

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

New  OTR  Sole Source  Bid Waiver  Emergency  Previous Contract/Project No.:  
 Contract

Re-Bid  Other: Access Florida Sheriffs Association (FSA) Contract No. 14-12-0904

Requisition No./Project No.: **RQWS1500009** TERM OF CONTRACT: **One Time**

Requisition /Project Title: **Purchase of Tractor for Miami-Dade Water and Sewer Department (WASD)**

Description: The Water and Sewer Department (WASD) seeks to purchase one (1) tractor by accessing a competitive contract from the Florida Sheriffs Association Contract No. 14-12-0904, Cab & Chassis Trucks & Other Fleet Equipment from Kelly Tractor Company.

Issuing Department: **ISD/PMS for WASD** Contact Person: **Lourdes Farley** Phone: **(305) 375-3045**

Estimate Cost: **\$101,235.00** GENERAL FEDERAL OTHER  
 Funding Source: **Proprietary Revenue**

**ANALYSIS**

<b>Commodity Codes:</b> 020-89					
Contract/Project History of previous purchases three (3) years Check here X if this is a new contract/purchase with no previous history.					
	<b><u>EXISTING</u></b>	<b><u>2<sup>ND</sup> YEAR</u></b>	<b><u>3<sup>RD</sup> YEAR</u></b>		
<b>Contractor:</b>					
<b>Small Business Enterprise:</b>					
<b>Contract Value:</b>	\$	\$	\$		
<b>Comments:</b>					
Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
<b><u>RECOMMENDATIONS</u></b>					
	Set-aside	Sub-contractor goal	Bid preference	Selection factor	
<b>SBE</b>					
<b>Basis of recommendation:</b>					
Signed: <i>Lourdes Farley</i>			Date sent to SBD: <b>3/10/15</b>		
			Date returned to DPM:		



March , 2015

Mr. Greg Bennett  
 Governmental Sales  
 Kelly Tractor Company  
 8255 N.W. 58<sup>th</sup> Street  
 Miami, FL 33166

Re: Florida Sherriff's Association - Contract No. 14-12-0904, Cab and Chassis Trucks and Other Fleet Equipment

Dear Mr. Bennett:

Miami-Dade County, hereinafter referred to as the County, would like to access the above referenced contract with Kelly Tractor Company (hereinafter referred to as the "Contractor") for the one-time purchase of a new 2015 Challenger MT545E Tractor for the Miami-Dade County Water and Sewer Department (WASD). Prior to issuing a purchase order, the County requires acceptance with regards to the following terms and conditions:

1. The Contractor shall provide to the County one (1) new 2015 Challenger MT545E Tractor with Cab/AC and 4WD, equipped with the following accessories, and shall be paid in accordance with the pricing below:

Item #	Model #	Catalog #	Description	Base Price/ Price per Each	Total Cost
1.	MT545E	72554973	Classic Tractor 135 PTO HP	\$148,447	\$148,447
2.		Base	6x4 Auto Power VI Transmission with 24F/24R Gears	N/C	N/C
3.		Base	Instructional Seat	\$ N/C	\$ N/C
4.		Base	Front Weight Carrier	\$ N/C	\$ N/C
5.		Base	29 GPM Closed Center Load Sensing Hyd. System	N/C	N/C
6.		Base	2 Mechanical Controlled Valves	N/C	N/C
7.		Base	3 <sup>rd</sup> Mechanical Valve Only	N/C	N/C
8.		72554764	Short Bar Rear Axle, 80 in. Long	\$ 604	\$ 604
9.		72554454B5	520/85R38 R1 (20.8) Rear Tires	\$ 4,056	\$ 4,056
10.		72554127B2	420/85R28 R1 (16.9) Front Tires	Included	Included
11.		Base	Radio, AM/FB/MP3	\$ N/C	\$ N/C
12.		72553472	Dual Roof-Mounted Rotating Beacons w/SMV Sign	\$ 502	\$ 502

Item No.	Model No.	Order Code	Description	Base Price/ Price per Each	Total Cost
			Subtotal		\$153,609
			Less 26% FSA Contract Discount		\$ -39,938
			Tractor Contract Price		\$113,671
			Less Additional Discount		\$ -12,436
			Grand Total		\$101,235

2. TERM OF AGREEMENT: Upon issuance of PO

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as all items purchased in conjunction with this agreement, have been delivered and accepted by the County's authorized representative and upon completion of the expressed and/or implied warranty periods. The prices shall remain firm and fixed for the term of the contract.

3. SHIPPING TERMS, DELIVERY AND PAYMENT

Prices are F.O.B. Destination and the Contractor shall hold title to the goods until such time as item is delivered to and accepted by Miami-Dade County. Deliveries are authorized at the following location:

Miami-Dade County  
 South Miami Heights  
 Fleet Management Office  
 20900 S.W. 117<sup>th</sup> Avenue  
 Miami, Florida 33177  
 Contact – Steadford Dalhouse (786) 268-5058 or (786) 268-5060  
 Twenty-four (24) hours prior to delivery, between the hours of 8:00 a.m. to 2:00 p.m. weekdays.

All items delivered shall include all manufacturer's standard equipment and warranties. The new 2015 Challenger MT545E Classic Tractor shall be delivered no later than July 31, 2015. All deliveries are to be made in accordance with good commercial practice. All equipment shall be delivered in full compliance with the contract requirements, and must be in excellent condition and ready to work. Upon verification of compliance with these requirements, the County will accept the delivered equipment.

The County will issue payment after completion of items (a) and (b) below:

- a) All delivered units are successfully inspected for compliance with all requirements and accepted (including delivery of the required manuals as specified below), by the County.
- b) With the delivery of one tractor, the Contractor shall provide to the County,
  - i. One (1) copy of the associated technical and service manuals, per model; DVD preferred; and other internet based media the County can be provided access to;
  - ii. A copy of the manufacturer's preventative maintenance schedule; and
  - iii. The manufacturer's certificate of origin, title application, and all warranty documents.

The invoice is to be made out to the name of the department as indicated on the Purchase Order and mailed to the same address as show on the Purchase Order.

4. **METHOD OF PAYMENT:** The Contractor shall submit an invoice to the County as indicated herein:

The date of the invoice shall not exceed thirty (30) calendar days from the delivery of the items. Under no circumstances shall the invoice be submitted in advance of the delivery and acceptance of the items. In addition to the general invoice requirements set forth below, the invoice shall reference the corresponding delivery ticket, unit serial numbers and the packing slip number that was signed by an authorized representative of the County at the time the items were delivered and accepted.

In order for the County to provide payment, the Contractor shall submit a fully documented invoice that provides certain basic information.

All invoices shall contain the following basic information:

I. Contractor Information:

- The name of the business organization as specified on the contract between Miami-Dade County and the Contractor
- Date of invoice
- Invoice number
- The Contractor's Federal Identification Number on file with Miami-Dade County

II. County Information:

- Miami-Dade County Release Purchase Order or Small Purchase Order Number

III. Pricing Information:

- Unit price of the goods provided
- Extended total price of the goods
- Applicable discounts

IV. Goods Provided per Contract:

- Description
- Quantity

V. Delivery Information:

- Delivery terms set forth within the Miami-Dade County Release Purchase Order
- Location and date of delivery of goods

Invoices and associated back-up documentation shall be submitted in duplicate by the Contractor to the County as follows:

Miami-Dade Water & Sewer  
Accounts Payable  
P.O. Box 330323  
Miami, Florida 33233-0316

Contact Name: Calvin Tullis (786) 552-8565  
E-mail: ctulli@miamidade.gov

- 5. Pursuant to Miami-Dade County Ordinance No. 97-215, the purchase order will include the Independent Private Sector Inspector General requirements. This ordinance requires a ¼ of 1% reduction from the total price of the Contractor's invoice.
- 6. Pursuant to Section 2-481 of the Miami-Dade County Code, the Contractor will grant access to the Commission Auditor to all financial and performance related records, property, and equipment purchased in whole or in part with government funds.

If you have questions please contact Lourdes Farley at (305) 375-3045.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

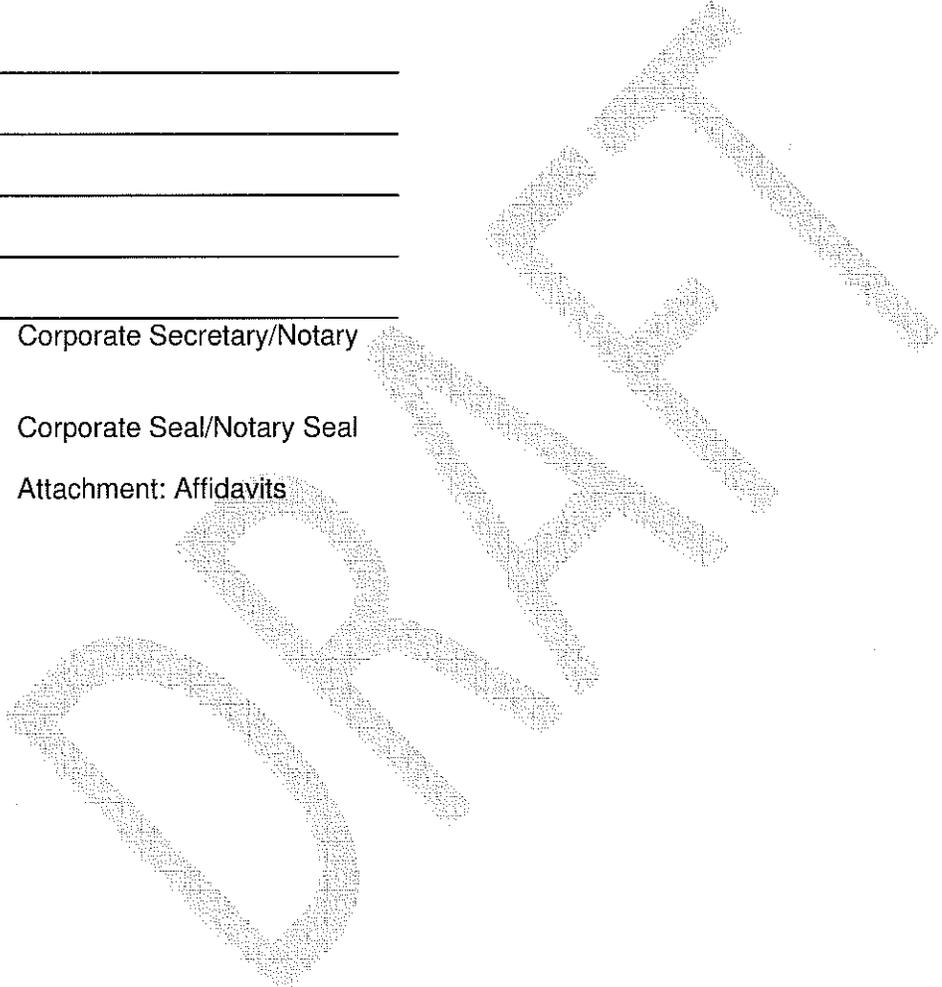
Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Corporate Secretary/Notary

Corporate Seal/Notary Seal

Attachment: Affidavits





Miami-Dade County  
Department of Procurement Management  
**Affirmation of Vendor Affidavits**

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

**Contract No. :** \_\_\_\_\_ **Federal Employer Identification Number (FEIN):** \_\_\_\_\_

**Contract Title:** \_\_\_\_\_

**Affidavits and Legislation/ Governing Body**

1. <b>Miami-Dade County Ownership Disclosure</b> Sec. 2-8.1 of the County Code	6. <b>Miami-Dade County Vendor Obligation to County</b> Section 2-8.1 of the County Code
2. <b>Miami-Dade County Employment Disclosure</b> County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code	7. <b>Miami-Dade County Code of Business Ethics</b> Article 1, Section 2-8.1(f) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code
3. <b>Miami-Dade County Employment Drug-free Workplace Certification</b> Section 2-8.1.2(b) f the County Code	8. <b>Miami-Dade County Family Leave</b> Article V of Chapter 11 of the County Code
4. <b>Miami-Dade County Disability Non-Discrimination</b> Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95	9. <b>Miami-Dade County Living Wage</b> Section 2-8.9 of the County Code
5. <b>Miami-Dade County Debarment Disclosure</b> Section 10.38 of the County Code	10. <b>Miami-Dade County Domestic Leave and Reporting</b> Article 8, Section 11A-60 11A-67 of the County Code

\_\_\_\_\_  
Printed Name of Affiant

\_\_\_\_\_  
Printed Title of Affiant

\_\_\_\_\_  
Signature of Affiant

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address of Firm

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

**Notary Public Information**

Notary Public – State of \_\_\_\_\_ County of \_\_\_\_\_

**Subscribed and sworn to** (or affirmed) before me this \_\_\_\_\_ day of, \_\_\_\_\_ 20 \_\_\_\_\_.

by \_\_\_\_\_ He or she is personally known to me  or has produced identification

Type of identification produced \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Serial Number

\_\_\_\_\_  
Print or Stamp of Notary Public

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Notary Public Seal



**MIAMI-DADE COUNTY**

**CONTRACT NO.**

**SUBCONTRACTOR/SUPPLIER LISTING**

(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Proposer: \_\_\_\_\_ FEIN No. \_\_\_\_\_

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The Proposer who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Proposer should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract. **(Please duplicate this form if additional space is needed.)**

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)		Employees(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)													
			Gender	Race/Ethnicity	Gender	Race/Ethnicity	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other						
	Principal Owner		M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other								
	Principal Owner	Supplies/Materials/Services to be Provided by Supplier	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other								

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Department of Regulatory and Economic Resources at <https://www.research.net/jmdc-subcontractor-demographics>. As a condition of final payment, Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at <http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Proposer \_\_\_\_\_

Print Name \_\_\_\_\_

Print Title \_\_\_\_\_

Date \_\_\_\_\_

# ***BID AWARD ANNOUNCEMENT***

## **14-12-0904**

*Effective Dates:  
October 3, 2014– September 30, 2015*

**Cab & Chassis Trucks  
& Other Fleet Equipment**

***Participating Sheriffs Offices & Local Governmental  
Agencies of the State of Florida***

*Coordinated By*

**The  
Florida Sheriffs Association  
& Florida Association of Counties**







**FLORIDA SHERIFFS ASSOCIATION  
& FLORIDA ASSOCIATION OF COUNTIES**

**AGRICULTURE TYPE TRACTOR (2 WHEEL DRIVE)  
SPECIFICATION #20**

**2015 Challenger MT455**

The Challenger MT455 purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	Western	Northern	Central	Southern
BASE PRICE:	\$79,403.00	\$79,403.00	\$79,403.00	\$79,255.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

