DEPARTMENT  
**Estimated Cost of Project/Bid:** $1,254,960.00  
**Description of Project/Bid:** The vendor will provide new 2013 Ford trucks and vans as particularly specified in the Letter of Agreement.

**Received Date:** 03/21/2013  
**Funding Source:** PROPRIETARY  
**Resubmittal Date(s):**

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### Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE</td>
<td></td>
</tr>
</tbody>
</table>

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### Reasons for Recommendation

**NO MEASURE - ACCESSING AN EXISTING CONTRACT**

Accessing a City of Tallahassee Contract RFP #0020-11-KR-RC.

There are no SBE firms certified in the required Commodity Codes.

**Commodity Code:** 070-Automotive Vehicles And Related Transportation; 07000-Automotive Vehicles And Related Transportation Equipment (Including Trailers); 07000-Automobiles And Station Wagons

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### Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
</table>

**Living Wages:** YES [ ] NO [X]  
**Responsible Wages:** YES [ ] NO [X]

*Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

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### REVIEW RECOMMENDATION

**Tier 1 Set Aside**  
**Tier 2 Set Aside**  
**Set Aside** Level 1  
**Level 2**  
**Level 3**  
**Trade Set Aside (MCC)**  
**Goal**  
**Bid Preference**  
**No Measure**  
**Deferred**  
**Selection Factor**  

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*SBD Director: **[Signature]**  
*Date: 3/2/13*