Small Business Development Division
Project Worksheet

Project/Contract Title: VESSEL SIMULATION SERVICES
Project/Contract No: RTQ-00683
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $0.00
Description of Project/Bid: Performance of multiple vessel simulation studies at PortMiami by a pool of contractors

Received Date: 08/15/2017
Funding Source: PROPRIETARY FUNDS

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Set Aside (Up To 100k)</td>
<td>SBE/GS</td>
<td>100.00%</td>
</tr>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

The estimated value of contract RTQ-00683 is $500,000 with a contract term for three (3) years. Award will be made to the lowest responsive and responsible bidder from a pre-qualified pool of vendors.

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates the following measures:

- SBE- G&S Set-Aside: Where there are three (3) or more certified SBE firms available in an established pre-qualification pool, the work order competition must be sheltered among those firms.
- Bid Preference: 10% Bid Preference applies when there are less than three (3) certified SBE firms in the established pre-qualified pool.
- There are one hundred sixty-nine (169) certified SBE firms in the applicable commodity codes.

Commodity Code: 03547-Flight Simulator, 90642-Harbors, Jetties, Piers, Ship Terminal Facilities - Architectural; 91838-Education And Training Consulting; 91842-Engineering Consulting; 91846-Feasibility Studies (Consulting); 95935-Construction Services, General (Marine)

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harbors, Jetties, Piers, Ship Terminal Facilities - Architectural</td>
<td>SBE/GS</td>
<td></td>
<td>100.00%</td>
<td></td>
</tr>
</tbody>
</table>

Total

Living Wages: YES ☒ NO X
Responsible Wages: YES ☒ NO X

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.
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### REVIEW RECOMMENDATION

<table>
<thead>
<tr>
<th>Tier 1 Set Aside</th>
<th>Tier 2 Set Aside</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Trade Set Aside (MCC):**  
- **No Measure:**  
- **CWP:**

**Goal:**  
**Bid Preference:**  
**Deferred:**  
**Selection Factor:**

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**SBD Director:**

Date: 8/23/17